

CITY OF ROCKFORD

**SCHEDULE OF
FEES, RATES & CHARGES**

Last updated: March 2026

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<u>LICENSES/PERMITS</u>	<u>FEES / RATES/CHARGES</u>	<u>M EMO</u>
Bad Check Charge	\$25/check	Res. 03-28
Bed & Breakfast	\$50/ yr.	Res. 89-26
Building	See Exhibit A	Res. 18-26
Business Registration Application	\$20	Res. 21-4
Cemetery	See Exhibit D	Res. 18-26 Ord. 15-1
Coin Operated Amusement Devices	\$30/ yr. 1 st machine \$10/ yr. ea. additional	Res. 81-18
Community Cabin	See Exhibit E	Res. 18-26 Ord. 15-1
DPS Mobilization Cost	\$500	Res. 03-28
Demolition	\$100 Requires proof of liability Insurance minimum (100,000/ 300,000/50,000)	Res. 18-26
Discharge Permit	\$50	Res. 03-28
Dishonored Check Collection	\$25 each Incident	Res. 93-33
Distress Sale	No Fee	Code 6.7
Drunk Driving Cost Recovery	See Exhibit H	Res. 15-4
Electrical	See Exhibit A	Res. 18-26
Emergency Staff Consultation	\$100	Res. 03-28
Encroachment (Right-of-Way)	\$120	Res. 24-19
	General Liability - \$100,000 Per occurrence-city additionally insured. Auto Liability \$100,000 per Occurrence Workers Comp- as required by State of Michigan	

<u>LICENSES/PERMITS</u>	<u>FEES / RATES/CHARGES</u>	<u>MEMO</u>
Encroachment-Utility Co.	\$500 annually	Res. 24-19
False Alarm	See Exhibit H	Res. 15-1
Farmers Market	Full Season \$250 Daily Fee \$25	Res. 22-8
Fence Permits	\$50	Res. 17-14
Firearm Discharge Application	\$50	Res. 03-28
Fire Suppression System (Connection)	\$2,500 includes inspection of fire suppression system	Res. 20-38
Fireworks	\$200.00.	Ord. 12-2
Garbage/Rubbish	\$100/yr+\$50 truck	Res. 17-14
Gun Permits (notary fee)	\$5.00	Res. 91-35
Horse-Drawn Carriage	\$200.00	Ord. 12-1
Hydrant Tapping/Fill Station	See Exhibit B	Res. 92-09
Industrial Facilities Cert.	\$500/Application	Res. 92- 46
Lawn Care	\$100/yr+\$25 Per Truck	Res. 17-14
Marriage Ceremonies	\$25	Res. 91-35
Mechanical Permit	See Exhibit A	Res. 18-26
Moving Permit	See Exhibit C	Res. 81-18
Planning & Zoning	See Exhibit F	Res. 15-4
Plumbing	See Exhibit A	Res. 18-26
Police Reports/Misc.	See Exhibit H	Res.18-26
Precious Metals	State allows charge of up to \$50	Code 12.2
Public Safety Fees	See Exhibit H	Res. 18-26
Development District Liquor License Application	\$200	Res. 09-20

LICENSES/PERMITS**FEES / RATES/CHARGES****MEMO**

Sign – Permanent Sign – Temporary	\$50/\$100 if no permit secured \$30.00	Res. 15-4
Snow Removal & Plowing	\$100/yr +\$25 per truck	Res. 17-14
Soil Erosion Permit	\$200 - Residential Also see Exhibit I	Res. 03-28
Solicitors & Peddlers	a) \$100 up to one week b) \$150 up to one month c) \$225 up to six months d) \$325 up to one year	Res. 03-28
Storage & Sale of Junk	\$150/yr.	Res. 81-18
Stormwater Permit	\$150	Res. 24-3
Temporary Construction Parking	\$50	Res. 26-2
Zoning Permit	\$50	Res. 17-14

EXHIBIT A

**BUILDING/ELECTRICAL
MECHANICAL/PLUMBING
PERMIT FEES**

Res. 18-26

Professional Code Inspections of Michigan, Inc., was appointed to provide inspection services. Rates are subject to fees established by the service, which is located in Dorr, Michigan.

WATER & SEWER

- Utility Service Charges See Exhibit G

- Connection Charges
- Res. 24-25

Water Connection Charges

Based on a 1" Water Service Line

Pipe Diameter (Inches)	Rate for each Connection
1.00	\$ 2,875
1.50	\$ 6,475
2.00	\$11,500
≥3.00	\$25,875

Sewer Connection Charges

Based on a 1" Water Service Line

Res. 24-25

Water Meter Size (Inches)	NKSA Connection Fee	City Rate for Connection	Total
1.00	\$ 4,335.00	\$ 2,875.00	\$ 7,210.00
1.50	\$ 9,753.75	\$ 6,475.00	\$16,228.75
2.00	\$17,340.00	\$11,500.00	\$28,840.00
3.00	\$39,015.00	\$25,875.00	\$64,890.00

- Inspection Res. 24-19

- Water	\$100.00
- Sewer	\$100.00

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|------------------------|---|
| - Shut-off/Turn on Fee | \$35.00 (during normal business hours)
\$125 (weekend/after hours) |
|------------------------|---|

- Unmetered Residence Any property usage not completely metered shall be estimated & determined by means & methods satisfactory to the City Mgr.
 ** Determined by charging the readiness-to-serve charges +5,000 gallons per month.

