



# City of Glenarden

“City on the Move”

## Work Session Minutes – January 9, 2023

<b>Meeting Purpose: Council Work Session Meeting</b>		
<b>Date:</b> 01/09/2023	<b>Time:</b> 7:00 PM	<b>Room:</b> via Zoom
<b>Meeting Chair:</b> President Derek Curtis, II		<b>Scribe:</b> Acting Council Clerk – Robin Bailey-Walls

*P= present; T = present via teleconference; A= absence*

City Council		City Mayor		
<b>A</b>	Councilwoman Erika L. Fareed		Mayor Cashenna Cross	<b>T</b>
<b>T</b>	Councilwoman Kathleen J. Guillaume			
<b>T</b>	Councilman Maurice A. Hairston		<b>City Administration</b>	
<b>T</b>	Councilman James A. Herring		Acting City Manager/ Police Chief Regis Bryant	<b>T</b>
<b>T</b>	Councilwoman Robin Jones		Public Works Director Charles Simpson, Jr.	<b>A</b>
<b>T</b>	Council Vice President Angela D. Ferguson		Treasurer Dean Stewart	<b>T</b>
<b>T</b>	Council President Derek Curtis, II		HR Specialist Karen Shoultz	<b>T</b>
			Webmaster/Media Specialist Monay Ward	<b>T</b>
	City Council Staff		Lieutenant Darryn Robinson	<b>T</b>
<b>T</b>	Acting Council Clerk Robin Bailey-Walls		Michelle Cheeks – Police Dept. – Administrative Assistant	<b>T</b>
	<b>Guests</b>		<b>Guests</b>	
<b>T</b>	Thomas Himler		John O’Connor	<b>T</b>
<b>T</b>	Rick Gray (Cable Contractor)			
	<b>Residents</b>		<b>Residents</b>	
<b>T</b>	Carolyn Smallwood		Gail Cooper	<b>T</b>
<b>T</b>	Yvonne White		Veronica Escardo	<b>T</b>
<b>T</b>	Gary Edmonds		Tanya	<b>T</b>
<b>T</b>	Linda Mauldin		Mr. Powell	<b>T</b>
<b>T</b>	Celeste Wilson		Karen M.	<b>T</b>
<b>T</b>	Khyree			

- I. Call to Order - Council President Curtis**
- II. Invocation – Vice President Ferguson**
- III. Roll Call – Acting Council Clerk – Robin Bailey-Walls**
- IV. Motion to Adopt Agenda – Motioned by Vice President Ferguson; Seconded by CW Jones**
  - **VOTE**
  - CW Guillaume                      **Yes**
  - CM Hairston                            **Yes**
  - CM Herring                              **Yes**



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**CW Jones** Yes  
**Vice President Ferguson** Yes  
**President Curtis** Yes  
**Vote Carries 6/0**

## V. Minutes:

- November 7, 2022 Work Session
- November 15, 2022 Public Session
- November 29, 2022 Public Hearing
- December 5, 2022 Special Regular Session

## VI. Presentations

### ➤ **ARPA Project Manager – Thomas Michael LLC**

- In business since 2018
- Thirty-one years of experience; twenty-three years in public sector and 8 years private sector
- Areas of expertise include Program Development and Implementation; Budget and Fiscal Matters; Public Policies and Procedures and Economic and Community Development
- ARPA management began in 2021; CARES Act management also
- Worked with Prince Georges County under Curry, Baker and Alsobrooks administrations
- Ten clients PM Management include the following municipalities - LaPlata, District Heights, Hyattsville and Colmar Manor.

**CW Jones** asked who the POC would be.

**Mr. Himler** responded that would be the POC.

**Mayor Cross** asked about the cost and mentioned concern that the opportunity didn't have three bids.

**Mr. Himler** explained the cost; \$300 per hour for a twenty-four-month period is most of their client's preference; they try to obligate all funds by 2024. The city can ride off their competitive bid award.

