

Minutes of
Jackson County Commissioners
February 16, 2021
9:00 AM

*Available by Zoom due to inclement weather.

Present: Commissioner Matt Reedy & Commissioner Drew Markel

Present by Zoom: Commissioner Bob Gillaspay, County Attorney Susan Bevers & Human Resource Director Jeff Hubbard.

Commissioner Matt Reedy called the meeting to order.

The Pledge of Allegiance was recited and Silent Prayer observed.

Commissioner Gillaspay made a motion to approve the minutes of the February 2, 2021 Regular Meeting.

Commissioner Markel seconded. Three (3) yes votes, motion carried.

Commissioner Gillaspay made a motion to approve the Payroll of February 12, 2021 in the amount of \$437,971.43 along with Monthly Claims in the amount of \$231,476.47. Commissioner Markel seconded. Three (3) yes votes, motion carried.

Reports from other Committees:

Commissioner Matt Reedy gave a report on the current County Roads conditions provided to him by Highway Superintendent Jerry Ault- the county has had a significant amount of snow. At 6:00 am the Highway has rested the roads crew after a 24 hour work schedule and the crews are to report at 4:00 pm today for a restart on clearing roads detail.

Pershing, Saltcreek, Owen, Brownstown, Redding, and Washington Twp's are reported to be 40% both ways. Vernon and Grassy Fork Twp's are at 30%. Driftwood and Jackson Twp's are at 45%. Hamilton and Carr Twp's are at 70%.

End of Reports from Committees.

EMA Director, Duane Davis, discussed with the Commissioners:

1. Cyber Security Agreement with Resilient Strategies, LLC to provide the detailed work in a cyber security plan. Attorney Bevers has looked of the agreement and finds no additional information or corrections are needed and provided detail agreement and administration callouts within the agreement. Commissioner Markel made a motion to accept the agreement with Resilient Strategies, LLC and to appoint Davis the point of contact and signatory for the year 2021. Commissioner Gillaspay Seconded. Three (3) yes votes, motion carried.
Commissioner Reedy asked Davis to submit regular emails to update all Commissioners and to make contact with IT/ N-I-Tech on procedures and explain how this will function with the current Fire Eye System.
2. Davis presented two Memorandems of Understanding between Jackson County and the Seymour Department of Public works for the storage of EMA Equipment outlining how each department is to control and store equipment. Commissioner Reedy asked Davis for an update on a list of current equipment on hand. Davis provided the list, detail of usage on each, and the location of equipment to commissioners. Attorney Bevers discussed the memorandems and stated that no changes are needed within the memorandems and this is just an agreement between the County and Seymour Department of Public works with no costs required to administer. Commissioners Markel made a motion to approve the Memorandems of Understanding #1 and #2. Commissioner Gillaspay seconded. Three (3) yes votes, motion carried. Commissioner Gillaspay made a motion to allow Davis to sign and enter into the one year contract. Commissioner Markel seconded. Three (3) yes votes, motion carried.
3. Davis reviewed the five-year updated Multi-Hazard Mitigation plan required by FEMA for the allowance of receiving Hazard Mitigation funding for the next five years. This plan is being updated.

Davis will be submitting the agreement to Attorney Bevers for review and will present it to Commissioners upon release from the state and after Attorney Bevers review.

4. Commissioner Reedy presented the Jackson County Disaster Emergency Declaration for Travel Restriction dated February 15, 2021 for approval. Commissioner Gillaspay made a motion to approve the Declaration for travel restriction. Commissioner Markel seconded. Three (3) yes votes, motion carried.

Commissioner Reedy discussed the need for immediate snow removal and stated that A+ Outdoor Services, LLC was contacted to remove snow from the Courthouse areas today. Commissioners will need to discuss with Custodian Jana Wessel the submitted estimate for snow removal from A+ for future snow removal.

Assessor Katie Kaufman submitted, via email, the one year contract for the Form 11. Attorney Bevers gave discussion on the contract and stated that no changes are needed and this is within the Assessor's approved budget. Commissioner Markel made a motion to approve and to allow Assessor Kaufman to sign the one year agreement. Commissioner Gillaspay seconded. Three (3) yes votes, motion carried.

Auditor Hurt submitted a request for the County Courthouse meeting room be used on March 6th, 2021 by the Republican and Democrat committees for their reorganizational meetings.

The meeting times would be:

The Republican committee 9:00 am to 11:00 am and

The Democrat committee 1:00 pm to 3:00 pm.

Commissioner Markel made a motion to allow the Courthouse meeting room to be used on 3-6-2021 per time schedule submitted. Commissioner Gillaspay seconded. Three (3) yes votes, motion carried.

Auditor Hurt submitted for review the Annual Financial Report 2020/Cash Investments Combined Statement.

Commissioner Reedy discussed that with the forecast of another winter storm approaching for Thursday that EMA director Davis draft a Disaster Emergency Declaration and email this to the Commissioners for review prior to Thursday. Commissioner Reedy and Commissioner Markel discussed the possibility of lifting the current travel ban today.

Commissioner Markel made a motion to release the current Travel restriction and move the County to an Orange level at 12:00 (noon) Eastern Standard Time. Commissioner Gillaspay seconded. Three (3) yes votes, motion carried.

County Board appointments:

Vernon Twp Fire District - Commissioner Gillaspay made a motion to appoint Toby Ortman to replace the vacant seat. Commissioner Markel seconded. Three (3) yes votes, motion carried.

Human Resource Director, Jeff Hubbard discussed with commissioners the quote from N-I-Tech on computer equipment for County Corner Paul Foster. Commissioner Markel discussed the need and research. Hubbard will present this to the County Council during the Regular meeting on Wednesday for approval to purchase from the Cares Funds received by the county.

County Sheriff Rick Meyers discussed with the commissioners the following:

1. Submitted the titles for the Four (4) new Automobiles for acceptance. Commissioner Markel made a motion to accept the titles with vin# ending in 6955, 6956, 6957, and 6958. Commissioner Gillaspay seconded. Three (3) yes votes, motion carried. Commissioners asked Jeff Hubbard to add them to the County Insurance policy.
2. Meyers submitted the January monthly reports for review.

Auditor Hurt presented the Timber sales received for years 2019-2020 from the State for disbursement to county Fire Departments. Any disbursement of Timber Sales over \$1,000 must be approved by the Commissioners. Commissioner Markel made a motion to distribute the timber sales of \$1,068.48 to the listed Fire departments. Commissioner Gillaspy seconded. Three (3) yes votes, motion carried.

Commissioner Markel expressed his appreciation to all the County road crews, Sheriffs Department, and the EMS for their efforts during this winter storm. Markel noted that a lot of people are involved in the efforts needed to make the required decisions that effect everyone in our county.

Commissioners then recessed until March 2, 2021.

The next regular meeting is scheduled for Tuesday, March 2, 2021 at 6:00 PM.

Signed this 2nd. day of March, 2021.

Matt Reedy

Drew Markel

Bob Gillaspy

Roger Hurt - attest