



ROY CITY
Roy City Council Meeting Meetings
September 17, 2019 – 5:30 p.m.
Roy City Council Chambers
5051 South 1900 West

Minutes of the Roy City Council Meeting held in the City Council Chambers of the Roy City Municipal Building on September 17, 2019 at 5:30 p.m.

Notice of the meeting was provided to the Standard Examiner at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

Mayor Robert Dandoy
Councilmember Burrell
Councilmember Yeoman
Councilmember Saxton
Councilmember Tafoya

City Manager, Matt Andrews
City Attorney, Andy Blackburn

Also present were: Management Services Director, Camille Cook; Police Chief, Carl Merino; City Recorder, Morgan Langholf, Mandie Worton, Emma Bexell, Brylin Shearer, Trudi Crossley, Ann Jackson, Kevin Homer, Glenda Moore, Trent Wilkins, Robert Percival, Braeden Stander, Chris Lewis, Alexis Bough, Kooper Fowers, Diane Wilson, Delaus Jacobson, Danny Hammon, Val Truscott, Trent Fusselman, Erick Gonnuscio

A. Welcome & Roll Call

Mayor Dandoy welcomed those in attendance and noted Councilmembers Burrell, Saxton, Tafoya and Yeoman were present.

B. Moment of Silence

Councilmember Tafoya invited the audience to observe a moment of silence.

C. Pledge of Allegiance

Councilmember Tafoya led the audience in reciting the Pledge of Allegiance.

D. Consent Items

(These items are considered by the City Council to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item may be removed from the consent agenda and considered separately.)

- 1. Approval of the August 27, 2019 City Council Minutes, approval of an alcoholic beverage license for Roy Kwick Stop, located at 4484 S 1900 W #4, and the sale of surplus property four 2019 Dodge Chargers**

Councilmember Burrell motioned to approve the August 27, 2019 City Council Minutes, approval of an alcoholic beverage license for Roy Kwick Stop, located at 4484 South 1900 West #4, and the sale of surplus property four 2019 Dodge Chargers. Councilmember Tafoya seconded the motion. All Councilmembers voted “Aye.” The motion carried.

E. Action Items

1. Swearing in of New Police Officer, Erick Gonnuscio

Police Chief, Carl Merino, introduced Erick Gonnuscio, who previously served with the Ogden Police Department.

City Recorder, Morgan Langholf swore in Erick Gonnuscio as a new police officer with the Roy City Police Department.

- PUBLIC HEARING - Resolution 19-22 Approving adjustment to the FY 2020 Budget

Councilmember Yeoman motioned to go into Public Hearing for Resolution 19-22 to discuss adjustments to the FY 2020 Budget. Councilmember Saxton seconded the motion. All Councilmembers voted “Aye.” The motion carried.

Management Services Director, Camille Cook, presented Resolution 19-22 to the Council and explained the adjustments that would be made to the FY 2020 Budget. The budget amendment would increase the previously-approved Fiscal Year 2020 Budget by \$1,343,841. Years ago, the accounting practice changed for the way that the City recognized the revenue it received from the County for property taxes. Previously, the revenue schedule was based on a calendar year, however, this was changed to where it was now receive based on a fiscal year to align with the City’s budget process. There was a one-time adjustment to recognize some of the revenue that came in for a prior calendar year of \$304,000. Going forward, the City would not have any other adjustments.

The other revenue increases were from RAMP grants. The City received \$4,000 to help offset Roy Days costs. Additionally, the City received a fire and EMS grant and \$156,000 in previous years. The City wasn’t planning to complete the projects, so the money had been sitting in a deferred revenue account. The City was now ready to recognize that money and transfer it to the capital project fund to complete another set of restrooms up at George Wahlen North Park.

Ms. Cook noted there was \$99,000 for fund balance reserves. Some of the expenses staff hoped to cover with this budget opening included \$28,000 to cover the primary election costs and a transfer of \$25,500 to IT. This transfer would cover necessary software updates and database servers for the City’s financial system as well as the body camera systems. The increase of \$36,000 was to cover wages and building maintenance. Additionally, \$46,000 was needed to cover janitorial services at the recreation complex. Ms. Cook noted that \$255,000 was needed to purchase five police vehicles. \$3,000 was needed to cover the police peer support, provide funding for community outreach and safety fairs, and miscellaneous adjustments to grant accounts.

