

Minutes of
Jackson County Commissioners
July 19, 2011

Members Present: Commissioner Jerry Hounshel, Commissioner John Schafstall, Commissioner Matt Reedy

Others Present: Sheriff Mike Carothers, Attorney Susan Bevers, Auditor Debra Eggeman

Jerry Hounshel called the meeting to order at 9:00 AM. The Pledge of Allegiance was recited and a silent prayer observed.

John Schafstall made a motion to approve the minutes of the July 05, 2011 minutes as presented. Matt Reedy seconded. Three (3) yes votes, motion carried.

Matt Reedy made a motion to approve the payroll of July 15, 2011 in the amount of \$330,864.69. John Schafstall seconded. Three (3) yes votes, motion carried.

Andy Miller with A.J. Miller Consulting appeared before Commissioners presenting a proposal to draw the County Commissioner and Council Districts. Mr. Miller gave a brief explanation of the process to be used for the proposed redistricting. The fee for the consulting services will be \$5,000.00 and will cover all costs of the analysis, coordination and leadership of the process. Matt Reedy made a motion to hire A.J. Miller Consulting. Jerry Hounshel seconded. Three (3) yes votes, motion carried. Mr. Miller will work with Attorney Susan Bevers on filing a time extension.

Clerk Amanda Lowery informed Commissioners that Indiana Code 3-11-1.5-3.8 requires the County Commissioners to notify the Indiana Election Division in writing if the precinct files provided by the state contain errors within thirty days after the date the state sent notice to the county that the precinct files were ready for inspection. John Schafstall made a motion to send notice to the state of errors and incompleteness of files received. Matt Reedy seconded. Three (3) yes votes, motion carried.

County Clerk Amanda Lowery informed Commissioners that the new voting machines purchased from Electronic Systems & Software has failed to certify. The company offered an upgrade and the upgrade also failed to certify. Amanda would like to terminate the contract with ES&S due to the non-certification and is meeting with other vendors this month. Matt Reedy made a motion to direct Attorney Susan Bevers to draft a letter to ES&S to terminate the contract the county has with them. Jerry Hounshel seconded. Three (3) yes votes, motion carried.

Brad Schneck with the Department of Natural Resources appeared before Commissioners to notify them of roads which will be involved in the timber harvest. Brad stated that trees along Venus Rd. have been identified to be removed. It will be necessary to close a portion of the road during the removal. Brad requested that Highway Supervisor Warren Martin check the county inventory list to see if a small portion of South Poplar on Skyline Drive is listed and explained that state monies cannot be used for county roads. DNR would like to grade this portion of road.

Trena Carter with Administrative Resources requested approval of an agreement to allow Administrative Resources to provide grant related services for the Vallonia Storm Drainage Project. Payment Fees for services provided shall be fully contingent upon the award of a grant for this project. \$1,000.00 shall be due and payable to ARA upon submission of the CFF grant application to the Indiana Office of Community and Rural Affairs. \$500.00 shall be due and payable to ARA after receipt of notification of the award to the Board of Commissioners. John Schafstall made a motion to approve the agreement. Matt Reedy seconded. Three (3) yes votes, motion carried.

Trena Carter with Administrative Resources requested approval of an agreement to allow ARA to provide grant related services for the demolition, construction and rehabilitation to transform the former Freetown Elementary School into the Pershing Township Volunteer Fire Department firehouse. The maximum amount charged for the services will be \$40,000.00. John Schafstall made a motion to approve. Matt Reedy seconded. Three (3) yes votes, motion carried.

Trena Carter with Administrative Resources requested approval of a sub-recipient agreement with the Pershing Township Volunteer Fire Department. John Schafstall made a motion to approve. Matt Reedy seconded. Three (3) yes votes, motion carried.

Superior Court I Bailiff Linda McElfresh appeared before Commissioners informing them of malfunctions with the alarm system. The county is contracted with Koorsen Fire & Security and they have not taken care of the problem. Linda stated that Koorsen has provided very poor services. John Schafstall directed Linda to obtain quotes from other companies. Sheriff Mike Carothers will provide Linda with contact information for the company used at the jail. Linda also stated that there have been some plumbing problems at Superior Court I and the county has received a large bill for water charges. John Schafstall will take care of this issue.

Attorney Susan Bevers presented an agreement for approval from Maximus, Inc. Maximus has provided cost allocation services for the county for the past several years. For the services provided the county will pay \$5,500.00 which shall include reimbursement for expenses. Matt Reedy made a motion to approve a 1-year contract with Maximus. John Schafstall seconded. Three (3) yes votes, motion carried.

Attorney Susan Bevers presented Ordinance 2011-16 for approval. Ordinance 2011-16 is an ordinance enacting and adopting a supplement to the Code of Ordinance for Jackson County.

Susan explained that the county code will be kept up on an annual basis. John Schafstall made a motion to approve. Matt Reedy seconded. Three (3) yes votes, motion carried.

Brad Isaacs with Janssen & Spaans Engineering presented a Report of Contract Final Inspection and Recommendation for Acceptance for the Medora Covered Bridge Project for Commissioners approval. John Schafstall made a motion to approve. Matt Reedy seconded. Three (3) yes votes, motion carried.

Sheriff Mike Carothers informed Commissioners that the GED instructor who teaches at the jail was released from the Brownstown School Corporation due to the schools failure to submit the paperwork for the grant which pays the salary. Sheriff Carothers requested permission to fund the position through the Sheriff's budget for the remainder of the year. For 2012 Sheriff Carothers will include a part-time teacher in the budget to be funded until July 1, 2012. Matt Reedy made a motion to approve the funding until July 1, 2012. John Schafstall seconded. Three (3) yes votes, motion carried.

Sheriff Mike Carothers informed Commissioners that work on the holding facility for county canines has been completed and is now in use. Attorney Susan Bevers will meet with Dr. Brown to go over a revised contract.

Highway Supervisor Warren Martin reported that various sub-divisions have been notified of performance bonds which are coming due.

Highway Supervisor Warren Martin provided an update on the paving projects. Warren also informed Commissioners of a meeting with INDOT representatives on July 28, 2011 at 11:00 AM pertaining to the Cavanaugh Bridge.

Highway Supervisor Warren Martin informed Commissioners that all necessary paperwork has been submitted to FEMA for this years flood damages.

The meeting recessed until August 02, 2011 at 6:00 PM.

Signed this 19th day of July, 2011.

Jerry Hounshel – President

Matt Reedy

Matt Reedy

Debra Eggeman - attest

