

VILLAGE OF MANHATTAN



VILLAGE HALL
260 MARKET PLACE
MANHATTAN, IL 60442
M-F 8:30AM-4:30PM

CONTACT

PHONE:
815-418-2100

FAX:
815-478-5103

WEBSITE:
www.villageofmanhattan.org

EMAIL:
info@villageofmanhattan.org

NEW RESIDENT WELCOME PACKET



WELCOME

We would like to welcome you to Manhattan, Illinois. We look forward to helping you get familiar with our services and all the Village has to offer.

The Village was incorporated in 1886 and became a home-rule municipality by way of a referendum held on November 5, 1996. The Village serves an area of approximately six square miles located in Manhattan Township in Will County, Illinois, approximately 9 miles southeast of the City of Joliet. Manhattan is in an enviable position of nearby access to four major interstate highways, 7 miles from I-80, 10 miles from I-355, 11 miles from I-57, and 12 miles from I-55, with Metra commuter rail service to downtown Chicago. According to a 2010 census, the Village has a population of 7,051. Since the early 2000's, the Village experienced consistent growth and continues to gain additional permits through lowered development and impact fees.

The Village operates under the Village President-Trustee form of government. The Village President and six trustees are elected at large. The Village Clerk is also elected at large. The Village President, with the consent of the Village Board, appoints the Village Treasurer and Village Administrator.

Our website www.villageofmanhattan.org provides update to date info, ordinances, community calendar, permit application and guidelines, service request form and the capability to pay your utility bill and permit fees. Go to the website and sign up for news alerts.



NEW RESIDENTS

MANHATTAN VILLAGE HALL

260 Market Place, Manhattan, IL 60442

Monday - Friday

815-418-2100

8:30am – 4:30pm

info@villageofmanhattan.org

www.villageofmanhattan.org

WATER/SEWER/GARBAGE SERVICE - New residents are required to complete an application for service prior to moving in. Billing statements are mailed monthly and due the last day of the month. For your convenience, payments can be:

- In person at the Village Hall, Monday - Friday, 8:30am – 4:30pm
- 24hour drop box at Village Hall
- In person at any First Bank of Manhattan location
- Online at our website
- Auto Pay payments are deducted directly from your bank account on the last business day of each month

TRANSFER STAMPS – The Village of Manhattan does not require transfer stamps.

GARBAGE/RECYCLE – Garbage cans are provided by Waste Management. Please telephone the Village Hall for the totes if they are not already at the residence. The totes are property of Waste Management, when you move the totes must remain at the residence. Pickup day is Monday, please have your totes out by 6 am, but not before midnight on Saturday. Waste Management observes the following holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving and Christmas. When pickup falls on one of the holidays, garbage will be picked up the following weekday (Tuesday). One large household item, such as discarded furniture, mattresses, chairs, etc. will be collected on the regular pickup day. Additional oversized items may require a special pickup.

YARD WASTE – Collection is on Mondays from April 1st - November 30th. Yard waste must be placed in either a kraft-type paper bag, in a standard 32-gallon refuse container clearly marked with a "Yard Waste Only" sticker, or in a rented WM yard waste tote. Stickers are free and available at the Village Hall. Tree branches, bushes and limbs should be cut into 4' lengths and bundled with string or twine, and each bundle must weigh less than 50 lbs. Christmas trees will be collected after the holidays.

AT YOUR DOOR SERVICE - A special collection to dispose of electronics, household hazardous waste and other items picked up directly from your home. Contact Waste Management to schedule a pickup: www.wmatyourdoor.com, call (800) 449-7587 (M-F 7am – 7pm) or email ATYOURDOOR@WM.COM

LAWN WATERING – Watering during the months of June, July and August is limited to even numbered addresses on even numbered days and odd numbered addresses on odd numbered days during the hours of 7 am to 10 am and 7 pm to 10 pm each day. There are no special exceptions for new sod. All in ground sprinkler systems must have a RPZ backflow prevention device installed.

IN-GROUND SPRINKLER SYSTEM - RPZ backflow prevention device must be installed and must be inspected on a yearly basis and results sent to the Village by July 1. The backflow device annual inspection is required by the State of Illinois.

VEHICLE STICKERS – The Village of Manhattan does not require vehicle stickers, but lifetime stickers can be purchased at Village Hall for \$1.

DOG TAGS – Dog tags are not required in the Village of Manhattan.

PARKWAY TREES - Residents are permitted to plant trees within the parkway (generally the area between the sidewalk and the street). A street planting application is required prior to planting. Any tree placed in the parkway must be on the approved street tree list.

NO PARKING - please take note that there is NO PARKING on the street when 2” of snow or 1” on ice. Lawn parking is also not allowed. Violators will be ticketed. Such rules are necessary so that emergency vehicles and snow removal vehicles can get through without obstruction.

FIREWORKS - fireworks are not prohibited in the State of Illinois.

OPEN BURNING – is prohibited of the following (including, but not limited to): leaves, grass, brush, trimmings from trees/bushes, garbage on any property, public or private, within the Village. Campfires are allowed but must be contained.

WEEDS/TALL GRASS – The Village has an ordinance against allowing weeds, grass or plants, other than trees, bushes, flowers or other ornamental plants to grow to a height exceeding 8 inches in the Village.

SNOW REMOVAL – Village ordinance (Ord. 611, 1-17-1995) No snow or slush removed from private property by way of shoveling, plowing or blowing shall be deposited upon any village sidewalk or the paved section of any public road, street or highway within the village. This is enforceable by the Manhattan Police with a fine of \$75.00.

GOLF CART REGISTRATION – All Golf Carts are required to be inspected and registered with the Manhattan Police Department. The cost of golf cart inspection/registration is \$50.00 annually. Golf Carts can only be operated on Village of Manhattan streets. A properly registered and inspected golf cart is considered a motor vehicle and all applicable state laws and local ordinances apply to its use on the Village streets.

PERMITS & REGISTRATIONS

Building Permits are required for the installation of the following (but not limited to):

New construction	Interior Remodeling/Addition
Addition and Accessory Structures	Patio/Flatwork/Driveway
Deck and Porch	Pergola/Roof Structure
Electrical Upgrade	Roof, Gutters, Siding
Event Tent	Shed
Fence	Signs
Furnace	Solar Panels
Generator	Swimming Pool
Hot Tub	Swimming Pool Heater
In Ground Sprinkler	Window Replacements (requiring structural changes)

Permit applications and guidelines are available on our website. When applying for permits, be sure to review all information needed to apply for the permit. **A Plat of Survey is needed for most permits and copies are not kept at the Village.** Also, your subdivision may require review and approval by your HOA. All building permits must be displayed during construction. For more information, email building@villageofmanhattan.org.

CONTACT JULIE BEFORE DIGGING - DIAL 811

CONTRACTOR REGISTRATION - All general and sub-contractors engaging in business in the Village must be registered. Applications are available on our website or at the Village Hall.

SPECIAL EVENTS - If you are planning an outdoor event, such as a block party or parade, you must fill out a Special Event Permit Application. This application must be submitted at Village Hall at least two weeks prior to the event.

COMMUNITY

COMMUNITY UPDATES - Visit us on Facebook to receive up-to-date community information. You can also register on our website to receive e-mail updates on events, program or meeting announcements, press releases, road work and other items of municipal interest in your e-mail.

SENIOR LUNCHEONS - Three times a year, seniors are welcome to come and enjoy a complimentary lunch while speakers educate you on various issues that affect our residents. This event is sponsored by the Village of Manhattan, Manhattan Township and Manhattan Park District. Contact the Village Hall to get on the mailing list for this event.

NEIGHBORHOOD WATCH - Learn how to identify suspicious behavior and how to respond to it. Email pd@villageofmanhattan.org for more information.

ELECTED OFFICIALS & COMMISSIONS

Village board meetings are held in the meeting room at 260 Market Place on the 1st and 3rd Tuesday of each month at 6:00pm.

Planning & Zoning meetings are held in the meeting room at 260 Market Place on the 4th Tuesday of each month at 6:00 pm.

ELECTED OFFICIALS & TERMS

Mike Adrieansen	Village President/Mayor	2021-2025
Shelly Lewis	Village Clerk	2021-2025
Dave Beemsterboer	Village Trustee	2021-2025
Justin Young	Village Trustee	2021-2025
Ron Adamski	Village Trustee	2021-2025
Bob Dilling	Village Trustee	2023-2027
Tom Doyle	Village Trustee	2023-2027
Lucinda Neighbors	Village Trustee	2023-2027

PLANNING & ZONING COMMISSION

Bill Borgo	Chairman
Steve Krol	Vice Chairman
Guy Jendras	Member
Kyle Robbins	Member
Mike Kramerich	Member
Kelly Gibbons	Member
Daniel Mooney	Member



WILL COUNTY BOARD

302 N. Chicago St., Joliet, IL 60432
Phone: (815) 740-4602

Jennifer Bertino-Tarrant - County Executive

District 2 Board Members

Judy Ogalla, County Board Chair, Monee
Frankie Pretzel, New Lenox

STATE REPRESENTATIVE-80TH DISTRICT

Anthony DeLuca (D)
195 W. Joe Orr Rd., STE 201, Chicago Heights, IL 60411
Phone (708) 754-7900

STATE SENATOR - 40TH DISTRICT

Patrick J. Joyce (D)
270 Main St., Park Forest, IL 60466
Phone (708) 756-0882

US REPRESENTATIVE 1ST CONGRESSIONAL DISTRICT

Jonathan Jackson (D)
11750 S. Western Ave., Chicago, IL 60643-4732
Phone: (773) 779-2400

UNITED STATES SENATE

230 S. Dearborn #3892, Chicago, IL 60604

Richard Durbin (D)
Phone: (312) 353-4952
Tammy Duckworth (D)
Phone: (312) 886-3506

IMPORTANT NUMBERS

Emergency - Fire and Police

		Dial 911	
Non-Emergency Police	240 Market Place, Manhattan	815-478-3226	
Manhattan Police Admin Office	240 Market Place, Manhattan	815-478-4408	
Fire Station 1 Non-Emergency	100 Park Rd, Manhattan	815-478-3197	
Will County Animal Control		815-725-0333	www.willcountyillinois.com
JULIE - Call before you Dig - TOLL FREE		Dial 811	www.illinois1call.com
Silver Cross Hospital	1900 Silver Cross Blvd, New Lenox	815-300-1100	www.silvercross.org
St. Joseph Hospital	333 N Madison St, Joliet	815-725-7133	
Manhattan Post Office	185 S State St, Manhattan	815-478-3112	
DMV Secretary of State	201 S Joyce Rd, Joliet	815-793-1010	www.cyberdriveillinois.com
Manhattan Township	230 Wabash St, Manhattan	815-478-3123	www.manhattantownship.com
Property Tax Assessor - Manhattan Township	230 Wabash St, Manhattan	815-478-5154	www.manhattantownship.com
Manhattan-Elwood Public Library	240 E Whitson St, Manhattan	815-478-3987	www.mpld.org
Manhattan Park District	397 State St, Manhattan	815-478-3324	www.manhattanparks.org
Wilson Creek Elementary School (K-2)	25440 S Gougar Rd, Manhattan	815-478-4527	www.manhattan114.org
Anna McDonald Elementary School (3-5)	200 Second St, Manhattan	815-478-3310	www.manhattan114.org
Manhattan Junior High School (6-8)	15606 W Smith Rd, Manhattan	815-478-6090	www.manhattan114.org
Lincoln-Way West High School (9-12)	21701 S Gougar Rd, New Lenox	815-717-3500	www.lw210.org
Manhattan Metra Station	15601 S Sweedler Rd		www.metrarail.com
Pace Dial-A-Ride		800-244-4410	www.pacebus.com
ComEd		800-334-7661	www.comed.com
Nicor Gas		888-Nicor4U	www.nicorgas.com/residential
AT&T TV/Internet/Phone		888-975-1103	www.att.com
DIRECTV and Internet		855-725-0469	www.directv.com
DISH Satellite TV		855-572-8099	www.dish.com
Kraus Cable/Internet/Phone		800-442-2253	http://krausonline.com
Surf Broadband Solutions Internet		888-574-6381	www.surfbroadband.com
XL Broadband Internet		815-312-4454	www.xlbroadband.com

EMERGENCY WEATHER WARNING SERVICES - The outdoor warning sirens are intended to be heard outdoors only. The testing of sirens is held the 1st Tuesday of each month at 10 am. During emergencies, residents will hear a 3-minute steady signal of the sirens. When you hear the sirens and are unsure of what they imply, please go indoors, turn your radio to one of the Emergency Broadcast Stations and listen for essential emergency information. DO NOT call local fire or police agencies to ask why the sirens are sounding. If it is an emergency, they are busy getting equipment and manpower to the scene. In Will County, an "ALL CLEAR" signal is not sent. Tune your radio to one of the following stations for emergency reports and information: WJOL-1340 AM • WCCQ-98.3 FM • WSSR-96.7 FM • WRXQ-100.7 FM