



Minutes of the Roy City Council Meeting held in person in the Roy City Council Chambers and streamed on YouTube on November 1, 2022, at 5:30 p.m.

Notice of the meeting was provided to the Utah Public Notice Website at least 24 hours in advance. A copy of the agenda was also posted on the Roy City website.

The following members were in attendance:

Mayor Dandoy	City Manager, Matt Andrews
Councilmember Joe Paul	City Attorney, Andy Blackburn
Councilmember Scadden	City Recorder, Brittany Fowers
Councilmember Wilson	
Councilmember Sophie Paul	

Excused: Councilmember Jackson

Also present were: Assistant City Manager/C.E.D Director, Brody Flint; Police Chief, Matthew Gwynn; Fire Chief, Craig Golden; Parks and Recreation Director, Travis Flint; Public Works Director, Ross Oliver; Management Services Director, Amber Fowles; Kevin Homer, Glenda Moore, Dan Tanner, Julie Cragun, Leon Wilson, Dennis Brown, and Elizabeth Brown

**A. Welcome & Roll Call**

Mayor Dandoy welcomed those in attendance and noted Councilmembers Joe Paul, Scadden, Wilson, and Sophie Paul were present.

**B. Moment of Silence**

Councilmember Scadden invited the audience to observe a moment of silence.

**C. Pledge of Allegiance**

Councilmember Scadden led the audience in reciting the Pledge of Allegiance.

**D. Consent Items**

*(These items are considered by the City Council to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item may be removed from the consent agenda and considered separately.)*

- 1. Financial Statements – July 2022, August 2022, and September 2022**
- 2. August 2, 2022; August 16, 2022; September 6, 2022; September 20, 2022, City Council Meeting Minutes**

**Councilmember Joe Paul motioned to approve the Consent Items with changes to minutes as noted. Councilmember Wilson seconded the motion. All Councilmembers voted “aye”. The motion carried.**

**E. Public Comments**

Mayor Dandoy opened the floor for public comments. Hearing no comments, Mayor Dandoy closed the floor for public comments.

**F. Presentations**

1. Roy City Ordinance – Title 6 Motor Vehicles and Traffic – On Street Trailer Parking

Police Chief Matthew Gwynn introduced Officer Travis Kearn and stated they had received many emails that were confused about where trailers could be parked. Chief Gwynn said they had some ideas they wanted to present about solutions for trailer parking. Officer Kearn said he had found there were many parking complaints in Roy City, and he felt the Code did not fit the needs of the City as far as trailer parking was concerned. He identified some issues, and said they gave great care to pedestrian traffic as they responded to calls. He shared a recent experience in which he had been forced to drive very slowly while responding to a call because he had to navigate around all of the trailers parked on the road. He pointed out driving emergency vehicles through heavily congested streets was nearly impossible, and said they needed to make some changes to the Code to address this issue.

Officer Kearn outlined some of their suggested solutions. He said first, they needed to clarify what constituted a trailer, and said they should refer to trailers in the ordinance as ‘any trailer.’ He thought a broad definition would be best and provide uniformity. He further stated the trailer could not be parked for more than 24 hours before it was tagged to be removed. He said once a trailer was deemed a nuisance, it would need to be legally parked or it could be removed by the City. He explained they also had clarified that loading and unloading was allowed, and people could temporarily have their trailers on the street for things such as getting ready to go camping or moving. He added there would be stipulations on this as well as a time limit, and said people would have to be actively loading or unloading and could not take more than 8 hours. He clarified people could not park their trailers on the street for long term parking. He discussed this was for aesthetic appeal as well as safety, since parked trailers minimized visibility.

Councilmember Joe Paul asked about people who parked trailers on their lots rather than the street, and asked if that would still be permissible. He expressed he did not like this. Officer Kearn replied this would be prohibited with the updates, and spoke about a recent case in which someone had tried to sell a mobile home and left it parked on their lawn while it was for sale. He said that had been a headache and there were many similar cases they had to deal with. He expected the updates to the ordinance would minimize calls about similar issues. The Councilmembers also discussed there were challenges in enforcement, especially in regards to the 48 hours rule, as someone could move their trailer to a different place on the same street and still technically be in compliance. Mayor Dandoy noted they would need to have police officers who regularly patrolled neighborhoods to find people in violation of the ordinance.

Councilmember Joe Paul asked about landscape trailers and Officer Kearn said the ordinance would account for those as well. Officer Kearn said he did not want to hinder anyone’s business and he knew construction was always going on, but said they needed to keep the roads clear. He said the new ordinance would allow them to ticket landscaping trailers. Officer Kearn discussed the updates from the ordinance were pulled from his previous experience in law enforcement in Ogden.

