

**ROY CITY**  
**Roy City Council Meeting Agenda**  
**January 16, 2018 – 6:00 p.m.**  
Roy City Council Chambers  
5051 South 1900 West

Minutes of the Roy City Council Meeting held in the City Council Chambers of the Roy City Municipal Building on January 16, 2018 at 6:00 p.m.

Notice of the meeting was provided to the Standard Examiner at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

Mayor Robert Dandoy  
Councilmember Saxton  
Councilmember Tafoya  
Councilmember Yeoman  
Councilmember Burrell

City Manager, Jason Poulsen  
City Attorney, Andy Blackburn  
City Recorder, Amy Mortenson

Also present were: Parks and Recreation Director, Travis Flint; Public Works Director, Ross Oliver; Police Chief, Carl Merino; Acting Management Services Director, Matt Andrews; Lynette Sant, Glenda Moore, Anthony Turner, Kathy Faddis, Pete Brent, Nora Brent, Brad Sawyer, Bruce Perry, Joe Ritchie, Jean Ritchie, Larane Romer, Marilyn Savage, Darrin Albright, Ernest Rowley, Joanne Spendlove, Laree Hayward, Paul Johnson, Claude Payne, Eric Rudolph, Robert Percival, Willard Cragun, Brian Bard, Mike Puzey, Robert Joseph and Pamela Joseph.

**\*2:00 p.m. - 5:30 p.m.**

**A. Interviews for City Council Interim Position 2:00 p.m. – 5:30 p.m.**

Mayor Dandoy welcomed those in attendance and noted all Councilmembers were present. He explained how the interview process would be conducted and reviewed the following lineup:

2:00 p.m.—Mike Puzey  
2:30 p.m.—Sharin Blackburn  
3:00 p.m.—Ernest Rowley  
3:30 p.m.—Chris Collins  
4:00 p.m.—Ryan Cowley  
4:30 p.m.—Joe Paul  
5:00 p.m.—Marge Becraft

**Mike Puzey**

Mr. Puzey stated that he was born and raised in Roy, and he expressed his love for the City. He reviewed his education credentials, noting that he went into a health profession because it was at the root of quality living. Currently, he was the Athletic Director and a Health Instructor at Roy High School (RHS). He was a father of a young family and wanted to be a representative voice of other young families. He was grateful for the relationship Roy City had with area schools, and said his motive for applying for this position was a desire to give back to the community.

*Councilmember Burrell asked the following question: How much time in minutes per week can you commit to this position?* Mr. Puzey stated one hour per day. However, he could dedicate more time if needed.

*Councilmember Tafoya: How will you respond to negative feedback from citizens?* Mr. Puzey said it was



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difficult for him to hear negative feedback because he loved his town. He said his first response would be to listen, and hopefully the resident would extend the same courtesy to him as he spoke to the resident's concern. Mr. Puzey acknowledged that there were things they needed to work on as a City, but overall Roy was awesome and he would always want to highlight the positive things that were going on. He said he would address all citizens with respect, and noted that he had dealt with upset parents as an educator and coach. He said he would always respond with professionalism and have the citizens' best interest in mind. In the case of not knowing a particular answer, he would turn to more experienced Councilmembers for assistance.

*Councilmember Yeoman: How can you contribute to your community by being on the City Council?* Mr. Puzey stated that as the Athletic Director at RHS he had many connections. He wanted to help businesses grow, and he had relationships with many of the local business owners because they sponsored several athletic groups. He expressed a desire to organize a business committee, youth volunteer projects, sports clinics at the recreation center, and a day of service with the school district.

*Councilmember Saxton: What knowledge do you have of economic development and what would your approach be if this was your assignment as a Councilmember?* Mr. Puzey said it was important to be proactive in reaching out to quality businesses about coming into Roy. He also discussed the importance of establishing a social media presence, and suggested starting hashtags such as #shopinroy or #ishopinroy. He explained that some of the City's amenities could be improved to draw in residents from outside of Roy, in order to help the current sales tax base. Mr. Puzey's philosophy for funding City projects as a "pay as you go" approach; for this reason, it was important for the City to be generating sufficient revenue from a variety of sources, rather than placing the entire burden on residents who paid property taxes.

*Councilmember Burrell asked Mr. Puzey to speak to the general election process. She asked: Why are you applying for this open position?* Mr. Puzey stated that he voted during the general election and fully supported the candidates who ran. He said he applied for this position because now as a good time for him to do so. He mentioned having the support of his family. He expressed his belief in the election process.

*Councilmember Tafoya: How well do you feel the Police and Fire Departments are running in the City?* Mr. Puzey mentioned that he appreciated the Safety Days they hosted, noting that he attends every year with his kids. In addition, he worked with public safety personnel as a youth health instructor, and they always were professional. He said he fully supported public safety personnel and appreciated their service to the community. He was committed to working with each department to make sure they had the resources they needed.

*Councilmember Yeoman: What is your vision for the City for the next five years?* Mr. Puzey said he loved the City's beautification efforts, and suggested adding flowers on streets and at public roundabouts. He discussed the need to involve youth in cleaning up yards and trails, and stated that he could coordinate these volunteer projects. Mr. Puzey indicated he would also like to continue improving parks, especially Sandridge because of its proximity to RHS. Other areas of improvement he suggested included business growth and open channels of communication between residents and elected officials. He suggested the City implement a mass text messaging system as part of improved communication.

*Councilmember Saxton: In talking to one of your references, he had mentioned you would put Roy first. What is it that you most like about Roy City?* Mr. Puzey said the people were what he loved best about the City. He spoke about the importance of diversity and concluded by stating he would love to serve the



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City in this capacity.

Mayor Dandoy thanked Mr. Puzey for his time.

Sharin Blackburn, applicant, was a no-show.