Staff was proposing in both the capital projects fund and the park development funds that the leftover budgets from last year be carried forward to continue the work being done at Roy City’s parks. They were also proposing that the leftover Class C road funds be carried forward to cover new equipment that was needed. The Class C road funds could only be used for expenses related to Roy roads. Staff was proposing a new truck that included a snow plow, a salter and spreader for a new street department truck, a new water department dump truck, and to replace the street department’s 2004 backhoe.

The last item on the budget opening was in relation to the City’s risk management, for which staff was proposing to take \$71,800 from fund balance reserves. The use of the fund balance would cover \$26,000 in insurance premiums that captured payment to the City’s insurance broker, and the additional \$45,800 would cover dumpster relocation costs.

Ms. Cook stated that traditionally the City only had proposed three to four budget openings per year. She asked the Councilmembers if they had any questions; none were offered at this time.

Councilmember Tafoya motioned to go out of Public Hearing. Councilmember Burrell seconded the motion. All Councilmembers voted “Aye.” The motion carried.

Councilmember Tafoya motioned to approve Resolution 19-22 making adjustments to the FY 2020 Budget. Councilmember Yeoman seconded the motion. A roll call vote was taken. All Councilmembers voted “Aye.” The motion carried.

2. Consideration of Resolution No. 19-23, Adopting a new Lost & Found Policy

Management Services Director, Camille Cook presented this Resolution to the Council. She explained that this policy had been reviewed in previous Council meetings to ensure that there were guidelines in place for employees to follow. The proposed policy set a deadline of 30 days for most items before they were destroyed or disposed of. Additionally, it included a \$50 threshold before turning the items over to the police department to find the property owner. Staff recommended approval of the proposed Resolution.

Councilmember Yeoman remarked that she was surprised there wasn't this type of policy already in place. She said the policy was well-written.

Councilmember Burrell asked if these thresholds were pretty standard, to which Ms. Cook responded in the affirmative.

Councilmember Burrell motioned to approve Resolution No. 19-23 adopting a new Lost & Found Policy. Councilmember Yeoman seconded the motion. A roll call vote was taken. All Councilmembers voted “Aye.” The motion carried.

3. Consideration of Resolution No. 19-24, Adopting a new Cash Handling Policy

Management Services Director, Camille Cook, presented this Resolution to the Council. She explained that the above-listed policy showed proper procedures for cash handling, reconciliation, security of the funds, separation of duties, all of which were in accordance with Utah State Code and the Utah Money Management Act. The City also had guidelines establishing the proper handling of credit and debit card transactions to follow the payment card industry data security standards. These standards ensured that the City wasn't holding any credit card information in an unsecured manner. Staff recommended approval of the Resolution as presented.

Councilmember Yeoman motioned to approve Resolution No. 19-24 adopting a new Cash handling Policy. Councilmember Saxton seconded the motion. A roll call vote was taken. All Councilmembers voted “Aye.” The motion carried.

F. Public Comments

Mayor Dandoy opened floor for public comments.

Robert Percival, 5511 South 2300 West, stated that the Firefighters Union would be hosting a Meet the Candidate Night on October 10, 2019, at the Library at 6:00 pm. Also, he stated that he and his wife enjoyed using the trail to ride bikes and were requesting a bike fixing station at the 6000 crossroad.

Councilmember Yeoman mentioned that the City approved the Adopt-A-Trail program through the Beautification Committee in order to maintain well-kept trails.

Kevin Homer, 5390 South 4000 West, explained that about six weeks ago, he submitted a proposal to the Mayor and Council requesting improvements to be made to the City's ordinance pertaining to the rights of the property owners and the soliciting that went on from house to house. He was looking for someone to sponsor this legislation, as it would enhance the property rights to property owners in the City. He asked if there was any update on the matter.

Mayor Dandoy said he had read through Mr. Homer's email several times, and he felt that the answer to this question pertained to land use requirements. As such, the process would have to go through the Planning Commission first. Mayor Dandoy stated that the Planning Commission was currently looking at seven recommendations with regards to this item. There was further deliberation on the matter.

Dolores Jacobsen, 1760 West 5000 South, reported that there were really bad weeds on the back property line behind her home. She stated that she called the City a couple of weeks ago to address this issue. Ms. Jacobsen was concerned by the potential fire hazard the weeds were causing to her home, as well as six other neighboring homes.

Mayor Dandoy stated that the best way to approach this issue was to give a specific address to the City Manager. The City Manager would then send a code enforcement officer to the property in question.

Mayor Dandoy closed the floor for public comments.

G. Reports and Discussion

1. City Manager Report

Mr. Andrews reported on the following:

- October 9, 2019 was the Public Safety Open House.
- Tomorrow night the City would be feeding the Roy High Football Team.
- Active Shooter Training would close down the City Building on October 29th from 8:00 to 10:00 am.

2. Mayor and Council Report

Councilmember Saxton reported that there was a recent accident at 6000 South and 3100 West. In response to some discussion that occurred on social media, he wanted to clarify that sidewalk repair would begin along 6000 South in 2021. This would be followed by the construction of a roundabout by the year 2024. A traffic device would also be installed at 2700 West 6000 South as part of City's transportation plan. There was continued discussion regarding the nature of the accident at the aforementioned intersection. It was noted that the improvements mentioned by Councilmember Saxton would cost around \$700,000.

The Council discussed the Trunk-or-Treat event scheduled for October 25th.

Councilmember Tafoya mentioned that one issue that came up during the City's annual audit pertained to the gallons of water a car wash business used. There was a discrepancy in the number of gallons actually used, and the business in question would need to be billed as a result. Councilmember Tafoya also reported that construction meetings with UDOT for 5600 South were taking place.

Mayor Dandoy reported that on Monday, September 23, at 4:00 pm, the Wasatch Choice workshop would take place at South Ogden City Hall. They would discuss economic development and transportation issues. Also on September 23rd, at 6:30 pm, the “Community that Cares” family dinner event would take place at the George Wahlen North Park. Lastly, the Councilmembers were invited to attend the annual walk/bike to school event at the Country View Elementary on September 25th at 7:45 am.

Councilmember Tafoya reported that the Public Safety Fair was on October 9th, Meet the Candidates Night was on October 10th, and the Scarecrow Extravaganza was on October 11th.

H. Adjournment

Councilmember Burrell Motioned to Adjourn the City Council meeting at 6:09 p.m. Councilmember Tafoya seconded the motion. All Councilmembers voted “Aye.” The motion carried.

Robert Dandoy
Mayor

Attest:

Morgan Langholf
City Recorder

dc:

Minutes of the Roy City Redevelopment Agency Meeting held in the City Council Chambers of the Roy City Municipal Building on September 17, 2019 at 6:10 p.m.

Notice of the meeting was provided to the Standard Examiner at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

Chair Robert Dandoy
Boardmember Burrell
Boardmember Yeoman
Boardmember Saxton
Boardmember Tafoya

City Manager, Matt Andrews
City Attorney, Andy Blackburn

A. Welcome & Roll Call

Chair Dandoy called the meeting to order and noted that Boardmembers Burrell, Tafoya, Yeoman, and Saxton were present.

B. Consent Items

1. Approval of the August 27, 2019 Redevelopment Agency Meeting Minutes

Boardmember Yeoman made a motion to approve the meeting minutes from August 27, 2019. Boardmember Saxton seconded the motion. The motion passed with the unanimous consent of the Board.

C. Action Items

Boardmember Yeoman made a motion to go into a closed door meeting for a strategy session to discuss the acquisition of Real Property to be held in the administration conference room across the hall. Boardmember Saxton seconded the motion. A roll call vote was taken, all Boardmembers voted "Aye." The motion carried.

**The meeting was moved to the administration conference room at 6:16 pm and is a protected record. In addition to the Boardmembers listed above, Randy Sant, City Manager, Matt Andrews, City Attorney, Andy Blackburn, and Management Services Director, Camille Cook, were also present. The above-listed item was discussed.

Boardmember Tafoya made a motion to go out of the Closed Door meeting at 6:55 pm. Boardmember Yeoman seconded the motion. All Boardmembers voted "Aye." The motion carried.

Boardmember Tafoya made a motion to adjourn the RDA Board meeting at 6:56 pm. Boardmember Yeoman seconded the motion. All Boardmembers voted "Aye." The motion carried.