



# City of Glenarden

*“City on the Move”*

## Work Session Minutes – November 7, 2022

<b>Meeting Purpose: Council Work Session Meeting</b>		
<b>Date:</b> 11/07/2022	<b>Time:</b> 7:00 PM	<b>Room:</b> via Zoom
<b>Meeting Chair:</b> President Derek Curtis, II		<b>Scribe:</b> Acting Council Clerk – Robin Bailey-Walls

*P= present; T = present via teleconference; A= absence*

City Council		City Mayor	
<b>T</b>	Councilwoman Erika L. Fareed	Mayor Cashenna Cross	<b>T</b>
<b>T</b>	Councilwoman Kathleen J. Guillaume		
<b>T</b>	Councilman Maurice A. Hairston	<b>City Administration</b>	
<b>T</b>	Councilman James A. Herring	Acting City Manager/ Police Chief Regis Bryant	<b>T</b>
<b>T</b>	Councilwoman Robin Jones	Public Works Director Charles Simpson, Jr. (attendance not required)	
<b>T</b>	Council Vice President Angela D. Ferguson	Treasurer Dean Stewart	
<b>T</b>	Council President Derek Curtis, II	HR Specialist Karen Shoultz	<b>T</b>
		Webmaster/Media Specialist Monay Ward (attendance not required)	
		Lieutenant Darryn Robinson	<b>T</b>
<b>City Council Staff</b>		Michelle Cheeks – Police Dept. – Administrative Assistant (attendance not required)	<b>T</b>
<b>T</b>	Acting Council Clerk Robin Bailey-Walls	Public Works Director Charles Simpson, Jr. (attendance not required)	<b>T</b>
		Howard Taylor – Public Works	<b>T</b>
		Treasurer Dean Stewart	<b>T</b>
		HR Specialist Karen Shoultz	<b>T</b>
<b>Residents</b>		<b>Residents</b>	
<b>T</b>	Gary Edmonds	Lisa Hunter	<b>T</b>
<b>T</b>	Mrs. Butler	A. Hunter	<b>T</b>
<b>T</b>	Mario Cross	Norman	<b>T</b>
<b>T</b>	Linda M.	Tanya	<b>T</b>
<b>T</b>	Celeste Wilson	Mr. Powell	<b>T</b>
<b>T</b>	Khyree	Karen M.	<b>T</b>

- I. Call to Order** - Council President Curtis
- II. Invocation**
- III. Roll Call** – Acting Council Clerk – Robin Bailey-Walls



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## IV. CM Hairston Motioned to Adopt Agenda; Seconded by CM Herring

### ➤ VOTE

<b>Fareed</b>	<b>Yes</b>
<b>CW Guillaume</b>	<b>Yes</b>
<b>CM Hairston</b>	<b>Yes</b>
<b>CM Herring</b>	<b>Yes</b>
<b>CW Jones</b>	<b>Yes</b>
<b>Vice President Ferguson</b>	<b>Yes</b>
<b>President Curtis</b>	<b>Yes</b>
<b><u>Vote Carries 7/0</u></b>	

## V. Minutes:

- October 3, 2022 Work Session
- October 11, 2022 Public Hearing
- October 17, 2022 Regular Session

## VI. Legislation:

- **O-02-2023 An Ordinance to Adopt the Procedures for Residential Parking Permit Guidelines**
- **O-03-2023 An Ordinance to Amend §149-22.1 Commercial Vehicle Parking Restrictions**
- **R-XX-2023 A Resolution Awarding the Purchase of a Security System for the City Hall to Verkada and Granting the Council President or Mayor the Authority to Enter into a Monitoring Contract**

**Lt. Robinson** described the breakdown of the equipment

- Verkada will set-up all the equipment
- Cameras will also be in the parking lots
- Cloud based

**CM Herring** stated there is a need for camera monitoring at the receptionist desk; Do with what we have; the cameras are only three or four years old; they do face recognition  
**CW Jones** said the equipment is outdated.

