



City of Glenarden

“City on the Move”

Work Session Minutes – January 2, 2024

Meeting Purpose: Council Work Session Meeting		
Date: 01/02/2024	Time: 7:00 PM	Room: VIRTUAL
Meeting Chair: Council President Derek Curtis, II		Scribe: Council Clerk – Robin Bailey-Walls

P= present; T = present via teleconference; A= absence

Elected Officials:		Mayor		
T	Councilwoman Erika L. Fareed		Mayor Cashenna A. Cross	T
T	Councilwoman Kathleen J. Guillaume			
T	Councilman Maurice A. Hairston			
T	Councilman James A. Herring		City Manager – Beverly K. Habada	T
T	Councilwoman Robin Jones		City Administration Staff:	
T	Council Vice President Ferguson		Police Chief Regis Bryant	T
T	Council President Derek Curtis, II		Treasurer - Dean Stewart	T
			Public Works Director - Charles Simpson, Jr.	T
			Code Enforcement – James Greene	T
	City Council Staff:		Human Resources Dept. - Karen Shoultz	
T	Council Clerk – Robin Bailey- Walls		CIO/Webmaster/Media Specialist, Monay Ward	
			Rick Gray – Cable Contractor	T
	Guest			
T	Tim Himler – ARPA PM			
T	Tenika Felder – Redlef Group			

- I. **Council to a poll; Council Vice President was unable to preside over the meeting due to illness. All Agreed by voice Poll to have CW Fareed facilitate the meeting until CP Curtis Arrived**
- II. **Call to Order – CW Fareed on behalf of President Curtis (who will joint later)**
- III. **Invocation – CW Jones**
- IV. **Roll Call – Council Clerk – Robin Bailey-Walls**
- V. **Motion to Adopt Agenda – CW Jones Motioned to Remove the Enrich presentation; Seconded by CVP Ferguson; Concurred by Voice Vote to Approved the Agenda with the Enrich presentation removed.**
- VI. **Minutes:**
 - October 25, 2023 Special Regular Session
 - October 27, 2023 Special Work Session
 - November 6, 2023 Work Session
 - November 14, 2023 Public Hearing
 - November 20, 2023 Regular Session



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- VII. Presentation - Report on ARPA funding distribution – Good Samaritan Fund, Community Resilience, Intergenerational Poverty Fund – City staff and Tom Himler**
- ✓ **Council will look at reallocation monies from ARPA Programs where there have been few submissions (Intergenerational Poverty Funds and Housing Authority Funding).**
 - ✓ **Council to consider re-opening/allocate additional funds the Good Samaritan Funds since funds have been exhausted**
 - ✓ **Walk-throughs are required before funding can be dispersed for the HOA Funding Program**
- **Next Steps:**
- ✓ **Focus on all monies allocated with the City Manager and Treasurer**
 - ✓ **Work with the City Manager and Treasurer to meet obligations and spending, monthly tied to FY25 Budget**
 - ✓ **Identify Projects at risk**
 - ✓ **CW Fareed requested a dashboard of all funds earmarked, obligated and remaining**
 - ✓ **Mr. Himler requested assistance getting in touch with HOA representatives.**
 - ✓ **CM Herring requested that letters be sent to all residents in HOAs**
- VIII. Presentation - ENRICH Site build implementation and rollout/launch – To be Rescheduled.**
- IX. Legislation:**
- O-XX-2024 Code Chapter 149 – Vehicles and Traffic – Updates needed for placement of speed cameras and red-light cameras
 - R-XX-2024 A Resolution to Approval Proposal for Redlef Architects for Council Chamber, Bathrooms and Nutrition Center Renovations
 - R-09-2024 - A Resolution to Provide a Property Tax Rebate to Glenarden Homeowners
 - R-XX-2024 A Resolution to Purchase Radios for the Police Department
 - R-XX-2024 - A Resolution to Retrofit Sidewalks Throughout the City of Glenarden
 - ✓ **CW Jones requested that asphalt be considered for sidewalks; explore other sustainable materials for use**
 - R-XX-2024 A Resolution to Establish an Inter-Municipal and County Communication Enhancement Task Force (IMCCETF) and Procedure for Selection of Participants for the IMCCETF
 - R-XX-2024 A Resolution to Authorize an Agreement with Lexipol to Implement Police Training and Procedures
- X. Reports**
- Mayor's Report
 - ✓ **Mayor to send copies of letter sent to Council**
 - City Manager and Combined Administration Staff Reports
 - Public Works Report
 - Code Report



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- Chief of Police Report
- City Treasurers Report

XI. Topics of Discussion

Requestor

- | | |
|---|------------|
| 1. Gold Room and Community Center fees/capacity discussion | CP Curtis |
| ✓ <u>In-person meeting on January 17th</u> | |
| 3. Black History Event | CM Herring |
| 4. Elevator Status | CM Herring |
| 5. Nutrition Center Status | CM Herring |
| 6. Parking Permits | CM Herring |
| ✓ <u>CM Herring - Council will designate what street for permits</u> | |
| ✓ <u>CW Guillaume – Establish a time frame limit</u> | |
| ✓ <u>CM Herring – Suggested sixty-days</u> | |
| ✓ <u>CM Herring requested to pass a commercial vehicle limit law</u> | |
| 7. Event Planning | CM Herring |
| 8. Utility Permit Policy and Process (Comcast) | CP Curtis |
| ✓ <u>City Manager Habada requested direction on the cost of a permit</u> | |
| ✓ <u>City Manager Habada check with City Attorney about the \$200 fee baseline</u> | |
| 9. Stop Work Order – Curb Cut 8805 Glenarden Pkwy | CP Curtis |
| 10. Media Work Order Form | CP Curtis |
| 11. 7 th Street Park Status | CW Fareed |
| ✓ <u>CW Fareed requested a project plan by the end of the month</u> | |
| ✓ <u>CW Fareed also requested a communication plan on the park</u> | |
| 12. Farmers Market Status | CW Fareed |
| ✓ <u>CW Fareed asked for a fair market services assessment to be done</u> | |
| ✓ <u>Charles was designated as the project manager</u> | |
| ✓ <u>CM Herring recommended that the design be shopped around for cost right now</u> | |
| ✓ <u>CW Fareed requested time lines and to prioritize legislation that is approved</u> | |
| 13. Community Gardens Status | CW Fareed |

XII. Adjournment – Meeting adjourned at 10:06 pm.

Council Reserves the Right to Go in to Closed Session Anytime During a Public Meeting.

Please Note: Pursuant to the Annotated Code of Maryland, State Government Article Section 10- 508(a), the Council by majority vote may retire to executive or closed session at any time during the meeting. Should the Council retire to executive or closed session the chair will announce the reasons and a report will be issued at a future meeting disclosing the reasons for such closed session.