**CM Herring** - This is allowed according to our Charter

**CW Guillaume** also reiterated that in the Charter, Section 818 C this is outlined

### ➤ **Grant Writer (Police & PW) – Municipal Grant Services - John O'Connor**

- Twenty-three years of experience in the government; seven years in the military and two terms in St. Mary's County government
- Has assisted in getting 7.5 M awarded in grants for police officers; also helped with policies and procedures in law enforcement.

**CM Herring** asked if many grants came from the Federal government and the State.

**Mr. O'Connor** said they come from a variety of resources, USDA, Crime Control, Department of Justice.



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## VII. Legislation:

➤ **O-03-2023 An Ordinance to Amend §149-22.1 Commercial Vehicle Parking Restrictions**

**CM Herring** – Residents need to park their cars. Look out for the broader community.

**Chief Bryant** – Code Enforcement was able to address concerns of manage three large commercial vehicles.

**CW Jones** mentioned parking in the church and laundry parking lots; In the past there were enforcement issues; the judge wouldn't follow through on.

**CM Herring** – There were issues with our legislation; the ticket books didn't address policies. This Ordinance reflects on equipment.

**CW- Guillaume** – There are citizens on both sides of this issue; people that work need their vehicles and can't park in their driveways; This impacts their livelihood; I wish there can be a compromise.

**CW Jones** – Why not consider the weight of the vehicles?

**CM Herring-** There are four pick-ups at one home; this is a business; there are resident complaints on Fisk and Haynes streets.

**Mayor Cross** – Use the permitting process for cars; tow spaces I front of each house

**Chief Bryant** - I'm in agreement with Jones, Herring and Chief. I'm thinking of smaller vehicles; there is room for the Mayor's suggestion. In Wards I and II there is more of an issue because of rooms being rented; let's not penalize hard working people.

**Vice President Ferguson** – We must consider those that have to bring their work vehicles to their homes; there are a fleet of trucks that are on Dellwood; Compromise; one or two vehicles per household; permits are a possible compromise.

**CM Herring** – Have the owner of lease to have two permits for the streets; enact Mayor's suggestion and off a caretaker permit. Code Enforcement must be diligent for this to work.

➤ **O-05-2023 An Ordinance to Amend Chapter 16, "Ethics"**

**CM Herring** – This is required by law to have this in our code.

**Mayor Cross** – The Mayor signature block is missing and therefore currently a violation.

**CM Herring-** See no reason for the City Manager to attest legislation; they aren't an elected official; not required by the Charter.

**Acting City Manager Bryant-** He and the Treasurer went over the figures; it equals two years- worth of PM services

**CW Jones** – ARPA does afford PM funding.

**CM Herring** - \$300 per hour is a lot; we have major programs to manage.

**President Curtis-** If ARPA funds are met; they will take the hit.

**CM Herring** – Asked for clarification; will they stop if they hit the max?

**Vice President Ferguson** - Stated she heard they don't stop if they hit the maximum



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funding.

➤ **R-XX-2023 A Resolution to Draft and Award a Contract to Thomas & Michael LLC**

**Mayor Cross-** inquired about the monthly cost

**Acting City Manager Bryant-** He and the Treasurer went over the figures; it equals two years- worth of PM services

**CW Jones** – ARPA does afford PM funding.

**CM Herring** - \$300 per hour is a lot; we have major programs to manage.

**President Curtis-** If ARPA funds are met; they will take the hit.

**CM Herring** – Asked for clarification; will they stop if they hit the max?

**Vice President Ferguson** – Understood they don't stop if they've hit the maximum funding.

➤ **R-XX-2023 Resolution to Award a Contract to Municipal Grant Services for Grant Consulting and Project Management**

No Comments

➤ **R-XX-2023 A Resolution Authorizing the Purchase of a Ford Police Interceptor from New Holland Group**

