

Minutes of
Jackson County Commissioners
November 19, 2013
9:30 a.m.

Commissioner Jerry Hounshel, Commissioner Matt Reedy,
Commissioner Tom Joray

All Commissioners were present for meeting.

Commissioner Jerry Hounshel called the meeting to order at 9:30PM. The Pledge of Allegiance was recited and a silent prayer observed.

Commissioner Tom Joray made a motion to approve the November 5, 2013 commissioner minutes and the Memorandum of Executive Session that was held on November 5, 2013. Commissioner Matt Reedy seconded. Three (3) yes votes, motion carried.

Commissioner Reedy made a motion to approve the payroll of November 15, 2013 in the amount of \$336,594.23. Commissioner Joray seconded. Three (3) yes votes, motion carried.

Reports from other Committees:

Commissioner Reedy spoke to Duane Davis regarding Robert Baldwin assisting in maintaining the County Website. Since Baldwin is paid through a grant, it was stated that per State **Guidelines, Baldwin can spend no more that ½ hour per week maintaining the website.**

Commissioner Reedy made a motion for Baldwin to maintain the website by office holders giving him information to update the site. This is to be in effect until a better solution can be found.

Commissioner Joray seconded. Three (3) yes votes, motion carried.

Commissioner Reedy stated that the Jackson County Juvenile home is overcrowded.

Commissioner Reedy stated that a special variance had to be received from the state to house one additional person.

End of Reports from other Committees

Marvin Huffman came before commissioners requesting approval of 30 feet right of way on the VonDielingen Minor Replat. This is on County Road 500 E, South of US Hwy 50. The city of Seymour approved the replat on Nov 18, 2013 but requested Commissioners to approve as well. Commissioner Reedy made a motion to approve the 30 feet right of way on the VonDielingen minor replat. Commissioner Joray seconded. Three (3) yes votes, motion carried.

Michael Green, who was listed on the agenda, was not present for the meeting.

Travis Norman, who was listed on the agenda, was not present for the meeting.

Commissioner Reedy discussed an email received from Larry Raymor stating that the Soccer Practice Field project is being abandoned. Commissioner Reedy than made a motion to repeal the Interlocal agreement which gave the parks department approval to use the property, and for Warren Martin to contact Mr. Plumer to rent this ground. After discussion with County Surveyor employee Brad McPike, who stated that the Soccer Field project has been shut down, Commissioner Joray seconded the motion. Three (3) yes votes, motion carried.

Jackson County Ambulance director, Dennis Brasher, came before commissioners with a bid for a new ambulance. The bid was opened and approved at the last Ambulance Board meeting. The bid was from RSVP, for a 2014 Chevy. The amount was \$135,271 with optional LED lights for \$1,975. A motion to approve was made by Commissioner Reedy to approve the purchase of

a new ambulance from RSVP. Commissioner Joray seconded. Three (3) yes votes, motion carried.

Brasher also stated that no trade-in is included in the purchase of the 2014 Chevy. This is due to Carr Twp VFD requesting the old vehicle. Carr Twp VFD would like to make this into a rescue vehicle for the Fire Department. Commissioner Reedy made a motion to approve transferring the old vehicle to the Carr Twp VFD with the following instructions:

- Brasher is to come back to the Commissioners when he is ready to transfer the vehicle.
- Brasher is to have the specifics of the Vehicle (VIN, date of transfer, etc) so commissioners can take off of county inventory.

Commissioner Joray seconded, Three (3) yes votes, motion carried.

Raymond Bachman and Clifford Sommers came before commissioners with information regarding the time capsule opening. They stated that the date of Saturday, April 26th, 2014 will be the date to dig up the time capsule at the Courthouse. Sommers stated that the next meeting regarding the planning of 2016 celebrations will be held December 5th at the Brownstown Christian Church and invited all commissioners to attend.

Jackson County Auditor, Kathy Hohenstreiter, approached commissioners for approval to hire T.M. Wells Valuation Services to complete 2013 county inventory for each county department. The company's services will include an inventory of each department's assets with individual costs of \$100 or more. Wells have stated that work can begin immediately and will be completed by December 31, 2013. Hohenstreiter stated that all work can be completed for \$6,000. Wells have also sent information to our insurance carrier to make sure they have proper accreditation. Hohenstreiter stated that this will give the Auditor's office a good base inventory to go off of for future yearly inventory needs. The inventory will be in an excel format that will become the property of the Auditor's office when the inventory task is complete. Commissioner Reedy made a motion to approve pending Council approval to use funds from Auditor's Part Time Help to cover this expense. Commissioner Joray seconded. Three (3) yes votes, motion carried.

Highway Supervisor, Warren Martin then proceeded to open sealed bids that had been received for 2014 Fuel, Stone, Asphalt and Paving. Following are the bids Received:

Fuel:

Jackson Jennings Co-op - Martin stated all appropriate documentation was in place.

