

Minutes of  
Jackson County Commissioners  
May 15, 2018  
9:00 AM

Present: Commissioner Matt Reedy, Commissioner Drew Markel & Commissioner Bob Gillaspay  
Absent: All present.

Commissioner Matt Reedy called the meeting to order. The Pledge of Allegiance was recited and a silent prayer observed.

Commissioner Gillaspay made a motion to approve the minutes of the May 1, 2018 Regular Meeting. Commissioner Markel seconded. Three (3) yes votes, motion carried.

After review, Commissioner Gillaspay made a motion to approve the payroll of May 11, 2018 in the amount of \$420,456.52 along with Claims for the amount of \$366,110.26. Commissioner Markel seconded. Three (3) yes votes, motion carried.

**Reports from other Committees:** Commissioner Gillaspay stated that he and Highway Superintendent-Jerry Ault, met with INDOT on the issue of the siding on the Shieldstown Covered Bridge. Gillaspay stated that he believes the plan presented to repair the siding on both sides of the bridge is suitable.

Brenda Turner with the Jackson County Drug Free Council came before Commissioners to present the annual grant for approval. Turner discussed the various local programs that would be getting portions of the funds. After review, Commissioner Markel made a motion to approve. Commissioner Gillaspay seconded. Three (3) yes votes, motion carried.

Debbie Hackman then asked for Commissioner approval to use a portion of the fairgrounds parking lot in conjunction with an the Dog Shelter Fundraiser on June 16, 2018. This is an ATV ride and the fairgrounds would be used for parking vehicles and trailers during the ride. Commissioner Markel made a motion to approve. Commissioner Gillaspay seconded. Three (3) yes votes, motion carried.

Richard Dahl, President of the Mutton Creek Association, discussed with Commissioners the need for additional signage (stop signs, children present signs, etc) within Mutton Creek. After discussion, Commissioner Gillaspay stated that he and Jerry Ault will assess the sign situation and come back with recommendations. Also, when asked about finishing the drainage issue on Big Horn Lane, Ault stated that when the department is finished installing culvert pipes for paving, it will finish the work on the drainage issue.

Sally Waldkoetter and Lou Wolka discussed with Commissioners the progress and restoration of the Joe Jackson Hotel in Vallonia. They were requesting a pledge of \$25,000 to use for matching funds when applying for the 90/10 OCRA Grant, which will have an application amount of \$400,000.00. After discussion, Commissioners advised that they could provide a letter of support if needed, but that adding a \$25,000 pledge to the budget just was not feasible.

Ambulance Supervisor, Dennis Brasher, then presented the Title of an ambulance with VIN 1GB6G5CL4C1105877 for trade in, toward the ambulance being purchased with Bond funds for the year. Commissioner Markel made a motion to approve. Commissioner Gillaspay seconded. Three (3) yes votes, motion carried.

Commissioner Markel then performed the 1<sup>st</sup> reading of Ordinance #8, CB #7. The ordinance is restricting traffic until December 31, 2018 on Base Road and 25N in Brownstown Township. Commissioner Gillaspay made a motion to approve. Commissioner Markel seconded. Three (3) yes votes, motion carried. Commissioner Markel then performed the 2<sup>nd</sup> reading of Ordinance #8, CB #7 by Title only. Commissioner Gillaspay made a motion to approve upon 2<sup>nd</sup> reading and to waive 3<sup>rd</sup> reading. Commissioner Markel seconded. Three (3) yes votes, motion carried.

Auditor Kathy Hohenstreiter then presented the annual Covered Bridge Certification. Commissioner Markel made a motion to certify 2 covered bridges for Jackson County. Commissioner Gillaspay seconded. Three (3) yes votes, motion carried.

Auditor Hohenstreiter then presented a Purdue Invoice for approval. This is for \$10,000 for the CDBG Grant. Of the \$10,000, \$800 is local funds. Commissioner Markel made a motion to approve. Commissioner Gillaspay seconded. Three (3) yes votes, motion carried.

Commissioner Markel then discussed the Public Service Request Management Tool. This is an online request tool for community members to communicate to different county departments. For example, taking a picture of a pothole and submitting it to the highway department instead of making a phone call. Commissioners agreed that this would be worth getting more information on.

