

Minutes of
Jackson County Commissioners
September 3, 2019
6:00 PM

Present: Commissioner Matt Reedy, Commissioner Drew Markel & Commissioner Bob Gillaspy
Absent: All Present

Commissioner Matt Reedy called the meeting to order.
The Pledge of Allegiance was recited and a silent prayer observed.

Commissioner Gillaspy made a motion to approve the minutes of the August 20, 2019 Regular Meeting.
Commissioner Markel seconded. Three (3) yes votes, motion carried.

After review, Commissioner Gillaspy made a motion to approve the Payroll of August 30, 2019 in the amount of \$420,704.27 along with Claims, including electronic checks, for the amount of \$3,839,500.98.
Commissioner Markel seconded. Three (3) yes votes, motion carried.

Reports from other Committees: None

Shannon McLeod/Priority Project Resources, provided an update on the Vallonia Hotel Renovation Project Grant process and its current status. McLeod then presented the following for Commissioners' signatures in order to begin the process of releasing funds to pay the contractors:

- Budget Line Item Modification Request – The architectural drawing came in below budget while the project actually bid higher than expected. This Modification allows the moving of the remaining money from one line item to another line item.
- Due to the above increase, the match amount had to be raised. McLeod had Harold Garland sign the document stating to the Commissioners that the match money would be provided. Commissioner then had to sign a document to OCRA stating the match money would be provided.
- Sub Recipient Agreement – This is the official agreement stating that Fort Vallonia is the Sub Recipient and Jackson County is the recipient of the grant.
- Lien and Restrictive Covenant Agreement – this agreement states that no liens were on the building.

Commissioner Markel made a motion to approve all documents for signature. Commissioner Gillaspy seconded. Three (3) yes votes, motion carried.

Jackson County Clerk, Melissa Hayes then presented the November 5, 2019 Polling Sites for review.
Commissioner Markel made a motion to approve. Commissioner Gillaspy seconded. Three (3) yes votes, motion carried.

Commissioner Markel stated that previously quotes had been requested for the removal of two (2) ash trees on the Courthouse lawn. Upon conversation with Forrest Wiley, it was decided that four (4) trees have been affected and need removed. Commissioner Markel made a motion to contact and allow Rob's Tree Service LLC, who planned on starting tomorrow to remove the two (2) ash trees, to add the remaining two (2) trees and repair of stump holes up to \$10,000 in cost. Commissioner Gillaspy seconded. Three (3) yes votes, motion carried.

Commissioners then reviewed an Elevator Service Agreement for the Judicial Center with ThyssenKrupp Elevator Corp. This agreement is for the term of 5 years at the cost of \$185 per month, including the

state recertification. Commissioner Markel made a motion to approve. Commissioner Gillaspy seconded. Three (3) yes votes, motion carried.

Commissioner Markel then made a motion to appoint Carrie Tormoehlen, Chief Probation Officer, to the Community Corrections Advisory Board. Tormoehlen will replace Norm Phillips who retired from the County, thus not meeting the requirements for the board. Commissioner Gillaspy seconded. Three (3) yes votes, motion carried.

Warren Martin and Carrie Tormoehlen then presented to Commissioners the quotes for the construction of additional offices in the existing Probation office space. Martin recommends Mark Clark construction in the amount of \$16,150 and Paul Bordent for voice data line drops in the amount of \$600. Commissioner Gillaspy made a motion to approve Clark Construction and Paul Borden in the amount of \$16,750, pending Council approval. Commissioner Markel seconded. Three (3) yes votes, motion carried.

Warren Martin then provided an update on projects:

- Window rework and painting at the Courthouse should be complete this week.
- The Courtroom painting and repair work will begin next week.
- Roof materials will be delivered this week so work can begin.
- Working on getting a price on annex roof to have an existing, non needed, sheet metal hood removed and patched.
- The work on the Jail roof is complete. Due to the savings on the roof, caulking to the building exterior is being priced.

Sheriff Rick Meyer asked about the County Auction. Sheriff Meyer was directed to email his list for the auction to Jerry Ault. Commissioners then decided to hold the auction at old Superior Court 1 building in Seymour.

Human Resource Director, Jeff Hubbard, stated a resignation letter has been received from Jerry Hounshel from the Plan Commission Board.

Auditor Kathy Hohenstreiter then asked Commissioners if they knew of any outstanding bills that are earmarked for the 'old' bond. Discussion followed as to what could fall into the criteria.

Commissioners recessed until the next regular meeting scheduled for Tuesday, September 17, 2019 at 9:00 AM.

Signed this 17th day of September, 2019.

Matt Reedy

Drew Markel

Bob Gillaspy

Kathy Hohenstreiter - attest