- Multiple Dwelling Units/Apartment Bldgs Based on Meter Size Res. 82-06

- Interest on Overcharged
Water or Sewer Accounts

EXHIBIT B

HYDRANT TAPPING/FILL STATION PERMITS

Res. 22-17

HYDRANT TAPPING PERMIT

Residential/Commercial use within City limits	\$150.00 plus \$5.00 per 1,000 gallons thereof.
Residential/Commercial use outside City limits	\$200.00 plus \$5.00 per 1,000 gallons thereof.

FILL STATION PERMIT

Residential/Commercial use within City limits	\$100.00 plus \$5.00 per 1,000 gallons thereof.
Residential/Commercial use outside City limits	\$150.00 plus \$5.00 per 1,000 gallons thereof.

EXHIBIT C
MOVING PERMIT

Res. 81-18

Building under 10 ft. wide & less than 2,500 C. F. -	\$25.00
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Escort (if needed) -	\$25.00
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Utility Inspection -	\$25.00
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Building over 10 ft. wide & more than 2,500 C.F. -	\$40.00
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Escort (required) -	\$50.00
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Utility Inspection -	\$25.00
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Requires Proof of Liability Insurance Minimum
(100,000 / 300,000 / 500,000)

EXHIBIT D

CEMETERY

Res. 24-19

Ord. 15-1: No sale of cemetery lots to non-residents.

Resident Lot Purchase:

Burial Rights	\$ 750.00
Perpetual Care (required per lot)	\$ 750.00

Grave Opening*

Regular/Adult/Child	\$ 950.00
Infant	\$ 500.00
Ashes	\$ 300.00

Grave Opening – Weekend/After 3 p.m. weekday*

Adult/Child	\$1,500.00
Infant	\$ 900.00
Ashes	\$ 600.00

Winter Burial* (Nov 1st thru May 1st)

Adult/Child	\$1,500.00
Infant	\$1,100.00
Ashes	\$ 900.00

Exhumation (*Does not include vault
company charges)

Adult	\$400.00
Infant	\$150.00
Ashes	\$100.00

Foundations:	0 - 2 sq ft	\$100
	2 – 4 sq ft	\$125
	4-6 sq ft	\$150
	Over 6 sq ft	\$150 + \$35 for each additional sq ft

*This fee shall be deemed a minimum; excess cost shall be billed to the requestor.

Any special requests for a burial will be charged accordingly based on day and time of service and rate of pay of employee(s).

No holiday burials.

EXHIBIT E

COMMUNITY CABIN

Res. 18-26

Resident/Non-Resident

\$400 Rental
Plus \$200 Damage Deposit

Service Organizations
(i.e. Jaycees, Rotary, Lions, Knights of Columbus)

Free

EXHIBIT F
PLANNING & ZONING

BOARD OF ZONING APPEALS – Resolution 15-4

Variance Application	Residential: \$100 plus legal, engineering and/or other professional costs Commercial: \$250 plus legal, engineering and/or other professional costs
Special Land Use Permit	Residential: \$100.00 plus legal, engineering and/or other professional costs Commercial: \$250 plus legal, engineering and/or other professional costs
Zoning Amendments	Residential: \$120.00 plus legal, engineering and/or other professional costs Commercial: \$250 plus legal, engineering and/or other professional costs
Conditional Zoning	\$120.00 plus legal, engineering and/or other professional costs
Res. 81-18 Non-Specified Discretionary Charges	City Manager shall by executive order establish rates/charges for goods, services or other purposes not otherwise specified herein.
3/11/96 Lot Split/Alteration	\$50 Regular Meeting/\$100 Special Meeting plus legal, engineering or other professional costs
Site Plan Application	\$250 plus legal, engineering and/or other professional costs
Preliminary and Final Plat Approval	\$500 plus \$5 per lot, plus legal, engineering and/or other professional costs
Planned Unit Development (PUD)	\$500 plus \$5/unit plus legal, engineering and/or other professional costs
Condominium Subdivision Plan	\$500 plus \$5/unit plus legal, engineering and/or other professional costs
Soil Erosion Permit	Residential \$200 See Exhibit K
Special Meeting	\$100
Stormwater Permit	\$150

EXHIBIT G

WATER SEWER SERVICE CHARGES

Res. 25-9 EFFECTIVE 05/15/2025

Water: As permitted in Ordinance No. 56, as amended, the following water service and commodity charges shall be in effect for the Rockford water system.

- a. **Water Service Charge** – A monthly service charge shall be based upon an equivalent meter basis of the water meter at premises.