Ernest Rowley

Mr. Rowley briefly described the uniqueness of appointing a Councilmember versus electing them. He explained that he started his professional career as a land surveyor for Sunrise Engineering. While there, he obtained his license for Utah and Nevada. Mr. Rowley worked in the private sector for 12 years before working for Weber County, where he then worked for 20 years. During his tenure with Weber County, Mr. Rowley worked as the elected Recorder Surveyor. In this position, he said he was able to reduce the budget and increase productivity, which were accomplishments that not reflected on his resume. He said he had a lot of experience with budgets, as well as dealing with personnel issues. He stated that he was now the co-owner of Landmark Surveying wherein he worked with realtors and developers. He had assisted many developers negotiate the government process in order to get projects approved.

*Councilmember Saxton: As a local business owner, what can you bring to Roy City in terms of economic development?* Mr. Rowley noted his business was based in West Haven. He explained that it wasn't just with his business in which he had dealt with land use issues. As the County Surveyor, one of his main responsibilities was to review subdivision plats. He had dealt with county ordinances on many occasions to make sure they were beneficial to all entities involved. He applied for the vacant Council position because he wanted to bring his expertise to the table.

*Councilmember Yeoman: How else can you contribute to the City and to the City Council?* Mr. Rowley said municipal government had many unique functions, including the oversight of utilities and infrastructure; he had dealt with these types of matters throughout his 35-year career. He had a strong knowledge of essential government functions and what was required of maintaining/operating these functions. He would bring the ability to look at engineering drawings in detail to make sure they were up to standard.

*Councilmember Tafoya: How will you handle disparaging remarks about Roy City from citizens?* Mr. Rowley said he had dealt with disparaging remarks in his profession, and these experiences gave him the ability to better relate to people. His first reaction was always to take a moment to listen and reflect upon the comments being made before formulating a response; in other words, he said he did not react to emotion. He contemplated what the source of frustration was in order to determine a solution.

*Councilmember Burrell: How much time can you commit to this position, in minutes per day/week?* Mr. Rowley stated that because he owned his own business he had the flexibility to contribute whatever time was necessary.

*Councilmember Saxton: What is it that brought you to Roy, and what do you like most about Roy?* Mr. Rowley said when he was hired at Weber County in 1995 he was living in Layton. One of the requirements for becoming the County Surveyor was that he needed to live in the County, and the most desirable place to live was in Roy. He said he raised his kids here; all of his children went to RHS. There wasn't a lot of commotion and noise in Roy like there was in other cities in the County.

*Councilmember Yeoman: What goals do you have for the City for the next five years?* Mr. Rowley relayed a personal experience in working with a friend whose business in Roy had burned down. In



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working with them to prepare development plans to re-build the business, he discovered that Roy City's application process was onerous and lengthy to the point of his friend giving up on the project entirely. Mr. Rowley said this needed to change.

*Councilmember Tafoya: How important is public safety in Roy, specifically the Police and Fire Departments?* Mr. Rowley said public safety was an essential role of government. Roy was one of the few cities in the County with its own Police Department, for which he thanked the City. He noted that he had several family members working in law enforcement, and was extremely supportive of them.

*Councilmember Burrell—Where were you during the general election process? Why didn't you run, and why are you applying for this position now?* Mr. Rowley said he didn't run for office this year because a couple of years ago he ran and lost an election, and the loss still stung. He viewed this as an opportunity to serve again.

*Councilmember Saxton: I called your references and they said you were a "good man". He asked Mr. Rowley to define what "good" meant.* Mr. Rowley said "good" meant different things to different people. He said he was uncomfortable answering this question because he didn't like talking about himself. He talked about his experiences of growing up and the examples of honesty and integrity that he learned from his father.

Mayor Dandoy thanked Mr. Rowley for his time.

Chris Collins

Mr. Collins said he had been living in Roy for three years. He had three young children who went to school in Roy, and currently worked full-time for the Navy. He said ever since moving to Roy he had wanted to serve the community. He said he was happy to be under consideration for the position.

*Councilmember Tafoya: How will you handle disparaging remarks about Roy City from citizens?* Mr. Collins said he would ask them to elaborate on what they didn't like and why. He would allow the disgruntled citizen to explain themselves.

*Councilmember Yeoman: What are your goals were for the City and where do you see the City going in the next five years?* Mr. Collins said he would focus on bringing in new businesses to increase the tax base and relieve the financial burden from the citizens. In addition, he would try to change the perspective of Roy being an unfriendly city. Mr. Collins said he wanted to work with the Hill Air Force Base (HAFB) to facilitate changes such as improving the exit, putting in a side attraction or developing a hotel site next to the museum. He said 5600 South was on everyone's mind and he would like to do whatever was necessary to get this project moved up. Mr. Collins said he would also focus on public safety, noting there had been an uptick in crime in the area. Roy's Police Department had become a training ground for new officers and they had a difficult time retaining employees; Mr. Collins wanted to increase salaries and resources to aid retention efforts.

*Councilmember Saxton thanked Mr. Collins for running a clean campaign. He then asked Mr. Collins to talk about what his strategy would be in terms of improving the City's economic development.* Mr. Collins said he would first assess what was happening internally that was preventing businesses from coming to Roy. Once unfriendly business practices were eliminated, he would proactively pursue businesses at conventions. He explained that it was important to have an economic development game plan in place.



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*Councilmember Burrell: How much time can you commit to this position?* Mr. Collins said this was hard to quantify. He said he would be available as long as needed and until issues were resolved. He said he could be flexible.

*Councilmember Tafoya posed the following budget scenario and question: If there are excess funds, would you rather fund a full-time police officer or implement a reduced garbage fee for the residents?* Mr. Collins answered that he would hire a full-time police officer. He said this was a better benefit to residents and stated that he supported law enforcement.

*Councilmember Yeoman: What suggestions do you have to increase communication between the citizens and elected officials?* Mr. Collins discussed changing the format of the newsletter from paper to electronic so it could be distributed more quickly and efficiently. He suggested they obtain email addresses when citizens set up utility accounts. He said this would also give residents a chance to reply to the email and get a more immediate response from the City. He explained that a social media presence was also valuable, and that citizens really appreciated online interaction with elected officials.

