

Minutes of
Jackson County Commissioners
August 1, 2017
6:00 PM

Present: Commissioner Matt Reedy, Commissioner Drew Markel & Commissioner Bob Gillaspay
Absent: All present.

Commissioner Matt Reedy called the meeting to order. The Pledge of Allegiance was recited and a silent prayer observed.

Commissioner Bob Gillaspay made a motion to approve the minutes of the July 18, 2017 Regular Meeting. Commissioner Drew Markel seconded. Three (3) yes votes, motion carried.

After review, Commissioner Gillaspay made a motion to approve the payroll of July 21, 2017 in the amount of \$408,349.24, along with Claims, including Electronic Checks for the amount of \$2,252,501.90. Commissioner Markel seconded. Three (3) yes votes, motion carried.

Reports from other Committees: Commissioner Markel stated that the City of Seymour was present at the last Drainage Board meeting stating they would be cleaning the VonFange ditch along Community Drive from Hwy 258 South.

End of Reports from other Committees.

John Schafstall, President of the Jackson County Fair Board, appeared before Commissioners to express his and the Fair Boards' appreciation for all the help they received from the County getting ready for the 2017 Fair and during the fair. He especially thanked the County Highway Garage and the Sheriff's Department for their help.

Jim Wayman was listed on the agenda but did not attend the meeting.

Bob Beatty then came before Commissioners on behalf of the Seymour Noon Lions to request permission to place a sign on the Courthouse fence. This is for the Pig In The Park Event to be held on August 26, 2017. Commissioner Gillaspay made a motion to approve. Commissioner Markel seconded. Three yes votes, motion carried. Beatty was advised to speak with Custodian Jana Wessel to get specifics.

Ray Barclay with Barclay Towing Service appeared before Commissioners stating that he would like to be on the wrecker service rotation for the Sheriff's Department. Commissioners advised that this is not a contract with the Commissioners. It is a decision of the Sheriff and therefore Barclay was advised to speak with the Sheriff.

The Ordinance for a School Speed Zone on Sandy Creek Road was then discussed. Attorney Susan Bevers was advised to prepare an ordinance for the next meeting.

Steve Redicker, Juvenile Detention Center Director, then appeared before Commissioners to seek approval to raise the out of County Daily rate from \$100 to \$120. Redicker stated that the Detention Centers' Advisory Board met last week and voted in full support of the increase. Commissioner Markel made a motion to approve. Commissioner Gillaspay seconded. Three (3) yes votes, motion carried.

Auditor Kathy Hohenstreiter then presented a CDBG invoice that will be paid for the Jackson County Learning Center in the amount of \$1,000.

Auditor Hohenstreiter and Staci Eglen then presented Financial Year End Procedures and Grant Fund Procedures for approval. This is needed so that the procedures can be submitted to the Department of Justice. Upon receiving Commissioner approval, the Auditor's office will forward these procedures to all offices that receive Federal Grant Funds. This is in response to 2013 Audit findings. After review, Commissioner Gillaspay made a motion to approve. Commissioner Markel seconded. Three (3) yes votes, motion carried.

OLD BUSINESS

Ordinance for Marking of Utilities – Attorney Bevers was advised to email this to the Commissioners so that the Utility companies can review the ordinance before approval in an attempt to gain input from these companies.

Middendorf/Kloppenburg Properties Update – Surveyor Dan Blann has created descriptions for Sanitary Utility Easements for both properties. Commissioner Markel stated that he will present these to the owners.

Handbook Update – Human Resource Director, Jeff Hubbard stated that the handbook has not been updated, but that the Highway Truck Driver Job Description has been updated and presented this to Commissioners. Commissioner Markel made a motion to approve. Commissioner Gillaspay seconded. Three (3) yes votes, motion carried.

Peoples Bank Lease Agreement for the Parking Lot – Attorney Bevers stated that she has prepared a Lease Agreement with the term of one (1) year with the option to renew. Attorney Bevers will email this draft to all Commissioners and Peoples Bank President Mark Norman for review and input.

END OF OLD BUSINESS

Jeff Hubbard then stated the following:

- The Public Defender's office moved today, August 1st, 2017
- Almost all bricks have been removed from the Plan Commission building
- A trailer will be delivered Thursday to be used as a temporary office for the Plan Commission
- HFI & INPWR are coming this weekend to move the A/C units at the annex
- Commissioners then discussed and agreed to give Hubabrd permission to sign escrow agreements for escrow disbursements in regards to invoices for the Judicial Center
- Garmong has stated that there is a possibility that the county may be refunded some or all of the extra cost that was incurred with the movement of the gas line

Highway Superintendent Jerry Ault then discussed the following with Commissioners:

- All 2016 Community Crossings and 2017 Contract Paving is complete
- Chip/Seal – approximately 20 miles have been completed. The box keeps breaking down.
- The footers have been dug and poured in preparation for the moving of the Plan Commission
- Mowing started mowing of county right of ways
- All current and new Highway employees must have Title VI training and Title VI (LEP) Training on an annual basis, in order to receive Federal funding
- Asked for permission to pay MCF House Movers LLC at 50% completion and at 100% completion. Commissioner Gillaspay made a motion to approve. Commissioner Markel seconded. Three (3) yes votes, motion carried. A Certificate of Liability needs to be presented to the Auditor's office.

Shieldstown Bridge Project – At the progress meeting at INDOT, Marcas Robertson stated that they would begin work on August 7, 2017. He also stated that Dan Collum of Square and Level Construction will be doing the work on this project. INDOT wants to meet with Jackson County of August 23, 2017. INDOT has appointed Engineer Steven Harold to this project – Harold has never worked on a Historic Covered Bridge Rehab.

Commissioner Reedy stated that the County made two requests: 1) To meet Steven Harold and 2) For Marcus Robertson NOT to be on the project. Neither request has been met.

Commissioner Reedy stated that Janssen & Spaans was contacted 1 ½ months ago to begin the DNR permitting process. Commissioner Reedy does not feel the county should have to pay for this service, since the County did not order the work. Commissioner Reedy also stated that the field office was entirely cleaned out last week. The boxes have been tracked to Scottsburg and Jerry Ault will pick those up. Attorney Bevers agreed that the county should not pay for the permitting process. However, the county did request copies and that will be billed to the county. The Commissioners agreed that Jerry Ault should attend the biweekly progress meetings starting August 23, 2017.

Auditor Kathy Hohenstreiter then stated the the 2014 and 2015 Audits are complete and were submitted today. These audit reports are available on the state website.

Commissioners recessed until the next regular meeting scheduled for Tuesday, August 15, 2017 at 9:00AM.

Matt Reedy

Drew Markel

Bob Gillaspy

Kathy Hohenstreiter - attest