Water Meter <u>Size</u>	Equivalent <u>Size</u>	Monthly <u>Service Charge</u>
3/4" or less	1.0000	\$ 14.92
1"	1.7778	26.52
1-1/2"	4.0000	59.68
2"	7.1111	106.10
3"	16.0000	238.72
4"	28.4444	424.39

- b. **Water Commodity Charge** – In addition to the service charge set forth above, each premise shall pay a commodity charge of \$4.77 for each thousand gallons of water used.

SEWER: Res. 25-10 EFFECTIVE 05/16/2025

As permitted in Ordinance No. 57 as amended, the following sewer service and commodity charges shall be effective for the Rockford sewer system:

- a. **Sewer Service Charge** – A monthly service charge shall be based upon an equivalent meter basis of the water meter at a premise.

Water Meter <u>Size</u>	Equivalent <u>Size</u>	Monthly <u>Service Charge</u>
3/4" or less	1.0000	\$ 18.25
1"	1.7778	32.44
1-1/2"	4.0000	73.00
2"	7.1111	129.78
3"	16.0000	292.00
4"	28.4444	519.11

- b. **Sewer Commodity Charge** - In addition to the Service Charge set forth above, each premise shall pay a commodity charge of \$4.30 or each thousand gallons of water used.

- c. During the period May 15 through September 15 commodity charge shall be based on 90% of water used by residential customers, but excluding customers with sprinkling meters.
- d. Sewer Service Charge – In addition to the service charge set forth above, each premise shall pay a monthly Waste Water Treatment Plant charge based upon an equivalent meter basis of the water meter at premises to cover the cost of designing and building a new facility to treat the North Kent Sewer Authority sewerage.

Water Meter Size	Equivalent Size	Monthly Service Charge
¾" or less	1.0000	\$ 24.22
1"	1.7778	43.06
1 ½"	4.0000	96.88
2"	7.1111	172.23
3"	16.0000	387.52
4"	28.4444	688.92

Non-City residents will pay the same rate as City residents in regard to this charge.

METER PRICES EFFECTIVE MAY 16, 2023

5/8"	\$ 355.00 (sprinkler meter also)
1"	\$ 535.00
1-1/2"	\$1,175.00
2"	\$3,045.00 (compound meter)

Exhibit H
Rockford Department of Public Safety
Fee Schedule

Res. 18-26

Accident Reports

UD-10	\$8.00**
Additional Pages	No charge

Fingerprints

Live Scan – Resident Only	\$45.00*
Live Scan – Non-resident (for Rockford Public Schools only)	\$63.95
Fingerprint Cards – Resident Only	\$10.00 per card
CPL – Resident Only	\$15.00

Incident Reports Res. 24-19

Fee based on FOIA requirements

Local Background Check – Resident Only	\$20.00**
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Municipal Civil Infraction	\$100.00 Initial Offense
	\$250.00 First Repeat Offense
	\$500 Second or any Subsequent repeat offense

OWI Cost Recovery	\$225.00**
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Pistol Purchase Permit	\$5.00 notary fee
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Preliminary Breath Test (PBT)	\$15.00**
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*Actual amount billed for fingerprints by State and FBI is \$43.25
 **Indicates price changes effective 04/21/2015

MUNICIPAL CIVIL INFRACTIONS

A schedule of civil fines payable to the bureau for admissions of responsibility served with municipal civil infraction violation notices is hereby established as follows:

Initial offense - \$100.00

First repeat offense - \$250.00

Second or any subsequent repeat offense - \$500.00

Utilities and Services (except Section 2.3(N)(2))

Parks and Public Grounds

Streets and Sidewalks

Health Regulations

Business and Trades

Building Regulations

Police Regulations (except Section 8.1(A), 8.1(E), 8.2, 8.2(C)(1), 8.4, 8.5(A), 8.5(B), 8.6, 8.7, 8.8(B), 8.9, 8.12 and 8.13)

Traffic (except Section 9.6)

EXHIBIT I

SOIL EROSION AND SEDIMENTATION CONTROL PERMIT FEES

<u>Condition</u>	<u>Disturbed Area Less Than 1 Acre</u>	<u>Disturbed Area 1-10 Acres</u>	<u>Disturbed Area 10-40 Acres</u>	<u>Disturbed Area 40+ Acres</u>
Review of Plans	\$35.00	\$35.00/Acre	\$30.00/Acre	\$25.00/Acre
Permit Fee	\$25.00	\$50.00	\$75.00	\$100.00
Inspection Fee	\$35/Inspection (4) \$140/Minimum \$200 Minimum	\$50/Insp. (6) \$300/Min.	\$55/Insp. (8) \$440/Min.	\$60/Insp. (10) \$600/Min.

Six (6) month extension for single family dwellings, single family dwelling additions, deck and deck additions - \$50.00

Extensions for all other projects are \$35 per month.

Review, permit and minimum inspection fee due with application. Total permit fee for parcels will depend on number of inspections.

Please note, if construction or earth change is started without permit, fees are doubled.

If a violation occurs, which results in the permit being revoked, a new permit must be obtained and new fees paid.

No review fees will be charged for permit extensions, but inspection fees will be charged.

Additional fees will be charged for inspections due to non-compliance and when regular inspections exceed the number paid for.

(#) denotes the number of inspections