**CM Herring** – We voted on these already.

**Acting City Manager Bryant** – Spoke with Dean and the cars are already here.

**CM Herring** – How did we buy cars here? We need to do Resolutions first.

**Acting City Manager Bryant** – Purchase orders were done; We realized no Resolutions had been done.

**CW Jones** – Requested an updated vehicle list to include milage, year, and person assigned to vehicle.

**Vice President Ferguson-** Was a Resolution done for outfitting the vehicles?

**CW Jones** – Asked that the Purchase orders and supporting documentation be made available.

**Mayor Cross-** The voters voice was negated.

**President Curtis-** The funds were allocated in the budget; the voter's voice wasn't negated; the process needs to be tightened up- “See a Mistake, Own it and Move Forward”.

➤ **R-XX-2023 A Resolution Authorizing Purchase of Two Ford Police Utility Vehicles from New 13 Holland Auto Group**

## VIII. Reports

➤ Mayor's Report

➤ Acting City Manager Report

➤ Chief of Police Report

➤ Director of Public Works Report

**President Curtis** appreciated the repair of the Cross Walk; students can safely walk there.

➤ Treasurer's Financial Report



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## Topics of Discussion

## Requestor

➤ Financial Literacy

CW Fareed (Tabled for the next Work Session)

➤ In-person meetings

CM Herring

**CM Herring** – Stated the Council should be at the meetings; if not, they should be counted as absent; we need to look at this

**CW Jones**- One meeting I was diagnosed with COVID, so I attended on Zoom; I wasn't going to possibly inflict anyone with illness

**Vice President Ferguson** – If you're ill but well enough to participate via Zoom that should be ok; Folks on travel and under certain circumstance should be able to be on Zoom.

**President Curtis**- CW Jones informed him; If you want to make it a rule; decide concurrently and present a Resolution to add those changes.

➤ Gold Room Crew Chief and Crew Members (minimum wage increase) – President Curtis Acting City Manager Bryant- help two interviews today; Mrs. Shoultz said the minimum hourly rate is now \$13.23 and Gold Room staff pay is currently \$12.85; an increase in wages is required

CM Herring – Is a budget amendment required? In 2021 one position was frozen; salaries aren't competitive

President Curtis – Six months have passed without the positions being filled; We may not need a budget amendment.

Mrs. Shoultz- Will do a comparison of like locations

➤ Call-A-Bus President Curtis

**Acting City Manager Bryant**- the Call-A-Bus is out of service; Mr. Bazemore and CW Jones are working on getting another bus; is there possible funding through ARPA to purchase a ten to fifteen passenger van with a lift?

**CW Jones** – They don't know when buses will be available; We can see if Jolene Ivey can lend assistance.

## IX. Adjournment

**President Curtis Motioned to go into Closed Session to discuss the City Manager candidates and Strategic planning; Seconded by CW Jones**

**CM Herring** – The position doesn't close until the end of the month.

**Mrs. Shoultz**- There's nothing wrong with looking at the candidates.

**CM Herring** wants to wait until the position closes and then move forward.

**CW Jones** was hesitant about seconding the motion; wants to wait for all applicants and then review.

**Mrs. Shoultz** hasn't reached out to local candidates.

### VOTE

CW Guillaume	Abstain
CM Hairston	Pass/No
CM Herring	No
CW Jones	No
Vice President Ferguson	Pass/No



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President Curtis                      Yes  
**Vote Fails - 1 Abstention, 4 No and 1 Yes**

**President Curtis** asked Mrs. Shoultz to reach out to all the candidates; Once the position Closes; We will move forward

**Meeting adjourned at 8:59 PM.**

Council Reserves the Right to Go in to Closed Session Anytime During a Public Meeting.

## Council Will Go into Closed Session to Discuss City Manager Candidates

Note: Pursuant to the Annotated Code of Maryland, State Government Article Section 10- 508(a), the Council by majority vote may retire to executive or closed session at any time during the meeting.

Should the Council retire to executive or closed session the chair will announce the reasons and a report will be issued at a future meeting disclosing the reasons for such closed session.