

Seasonal Pool Opening Checklist

	Application Form, completed and signed.
	\$100.00 per pool, check made out to: City of Quincy (Saunas, each \$50.00)
	Documentation of current Lifeguard Certification (Lifeguard training, CPR, & First Aid) for each lifeguard AND/OR
	Current, updated Lifeguard Variance Request (as applicable and subject to QHD review).
	Initial Bacterial Quality Analysis (Total Coliform required, Standard Plate Count Optional; Pseudomonas required for Whirlpools).
	Documentation of Certified Pool Operator (CPO) certification for pool supervisor. If the CPO is not the person who will be responsible for the day to day activities of pool monitoring, documentation that adequate training has been provided by the CPO to the pool attendant must be submitted.
	Check pool enclosure and gate. Provide special lock or equivalent mechanism (and signage) to prevent pool entry during voluntary closure of pool due to chemical imbalance.
	Check pool finish, replace any broken or missing tiles or other finish elements (i.e., coping).
	Check pool decking. Repair cracks and any obvious tripping hazard.
	Check suction outlet covers. Replace any cover that is missing, broken, loose, can create an obstruction or is secured in such a way that the cover can be removed without the use of tools. Insure main drain covers are securely fastened & in compliance with ASME A112.19.8-2007 (or successor standard).
	Check filter equipment. Check that flow meter is properly located and functional.
	For cartridge filters, a back-up set of cartridges is available at all times.
	For diatomaceous earth filters, the required separation tank is in place and functional.
	Emergency shut-off switch is installed and functional for special purpose and wading pools.
	A line with floats is installed, separating the non-swimming areas from deeper water.
	Proper water depth markings: a). On pool deck and on vertical pool walls; b). 4-inch stripe of contrasting color designating the boundary line between shallow and deep areas and on steps and ledges.
	Required safety equipment: 1 rescue hook and 1 ring buoy with ¼ inch polyethylene rope no less than 1½ times the width of the pool.
	For pools with lifeguards, additional required safety equipment: rescue tube, backboard with straps and whistle/bullhorn.
	For pools with lifeguards, provide proper colored bathing suits, hats or helmets, and sun block or other skin protection.
	Emergency communication system installed and functional.
	New (fresh) reagents for pool testing kit. [Required reagents for testing: residual chlorine and combined chlorine or bromine; pH, total alkalinity, calcium hardness, and cyanuric acid (for pools using stabilized chlorine only)].
	Complete First Aid Kit (see attached First Aid Contents list), placed in location so as to be accessible to pool patrons at all times the pool is opened.
	Proper signage (legible and in good condition, and appropriately located for pool patrons). See attached listing of required and optional signage.
	If a pool or spa with a single main drain, is equipped with additional system or device designed to prevent suction entrapment, in accordance with the Virginia Graeme Baker Pool and Spa Safety Act (Federal).
	For Special Purpose Pools (Spas, Whirlpools, etc.): required thermometer, large-dial clock and signage.

Required First Aid Kit Contents

- 35 - 1" Band-Aids
- 10 - 3"x 3" sterile gauze pads
- 2 - 5"x 5" surgipads
- 1 - 8"x 10" surgipad
- 2 - 2" soft roller bandages
- 2 - 3" soft roller bandages
- 1 - ½" roll of hypoallergenic tape
- 1 - triangular bandage
- 1 - scissors
- 1 - tweezers
- 1 - rescue blanket
- 12 - antiseptic wipes
- 2 - disposable instant ice packs
- 1 - sterile isotonic buffered eye wash
- 2 - pairs latex gloves (one size fits all)
- 1 - microshield or pocket mask with one-way valve

Required Signs:

Signs should read substantially as follows:

- 1). "ALL PERSONS ARE REQUIRED TO TAKE A CLEANSING SHOWER BEFORE ENTERING POOL"
- 2). "NO PERSON WITH A COMMUNICABLE DISEASE IS ALLOWED TO USE THE POOL"
- 3). "CHILDREN UNDER AGE 16 SHOULD NOT USE SWIMMING POOL WITHOUT AN ADULT IN ATTENDANCE"
- 4). "ADULTS SHOULD NOT SWIM ALONE"
- 5). If no lifeguard is present: "WARNING - NO LIFEGUARD ON DUTY"
- 6). For special purpose pools:
 - a.) DO NOT USE WHEN ALONE
 - b.) DO NOT USE WHILE UNDER THE INFLUENCE OF ALCOHOL, ANTICOAGULANTS, ANTIHISTAMINES, VASOCONSTRICTORS, VASODIALATORS, STIMULANTS, HYPNOTICS, NARCOTICS OR TRANQUILIZERS.
 - c.) ELDERLY PERSONS, PREGNANT WOMEN, AND PERSONS SUFFERING FROM HEART DISEASE, DIABETES, HIGH OR LOW BLOOD PRESSURE SHOULD NOT USE THIS POOL UNTIL THEY CONSULT WITH THEIR PHYSICIAN.
 - d.) DO NOT USE THIS POOL WHEN THE WATER TEMPERATURE IS GREATER THAN 104°F.
 - e.) OBSERVE A REASONABLE TIME LIMIT (e.g., TEN MINUTES), THEN SHOWER, COOL DOWN AND IF YOU WISH, RETURN FOR ANOTHER BRIEF STAY. LONG EXPOSURE MAY RESULT IN NAUSEA, DIZZINESS OR FAINTING.
 - f.) THE USE OF OILS AND BODY LOTION BY BATHERS IS PROHIBITED"
- 7). For special purpose pools, the emergency switch must be prominently marked "EMERGENCY SHUT-OFF SWITCH"
- 8). For pools where diving is prohibited: "NO DIVING ALLOWED"
- 9). Optional, but strongly recommended: "Pool Regulations" (see 105 CMR 435.22 (2))
- 10). Any other sign as so required by the Health Department