



Minutes of the Roy City Council Meeting held in person in the Roy City Council Chambers and streamed on YouTube on December 7, 2021, at 5:30 p.m.

Notice of the meeting was provided to the Utah Public Notice Website at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

Councilmember Burrell, Mayor Pro-tem
Councilmember Jackson
Councilmember Paul
Councilmember Saxton
Councilmember Wilson

City Manager, Matt Andrews
City Attorney, Andy Blackburn
City Recorder, Brittany Fowers

Excused: Mayor Robert Dandoy

Also present were Police Chief, Matthew Gwynn; Fire Chief, Craig Golden; Parks and Recreation Director, Travis Flint; Public Works Director, Ross Oliver; Morgan Langholf, Sophia Paul, Jean George, Jan Piepgrass, Kevin Homer, Todd Fowers, Niki Higgs, Natalie Pierce, Glenda Moore, Marge Becraft, Jolene Zito.

A. Welcome & Roll Call

Mayor Pro-tem Burrell welcomed those in attendance, and noted that Council Members, Paul, Saxton, Jackson, and Wilson were present.

B. Moment of Silence

Council Member Wilson invited the audience to observe a moment of silence.

C. Pledge of Allegiance

Council Member Wilson lead the audience in the recitation of the Pledge of Allegiance.

D. Consent Items

(These items are considered by the City Council to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item may be removed from the consent agenda and considered separately.)

- 1. Approval of the October 5, 2021, Roy City Council Meeting Minutes and October 19, 2021, Roy City Council Meeting Minutes.**

Councilmember Wilson motioned to approve the Consent Items with changes to minutes. Councilmember Paul seconded the motion. All Councilmembers voted “aye”. The motion carried.

E. Public Comments

Mayor Pro-tem Burrell opened the floor for public comments.

Kevin Homer stated his address was 5398 S 4000 W Roy, and congratulated the technology team for the rollout of the new Roy City website. He then requested information about the budget for the rollout and ongoing maintenance of the website.

Mayor Pro-tem Burrell closed the floor for public comments.

F. Action Items

1. Resolution 21-24 Appointment and swearing in of new Roy City Recorder, Brittany Fowers

Councilmember Paul motioned to approve Resolution No. 21-24 Appointment and swearing in of new Roy City Recorder, Brittany Fowers. Councilmember Wilson seconded the motion. A roll call vote was taken. All Councilmembers voted “Aye”. The motion carried.

Morgan Langholf delivered the Oath of Office for Brittany Fowers. Brittany Fowers commented that her family was in attendance that evening to support her as she swoon in. Mayor Pro-tem Burrell congratulated Brittany Fowers on her new position, and commented that Morgan Langholf had been a tremendous source of support for the City Council and City Staff during her time as City Recorder, and thanked her for her service.

2. Resolution 21-25 Adopting 2022 Roy City Council meeting dates

It was noted that the City Council intended to keep their current schedule of City Council meetings, which were held on the first and third Tuesdays of each month.

Councilmember Jackson motioned to approve Resolution No. 21-25 Adopting 2022 Roy City Council meeting dates. Councilmember Paul seconded the motion. A roll call vote was taken. All Councilmembers voted “Aye”. The motion carried.

G. Presentations

1. Roy City Arts Council – Marge Becraft

Margie Becraft said that this would be her sixth year of working for the art fair, and she thought it was time that they created a budget. She handed out a document which indicated the prices associated with the art fair that took place during Roy Days. She stated that she wanted to increase the cost that adults and children paid to submit a piece for the art show, and make the cost of entry \$10 for adults and \$5 for children. She also wanted to raise the amount of the cash prize awarded to the winners of the art fair, and award \$200 instead of \$100 to the “Best in Show” winner. She explained that the current cost of entry did not cover the costs of running the art fair, so some of the funds for the art fair had to come out of the overall budget for Roy Days. She then introduced another member of her group, Jane.

Jane stated that she had been in charge of the art fair for over thirty years, and she had a good working relationship with all of the vendors, companies, and judges that were involved with the production of the art fair. She discussed the methods that she used to find judges, including sending out mailers to former winners of the fair and professional artists. She noted that she only used judges that were from outside of Roy City to maintain objectivity, and also to that end, she did not put the name of the artists on the pieces

of art. She discussed some of the professional artists that had served as judges in the past.

Jane said that they needed to get the word out more about the art fair, and said that it was a spectacular event that deserved more advertising. She thought they should have bigger signage, and said that they needed to have a bigger budget so they could buy more marketing materials. She felt that the increase on the cost of entry would be helpful as well.

Mayor Pro-tem Burrell said that she appreciated Jane's comments, but noted that the art fair was a service to Roy City residents, and so they did not aim to make money off of the event, but just cover costs. Jane agreed that she was not looking to make a profit from the art fair. Mayor Pro-tem Burrell felt that they should market the art fair more widely in order to get more contestants to enter.

Jane then brought up that the Mayor was interested in having music in the park as well, and said that the library was on board with the idea as well. She said that she wanted to get that started that year, but she did not know what the budget for that would be, and suggested that they utilize volunteers to keep the cost low. Mayor Pro-tem Burrell said that they would not decide about budget that evening, but they would discuss the art fair and music in the park during their next budget meeting.

H. Discussion Items

1. Aquatic Center hours of operation and length of season.

Parks and Recreation Director Travis Flint spoke about some issues at the aquatics center. He proposed that the hours of operation change from 11 AM to 12 PM. He said that 70% of their staff was 15 years old at the time of hiring, and this meant that they had to structure work breaks differently, and have shifts only be four and a half hours. He explained that if they opened one hour later, it would allow them to save money and resources in staff, as they would not need to have additional staff to cover employee breaks. Parks and Recreation Director Travis Flint then said that the aquatics center was old, and by opening later it would give them more time to do maintenance and repairs on the building. He also pointed out that other recreation centers in the city also opened later in the day, at noon or 1 PM. He stated that the aquatic center closed to the public at 8:30 PM, but there were also private parties on occasion which ran later than that time.

Parks and Recreation Director Travis Flint suggested that they change the end of season date from Labor Day to the Sunday prior to the school district's start date for the fall. He said this was due in part to rules about how long 15-year-olds could work when school was in session, since it made it difficult to schedule, especially for the late night private parties. He also felt that the staff morale changed greatly once school started, and reported that when he had asked the younger staff at the aquatics center if they felt it would be helpful to close at the start of school they had replied that they would appreciate that, so that work did not conflict with homework, extracurriculars, and football games. He reported that call-ins to work and no-shows increased greatly once school started for the year, which could force the aquatics center to close if there was not enough staff. He said that it had become increasingly more difficult to find staff in the last couple of years, and he wanted to incentivize staff to stay.

Parks and Recreation Director Travis Flint acknowledged that there would be a financial component to changing the end date of the season, and he indicated what the labor costs were for the season. He said that by closing earlier, they would have to cut ten private parties, and he said that they could encourage those groups to come to Family Night on Monday night, when the facility was open later, and rent the Bowery at a reduced rate to get some of the lost revenue back. He said that the ten parties totaled about \$8,200 dollars. He added that staff cost about \$11,000 for daily operations, and party staff was another \$4,300. He summarized that this decision was not about the money, and he loved the idea that they could

serve the community, but that time of year was hit or miss as the aquatic center was very weather-dependent. He noted that the numbers in his presentation were based on numbers from 2020. He asked what questions the Council had for him.

Mayor Pro-tem Burrell asked for clarification about the revenue on Labor Day. She asked if they closed on the weekdays the week before Labor Day would they still have to pay maintenance costs, and Parks and Recreation Director Travis Flint said that they would still have to pay the same maintenance costs even if they closed during the weekdays, and only remained open on the weekends. He said that they would still have to heat the facility and run chemicals to keep the water clean. He reiterated that it was very difficult to find staff during school time, and Mayor Pro-tem Burrell thought that the high schoolers would be willing to work two weekends past the start of school, as long as they did not have to work during the week also. Parks and Recreation Director Travis Flint agreed that was a fair point, but said again that they would only make a profit if the weather was nice out, and there was no assurance that the weather would be nice enough next year to guarantee a large crowd.

Mayor Pro-tem Burrell thought that it made sense to close on weekdays once school started, but thought they should remain open on the weekend. She also agreed that it made sense to open at noon rather than 11 AM. Parks and Recreation Director Travis Flint clarified that the Council wanted him to produce what their numbers would be if they opened only on the weekends once school was in session. He pointed out that they would need to make a firm decision soon, since they would begin to take reservations for private parties in January, and so they would need to know the dates that would not be available. Mayor Pro-tem Burrell said that they could eliminate late night private parties during the weekdays once school began, and the Council Members agreed. She said that they also needed to balance being mindful of maintenance with what was best for the community. Parks and Recreation Director Travis Flint said that if they shut down earlier in the year, it would be easier for maintenance since they would have more time to do needed repairs and cleaning. Mayor Pro-tem Burrell felt that it would be nice for families to be able to enjoy the aquatic center after school started, and Parks and Recreation Director Travis Flint agreed. It was determined that no decision would be made that evening, and they would continue to consider the issue. The Council thanked Parks and Recreation Director Travis Flint for compiling the revenue numbers for them.

2. FY22 Potential RAMP grant submissions

Parks and Recreation Director Travis Flint stated that the Council needed to determine what they wanted to do with their RAMP funds. He recalled that they had previously discussed potentially using the grant money to build a new pickleball court. He reminded the Council that that they would get matching funds, so they would need to produce half of the money for whatever project they wanted to do. Parks and Recreation Director Travis Flint also cautioned the Council that RAMP had stated that they were not in favor of pickleball courts. Council Member Jackson voiced surprise at this, and spoke about how popular pickleball courts were. Parks and Recreation Director Travis Flint replied that this did not necessarily mean that RAMP grants would be denied if they proposed a pickleball court, and that it would not cost them any money if they applied for a grant that was denied. Mayor Pro-tem Burrell agreed that pickleball was very popular, and said that there was a big demand for them in the community.

Council Member Saxton thought they should use the RAMP funds for trail lights and municipal lights, and said that if there was already money set aside for that, they could use that for the matching funds. Parks and Recreation Director Travis Flint said he would have to check the budget to see if they money set aside for that.

Council Member Paul said that he knew many people in the community who wanted to be able to hold pickleball competitions, which would require two courts next to each other. Mayor Pro-tem Burrell asked

what other options there were for the funds, and Parks and Recreation Director Travis Flint said that they could look into trail lights, per Council Member Saxton's suggestion. He did say that trail lights were very expensive. He suggested that they could also look into purchasing security cameras for the parks.

Parks and Recreation Director Travis Flint said that generally, grants wanted the funds to be used for something that improved the lives of those in the community. He said that for example, it would be less likely that a grant application for security cameras in the parks would be approved, since that did not directly improve the lives of the residents. He explained that there was no limit as to how many grant applications could be submitted, but stated that they would have to prioritize them. Parks and

Recreation Director Travis Flint gave more details about how the RAMP grants were structured, and explained that there were different tiers of grants, depending on how much money was requested. He said that the grants would be due on January 14th, and then the City would be appointed a RAMP liaison at some point in February. The Council would be able to propose their project in person to that liaison, and then they would find out if their grant application had been approved by the end of March. Mayor Pro-tem Burrell suggested that they start with a smaller grant, and then move to a bigger grant later in the year. Parks and Recreation Director Travis Flint agreed that would be a good idea. He also noted that RAMP funds could not be used for prizes, and specifically he explained that they could not use RAMP funds for the awards at the art fair. He reiterated that while they could submit multiple grants, they would need to carefully prioritize them.

Parks and Recreation Director Travis Flint asked for direction from the Council. Mayor Pro-tem Burrell said that they should move forward with a grant application for the art fair and for music in the park. However, she was not in favor of applying for a pickleball court, since they were very expensive and she did not know how they would produce matching funds for one. It was discussed that there were funds that had been earmarked for a project related to the arts, although the exact amount set aside was uncertain.

Mayor Pro-tem Burrell asked if they could use the funds to do things like plant trees, or add more bleachers to the sport fields, and Parks and Recreation Director Travis Flint said that they could. He said that he was open to any ideas that the Council had, and explained that for each idea they proposed, they would need to find contractors and get bids, as well as find support for the idea in the community. He reiterated that they had until January 14th to submit their grant proposals.

Mayor Pro-tem Burrell asked if they had any water fountains in the park, and Parks and Recreation Director, Travis Flint said that they had taken the fountains down, as they had been consistently vandalized and it cost a lot of money for them to be cleaned and maintained. Council Member Saxton thought it seemed as though the vandalism was concentrated at specific parks, and Parks and Recreation Director Travis Flint replied that all of the parks had been vandalized, although some areas were worse than others. City Manager Matt Andrews stated that park development fees could provide the matching funds for the water fountains. He noted that they had seven years to use the park development funds. Mayor Pro-tem Burrell asked if they would still be able to pay for general maintenance if they used all of the park development fees as matching funds for their RAMP project, and City Manager Matt Andrews imagined that they would be.

The Council determined that they would create RAMP applications for the art projects, and they would come to a final decision about the other suggested topics by early January.

I. City Manager & Council Report

City Manager Matt Andrews reported that there would be a holiday decorating contest with Christmas lights around the City, and said that entries were due by noon on the 16th, and the judging would be held the 17th

to the 22nd of December. He then announced that there would be a holiday dinner for the Planning Commission, City Staff, and City Council at 6 PM on December 15th, and reminded those in attendance to RSVP if they had not yet done so. He said there was a pre-construction meeting the next day for Midland Drive, and said that he had spoken with the principal at Bridge Elementary about the plans, and she thought it would cut down on traffic. He said that they were planning to get started on construction within the next two weeks.

Council Member Paul expressed gratitude for the Roy City Staff, and commended them for the amount of work they were able to get done. He also thanked Ryan Cowley for his work in ensuring that elections were held fairly, and the votes were counted accurately.

Council Member Wilson spoke about the Christmas lights, and thought that the archway was very charming. She said it was unique, and it was fun that people came from other cities to enjoy the lights. Council Member Burrell mentioned the economic impact, as it brought so much traffic into their city. Council Member Jackson mentioned loved to drive down the roads and see the poles wrapped in Christmas lights.

Council Member Saxton extended thanks to those who had attended the grand opening for a new local business.

Mayor Pro-tem Burrell announced that this would be her last City Council meeting for the year, and thanked the City for giving her the opportunity to serve. She expressed thanks to her fellow Council Members as well.

J. Adjournment

Robert Dandoy
Mayor

Attest:

Brittany Fowers
City Recorder

dc: