



Minutes of the Roy City Council Meeting held in person in the Roy City Council Chambers and streamed on YouTube on November 16, 2021 at 5:30 p.m.

Notice of the meeting was provided to the Utah Public Notice Website at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

Councilmember Paul
Councilmember Jackson
Councilmember Saxton
Councilmember Wilson

City Manager, Matt Andrews
City Attorney, Andy Blackburn

Also present were Parks and Recreation Director, Travis Flint; Fire Chief, Craig Golden; Police Chief, Matt Gwynn, Morgan Langholf, Steve Parkinson, Glenda Moore, Kevin Homer, Sophie Paul, Randy Scadden, Tim Fulton, Becky McKay, Steve Hoellein, LuJuana Saunders, John Jex, Michael Meenderick, Rick Potokar, Clause Payne, Cathy Payne, Nancy Taylor, Troy Benson, Diane Empey, Terry and Joanne Anderson

A. Welcome & Roll Call

Mayor Dandoy welcomed everyone to the meeting and excused Councilmember Burrell from the meeting as well as welcomed Councilmember Paul via ZOOM.

B. Moment of Silence

Councilmember Wilson invited the audience to observe a moment of silence.

C. Pledge of Allegiance

Councilmember Wilson led the audience in reciting the Pledge of Allegiance.

D. Consent Items

(These items are considered by the City Council to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item may be removed from the consent agenda and considered separately.)

- 1. Approval of the September 7 and November 2, 2021, Roy City Council Special Meeting Minutes**

Councilmember Wilson motioned to approve the Consent Items. Councilmember Jackson seconded the motion. All Councilmembers voted “aye.” The motion carried.

E. Public Comments

John Jex, 2261 We. 4550 So. asked Councilmember Saxton if he was related to Brent. Councilmember Saxton replied that he was. Mr. Jex commented on the walkways in the Park Place subdivision and asked if Council had decided about keeping the walkways. Mayor Dandoy said that there were three properties on the agenda that evening unrelated to his concern that would address the catwalks. There would be a

public discussion about these, and Mayor Dandoy believed they were going to leave them all in place, but the concern was going to be about maintaining and preserving them. Mr. Jex suggested getting the school board involved with the city about improvements that needed to be made because students used these walkways. Mayor Dandoy said that the walkways Mr. Jex had brought up wouldn't be addressed in the meeting that evening, but Council would be discussing other catwalks that evening but would inform Mr. Jex of any future addressing of the walkways of his concern.

F. Action Items

1. Employee of the Month

Officer Tim Fulton, 5418 So. 3150 We., read the nomination letter for Officer Jared Smith's Employee of the month. Council thanked Officer Smith for his service. Mayor Dandoy commented that it spoke volumes when a coworker submitted a fellow employee for this nomination.

2. Consideration of the following:

- Ordinance 21-14 To vacate portion of a street at 5200 South near 1900 West
- Ordinance 21-15 To vacate a catwalk at approximately 5300 South 2200 West
- Ordinance 21-16 To vacate a catwalk at approximately 3939 South 2225 West & 2275 West

Steve Parkinson discussed these ordinances. He said that the reason the catwalks Mr. Jex was concerned about were not under discussion was because they didn't think there was a need to discuss them unless someone had negative concerns. Ordinance 21-14 was of concern because the new property owner wanted to redevelop the property and there was a concern about ownership. Ordinance 21-15 was by the junior high and there were two parts to this easement. The two property owners had already fenced off this area and had to maintain the landscaping. The school had already blocked it off which was why the property owners had put up fencing and the property owners wanted to take over ownership. Ordinance 21-16 ran between two streets and just connected two neighborhoods and had some big problems. There was no physical evidence of asphalt or concrete and there was a grade change so even if they wanted to maintain it, it would be nearly impossible to make it ADA compliant. Planning had recommended to vacate these three catwalks and staff made the same recommendation. Mayor Dandoy clarified that this was free of charge and that they were going to transfer the land to the willing property owners. Mayor Dandoy asked how it would affect the dispersing of the property if landowners there didn't want to accept this land. Mr. Parkinson replied that there was one unwilling property owner, but the land would be split amongst the three willing property owners by the junior high. Mayor Dandoy said that now that the city was aware of their ownership of other catwalks in the city, they needed to develop a program for maintenance. City Manager Matt Andrews replied that the reason that maintenance had not be occurring was that when the city acquired the properties 40 years earlier, records weren't kept well enough to know what properties the city actually owner, but now that they knew the parks and recs department could begin to take over maintenance. There would need to be negotiations with property owners about what they expected out of the city with regards to what the city would do to the properties before they took ownership.