**President Curtis** asked if a security assessment of the building had been done

**Lt. Robinson** will provide that information for the next meeting.

- **R-XX-2023 A Resolution to Draft and Award a Contract to Canray Construction, Inc. for Snow and Ice Control Services**

**Acting City Manager Bryant** stated there were three proposals; they were most comfortable with Canray’s submission

**CM Herring** asked that they check to see if the vendor knows where pick-up the salt from the State

- **R-XX-2023 A Resolution to Establish a Special Fund Known as the Glenarden Community Resilience Hardship Fund to Reduce the Impact of Economic Hardships Arising from the Pandemic Caused by the Corona Virus in the City of Glenarden**

**CM Herring** said the amount documented is too high; the criterion is for current licensed businesses; the PM will verify if they’ve received previous funding; the line item requires a budget amendment for programs; go the Emergency Ordinance Route

**CW Guillaume** commented that the PM can manage that; there will be a repayment clause should the business leave the city.

**CM Herring** said we may need to change the amount to \$100,000.



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- **R-XX-2023 A Resolution to Establish a Grant Program for the City of Glenarden Housing Authority**  
**CM Herring** strategies on how to setup the criterion is to be set by Mayor and Council; maximum is \$60K
- **R-XX-2023 A Resolution to Establish a Special Fund Know as the Glenarden Good Samaritan Hardship Fund to Reduce the Impact of Economic Hardships Arising from the Pandemic Caused by the Corona Virus in the City of Glenarden**  
**CW Guillaume** requested that line 51 is in the amount of \$250K; property taxes and utilities are not eligible; proof of residency is required  
**CM Herring** discussed ensuring that the landlord and tenant both don't get access to funding.  
**CW Guillaume** stated the landlord would be paid on behalf of the resident.
- **R-XX-2023 A Resolution to Censure Mayor Cashenna A. Cross**

## VII. Reports

- Mayor's Report (includes Former City Manager Barbour's Report)
- Treasurer's Report
- Chief of Police' Report

## VIII. Topics of Discussion:

- |  | <b>Requestor</b>                              |
|--|---|
| ➤ Cancer Awareness event   | CM Hairston                                   |
| <b>CM Hairston</b> provided a recap of the event, very positive interactions with residents  |   |
| ➤ Winter Break   | CM Herring                                    |
| <b>CM Herring</b> suggested Council take a break in December until January 9, 2023; There was no opposition to the request<br><b>Council</b> agreed to hold a special regular meeting on December 5 <sup>th</sup> and to go into recess after that meeting.<br><b>CM Jones</b> reminding Council that if something came up; they'd need to meet. |   |
| ➤ Security cameras at front  | CM Herring – Discussed earlier in the meeting |
| ➤ Security cameras at upper parking lot  | CM Herring – Discussed earlier in the meeting |
| ➤ Code Enforcement   | CM Herring                                    |
| <b>Chief Bryant</b> will get the breakdown of citations to Council.<br><b>CM Herring</b> – Both Code people riding together is a waste of time and a poor use of manpower.   |   |
| ➤ Finger Printing  | CM Herring                                    |
| Chief Bryant is looking to extend the fingerprinting hour to 9am to 5 pm; there's been an influx of request due to the concealed carry law; the State is slow in processing NCIS numbers which is the hold-up in getting another person trained; Michelle will be trained to help-out; they've surpassed last year's revenues.                   |   |
| ➤ Sale of Police Vehicle Cruiser #117  | Acting City Manager Bryant                    |
| Chief Bryant stated the cruiser is no longer in service; a \$100 sale will be made with Marlow Heights   |   |
| ➤ Snow Removal Bids  | Acting City Manager Bryant                    |
| Chief Bryant said the Resolution already in place.   |   |
| ➤ ARPA Project Manager   | Acting City Manager Bryant                    |



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**Acting City Manager Bryant** said it didn’t work out with the PM; unsatisfactory circumstances; the announcement has been reposted; there’s a person that may be a possibility.

➤ Police Building

Acting City Manager Bryant

**Acting City Manager Bryant** sent out a packet for a Bond Bill today; Is also working with a contractor; 48K suggested which includes utilities lines and such.

**CM Herring** said the property has already been assessed at 2M to build; Inquired about bumping out the current building; Suggested reaching out to CPJ as we already have a contract with them.

**IX. Adjournment – President Curtis Motioned to go into Closed Session to discuss the Cable Contract and to talk about the behavior of an elected Official; Seconded by CW Guillaume.**

**VOTE**

Fareed	Yes
CW Guillaume	Yes
CM Hairston	Yes
CM Herring	Yes
CW Jones	Yes
Vice President Ferguson	Yes
President Curtis	Yes

**Vote Carries 7/0**

**Meeting adjourned at 8:40PM**