87+ gas- as of 11/7/13	2.394/gal	w/freight 2.705/gal
On Road Diesel - as of 11/7/13	3.128/gal	w/freight 3.419/gal
Off Road Diesel - as of 11/7/13	3.131/gal	w/freight 3.342/gal
Kerosene - as of 11/7/13	3.442/gal	w/freight 3.653/gal

Motion to accept the bid from Jackson Jennings Coop was made by Commissioner Reedy. Commissioner Joray seconded. Three (3) yes votes, motion carried.

Stone:

Hanson - Hayden Query
Hanson - Scott Co Query
Blackwell Limestone
County Materials

After review, Commissioner Reedy made a motion to approve using the four (4) listed suppliers as needed for 2014. Commissioner Joray seconded. Three (3) yes votes, motion carried. US Aggregates also turned in a bid for stone. It was decided not to use the supplier due to cost.

Asphalt:

Marathon Petroleum
Asphalt Materials

Terry Asphalt

Paving:

Dave O'Mara

Milestone

After discussion, Commissioner Reedy made a motion to approve using suppliers as needed for 2014. Commissioner Joray seconded. Three (3) yes votes, motion carried.

(See Attachment for Bid amounts)

Martin then opened sealed Quotes that were received for 2014. Quotes were received from the following suppliers:

- Jackson Jennings Co-op - Oils & Fluids
- Brownstown Napa - Oils & Fluids
- G & G Oil Co (Muncie) - Oils & Fluids
- George's Best One - Tires
- Lee's Ready Mix - Concrete
- Civil Con (Jeffersonville) - Pipe Supply
- St Regis Culverts - Pipe Supply
- CPI - Pipe, Culverts

Martin will review the quotes received and bring recommendations to next commissioner meeting.

Mike Weir then informed commissioners that James Lucas has stepped down from the BZA board. The next board meeting is on December 10th. Commissioners advised to contact Jason Fee to see if he is interested in filling this spot.

Highway Supervisor, Warren Martin then came before commissioners asking for signatures on a contract with Plumer Hay Farms. Approval was given at a previous meeting. Contract was signed by Commissioner Hounshel.

Martin then presented the following additional appropriations for approval:

8,892.07 for Highway 2-204-221 Gas/Oil -sales tax reimb from Dept of Revenue on gas and diesel

8,936.00 for Cum Bridge 25-115-500- 80% reimb from State

8,582.57 for Cum Bridge 25-115-195- 80% reimb from State

Motion to approve was made by Commissioner Reedy. Commissioner Joray seconded. Three (3) yes votes, motion carried.

Martin also presented Ordinance #26 for signature. This ordinance was approved at the last commissioner meeting. This is regarding the 35mph speed limit at Rockford. Commissioners signed Ordinance #26.

Martin also informed commissioners that the State will be replacing or rehabbing a bridge on US Hwy 50 by County Road 500 W. He stated that meetings will start soon if commissioners are interested in attending.

Commissioner Hounshel stated that a county resident had approached him regarding the speed limit on Enos Road East of US Hwy 31. This is County Road 700 N. He was asked to consider reducing the speed approaching US Hwy 31 from the east. After discussion, Commissioners advised Warren Martin to look into the ordinance regarding the speed in this area and possible visibility issues at US Hwy 31 and County Road 700 N.

Human Resource Director, Jeff Hubbard, provided the commissioners with 2014 Commissioner Appointments for review.

Hubbard also informed commissioners that the Maintenance Manager Salary had been moved to the commissioner budget for 2014, but gas and other expenses remained in the Highway Dept budget. Commissioners agreed that for 2015 Budget -ALL expenses relating to the Maintenance Manager need to be included in the commissioner's budget.

Commissioner Reedy advised Hubbard to notify commissioners when invoices begin to come in from Sanders Technology. He stated he would like to review CBTS and Sanders invoices.

Jana Wessel discussed with commissioners the need to replace carpet in the Extension office, due to water damage. She has received from Carpet One for \$7,886.25. Seymour Decorating also put in a quote, but was higher than Carpet One. Wessel stated that the 2013 GOB includes \$6,000 for this purpose and she requested permission to use \$1,886.25 from Buildings & Structures. Commissioner Joray made a motion to approve the request pending Council approval. Commissioner Reedy seconded. Three (3) yes votes, motion carried.

County Auditor, Kathy Hohenstreiter informed commissioners that the Pershing VFD Fund #162 has now been closed out. The remaining \$8,246.08 was mailed to the Pershing VFD on November 15, 2013 after contacting Kaleb McKinney about the amount balance.

County Attorney, Susan Bevers, presented a WTH Limited Use Agreement to commissioners. This is for a Grad Student from Ball State to access the information on the county GIS. Commissioner Reedy made a motion to approve. Commissioner Joray seconded. Three (3) yes votes, motion carried.

Mike Weir stated that Planning and Zoning is all moved and invited all commissioners to visit new Planning & Zoning building.

Commissioner Hounshel stated that the Child Support Division move is complete. Any items remaining in the old building are to be disposed of.

Auditor Hohenstreiter also informed commissioners that the Federal Audit (2012) is completed.

The meeting recessed until December 3, 2013 at 6:00PM.

Jerry Hounshel - President

Matt Reedy

Thomas M. Joray

Kathy Hohenstreiter - attest