



# City of Glenarden

*“City on the Move”*

## Work Session Meeting Minutes Monday, April 3, 2023

<b>Meeting Purpose: Council Work Session Meeting</b>		
<b>Date:</b> 04/03/2023	<b>Time:</b> 7:01 PM	<b>Room:</b> via Zoom
<b>Meeting Chair:</b> Vice President Angela D. Ferguson		<b>Scribe:</b> Acting Council Clerk – Robin Bailey-Walls

*P= present; T = present via teleconference; A= absence*

City Council		City Mayor	
T	Councilwoman Erika L. Fareed	Mayor Cashenna Cross	A
T	Councilwoman Kathleen J. Guillaume		
T	Councilman Maurice A. Hairston	<b>City Administration</b>	
T	Councilman James A. Herring	City Manager Beverly K. Habada	T
T	Councilwoman Robin Jones	Police Chief Regis Bryant	T
T	Council Vice President Angela D. Ferguson	Lieutenant Darryn Robinson	T
A	Council President Derek Curtis, II	Michelle Cheeks – Police Dept. – Administrative Assistant)	T
		Public Works Director Charles Simpson, Jr.	T
	City Council Staff	Treasurer Dean Stewart	T
T	Acting Council Clerk Robin Bailey-Walls	HR Specialist Karen Shoultz	T
		Rick Gray – Cable Contractor	T
	<b>Online</b>	<b>Online</b>	
T	L. Gaither	Carolyn Smallwood	T
T	Lita	Tanya	T
T	Karen M.	Celeste Wilson	T
T	McCray		

**I. Call to Order – Vice President Ferguson**

**II. Invocation – CW Fareed**

**III. Roll Call – Vice President Ferguson**

**IV. Motion to Adopt Agenda**

**CW Jones requested to add a discussion about the letter received on March 10<sup>th</sup> from Glenarden Towns HOA**

**Motioned by CW Fareed; Seconded by CM Herring**

**VOTE to Adopt the Meeting Agenda with the addition of a Discussion about the Letter from Glenarden Towns HOA**

**CW Fareed**

**Yes**



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**CW Guillaume** Yes  
**CM Hairston** Yes  
**CM Herring** Yes  
**Vice President Ferguson** Yes  
**VOTE Carries 6/0**

## V. Minutes:

- March 6, 2023 Work Session
- March 14, 2023 Public Hearing
- March 15, 2023 Special Regular Session
- March 20, Regular Session

## VI. Legislation:

### **R-XX-2023 A Resolution to Establish a Farmers' Market in the City of Glenarden**

- ✓ CM Herring requested the timeline to be adjusted; it is too short
- ✓ Update language to state Mayor and Council will appoint committee members
- ✓ Remove enterprise language
- ✓ The parking lot may need maintenance in the back area (Rt. 704)
- ✓ Make sure where the boundary lines are, check for survey

### **Other Actions not related to the legislation:**

- ✓ Send out post cards for events two weeks in advance of the event
- ✓ Later, discuss usage of the City Seal; Governance is required; Check with Attorney

## VII. Discussion on Letter received HOA – CW Jones

- ✓ CM Herring talked with the Glenarden Towns HOA President and informed him that the HOA owns the streets as they want to institute a parking permit system.

### **Announcements:**

April 15<sup>th</sup> Financial Literacy Event  
April 22<sup>nd</sup> Daddy Daughter Dance

## VIII. Reports

- Mayor's Report
- Acting City Manager Combined Reports
- Chief of Police Report
- Treasurer's Financial Report – Audit Report

## IX. Topics of Discussion:

- Gold Room Interviews/Personnel/Council Direction **Requestor**  
**Bev Habada**
  - ✓ City Manager will hire staff; send recommendations to Council
- Retreat (Council and Executives) **Not Discussed - President Curtis**



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- FY 24 Budget Update - Code **Bev Habada**
  - ✓ Move Code under City Manager
  - ✓ Proposing a manager to train; Code staff to be certified; Includes inspection and licensing of rentals, businesses, vacant buildings, and vacant lots
  - ✓ Work with CW Guillaume; Impact and provisions of Intergenerational Poverty Relief Fund to ensure money gets to struggling household for Code Compliance.

- Constant Yield Deadline **Dean Stewart**
  - ✓ Dean will supply more analysis; stay as is
  - ✓ Deadline for submission is May 25th

- City Manager Briefing **Bev Habada**
  - Replacement of Public Works Truck
    - ✓ Requested permission to bring legislation forth at the Public Hearing if vendor information is received in time.
  - Street Paving and Sidewalk improvements
    - ✓ Requested permission to bring legislation forth at the Public Hearing; More information is needed; Awaiting response from the vendor.
  - Open Space Grant Submission deadline due in August
  - Met with Councilmembers
    - ✓ Need to schedule meetings with CW Fareed and CM Hairston

## **X. Adjournment – Meeting adjourned at 8:20PM**

APPROVED