*Councilmember Saxton: What is it about Roy that made your family settle here?* Mr. Collins said he got a great home at a great price. He lived in a great neighborhood and community, and he saw a lot of potential in the City. He mentioned that RHS recently received an “F” rating by the State, which didn’t entice other citizens to move to the area. He wanted to work with the school district on this issue, and wanted to help foster a greater sense of community pride.

*Councilmember Burrell asked him to the general election process. She asked: What was positive or negative about your campaign?* Mr. Collins said as the youngest person to run the tables were slanted against him because he couldn’t appeal to all members of the community. However, he said he really liked the campaign process and the online interaction with residents. He suggested live streaming meetings as a way to be more transparent in all aspects of campaigning. He said he appreciated the manner in which other candidates ran their campaigns.

*Councilmember Yeoman: If you had moved elsewhere instead of Roy, do you feel like you would have still gotten involved with public service and run for office?* Mr. Collins said he had always been interested in public service. He explained that he made the decision to be someone who came up with solutions rather than someone who complained. He had a desire to be involved in the community in which he lives.

Mayor Dandoy thanked Mr. Collins for his time.

Ryan Cowley

Mr. Cowley said he had lived in Roy since 2003 and was currently raising kids ranging in the ages of 8 to 16. He presently worked for Weber County as the Elections Director and had a significant role in the vote-by-mail transition. He held a Bachelor of Arts Degree in Business Information Systems from Utah State University, and was would finish Masters of Public Administration degree from BYU this summer. His career goal was to eventually become a city manager. He was interested in local government because this was where the most lives could be directly impacted.

*Councilmember Yeoman: What are your goals for the City? Where do you see the City in the next five years?* Mr. Cowley said Roy had a bright future, and that there were more opportunities now than there had been in the past. He stated that one area of improvement for the City was transparency. Mr. Cowley said he appreciated the interaction between citizens and elected officials, especially on social media and through the new website. He discussed the importance of recording meetings and stated that the next step





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was the live stream them in real time. He explained that transparency built trust; while people didn't always agree with one another, transparency at least helped them see the logic behind decisions. He said some of the issues Roy was facing also existed when he moved to Roy 15 years ago; those issues included traffic and infrastructure. He wanted to put a traffic plan in place and to push UDOT on the 5600 South project. He stated that he liked the Focus Roy Plan because it laid groundwork for the City's future.

*Councilmember Saxton: How would you approach economic development in the City?* Mr. Cowley explained that it was important to first determine the City's goals and vision. He said having worked in government he had many contacts; once a plan was put in place, he could help get funding for economic development projects throughout the City. He explained that as a City they did not need to "reinvent the wheel" on economic development. He said there were other cities that had undergone the type of growth Roy would experience, and they could look at what plans were implemented elsewhere to tailor an appropriate plan.

*Councilmember Burrell: How much time can you commit to this position?* Mr. Cowley said this would vary; however, he would dedicate as much time as needed to this position.

*Councilmember Tafoya: How would you handle disparaging remarks about Roy City from citizens?* Mr. Cowley said he was faced with these types of experiences in his job, especially in the current political climate. He said the most important thing to do was listen, because people wanted to be heard. He could respond with answers and solutions at the level to which people were willing to listen.

*Councilmember Yeoman: What do you feel you can bring to the City Council and to Roy City?* Mr. Cowley stated that he was raising his family in Roy and enjoyed living there. He said he brought fresh solutions and could enact positive change.

*Councilmember Saxton: What brought you to Roy and why?* Mr. Cowley explained that he found a good home for the right price in Roy. Once his family arrived, Roy felt like home.

*Councilmember Burrell: Why didn't you run in the general election?* Mr. Cowley explained that as the Elections Director, he did not feel he could ever run for public office due to a potential conflict of interest. Therefore, this opportunity of being appointed to a Council presented a unique opportunity. He indicated that he did not know where he would be in two years.

*Councilmember Tafoya: How important is Roy City's public safety to you?* Mr. Cowley answered that public safety was very important and said in his experience, the City's response teams had shown a high level of professionalism. He said one problem in this area was retaining officers; it was hard to compete with salaries. It was critical to get seasoned officers mixed in with newer officers, and the City needed to give the Police Department all of the resources they needed.

*Councilmember Yeoman: How would your professional experiences benefit the City Council and Roy City?* Mr. Cowley responded that one of Roy's biggest assets was City Recorder, Amy Mortensen. He said she was top notch and did great work for the City. He also stated that he had connections with members of the State legislature, and that those types of relationships took years to build. He explained that one of his key roles was evaluating how State legislation would impact smaller entities, and then finding ways to ensure that those laws worked for the governments they intended to benefit. He had the ability to look at issues from multiple perspectives.

*Councilmember Saxton: I spoke to one of your references and they said "I can't say enough about how*



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*good he is". Why are you so "good"?* Mr. Cowley responded that anytime he had a job to do, he would do it to the best of his ability. He was always looking for ways to improve.

*Councilmember Saxton: What could you do in two years for Roy City that might take others more time to accomplish?* Mr. Cowley said by starting off knowing his term would only be two years, he was eager to hit the ground running. Everything that he did would have a sense of urgency.

Mayor Dandoy thanked Mr. Cowley for his time.

Joe Paul

Mr. Paul said he had lived in Roy for 18 years, and had raised all of his children here. His family was his biggest driving force, and he wanted to preserve the community for future generations. He loved Roy, which was why he had run for Council three times. He was also involved in search and rescue, law enforcement, schools, athletics, and the Planning Commission. One of his accomplishments while serving on the Planning Commission was that he helped pass a chicken ordinance. He said that regardless of tonight's outcome, his heart would always be in Roy. He commented that he would keep running for office either until he died or got elected. He explained that his philosophy for improving the City was not that it needed a major overhaul; rather, it was a matter of putting some of the finishing touches in place. Mr. Paul said he understood fiscal budgets and the budgeting process. In his profession he worked with volunteers and managed employees. Throughout his career he had always looked at how to serve both the people as well as his employees, who he considered to be his greatest asset. He expressed appreciation to the City's present elected body as well as staff, and recognized that their jobs were difficult. He said he trusted that their decision making was based on the best interest of the citizens. Mr. Paul said he wanted to work with them to continue making Roy a great place to live, and he believed the Focus Roy Plan was a starting point for molding the City's future. He said he put forth a valiant effort to make a difference and to bond with people; he attributed his 2,457 votes to his ability to connect with and understand people. He said this last election garnered the highest number of voters in several years. He said he had great running mates and loved being in the election process with them; together they could all make a difference.