Councilmember Wilson asked if there were any negative effects of this update and Officer Kearn replied he did not foresee any, beyond people being frustrated they could not have their trailers parked long-term on the street. He anticipated the overall impact of this would be positive and people would appreciate having the streets clear. Mayor Dandoy agreed the overall effect of the update would be positive and people would respond well to it, but acknowledged there would be people with trailers who would be upset. Officer Kearn thought officers would be able to use discretion in when a trailer needed to be towed. Councilmember Sophie Paul also asked if this could be handled by Code enforcement officers, and Officer Kearn explained it

was a traffic issue since the trailers were parked on the street, meaning it was something police would have to handle.

Mayor Dandoy asked for a copy of the new ordinance, and said he wanted to read and discuss the updates in more detail with the Council. He said he wanted to get through this and see this formalized as soon as possible.

## 2. Halloween Home Decorating Contest Winners

City Recorder Brittany Fowers reviewed the entries for the Halloween Home Decorating Contest and highlighted the winners. She said there had been 18 entries in total, and Darin Paskett was the first place winner. She added Michael Haines was second place and Greg and Michelle Lakey were in third place. She listed Bradley and Kristen Osbourne, Greg Eskew, and Jason Sparr as honorable mentions. She reported there had been many photos on social media and the event had been well-received by the public. She noted the winners had received gift cards, \$50 for first place and \$25 for second and third.

The Council discussed people had done very well, and there were some designs which had even been interactive. Mayor Dandoy thanked City Recorder Fowers for the hosting and organizing of the contest. He said he was impressed with everyone for putting the event together on such short notice. He anticipated the Council would be happy to do this event next year. In response to a question, City Recorder Fowers clarified people could only enter themselves but not someone else, since contestants had to allow their addresses to be part of public record. She also stated she was in the process of mailing the gift cards to the winners.

## **G. Action Items**

### 1. Resolution 22-19 – Hill Air Force Base Automatic Aid Agreement

Fire Chief Craig Golden explained they generally just did an annual review, but they needed to go through the process now since the Air Force instruction had changed that year. He said this would be pushed out for five years and reviewed annually, and if anything needed to be done they would make those changes. He said this was a mutual, automatic aid agreement for both fire and emergency services between Roy City and the Air Force base. He said there were station two resources to include a battalion chief, so the Air Force base would respond to things like structural fires, hazardous materials, or rescues. He said Roy City went up to the Air Force base when requested, and right now the only thing they went up there for were when paramedics were needed. He noted the Air Force base had their own paramedics however, so Roy City did not need to go up there very often, but the Air Force often responded to emergencies in Roy.

Mayor Dandoy asked about the relationship between the Air Force base and Falcon Hill, and the Fire Chief Golden explained Falcon Hill was not included and the boundary was anything behind the gate. He clarified they did not have an interlocal agreement with Falcon Hill, but if they reported a fire, the fire department would respond. He added their radio was encrypted so Roy's fire department could not interfere with their radios, but they did listen in on Roy City's dispatch. He also stated they had a person assigned from their organization designated as a safety officer, and the safety officer and their team responded to emergencies alongside the fire department. He explained they did not assume command of anything in Roy City's jurisdiction, and he added if they happened to respond to a scene before Roy's fire department arrived, they would go through the proper steps and then defer authority to Roy City once their officers or firefighters arrived.

Mayor Dandoy brought up the AFFF fire extinguishers, and recalled the Air Force had been trying to get

away from that since there were carcinogens and other chemicals which saturated the land and could get into the water stream. He asked for more details, and asked if the Air Force would be using that in response to an emergency. Chief Golden replied they would use foam fire extinguishers if requested by Roy City, and then Roy would be responsible for cleaning it up. He also discussed the Air Force had tried to find a replacement for AFF but what they had replaced it with had turned out to be just as bad. Mayor Dandoy talked about the problems with the toxic chemicals in AFFF and said it permeated into the soil and possibly the water. Chief Golden noted the fire department had two training sessions about hazardous material awareness and how to properly handle fire extinguishers and other toxic materials.

**Councilmember Joe Paul motioned to approve Resolution 22-19; Hill Air Force Base Automatic Aid Agreement. Councilmember Wilson seconded the motion. A roll call vote was taken. All Councilmembers voted “Aye”. The motion carried.**

2. Resolution 22-20 – Approval of Roy City Police Department Bailiff Job Description

Police Chief Gwynn said this had been put on the backburner for some time due to COVID-19, but they had now submitted the job description to the Council and hoped to get the position filled now. Councilmember Wilson asked why ‘a working knowledge of Roy streets’ were included as a qualification, and Police Chief Gwynn explained the applicant would need to be able to find people with warrants based off of addresses, and if they were about to make an arrest they would need to know where they were. He elaborated they typically just went after suspects who had warrants within Roy City courts, and he expressed he would be willing to train the right applicant; they did not necessarily have to come in with a working knowledge of Roy’s layout as long as they were able to learn it quickly.

**Councilmember Scadden motioned to approve Resolution 22-20; Roy City Police Department Bailiff Job Description. Councilmember Sophie Paul seconded the motion. A roll call vote was taken. All Councilmembers voted “Aye”. The motion carried.**

**H. Discussion Items**

1. Red Curb Marking – parking restriction on Midland Drive, West of Bridge Elementary

City Manager Matt Andrews reported they had a policy that an application had to be submitted to assess the value, and he said while they had not yet seen an application for the school parking lot, they had held a lot of conversations with school staff about the issue. He said once they painted it, it could not be undone, so they wanted to give the matter due thought. He said about a week ago, the principal had requested the curb be painted, and another option they had discussed in the past was writing ‘not a pickup zone’ on the curb. He explained the issue was some kids ran across the street to get picked up by parents on the other side of the street from the school, which was a safety concern. He also noted some people then tried to do a u-turn which also posed a safety risk. He reported they had done a traffic study in the past, which had shown there were only three children who needed to cross to walk home, and that low of a number would not justify having a crosswalk and crossing guard there.

Mayor Dandoy asked if there was an application form, or if the school just needed to send a letter. City Manager Andrews replied there was a form and said he would send it over to the school. Mayor Dandoy thought they should get an application in so the police department and engineering department could review the matter and move it through the normal process. He felt since the Council did not know the nuances of the issue, they would not know what questions needed to be asked and he thought since it was a public safety issue, it would be best to have this go through the normal process with City Staff.

Councilmember Wilson asked for more details about possible issues with a painted curb, and Police Chief Gwynn said his main concern was that people would park there anyway no matter what was written on

the curb, so enforcement was an issue. He also reiterated his concerns about people trying to u-turn once they picked up their kids, and he worried they might be creating a bigger issue. Mayor Dandoy recalled the original concept for the school had been for there to be a pickup and drop off zone for parents, but that was not what had happened. Mayor Dandoy also thought they could consider some signage, if not a full crosswalk.

#### 1. Challenge Coins

City Recorder Fowers spoke about challenge coins, and reported she had some pricing quotes from several companies. She asked the Council if this was something they wanted to do, and if so, how many they wanted to order. She said if they ordered less than 300 coins, it would cost between \$5.50 to \$7.50 per coin, but it dropped down \$1.50 per coin if more than 300 were ordered. She asked the Council for direction.

Councilmember Wilson asked for clarification on pricing and City Recorder Fowers repeated the figures and added if they ordered just over 300 coins, it would cost around \$1300 to \$1500. Mayor Dandoy said they did not want to lose sight of the intent of the coins, and said this would represent their City.

Councilmember Wilson did not find the coins to be of great value, although she knew some people used them. She said if they were used, she did not want them to be dated, and City Recorder Fowers assured her there were no years or dates on the coins. The Council, with the exception of Councilmember Wilson, expressed they were in favor of the coins. Councilmember Joe Paul proposed they buy \$1500 worth. The Council discussed this and settled on somewhere between 320 to 326 coins.

#### 2. 5600 South/I-15 Roy City Sign

Councilmember Scadden discussed the 5600 South project, and recalled they had talked about its state of disrepair at the last Council meeting. He said they intended to revamp that entire area and stated he wanted to get an old entrance sign for Roy City removed by Public Works. He continued that once the project was completed they could get a new spot for the sign, possibly near a UDOT development which was close to that road. He clarified he was not talking about an interstate sign, but indicated there was an old sign with a waterfall which was dated and in a state of disrepair that he thought should be taken down.

The Council agreed the old sign was an eyesore and they thought they could find something better. Mayor Dandoy did not think UDOT had any planned developments in the area. Councilmember Scadden had indicated, and thought it would be better to put it on 1900. Councilmember Scadden added they currently were responsible for maintenance for the sign, but it was not being well-maintained and he thought at this point, it would be better to have it taken down entirely. Mayor Dandoy thought they should take it out for now, and then determine what to do with it once the road widening project was completed. Councilmember Wilson asked how much it would cost to have it taken out, and Public Works Director Ross Oliver replied he did not know how long the project would take but said his employees were paid the same rate per hour regardless of what they were doing.

The Council agreed the sign should be removed. Councilmember Wilson pointed out a sign with a water feature was not sensitive to the times as they were in a drought. She asked if there was a way to keep a part of the sign so there was at least some sign at the entrance to the City, and noted the project would not be done for three to four years. She thought there was some value in having a sign to Roy somewhere. Mayor Dandoy commented there was a Roy City sign to the north, but agreed she was correct in that there would not be a sign in the south. Mayor Dandoy asked Public Works Director Oliver to explore some options, and emphasized this could be done at his convenience and was not a top priority.

### 3. Winterization at the Complex

Parks and Recreation Director Travis Flint reported Public Works had been able to find a heater for the basement of the complex to keep the pipes from freezing in the winter. He stated the cost had been \$900, and said this would satisfactorily solve the issue of winterizing the complex. He further reported there was a scheduled meeting to review the work which had been done so far with the Engineering department, and after that the Weber County health department would have to approve everything before they could send out RFPs. Councilmember Joe Paul added they were not far out from being able to apply for grants and thought they should jump on that, and Parks and Recreation Director Flint agreed. Mayor Dandoy asked when the engineer might have a design for them, and Parks and Recreation Director Flint discussed the possible timeline.

### **I. City Manager & Council Report**

City Manager Andrews stated the RFP was closing on the Station Area Plan, and said there was an upcoming meeting with City Planner Steve Parkinson, UTA, and Wasatch Front Regional Council in which they would select and review who they wanted to proceed with the contract.

City Manager Andrews reminded the Council they had entered into a contract with a company who swept City street, and announced they were currently going through the City. He said there was also a tree removal scheduled for Sanders Park. He also announced there would be a tree lighting ceremony on November 21st.

City Manager Andrews said he wanted to get some follow up items added to the agenda. He wanted to get an update on the pickleball courts, and reported they had been told they could submit a RAMP grant next year for the remaining portion of the courts that they could not fund this year. He reported had spoken with the developer as well and they had expressed they were willing to cut down to four courts, but they would need to rework the costs involved with that. The Council discussed these options. Councilmember Joe Paul thought it would be more expensive to break the project into two parts, so he preferred to resubmit a RAMP grant next year. Mayor Dandoy commented if they wanted to do that, they would need to start the application process for the grant as it took a while. City Manager Andrews cautioned resubmitting a grant did not guarantee any money. Mayor Dandoy thought they should use the money they had already been approved for to build a portion of the courts, and then they could expand later. Councilmember Wilson noted their budget was very tight and they needed to match that. Mayor Dandoy suggested it would be best for the Council to go with what they had now, and then they could chose to enhance the courts later. City Manager Andrews echoed that recommendation. Councilmember Wilson reiterated their budget was tight at the moment and said their tax increase had not covered everything, so they needed to be cautious. City Manager Andrews said they would bring this item back around for a final decision.

City Manager Andrews announced they had been going through a financial audit, and said that would be completed soon and a report of the audit would be included in the next City Council meeting.

City Manager Andrews reported the waterline in between Riverdale and Roy City had started to leak, so the State had the waterline shut down. He said for the time being, Roy City was allowing Riverdale to connect to Roy's water source so they were not without water, and he said they would have to either sign an interlocal agreement or find another solution.

Councilmember Wilson spoke about the public comment section, and reported she had received several phone calls from residents who would like to have a public comment section at the end of the meeting, in addition to the beginning. She thought this was a good idea so people had a chance to respond to the things

discussed in the meeting. Mayor Dandoy agreed this was a good idea and would allow people to get more engaged with the meeting. He said he would work through this with City Manager Andrews and see what they could do.

Councilmember Sophie Paul noted she had not received any applications for Youth Council that year, but was thinking about sending out applications again at the start of the coming year. She expressed she was surprised at the lack of interest. The Council discussed they needed to get the word out about the Youth Council to raise awareness and interest. Councilmember Joe Paul said he would be willing to visit the schools and talk to students, and it was agreed this was a good idea to generate interest.

Mayor Dandoy spoke about the Bar D Wranglers coming into town, and asked if anyone had more information about that. It was discussed they would be in Roy on December ninth, and tickets could be purchased through the Roy City website. Mayor Dandoy also announced the Senior Dinner and Play was upcoming in South Ogden. He asked the Councilmembers to check their schedules and see if they could attend the event, and he discussed it would be great to have Roy Councilmembers represented there.

**J. Adjournment**

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Robert Dandoy  
Mayor

Attest:

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Brittany Fowers  
City Recorder

dc: