



Minutes of the Roy City Council Meeting held in the City Council Chambers of the Roy City Municipal Building on August 27, 2019 at 5:30 p.m.

Notice of the meeting was provided to the Standard Examiner at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

Mayor Robert Dandoy
Councilmember Burrell
Councilmember Paul
Councilmember Saxton

City Manager, Matt Andrews
City Attorney, Andy Blackburn

Also present were: Management Services Director, Camille Cook; City Recorder, Morgan Langholf, Cassi Barlow, Glenda Moore, Trent Wilkins, Ryan Cowley, Braeden Stander, Diane Wilson, Chris Lewis.

A. Welcome & Roll Call

Mayor Dandoy welcomed those in attendance and noted Councilmembers Burrell, Paul, Saxton, were present.

B. Moment of Silence

Mayor Dandoy invited the audience to observe a moment of silence.

C. Pledge of Allegiance

Mayor Dandoy lead the audience in reciting the Pledge of Allegiance.

D. Consent Items

(These items are considered by the City Council to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item may be removed from the consent agenda and considered separately.)

1. Approval of the July 16 & August 6, 2019 City Council Minutes

Councilmember Paul motioned to approve the July 16 & August 6, 2019 City Council Minutes. Councilmember Burrell seconded the motion. All Councilmembers voted “Aye.” The motion carried.

E. Action Items

1. Consideration of Resolution No. 19-21, Amending the Purchasing Policy

Camille Cook, Management Services Director, presented this Resolution to the Council. She explained there were several reasons for this policy to be updated: clarifications were needed for each departments, purchasing authority limits had to be specified, budget transfers and budget amendment had to be differentiated, capitalization threshold had to be formally established, and electronic approval of orders had

to be granted. The primary reason the policy had been revised, she continued, was to put in place a formal disposal of surplus personal property. She explained that this included real estate, fixed assets and such. Ms. Cook further mentioned that a "Definitions" page had been added with updated forms and flow charts for the departments to refer to. She pointed that the typo found on page #5 would be corrected prior to distribution, if the policy were approved.

Councilmember Burrell motioned to approve Resolution No. 19-21 amending the Purchasing Policy. Councilmember Paul seconded the motion. A roll call vote was taken. All Councilmembers voted "Aye." The motion carried.

2. Approval of 2019 Roy City Primary Election Results Canvass

On August 13, 2019, Municipal primary elections had been held for the three vacant Council seats available in 2020. City Recorder, Morgan Langholf, explained the different statistics and results. She added there was a total of 15,164 registered voters within the City. Of these, 55 voted on election day while another 4289 ballots were mailed in. She mentioned that 60 ballots had not been counted. Out of those 60, she continued, a few had been mailed past the deadline, 17 had been mailed unsigned, two had not been returned with ID verification, and 16 others had signatures that did not match. Each voter with a ballot that had gone uncounted was given an opportunity to rectify the deficiency by phone, email, and letter. Out of these, five provisional ballots had been cast. Ms. Langholf explained that City went through an audit every year and that 260 ballots had been audited to ensure correct count. The results had been sent to the Lieutenant Governor's Office. Ms. Langholf continued by stating the number of votes for each individual running. The top six candidates, she added, were being moved to the General Election, held on November 5, 2019.

Councilmember Saxton mentioned that only 50 ballots had been cast the day of the election, while all other ballots had been sent by mail or dropped at the drop boxes. He expressed surprise at these figures.

Councilmember Saxton motioned to approve the 2019 Roy City Primary Election Result Canvass. Councilmember Burrell seconded the motion. A roll call vote was taken. All Councilmembers voted "Aye." The motion carried.

Councilmember Burrell asked if the results were public. She was told that now that they had been approved by the Council, they were. Mayor Dandoy asked for the Council to sign the binding document needed for validation for the County.

F. Public Comments

Mayor Dandoy opened floor for public comments. No comments were made at this time. Mayor Dandoy closed the floor for public comments.

G. Reports and Discussion

1. City Manager Report

Mr. Andrews reported that the Trunk-or-Treat was to be held on October 25 from 5:30 p.m. to 7:30 p.m. Traditionally, the event was held on the front parking lot. For this year, however, it had been decided to have the residents come the Friday prior to Halloween. This, he added, would allow families to go through their neighborhood on Halloween.

Mr. Andrews explained that the Day of Service had gone well with about 400 people attending. He explained that the group had been able to work on five projects.

Mr. Andrews reminded those in attendance that the Complex was currently closed. He explained that the facilities were being cleaned and that they would reopen on Tuesday Sep 3, 2019.

Mr. Andrews stated that two months prior, the Staff had received a request for an application from UDOT for 5500 South. He mentioned that trucks had been using engine breaks in the area and explained that the City would initially watch the traffic and wait to see if the application was approved by UDOT.

Mr. Andrews explained that chip seals were about to be performed. The City's website, he continued, would list when the work was to be done throughout the City and specifics would be shared on Facebook.

Mr. Andrews explained that the bid from the assisted living center for the dumpster had been returned. He added it would cost about \$45,800.00 to move the garbage cans and area. As a result, he continued, there would need to be a public hearing for allocation of funds. This Public Hearing, he went on, would be advertised and take place on Sept 17, 2019. Councilmember Saxton asked where that money would come from. Mr. Andrews explained that it would come from multiple places. He stated that initially the City Council had suggested taking the money from Funds Balance, as there would be residual funds. He continued that there could be more funds available from the residual funds of the prior year. Mayor Dandoy stated that this expense would be presented to the Council for an approval vote. This, he continued, would allow the project to continue and be finished. The issue could also not be approved. He mentioned that the budget would be addressed on Sep 17, 2019. Councilmember Paul stated that he would not be present for this vote.

Mr. Andrews stated that he had had the opportunity to go to the groundbreaking of the Roy Innovations Center for Northrop Grumman. He explained that many representatives attended and said great things about the City. He continued stating that Taylor Woodbury had explained that this Center would be a catalyst for growth as the Woodbury Corporation owned a lot of Roy City. The Center, he added, would provide 2,500 jobs. Councilmember Burrell asked whether Mr. Woodbury might be more proactive with economic development in the area. Mr. Andrews stated he believed so.

2. Mayor and Council Report

Councilmember Saxton stated that it had been pleasant to hear so many individuals express their happiness about Roy City and to know that Roy was at the forefront for business growth. He explained that the added number of jobs was incredible. He explained that the first building would be up in nine months to one year. Therefore, he added, it was Roy's turn to experience growth. Councilmember Paul stated that numerous people had approached him both from the government and Northrop Grumman, and he knew there would be other businesses created to support the new employees. Economic development, he continued, was to be expected. He added it was important that the name of the City was part of the name of the Center. Mayor Dandoy stated that the facility was 225,000 square feet. He continued that Woodbury had agreed to have the facility up within a year. The City Council would have to make important decisions to leverage opportunities. Councilmember Paul stated that it might be important to move the gate of Hill Air Force Base, which would improve the flow of traffic and give the City the opportunity to pressure UDOT to move the 5600 interchange and widen the road.

H. Adjournment

Councilmember Saxton Motioned to Adjourn the City Council meeting at 5:50 p.m. Councilmember Burrell seconded the motion. All Councilmembers voted "Aye." The motion carried.

Robert Dandoy
Mayor

Attest:

Morgan Langholf
City Recorder

Minutes of the Roy City Redevelopment Agency Meeting held in the City Council Chambers of the Roy City Municipal Building on August 27, 2019 at 5:50 p.m.

Notice of the meeting was provided to the Standard Examiner at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

Chair Robert Dandoy
Boardmember Burrell
Boardmember Paul
Boardmember Saxton

City Manager, Matt Andrews
City Attorney, Andy Blackburn

A. Welcome & Roll Call

Chair Dandoy called the meeting to order and noted that Boardmembers Burrell, Paul, and Saxton were present.

B. Consent Items

1. Approval of the August 6, 2019 Redevelopment Agency Minutes

Boardmember Paul made a motion to approve the meeting minutes from August 6, 2019. Boardmember Saxton seconded the motion. The motion passed with the unanimous consent of the Board.

C. Discussion Item

1. Feasibility Study for Hotel

It was explained that some time ago, Roy City had done a retail leakage study. The study had indicated that the City could be a location for a hotel. As a result, it had been decided that a feasibility study be done to decide whether a hotel could be built. He explained that before any developers seized the project, the study had to be done. The study, he added, would look at the area, the market, the competition and would come back with recommendations on whether a hotel could be built, the type of hotel that would be most successful, the number of rooms that the market could sustain, etc. If the study indicated that a hotel could be built, he explained that the next step would be to work with interested parties. He added that with the new tech center, the hotel should be something the City ought to pursue. As a result, he continued, an authorization was sought to pay for the study. He explained that the individual recommended to conduct the study in Denver, CO. The person in question, he continued, was well-known for his work in development and had expertise in hospitality.

Mayor Dandoy asked whether the Board had any questions. Boardmember Burrell asked whether the upcoming tech center required to be further developed before such a study should be undertaken. Staff indicated that they believed that the study ought to be done soon and stated that the study would take into consideration the new development and its staff. If there was an opportunity, the City should capture it before another entity did. Boardmember Saxton asked how long the study would take, to which it was noted that it would take six to eight weeks for the Study to be completed. He added that the contract for the study should be ready for the next RDA meeting.

Mr. Andrews explained that the funds had already been allocated as there had been a budget approval.

Boardmember Burrell motioned to move forward with the City. She was told this was not necessary. The discussion had only been for the sake of transparency. Mayor Dandoy stated that copies of the 2014 Leakage Study were available. He added the study pointed to things that could be taken into consideration, such as the amount of money spent in Riverdale and Layton. It was mentioned that the study should be added to the website. Board member Paul mentioned that during the last meeting, a discussion about an RDA write up had been had. He asked whether this information could be put on the website. He was answered that this would be done. Mayor Dandoy agreed that the public needed to be educated.

D. Adjournment

The meeting adjourned at approximately 6:00 pm.

Robert Dandoy
Chair

Attest:

Morgan Langholf
City Recorder