With the retirement of Judge Markel of Superior Court approaching, it has been common practice that a portrait be made and hung in the courtroom. Auditor Hohenstreiter stated that Judge Markel asked where this should be paid from. Previous Judges' portraits have been purchased out of the courts budget. Commissioner Gillaspay made a motion to approve the purchase of a portrait using Superior Courts budget. Commissioner Reedy seconded. Two (2) yes votes, motion carried. (Commissioner Markel abstained from this vote)

Commissioners discussed a letter received from Jennings County Jail. Legislation has recently changed that when a county is wanting to start the process of building a new jail, they must send letters to surrounding counties asking if the counties want to build a multi county jail. Commissioner Markel made a motion that Commissioners answer No to the letter and send it on to Council to be reviewed. Commissioner Gillaspay seconded. Three (3) yes votes, motion carried.

The closing on the Middendorf property will happen as soon as County Council gives intent for an Additional Appropriation to purchase the property.

Warren Martin then presented a brief update on the Judicial Center. He discussed the following:

1. Nick Cunningham is the replacement for the employee of RQAW that quit. Martin stated that all has been going well with Cunningham thus far.
2. FF&E – everything has been put together and contracts have been sent out to suppliers.
3. Emergency backup generator. With FF&E totals coming in, it appears there is money left. Since the backup generator was cut from the initial Judicial Center building, would Commissioners be interested in using the remaining funds for this? Commissioners advised Martin to look into costs.
4. Middendorf Property- Once purchased,, Middendorfs will have electric and gas shut off. However the process of sewer and water will be taken care of by Jackson County.
5. By May 18<sup>th</sup>, the 2<sup>nd</sup> floor of the Judicial Center should be drywalled in.
6. Probation office windows – The ones looking into the corridor – can these remain? Upon looking into this, it appears this is a fire wall, an they must be removed.

Highway Department Superintendent, Jerry Ault then discussed the following with Commissioners:

1. The 2017 Highway Department Annual Report was presented for signature. Commissioner Gillaspay made a motion to approve. Commissioner Markel seconded. Three (3) yes votes, motion carried.
2. Ault stated the department will again apply for the Community Crossings 75/25 grant. After discussion, Commissioner Gillaspay made a motion allowing any one Commissioner to sign paperwork for the grant on behalf of all Commissioners. Commissioner Markel seconded. Three (3) yes votes, motion carried.
3. Ault informed Commissioners that the 2009 Backhoe was a total loss due to a fire. The insurance has a \$5,000 deductible.
4. Discussion of Shieldstown Covered Bridge – Ault requested verification to send an email regarding the siding issue. It was discussed at a meeting he and Commissioner Gillaspay attended that siding on both sides would be repaired. However, since this meeting, Ault has received an email that the upstream side does not need repaired. Commissioners asked Ault to draft an email stating that both sides need replaced and that the County will incur NO cost for this repair. The draft should be sent first to Attorney Susan Bevers, Auditor Hohenstreiter and all Commissioners before officially sending out. Commissioner Gillaspay then made a motion that the county must receive a change order for the siding. Commissioner Reedy seconded. Commissioner Gillaspay added that the county needs a paper trail and is not receiving Change orders on specifications changes for the covered bridge. Three (3) yes votes, motion carried.
5. Ault reported that 8 mile of road as been paved thus far.

Human Resource Director, Jeff Hubbard presented the SIHO Insurance Quarterly Report. This is for October 2017 – March 2018.

Plan Commissioner, Conner Barnette, then informed Commissioners that the burn camper on 525N has been removed and the property is slowly being cleaned. Barnette also stated that on 850E, by Regal Industries, a letter was sent on a property 1 year ago and would like to pursue clean up.

Sheriff Carothers discussed the following with Commissioners:

1. The Sheriff expressed his concern about two employees having trouble with RX help. Jeff Hubbard stated that he is working with one and willing to explain matters to the other.
2. Painting will start tomorrow in the previous Juvenile Dentention Center side.
3. Jail Count on 5.15.18 was 269.
4. Sheriff Carothers then presented a claim for Commissioner signature for 3 new sheriff cars out of GOB funds. The 2016 GOB was set up for the Sheriff Dept to purchase 3 cars a year for 3 years. A total of 9 vehicles. To the date of this meeting, the department has purchased 8 vehicles from GOB funds. Per Council minutes in October 2017, purchases are to follow the number of items allowed. Commissioner Markel stated that since one of the vehicles is already done and on the road and does not require approval, it should be the one that the claim is signed for and will be paid out of the GOB funds. This would be the vehicle with VIN ending in 313968. The purchase of the other two vehicles was tabled.

Commissioners recessed until the next regular meeting scheduled for Tuesday, June 5th, 2018 at 6:00PM.

Signed this 5th day of June, 2018.

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Matt Reedy

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Drew Markel

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Bob Gillaspy

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Kathy Hohenstreiter - attest