Councilmember Paul motioned to approve Ordinance 21-14. Councilmember Jackson seconded the motion. A roll call vote was taken. All councilmembers voted "aye". The motion carried.

Councilmember Paul motioned to approve Ordinance 21-15. Councilmember Jackson seconded the

motion. A roll call vote was taken. All councilmembers voted “aye”. The motion carried.

Councilmember Jackson motioned to approve Ordinance 21-16. Councilmember Wilson seconded the motion. A roll call vote was taken. All councilmembers voted “aye”. The motion carried.

3. Ordinance 21-19 Repealing Title 8 Chapter 2C and re-enacting a new and updated Title 8 Chapter 2C to the Roy City Code Regarding Cross Connection Control

City Manager Matt Andrews presented this item. The state of Utah had a cross connection control policy and the city had done a sanitation survey with the Weber County Health Department to give them suggestions for how they could more align the city’s ordinance with the State’s. This gave them the authority to inspect and the authority to require. This ordinance would put the city more in compliance with the state code.

Councilmember Jackson motioned to approve Ordinance 21-19. Councilmember Saxton seconded the motion. A roll call vote was taken. All councilmembers voted “aye”. The motion carried.

4. Resolution 21-21 Approving contract with USI Cardalls LLC for the 4800 S pole barn insulation project

Parks and Recreation Director, Travis Flint presented this item to the Council. On October 28 they had a bid opening for the insulation for the pole barn at the parks and rec building. They had one bidder, USI Cardalls Inc., for \$29,280. All of the paperwork had been approved so staff recommended for approval of the contract.

Councilmember Wilson motioned to approve Resolution 21-21. Councilmember Jackson seconded the motion. A roll call vote was taken. All councilmembers voted “aye”. The motion carried.

5. Resolution 21-22 Approving contract with Great Western Buildings for Public Works Metal Building

City Manager, Matt Andrews presented this resolution. In the budget they had budgeted money to parks and rec to construct some still buildings to cover up equipment and snowplows. They had received three bids for the project, and this was the lowest bid for the material of the buildings and the parks department would construct the buildings themselves. He recommended approval of the resolution.

Councilmember Jackson motioned to approve Resolution 21-22. Councilmember Saxton seconded the motion. A roll call vote was taken. All councilmembers voted “aye”. The motion carried.

6. Resolution 21-23 Approving contract with AAA Excavating for Layton Canal Culvert at Midland Dr.

City Manager, Matt Andrews presented this item to Council. There was a bridge by Midland Elementary School that didn’t have sidewalks because they were unable to expand the bridge without major renovations. They had received 9 bids for this, and AAA had come in as the lowest bid. The city had experience with AAA, who had done the same kind of bridge on 6000 S. They wanted to do the project in mid-December because they would need to close the road for some time. They were unable to do the project in the summer because the water going through there

was used for culinary water and secondary purposes. It was proposed to close those down once the culverts went in for the bridge and the cost of the project was \$357K. Mayor Dandoy said it was important that Council knew exactly what was going on for this project because people were going to be calling the city with questions but that this was the right thing to do. Councilmember Paul asked if this had been communicated to bridge because it would be a good idea for them to know.

Councilmember Wilson motioned to approve Resolution 21-23. Councilmember Jackson seconded the motion. A roll call vote was taken. All councilmembers voted “aye”. The motion carried.

7. Approval of the 2021 General Election Canvass

City Recorder, Morgan Langholf reviewed the final Canvass results to the Council. She passed out the results of the General Election Canvass for each councilmember to sign and return to her. Mayor Dandoy thanked all of the individuals that had decided to run for public office. He was concerned that he had run unopposed as Mayor because they did not give the citizens a choice.

Councilmember Paul motioned to approve The General Election Canvass. Councilmember Jackson seconded the motion. A roll call vote was taken. All councilmembers voted “aye”. The motion carried.

G. Presentations

1. Cell Phone Tower on City Property

Troy Bensen, Verizon Wireless representative, presented this. In 2018/2019 Verizon had talked with the city about installing a tower. He showed a map of the proposed area and said that they were looking at putting in a 100ft. communications tower. They had gotten pretty far into the project, but it had been put on hold for a few years, so the area had already been surveyed and had drawings prepared for it. He presented elevations of the tower and ground equipment. Councilmember Wilson asked what the size of the base would be. Mr. Bensen replied that he didn't have an exact dimension in front of him. Councilmember Wilson asked how long the lease would go for, who would cancel the lease, and who would pay for the removal of the infrastructure if the lease was terminated. Mr. Bensen replied that that would all come down to lease negotiations between the city and Verizon. The average lease term was 25 years and Verizon liked to start with an initial 5-year option with 4 5-year options to renew but it was all up for negotiation. Councilmember Wilson asked if they asked for the opinions of homeowners in the area. Mr. Bensen replied that it would be a conditional use structure so it would have to go before the planning commission where there would be a public hearing. Councilmember Saxton asked how close the base was to the existing homes. Mr. Parkinson said that the road had a 60 ft. right of way and there was a 20 ft. setback, so they were looking at around 100ft. from the nearest home. Councilmember Paul asked how many Verizon customers this tower would service. Mr. Bensen said he didn't have an exact answer but on average a cell tower like this would cover a ½ mile to a 1-mile radius. Councilmember Paul asked if they could put it on back of property. Mr. Bensen said that this location was the best option because of access and utilities. Mayor Dandoy said that zoning was another consideration because a tower like this wasn't zoned for residential. Councilmember Wilson asked how often a tower like this needed to be maintained. Mr. Bensen said that the antennas might be modified every 1-2 years and once the structure was complete it would only need to be visited a handful of time per year.

2. Fire Response Protocols

Fire Chief, Craig Golden presented this item. The main focus of the presentation would be about the vehicles. The fire department was having the same issue with wages as the police department was having. He was concerned about losing their medics. He wanted to add two battalion chiefs that they could pay for with their paramedic funds. Firefighters are also trained as EMTs which was why fire engines responded

to EMS calls. He said that there are usually only 2 people on an ambulance at a time and most calls required more than two people, usually a minimum of 4. A cardiac arrest calls for a bare minimum of 6 people. He said they had a large overlapping of skills within the police department, fire department, and EMTs which was why different engines showed up to different incidents. He said that in the 70's and 80's fire departments became EMT certified because of the rural communities and that they all worked as a team.

Chief Golden showed a picture of the minimum amount of people they needed on a cardiac arrest call, which he referred to as a pit crew. He explained the separate roles required. He then explained the roles fulfilled on a fire call. Their minimum staffing was ten people, which didn't cover the 15 required for a fire call. Bringing on the two new battalion chiefs would help alleviate some of this. They needed experienced captains on each call for safety issues because there are some things that you can only learn through experience, not education. The command role was the piece they were missing in Roy.

Chief Golden explained the difference between an alpha and a delta call. An alpha call was a basic call such as a fall and an ambulance were all they really needed unless there were special circumstances, which they would then label as a bravo and send out a fire engine or other first responder. Engines would also go on calls if ambulances were out of the area. Engines were added on calls all the way up through delta calls. Engines will cancel themselves if the incident only requires two people. This was normal routine, and the ambulance would call for an engine if necessary.

Chief Golden talked about ladder trucks. He said that ladder trucks were sent for heights and access to taller buildings. Ladder trucks were a multi-use rescue unit and were like big toolboxes. Their ladder truck was a 2006 dual axle ladder, and it wore out tires very quickly. It had been in the shop 100 days over the past year and the station 31 truck had also been in the shop over the year. There had been times when both engines were in the shop at the same time, and they had to reach out to Riverdale. All of their apparatus were getting to the end of their age and the maintenance level was high. 15 years was a normal mark for a replacement plan for fire trucks and 3-4 years for ambulances. Ambulance 32 was a 2018 and had already had the engine replaced with 72K miles on it. Ambulance 31 was due to be replaced last year and new ambulances were due to be delivered in July. The overall life of an ambulance in Roy was 6 years. They had one going on ten years which was their ALS transfer at 32 and would probably be sold soon. He said a replacement plan was key, so he didn't have to come to Council every 4-5 years and ask for more money. They last time they had modified the plan was in 2003 and the \$185K they had allotted wouldn't cover the price of an ambulance. The command vehicles were both over 100K and they needed to have a solid replacement plan.

City Manager Matt Andrews said that the last they had talked about the ladder truck was that they were hoping to do something with ARPA funding. They had since found out that they could not do that but there was still a need for a ladder truck. The audits for the year would be coming in soon and they would be receiving a lot of money from sales tax on online purchases that they had allotted to the capital projects fund. They had budgeted around \$1M to be moved into the capital projects fund that they could use towards a new ladder truck. Councilmember Wilson asked how long it would take to get a truck if they decided to go through with it. Chief Golden replied that there were factory-built rigs with single axles and 107 ft. ladders that they could use that they could get in two months, or they could get a custom-built truck, which he would like to avoid, in two years.

Mayor Dandoy asked what the price of a new ladder truck would be. Chief Golden replied that the one he was talking about at the time was around \$1.1M, if they waited until after February, they could be up to around \$1.5M. If they ordered it now, they could lock in the price and set up payment options.

3. Recruitment and Retention for Police

Police Chief Matt Gwynn presented this item. He presented them with 5 months' worth of research and

data. He referred to pages 6 and 7 of the report and explained the data regarding span of control. In 2021 there had been positions eliminated for cost savings or through attrition and the span of control was too large and there was a continuity problem with regards to who reported to who. He thought there was an easy fix in form of an officer in charge of all of evidence control that they would pay around \$32/hr., but they could have an evidence clerk do the same job for about \$19/hr. based on how the salary survey turned out. They used to have an evidence clerk, but that position was disposed of. The admin sergeant that he would be proposing would reduce the span of control back to what it originally was in 2013 which would give them a civilian employee that could address evidence as the time on evidence, specifically digital evidence, continued to grow. They hadn't had body cameras when they eliminated the evidence clerk position and as time went on the hours spent on body cam evidence was going to continue to go up. The previous evidence clerk was also the investigations clerk. They didn't envision that if they brought the evidence clerk position back. What they were asking for was an evidence clerk. The officer that was doing the evidence at the time would just be reclassified to the admin sergeant. The cost of the reclassification would be the cost of the promotion itself.

Chief Gwynn referred to page 15 in the report regarding salary. His goal was to be competitive with surrounding agencies. City Manager Matt Andrews discussed salaries. He said that it had taken them so long to make a move because they wanted to fix it and they wanted to do it right. This was not an insignificant change, and they were looking at it going into effect in January. The city was losing employees because other cities were offering \$6/hr. more and other cities liked taking Roy employees because Roy trained them so well but underpaid them.

Councilmember Paul recommended making the pay for the police department retroactive back to July 1. He said that police officers had been patient with them and stuck with them and the city owed it to the police officers because of their dedication to the city. Mayor Dandoy said that they had good people and they needed to take care of them and asked Mr. Andrews to look at the numbers for his January presentation. He said they needed to find an answer and he was concerned that if they didn't find the right answer their employees would find somewhere that would give them the right answers. Councilmember Wilson agreed with Councilmember Paul that they needed to find the funds to backpay the police officers to July.

Mayor Dandoy commented that other agencies were looking into hiring social workers and asked if there were other resources that could be considered to shift the burden from situations police officers found themselves in. Chief Gwynn replied that that was an excellent question but that they could get lost in the weeds very quickly. He said that they were working with Weber Human Services and with the chair of the Health and Human Services Committee and with Intermountain Healthcare and they were trying to beef up the access center at McKay Dee hospital to a no refusal center and they were trying to get enough funding to allow them to increase mobile crisis units. They were trying to get responders trained on the triage of mental health crisis and trying to create a plan in Weber County for mental health calls. The goal of the program was to remove law enforcement from the call at the dispatch level whenever possible. This was being done at the state level, but it was one thing that they could do. He said that they had to decide what services they would want to provide and what they would want to spend on it. Mayor Dandoy said that they needed to look at ways to take any amount of stress off the job of the officers. Weber County has been trying to address the issue with a comprehensive approach and other counties are patterning what Weber County has been doing over the past few years in that aspect.

Councilmember Wilson asked what some of the cost savings would be once they eliminated overtime. Chief Gwynn replied that they had a long-range plan and with the mid-budget fix, the only savings they would see with regards to overtime was going to be in the ability to retain employees but over the long-term the overtime savings would start to present themselves. Councilmember Jackson asked if they were going to wait until January to hire the evidence clerk. Chief Gwynn replied that it was best for the city to wait until January and hire in accordance with the budget. Councilmember Jackson asked if they were fully staffed and asked how many people had less than 5 years of experience. Chief Gwynn replied that they

were currently down 4 officers and that most of the force had less than 5 years of experience. They had an 87% turnover at the line level since 2018.

H. Discussion Items

1. Ogden Weber Tech College Recipient

One person applied for the scholarship and so Mayor Dandoy said Council should support this applicant and make their recommendation to Ogden Weber Tech for the applicant by December 1.

2. Hire Contractor to develop Water Conservation Plan for all parks

Mayor Dandoy presented this discussion item. He talked about conservation programs that had been discussed and said that they had asked the director of the flip your strip program to give a presentation to Council in January. Despite high October rains they were still facing a crisis and the drought was still here and was expected to be until at least January 31. He asked Council if they wanted to reach out to a contractor to see where they could xeriscape around the city. If they were going to ask citizens to reduce consumption, the city needed to be the example and lead the way. Councilmember Paul suggested putting the issue to the parks and rec department instead of paying out a private contractor. Councilmember Wilson agreed and asked Parks and Rec Director Travis Flint if he had any suggestions. Mr. Flint said that he couldn't agree with them more. Most xeriscapes were designed to be 50-75% water reduction and the more plants and vegetation they put in the more water they were going to use. He said they were going to xeriscape the land around the building they were constructing as well as with any new projects in the future. He thought that their staff knew the city better than an outside contractor and knew where they could have success. Councilmember Saxton thought that in-house was the way to go. Councilmember Jackson asked about the cost of maintenance for xeriscaping so people could take it all into consideration.

3. Resident Survey

A survey had been done in February, but the city had been asked if they wanted to sponsor another survey. Mayor Dandoy asked if Council would like to do another survey. Councilmember Wilson said that she thought it would be beneficial because they had important topics coming up. They had financial matters that would be difficult for residents to understand the financial necessities and it would be good to know what services the citizens actually wanted. Councilmember Jackson asked if they would use the same company as they had for the last survey because she thought that they had done a good job. Councilmember Saxton said that the cost would be important and that they had been pretty thorough with getting the previous survey out to the public, but he didn't want to just do it because they would get a cheaper price. Mayor Dandoy thought that if they could produce a new set of important questions than it might be beneficial, but they didn't just want to ask the same questions. Councilmember Paul said that they had only gotten 5,000 people to vote and only 800 people to turn in the last survey and suggested producing a more creative way to survey citizens that wouldn't cost them \$10K. It was agreed they would look into options.

4. Streetlight on 2350 West

The residents in the area thought that because of the way the road was curved that they needed a streetlight there. The public works department agreed that there was a blackout area there but the lights that were currently in place met the standard so they couldn't recommend it because it currently met the standards. This meant that only the City Council could recommend it. Councilmember Wilson said that she would be interested in the price. Councilmember Jackson said that she had talked to the woman who was pushing for this streetlight and that the one person that was on the fence about it said that as long as it wasn't in front of his house, he would like to have the light. Councilmember Saxton said he would support a streetlight if the area was dark and didn't cost too much. City Manager Matt Andrews said that they were

about \$2500 and the maintenance would be minimal. Mayor Dandoy said that ultimately it would be up to Public Works. Council agreed that if Public Works was okay with it then to go ahead with it.

5. Draft Business Advisory Board Policy

Mayor Dandoy said that they wanted to have a more structured approach to the policy of the board. He asked if Council was okay to press forward with a final draft for the policy. Councilmember Wilson asked about the language in 2-3-1 where it said 'advising' Council. City Attorney Andy Blackburn said that he would use 'recommend' instead of 'advise'. Councilmember Wilson also suggested a 2- or 3-year term rather than a 5-year term. Mayor Dandoy said that this Board was only a few years old and although it had accomplished a lot, what it needed was guidance. Mayor Dandoy said that this board was designed to advise the Council and he thought that they needed to be present and on the agenda once a quarter. The process of appointing board members was discussed.

I. Reports

1. City Manager Report

City Manager Matt Andrews reported that the city's website was almost done. They were planning to go live before December 2nd but would continue to work on the site with the platform. He reminded Council of the tree lighting ceremony the following Monday at 4:30.

2. Mayor and Council Report

Councilmember Wilson said that the Roy City signs should be up the following week. Mayor Dandoy said that on November 17th they had the Roy High play and dinner event. December 15 Roy city was having their holiday event.

I. Adjournment

Councilmember Wilson motioned to adjourn the City Council meeting at 8:08 p.m. Councilmember Jackson seconded the motion. All Councilmembers voted "Aye." The motion carried.

Robert Dandoy
Mayor

Attest:

Morgan Langholf
City Recorder

dc: