



Quincy Police Department
 One Sea Street
 Quincy, MA 02169
 (617) 479-1212
 TTY: (617) 376-1375



PAUL KEENAN
 CHIEF OF POLICE

REQUEST FOR PUBLIC RECORDS / POLICE INCIDENT REPORT

Date of Request: _____

Name of Requestor: _____

Preferred Method of Delivery: (check only ONE)

In-person Pick-Up
 (Email / Tel # for notification) _____

Postal Mail
 (Mailing address) _____

Email / Fax
 (Email Address / Fax#) _____

CAD/Incident # (if known): _____

Date(s) of Incident(s): _____

Address of Incident(s): _____

Names Involved: _____

Other Description of Records Requested: _____

Are these records being requested for a commercial purpose? Yes ___ No ___

Under Massachusetts Public Records Law, please allow up to (10) ten business days for a response to your request.

Received By: _____