*Councilmember Yeoman: How much time can you commit to this position?* Mr. Paul responded that he could commit as much or as little as needed. Last year he attended almost every Council meeting in addition to all of the Planning Commission meetings. His employer and family supported him in his public service responsibilities.

*Councilmember Tafoya: How would you handle disparaging remarks about Roy City from citizens?* Mr. Paul said that unfortunately, negative public comments were received. He explained that throughout the entire election he sought to maintain a positive approach. He explained that it was important to address concerns and make decisions on what was best for the whole community. He said improved communication in the City would help curtail some of this negativity. He loves Roy City and would defend it to the best of his ability. He said it was okay to be concerned and bring forth issues, but it was just as important to bring forth solutions. He wanted to be part of the solution not the problem, and encouraged others to do the same.

*Councilmember Yeoman: You commented to me earlier that you can make more of a difference on the Council than the Planning Commission. Can you explain this?* Mr. Paul explained that the Commission was a recommending body, not an approval body; the real decision makers in the City were Councilmembers. For this reason, he felt he could to contribute more on the Council.



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*Councilmember Saxton expressed appreciation to Mr. Paul for how he ran his campaign. He then asked: What would be your approach to economic development?* Mr. Paul responded that he would reach out to businesses that wanted to come to Roy. In addition, there were some business practices on the City's end that needed to be streamlined. He stated that Roy had great assets, such as the train station and areas for potential mixed use development that could be improved in order to bring more people from out of town into Roy. He noted that he would also like to explore projects that would complement HAFB, such as restaurants or a hotel.

*Councilmember Burrell—Can you talk about your performance in the general election?* Mr. Paul stated that he thought did well. He believed the vote-by-mail initiative was resulting in greater voter turnout as well. He suggested in the future they hold more “meet the candidates” nights, as these events proved to be helpful. Mr. Paul noted that he garnered the third highest vote count, and was only short by 28 votes. He then briefly discussed increased communication between elected officials and residents, and noted that social media was one such tool.

*Councilmember Tafoya: How important is public safety to you?* Mr. Paul stated that he was an avid supporter of law enforcement; he noted that his wife worked with the Sheriff's Department in Layton, and that he also worked with the Sheriff's Department for 24 years. He agreed with the tax increase, and said it was necessary in order to retain good officers. He said there had been an uptick of crime in Roy, and they needed to provide the Police Department with all of the resources necessary to protect the community. He said law enforcement was the most thankless job out there and they deserved more than they received, whether in Roy or elsewhere.

*Councilmember Yeoman: What are your goals for the City for next five years?* Mr. Paul said it was economic development. The City needed more money and they could either get it from the citizens or from the sales tax base. Other issues of importance included redevelopment projects in Roy, traffic congestion (including 5600 South), transportation around the train station, a potential widening of 4000 South, improved communication channels between elected officials and citizens, and continuing to take care of the City's employees.

*Councilmember Yeoman posed the following budget scenario and question: If there are excess funds, would you rather fund a full-time police officer or implement a reduced garbage fee for the residents?* Mr. Paul stated that if the Police Department needed more officers, he would allocate those funds to hiring another full-time police officer.

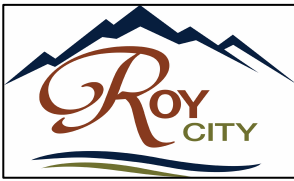
*Councilmember Saxton: One of your references said you have vision to research and accomplish things. Can you tell us why you have such good vision?* Mr. Paul said he wanted to make a difference. He shared an experience from over the summer when he ran into a burning building to rescue senior citizens. He explained that he liked tackling challenges and finding solutions, and had the ability to make things run more efficiently. He stated that regardless of whether or not he is selected for the position, he would continue serving the City.

Mayor Dandoy thanked Mr. Paul for his time.

Marge Becraft

Ms. Becraft stated that she grew up in Hooper and attended Roy Junior High the year it opened. Her desire to serve came when she returned to Roy after living in North Carolina for five years. She had won and lost elections, and understood the feelings that came with both defeat and success. Her beginning years with Council were less intense than they were now; however, those early years were a precursor to





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current issues. She said she had always had the attitude that if she was going to be involved, then she was going to be involved 110%. For the last 30 years she had developed a love for Roy that was unsurpassed by any other place she had previously lived. When she decided she was going to run for Council, she attended meetings and studied the City's ordinances. When she was elected to the Council she quickly learned the importance of getting to know the employees and the citizens of the City. She described her experiences in organizing the 75<sup>th</sup> anniversary of the City as "marvelous" and said she enjoyed getting to know Roy's founders. For this reason, she wanted to push for placing historical signs throughout the City. Ms. Becraft said she trusted department heads; they were experts in their respective areas, and were the most valuable resource when resolving citizens' concerns. Ms. Becraft stated that she understood fiscal budgets and the budget process. Beautification was important to her from the beginning; she believed the youth should be involved with these efforts, and she was still involved in organizing youth volunteer projects. She also loved how the Christmas lighting program continued to grow each year, and said this was a testament to community involvement.

*Councilmember Saxton: What is your approach to economic development?* Ms. Becraft answered that economic development went hand in hand with beautification efforts. In addition, they also needed to streamline the City's business practices in order to approve projects in a timelier manner.

*Councilmember Yeoman: What do you think you can continue contributing to Roy, if you had another two years on the Council?* Ms. Becraft said she looked forward to working with citizens in continuing beautification efforts throughout the City.

*Councilmember Burrell: How much time can you commit to this position?* Ms. Becraft said she was available any day except Wednesday after 11:00 a.m.

*Councilmember Tafoya said to Ms. Becraft that she decided not to run for re-election. He asked: Why are you applying for this position now?* Ms. Becraft said she thought she had given enough time on the Council; however, the beautification committee had a new vision for the community and she wanted to continue her involvement for another two years.

*Councilmember Saxton: What was it about Roy that made you come home?* Ms. Becraft stated that the reason they left was to pursue her husband's job. However, after changes in management that lead to job loss, they decided to move back to Roy where they had lived for the past 30 years.

*Councilmember Yeoman: Where do you see the City in the next five years?* Ms. Becraft said she envisioned a feeling of community pride as being a strong point in the City. Councilmember Yeoman asked how the City would reach that point. Ms. Becraft explained that the beautification committee was going to start involving individual neighborhoods in various cleanup projects. Youth volunteer groups would be recruited to help clean yards for residents who were unable to do the work themselves. She stated that this would foster a community of individuals who cared for one another.

*Councilmember Burrell: How would you build relationships with other institutions in Roy, such as schools and businesses?* Ms. Becraft said they had done quite a bit with schools over the years in organizing youth service projects. She mentioned having worked with the school district to organize a swim day this past year, which was a huge success. She said she would also like to see businesses be more involved in the City as well.

*Councilmember Tafoya: How important is public safety to you?* Ms. Becraft said public safety was extremely important. She stated that the City's public safety personnel had always been extremely



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responsive and professional whenever she needed to call upon their services. Furthermore, she had several family members who worked in public safety, and she believed they needed to be given all of the resources they needed.

*Councilmember Saxton: In talking to your references, one of them said that they would give you “high marks”. What are the “high marks”?* Ms. Becraft described herself as a “worker bee”. She gave herself an “A” grade in terms of her service to the residents of Roy.

*Councilmember Burrell: What was your strategy for establishing relationships with citizens and department heads?* Ms. Becraft said she built relationships with people by caring about them and always communicating with them. She explained the importance of responding to citizens’ needs.

Mayor Dandoy thanked Ms. Becraft for her time.

#### Council Discussion

Mayor Dandoy stated the Council could discuss the candidates’ interviews and narrow down two finalists to take into the regular meeting before voting. He asked the Council if they should allow public comments on the matter before voting. Councilmember Saxton was in favor of allowing public comment prior to making a vote.

Councilmember Tafoya expressed the concern that if this matter was opened for public comment, there would be nothing that would prevent candidates from texting all of their friends to show up and speak on their behalf. He said this process was not meant to include public comment for a reason. It was the Council’s choice to make, and this was how to comply with State law. Councilmembers were elected to make tough choices, and this was one of them.

Councilmember Burrell stated that the public already had ample opportunity to comment on this issue; there was proper noticing of the item and as elected officials their lines were always open. She said she received several emails on this issue, and the public’s feedback would factor into her vote. Also, the agenda for tonight’s meeting did not list this item as a public hearing. She was concerned that changing the agenda at the last minute would be problematic.

Councilmember Yeoman said when they went through this process at the time she was appointed to the Council, public comment was not allowed. She said the appointment process was different than the election process, and they needed to be careful about the precedence set on the matter.

Councilmember Saxton asked the rest of the Council if they believed the residents who contacted them on this issue felt like they had been heard. Councilmembers Burrell and Yeoman indicated they read every single piece of correspondence they received on the matter. Councilmember Saxton asked if legally they could allow public comments. Andy Blackburn, City Attorney, stated that legally they were not required to give public comment for this decision. However, the appointment had to take place during a public meeting. The majority consensus of the Council was that public comment would not be taken on this matter during the regular meeting.

Mayor Dandoy called for a roll call vote to determine the Council’s top two finalists. The preliminary votes were recorded as follows:

Councilmember Tafoya voted for Mike Puzey  
Councilmember Yeoman voted for Joe Paul



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Councilmember Saxton voted for Joe Paul  
Councilmember Burrell voted for Joe Paul

Mayor Dandoy stated that Joe Paul and Mike Puzey were the two finalists, and he explained that a final vote would be taken during regular meeting. He thanked the candidates for their time and service.

**\*6:00 p.m. Regular City Council Meeting**

**A. Welcome & Roll Call**

Mayor Dandoy welcomed those in attendance and noted all Councilmembers were present. He stated that staff tried to live stream tonight's meeting; however, due to a court session today they were unable to get all of the equipment up and running. Moving forward, Council meetings would be live streamed.

**B. Moment of Silence**

Councilmember Saxton led the audience in observing a moment of silence.

**C. Pledge of Allegiance**

Boy Scout Troop 275 led the audience in reciting the Pledge of Allegiance.

**D. Action Items**

1. Appointment of Mid-Term City Councilmember

Mayor Dandoy explained the interview process and stated the Council narrowed the selection of candidates down to two finalists in accordance with State code: Joe Paul and Mike Puzey.

A roll call vote was taken. The roll call was as follows:

Councilmember Tafoya voted for Mike Puzey  
Councilmember Yeoman voted for Joe Paul  
Councilmember Saxton voted for Joe Paul  
Councilmember Burrell voted for Joe Paul

Mayor Dandoy stated that Joe Paul would be appointed to sit as a Councilmember for the next two years. The appointment would take place at the first meeting in February. He thanked all of the applicants and said this was a difficult decision for the Council to make.

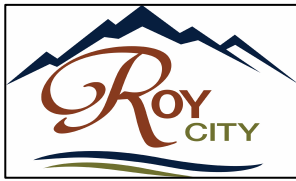
2. Swearing in of City Council Member (Jan Burrell)

Amy Mortenson, City Recorder, administered the Oath of Office and Jan Burrell was sworn in as a Roy City Councilmember.

3. Swearing in of Police Officer

Chief Merino introduced Zack Baker and stated that Mr. Baker was a recent academy graduate. He would begin field training this week.

Amy Mortenson, City Recorder, administered the Oath of Office and Zack Baker was sworn in as a Roy City Police Officer.



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Officer Baker took a few minutes to introduce the members of his family who were present in the audience.

4. Swearing in of Planning Commission Members

Amy Mortenson, City Recorder, administered the Oath of Office and Leland Karras and Claude Payne were both sworn in as Roy City Planning Commissioners.

Mayor Dandoy announced that the Planning Commission Chair resigned last week, in addition to Mr. Paul being appointed to the Council. The City would be posting announcements for these two vacancies sometime within the coming week.

5. **6:00 p.m. Public Hearing** to Consider Adjustments to the Fiscal Year 2018 Budget

**Councilmember Yeoman motioned to enter a Public Hearing. Councilmember Burrell seconded the motion. All Councilmembers voted “aye”. The motion carried.**

Acting Management Services Director, Matt Andrews, presented the following FY 2018 budget amendments:

General Fund

Revenue:

- Increase the estimate for Sales Tax by \$60,000.00 to equal actual revenue received in FY 2017.
- Re-budget remainder of 2017 RAMP grant and budget 2018 RAMP grant for \$8,998.00, and \$37,773.00, respectively.
- Increase the RAMP budget by \$337,000.00 for the Skate Park.
- Budget for the 2017 EMS grant of \$7,622.00.
- Decrease the revenue budget for bonds for the Fire Truck by \$725,000.00. The City will be paying cash.
- Increase the budget for sale of fixed assets by \$42,700.00 for the sale of the City Manager’s vehicle.
- Increase the budget for donations for Roy Days by \$5,923.00.
- Increase the budgeted use of fund balance reserves by \$1,066,352.00 for all expenditures listed below that aren’t funded by the additional revenue items.

Expenditures:

- Provide funds for a back billing by PacifiCorp from July 1, 2015 to June 30, 2018 for an agricultural lease agreement for a detention pond and public park, \$5,725.00.
- Provide funds to correct the budget for workers compensation in the Justice Court, \$1,900.00.
- Provide funds for the increase in Christmas bonuses paid to employees, \$16,300.00.
- Provide funds for the retirement payout of an employee at the Recreation Complex, \$16,307.00.
- Transfer funds from the General Fund to the Capital Projects Fund for construction of a skate park, \$537,000.00.
- Provide funds for cameras and a badge system at the fire houses, \$15,600.00.
- Remove funding for ADA Improvements of \$100,000.00. This was an estimate by the previous City Manager, and further review showed that level of funding was not necessary and could be used for improvements to the basement to enhance ADA accessibility.



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- Increase funding for the basement remodel by \$100,000.00; combine it with the \$100,000.00 made available from ADA Improvement; and transfer the funds to the Capital Project Fund for expenditure.
- Provide funding for a new City Manager's vehicle, \$39,500.00.
- Increase expenditures by \$7,622.00 for the 2017 EMS per capita grant.
- Provide funding for stipend paid to employee for assuming additional responsibilities as City Manager, \$12,892.00.
- Provide funding for the Risk Management Specialist/Legal Assistant, \$35,200.00.
- Provide additional funding for City Manager position due to termination of previous and rehiring new, \$65,548.00.
- Provide funds to have a salary survey completed, \$30,000.00. This would replace the in-house survey of Parks, Recreation, and Public Works. Completion of a survey does not signal an increase in wages but sets the basis for future in-house analysis and completes the overall development of an effective wage scale rolled out in 2017. Findings from the survey would be used to determine if any adjustments are necessary.
- Provide funds to change out older Christmas lights, \$10,000.00.
- Provide funds to make a contribution to the YCC, \$8,000.00.
- Adjust the Roy Days budget for private donations and event fees, \$18,037.00. The 2017 wage scale implementation had not been considered when the budget was first developed, and the added event fees and contributions allowed for increased expenditures for activities.
- Provide funding for expenditures under the 2017 and 2018 RAMP grants, \$46,771.00.

Capital Projects Fund

Revenues:

- Increase transfers from the General Fund by \$737,000.00; \$537,000.00 for the Skate Park and \$200,000.00 for the Municipal Building basement remodel.
- Increase the contribution from fund balance reserves by \$15,000.00. At the end of fiscal year 2017, the residual balance was greater than estimated when the budget was originally prepared.

Expenditures:

- Provide funding for the construction of the Skate Park, \$537,000.00.
- Provide additional funding for the remodel of the Municipal Building basement, \$200,000.00.
- Adjust budget to expend 2017 residual funds by reducing the Beautification budget by \$10,000.00 and increasing the Municipal Building basement remodel by \$25,000.00.

Water and Sewer Utility Enterprise Fund

Revenues:

- Increase the revenue estimate for sewer due to the rate increase by Central Weber Sewer District, \$3,987.00.

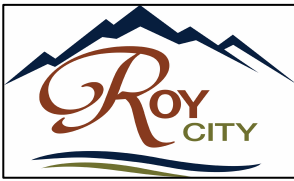
Expenditures:

- Increase the budget for Central Weber Sewer District based on the rate increase of 2018, \$3,709.00.
- Increase the budget for franchise fees due to the increase in sewer rates, \$278.00.

Storm Water Utility Enterprise Fund

Expenditures:





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- Provide funds for a back billing by PacifiCorp from July 1, 2015 to June 30, 2018 for an agricultural lease agreement for a detention pond and public park, \$11,450.00.
- Decrease in the contributions to fund balance to offset expenses, \$11,450.00

Glynn Moore, 2088 West 3825 South, stated with regards to YCC it would read better if it was Roy City's share of the overall contribution; this way, it would not appear as if the City was just giving money away.

**Councilmember Tafoya motioned to go out of the Public Hearing. Councilmember Saxton seconded the motion. All Councilmembers voted "aye". The motion carried.**

- a. Consideration of Resolution No. 18-1 Approving Adjustments to the Fiscal Year 2018 Budget

**Councilmember Yeoman motioned to approve Resolution No. 18-1 Approving Adjustments to the Fiscal Year 2018 Budget. Councilmember Burrell seconded the motion. A roll call vote was taken. All Councilmember voted "aye". The motion carried.**

6. Consideration of Resolution No. 18-2 Declaring Certain Property as Surplus and Authorizing its Sale

City Manager, Jason Poulsen, presented a list of vehicles from the Roy City Fire and Rescue Department; they were nearing the end of their road life and needed to be surplus. The list was presented as follows:

2002 PT Cruiser  
VIN Number 3C8FY581312T326268  
42,000 Miles

2003 Ford Ambulance  
VIN Number 1FDWF36P63ED86621  
121,000 Miles

**Councilmember Yeoman motioned to approve Resolution No. 18-2 Declaring Certain Property as Surplus and Authorizing its Sale. Councilmember Saxton seconded the motion. A roll call vote was taken. All Councilmembers voted "aye". The motion carried.**

7. Consideration of Resolution No. 18-3 Approving a Job Description and Salary Range for a Risk Specialist

Mr. Poulsen presented a job description for a Risk Specialist position, and noted that a salary range was not posted because this would be a lateral move. The position would be included in the salary survey and placed in the appropriate range which would be approved in July. He said this position would be a great benefit the City, because they currently had one person fulfilling two different disciplines.

**Councilmember Burrell motioned to approve Resolution No. 18-3 Approving a Job Description and Salary Range for a Risk Specialist. Councilmember Yeoman seconded the motion. A roll call vote was taken. All Councilmembers voted "aye". The Motion carried.**

**E. Consent Items**



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(These items are considered by the City Council to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item may be removed from the consent agenda and considered separately.)

1. Approval of the December 19, 2017 City Council Minutes
2. Approval of the January 2, 2018 City Council Minutes

**Councilmember Yeoman motioned to approve the City Council minutes for December 19, 2017 and January 2, 2018. Councilmember Saxton seconded the motion. All Councilmembers voted “aye”. The motion carried.**

**F. Public Comments**

Mayor Dandoy opened the floor for public comments.

Marilyn Savage, 6071 South 2200 West, read the following statement:

“On January 8<sup>th</sup> I sent each of you a letter via email from the address posted on the Roy City Webpage. I asked for your response on the matter. As of today, only one of you has responded which is Bryon Saxton. As for the rest of you, I’m curious why I have not heard anything from you. We as citizens rely on you to be our voices on this Council. Today I can’t help but feel I am speaking into the wind. I feel you have not cared about how I have felt. I’m not alone in this as I read through the various social media outlets. I see many others that say ‘our representatives are not responsive’. I feel that we as citizens have a right to be acknowledged and we should know your opinions, or even if it is to thank me for caring about the matter. When I ask questions I expect feedback. You don’t have to agree with me, just let me know that you have received the email. The only way I know to have your opinion is to email you. I don’t know where you live or even if you want me to have your phone number. So, either tell me where you live and your phone number or answer my emails, please.”

Councilmember Burrell said she received the email and still needed to respond. She noted that she didn’t have access to her new email account until this week and apologized for the delay.

Councilmember Yeoman said she checked her email and did not know how she missed Ms. Savage’s email. She said they could also speak over the phone.

Mayor Dandoy asked Councilmembers to verify the accuracy of their contact information as it was posted in the City’s newsletter. He asked the citizens to continue sending feedback and said as elected officials they were committed to doing better.

Keith Wilson, 6004 South 2550 West, wanted to voice his opinion regarding the Council seat appointment. He was informed that Joe Paul was already appointed. Mr. Wilson thanked the Council for their selection, and said this was the person citizens wanted to be appointed.

Eric Rudolph, 4099 West 5600 South, talked about his concern with the winter parking ordinance. The parking ordinance stated citizens couldn’t park on public streets from November 15 through March 15, between the hours of 1:00 am and 7:00 am. He said these requirements were outdated to those who had multiple cars. He suggested Roy considering adopting language similar to what was written in Herriman City ordinance, which prohibited parking on streets when it was snowing or there was snow on the street. In the case of Herriman City’s ordinance, the dates they posted were November 1 through April 1; he



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preferred the dates included in Roy's ordinance. Another option was to issue permits at a cost. He asked the Council to address this issue.

Bradley Sawyer, 2625 West 5625 South, echoed Ms. Savage's comments and said communication had been a problem for many years. He said officials were beholden to acknowledge feedback from the people who put them in office.

Mayor Dandoy closed the floor for public comments.

Councilmember Saxton said he appreciated the input from citizens, and stated that this was a learning curve for him. He assured the public that they could contact him at anytime, and confirmed that his contact information as posted in the newsletter was correct.

Councilmember Burrell confirmed that her contact information as posted in the newsletter was also correct.

Mayor Dandoy invited citizens to copy him on emails and he would make sure they received a response.

**G. Presentations**

1. Utah Risk Management Mutual Association Presentation

Mr. Poulsen introduced Paul Johnson, who represented URMA. The time was then turned over to Mr. Johnson for a brief presentation.

Paul Johnson, URMA Executive Director, stated that they had been the City's liability insurers for over 30 years. URMA was a pool of cities, not an insurance company. All of the participating entities had decided that they wanted to run with an insurance model, but have put enough safeguards in place that their budgets would never get hit in any one year. He explained that in total there were 16 participating cities, and each had a representative on the board of directors which made decisions regarding policies, coverage, practices and procedures. In the event of a lawsuit, URMA would contact the City Attorney and/or City Manager and ask them who they would like URMA to retain on Roy's behalf. Cities also had an opportunity to weigh in on strategy, and URMA was committed to following the City's lead on the matter.

Mr. Johnson explained that URMA had sufficient reserves to take care of any overages. As a self insurance program, they paid everything upfront; the City paid URMA back 20% per year over five years, interest free. However, there was a cap on the amount that the City paid back; they would never pay over 25% of the premium on any given lawsuit, in any given year. The most that Roy would pay on a lawsuit in any given year was \$19,500. If the 20% of the money expended was greater than that amount, then URMA's reserves would make up the difference. URMA procured a policy that covered each claim (not aggregate) up to \$6 million, which kicked in at \$717,000. He described the worst case scenario that could possibly occur.

Mr. Johnson explained that URMA appreciated cities that managed risk as much as possible. Sometimes incidents were inevitable; however, cities had the power to avoid liability in the first place. To assist cities with this effort, URMA provided multiple training programs to cover a wide range of topics.

Mr. Johnson explained that premiums were determined based on the following formula: population, budget and inspection score. He said this formula had not changed since 1985, when URMA was



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established. He concluded by stating that URMA was happy to serve the City of Roy.

2. Roy City Recreation Complex Feasibility Study Presentation

Parks and Recreation Director, Travis Flint, said he and Aquatics Director, Julie Cragun, had been discussing ways to improve the Recreation Complex for many years. He reviewed a list of improvements they had undertaken at the facility, and said it became clear to them that in order to take this to the next level they needed to bring in a team. He turned the time over to Holly Adams to discuss options for moving forward.

Holly Adams, representing ArchNexus, stated that she worked on the Aquatic Center 16 years ago. She explained that their expertise was renovation, and that they started this process by asking staff what their vision was for Roy City recreation. They looked at the current population, surrounding populations, projected growth, level of service and service delivery, and the community's capacity for spending money on recreation. Presently, Roy City recreation collected approximately \$636,000 during summer months and \$22,000 during the winter months.

Ms. Adams stated that the National Recreation and Parks Association (NRPA) had a set of guidelines they reviewed when making a determination regarding the City's level of service. They recommended two to 3.5 square foot per person of recreation, depending on a city's population. In 1977, Roy had 2.4 square feet of recreational space per person, and this number had since decreased to .82 square feet per person. In order to get back up to 2.4 square feet per person, Roy needed approximately 100,000 square feet of recreational space.

In response to a question from Councilmember Tafoya, Ms. Adams said the City did really well on parks and open space; it was the brick and mortar recreation facilities that the City was lacking. She went on to describe the provisions the City could make with \$1 million, \$3 million and \$5 million; however, she stated that these options would not fully solve the issues they faced in providing an adequate level of service within their recreation department.

She presented the possibility of constructing new a facility and suggested Emma Russell Park as a potential location. The ideal building would have 80,000 square feet and provide areas for fitness, swimming, a gymnasium and locker rooms. She said Emma Russell Park worked well because there was some existing parking. However, they could also look at other areas that were more centrally located. In total, a project of this scale would cost approximately \$28.9 million.

Councilmember Saxton said with the recent election a bond was approved for a new Roy Junior High. He asked if they had considered incorporating some of these ideas with the new junior high. Mr. Flint answered affirmatively and stated that he met with Matt Williams, the Superintendent for the school district. The only concern at this point was space. Ms. Adams added that the last two projects she worked on also involved school districts.

**H. Reports and Discussion**

1. City Manager Report

Mr. Poulsen reported on the following:

- RFPs:
  - Staff selected a new mailing service from the Salt Lake area, and they would be able to do everything that was needed, included sending monthly newsletters. He said this



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would save the City time and money. Mayor Dandoy briefly reminded Councilmembers to submit some comments for the front page of the newsletter.

- Staff was in the process of selecting a new insurance broker; brokers mediated between insurance companies and the City to find the best deals for the City. He was hopeful this process would be done by the spring in time for the new fiscal year.
- The basement remodeling project was going well. He noted the gym would be done by Monday at the latest, and that the conference room was finished.
- The department heads met today and were given budget packets. Mr. Poulsen would keep the Council updated on the matter.

2. Mayor and Council Report

There was brief discussion regarding the Youth City Council. Mayor Dandoy announced Local Officials' Day on January 24th, at the State Capitol Building, and stated that Youth Councilmembers were invited to attend. Transportation would be arranged and there were activities planned specifically for the youth. He noted that Councilmember Burrell was the contact person for those who were interested in attending. Mr. Poulsen also mentioned that staff would attend every Monday of the legislative session.

Mayor Dandoy asked if staff had found a citizen representative for the HAFB Restoration Advisory Board. Mr. Poulsen responded in the negative. Mayor Dandoy requested that Ms. Mortenson post this on the City's website.

**I. Items for Follow Up and Review**

1. North Park Status

Mr. Flint reported that the playground was scheduled to ship on January 25th, and construction would begin on January 29th. Staff was optimistic that the project would be completed by the end of February. He also reviewed three RAMP grant applications that were recently submitted:

- Restrooms and a bike service station at the new trailhead on the north side of 6000 South; requested \$84,875.
- Roy Days and fish pond amenities; requested 40,000.
- "Hero Monument" to be installed near the marquis; this would be a bronze, six foot tall statue of a police officer, military serviceperson and firefighter. Staff requested \$165,000.

Mr. Flint also briefly discussed EZ grant proposals and said the applications were due by the end of March. The award amounts for these grants were smaller; staff hoped to obtain funding to construct a park gazebo. Mayor Dandoy asked if the splash pad would be complete by early spring, and Mr. Flint answered affirmatively. He also noted that the bowery will be built at the same time.

2. Emergency Operations Plan

Mr. Poulsen distributed copies of the Emergency Operations Plan to all elected officials, and said this document hadn't been updated in a long time. He asked Councilmembers to review the document, and said it would be placed on a future agenda. After the plan is approved, they will test the efficacy of the plan by coordinating a mock disaster.

3. Strategic Plan

This item was not discussed.





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4. Transportation Plan

Mayor Dandoy said he would like an engineering contractor to help the City develop a transportation plan. He said this document was critical for working with UDOT on the 5600 South project. Mr. Poulsen stated that Wasatch Civil Engineering was presently working on drafting a transportation plan; he would follow up with them the following day.

**J. Adjournment**

**Councilmember Yeoman motioned to adjourn at 7:21 p.m. Councilmember Saxton seconded the motion. All Councilmembers voted “aye”. The motion carried.**

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Robert Dandoy  
Mayor

Attest:

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Amy Mortenson  
Recorder