



ROY CITY
Roy City Council Special Work Session Minutes
August 15, 2023– 5:30 p.m.
Roy City Council
5051 S 1900 W Roy, UT 84067

Minutes of the Roy City Council Meeting held in person in the Roy City Basement Conference Room and streamed on YouTube on August 15, 2023, at 5:30 p.m.

Notice of the meeting was provided to the Utah Public Notice Website at least 24 hours in advance. A copy of the agenda was also posted on the Roy City website.

The following members were in attendance:

Mayor Dandoy	City Manager, Matt Andrews
Councilmember Jackson	City Attorney, Matt Wilson
Councilmember Joe Paul	City Recorder, Brittany Fowers
Councilmember Scadden	
Councilmember Wilson	
Councilmember Sophie Paul	

Excused:

Also present were: Assistant City Manager, Brody Flint; Police Chief, Matthew Gwynn; Deputy Fire Chief, Mike King; Public Works Director, Ross Oliver; Parks and Recreation Deputy Director, Travis Flint; Management Services Director, Amber Kelley; Glenda Moore, Claude Payne.

A. Welcome & Roll Call

Mayor Dandoy welcomed those in attendance and noted Councilmembers Jackson, Wilson, Sophie Paul, Scadden, and Joe Paul were present.

B. Discussion Items

1. Roy City 5-year Strategic Plan

Mayor Dandoy summarized the final Five Year Plan was due to be presented the following month at their next Council meeting, and the goal that evening was to compile all their information and work through any remaining issues or questions. He indicated they would split this into three sections, and have himself, Assistant City Manager Flint, and City Manager Andrews each work through a section. Mayor Dandoy also noted if they had not received any input or feedback on an item, they would not go over it again in the meeting.

Mayor Dandoy began with a brief timeline, and said there were a couple options for their implementation date. He also asked the Council to think about how often they wanted to check back in to evaluate the Plan. He reminded the Council of the six pillars which supported their Five Year Plan, and said they were still holding to the original six pillars they had begun with. Councilmember Wilson opined they should include the illustration of the pillars in the final document as she felt it tied everything together well and Mayor Dandoy agreed.

Mayor Dandoy shared the Executive Summary page, and noted it was the same as the initial draft, although it included more information about Business Depot Ogden. He highlighted some small grammatical changes and the Councilmembers expressed they were okay with those changes.

Mayor Dandoy shared the next chart and spoke about why the Transportation Plan had been inserted into the illustration. He explained it included things such as roundabouts, traffic signals, and mitigation plans for traffic. He said there was information on traffic calming devices, if needed, and also identified alternate transportation plans. Mayor Dandoy summarized the Transportation Plan had been included since it was intended to be a device for Roy City Staff and Council to make executive plans in regards to managing traffic in Roy City. He elaborated they knew there were certain areas throughout Roy which needed either roundabouts, lights, or signs, although they did not know when those things could be implemented due to funding and other variables. He expressed the Council was the entity who decided when certain things should be done, and once Council made a decision to move forward on something, the Staff would then begin the process of getting those things done. Mayor Dandoy also discussed there were some problems with speed limits being understated in the City compared to what was identified in the Plan, and he told the Council they could make the decision as to if and when they wanted to look into those discrepancies. He summarized that the Transportation Plan had a lot of interesting things in the document, and said the Council could look into various aspects of it at their discretion, as well as determine if there was anything they wanted to add.

Mayor Dandoy indicated on page six, the document stated it would “report quarterly or semi-annually at the formal City Council meeting the strategy plan implementation process and impacts.” He explained the intention behind this was to check in on a semi-regular basis to decide if anything needed to be changed, or more significantly, added to the Plan in order to keep it relevant. He emphasized the Five Year Plan was intended to be used as a tool.

Mayor Dandoy identified some words which had been misspelled and indicated they would be fixed in the final edit of the document. He further suggested they add “community involvement and unity” to the Strengths section of the document in regards to the City, and he based this comment off of the success of Roy Days. The Councilmembers agreed they were supportive of that addition. Mayor Dandoy made several other suggestions of words to add or remove from the document, including the removal of the word “old” in regards to the downtown sector, and the Councilmembers all agreed they were in favor of the proposed changes. Assistant City Manager Flint also elaborated on the reasoning behind changing some of the words and phrases in the passage.

Mayor Dandoy asked for clarification about “preparing a business requirement plan,” and asked why that comment was labeled under the “Opportunities” section. Assistant City Manager Flint explained there was an opportunity for the City as to how they recruited and retained certain types of businesses and restaurants. He said they needed to consider not only what kind of businesses they did not have in Roy, but also what the economic viability was to attract and retain those businesses within the City. He gave the example of Costco, and said although many residents really wanted a Costco, it was simply not feasible in Roy. The Councilmembers agreed they were okay with keeping that section included under the “Opportunities” header.

Mayor Dandoy read aloud from the document that “the City Council does not want to make changes to ordinances and policies needed for development,” and asked Assistant City Manager Flint to expand on the meaning of that passage. Assistant City Manager Flint discussed this was not something specific to Roy; the State was usurping local control and this posed a threat to all cities and local governments. He discussed some cities were actively lobbying against this. He said they may run into a situation in which certain zoning changes were technically allowed, they still could be shot down due to certain policies or desires at the State level, and this hindered growth of the City. Councilmember Sophie Paul did not like the way that passage read, since they did want to make policy changes when it could benefit both parties, and she asked if there was a way to rephrase the sentence. Councilmember Wilson asked if they could drop it entirely and Mayor Dandoy thought they could do so. The Councilmembers debated the phrasing and asked Assistant City Manager Flint if it could be omitted entirely, and Assistant City Manager Flint replied he

would remove it from the document.

Mayor Dandoy next spoke about the “lack of incentives,” and said incentives here could refer to tax increment funding (TIF) or impact fees, or really anything the RDA Board offered to incentivize a developer to come to Roy City. Mayor Dandoy worried this statement was a threat to developers interested in moving into Roy City, and he asked if the comment implied they did not have any incentives to begin with, or if they had tried some incentives which simply had not worked. Councilmember Scadden cautioned they needed to be careful with what incentives they offered. Mayor Dandoy agreed, although thought they could remove the sentence since they had already tried some incentives which had not worked out and they should have the common sense to not try those incentives again. The Councilmembers agreed it should be removed entirely.

Mayor Dandoy talked next about where the competition to the existing revenue existed, and said they would not have to look farther than Parks and Recreation, Fire Department, Administration, Public Works, and the Police Department. He said they all posed fixed threats to the budget, since they did not have an unlimited amount of revenue and there would always be some level of competition within the budget between those departments. Mayor Dandoy said the Council decided where the priorities in the budget went and how they wanted to allocate their funds, so they needed to be conscious of the balance between all of those departments. The Council agreed with his statements.

Mayor Dandoy addressed the Ogden Airport Master Plan, and asked what the Council wanted to do in regards to the prospect of transferring some land from Roy to Ogden. The Councilmembers deliberated the issue and acknowledged there had been a lot of conversation on both sides of the issue. Mayor Dandoy said they did not need to make a decision about it that evening; right now they just needed to acknowledge it as a threat and keep it in mind moving forward.

Mayor Dandoy proposed some minor changes to the mission statement of the City and the Council agreed with his suggested changes.

Mayor Dandoy discussed what the City wanted them to do in terms of creating a waterwise conservation plan. Councilmember Scadden pointed out most of what they wanted to do at the City level was going to be overwritten by the State as some of their waterwise legislation came in, and said since it was mostly in the hands of the State legislature he did not think there was a significant value in changing their verbiage in the Plan significantly. Mayor Dandoy still opined they create a City-wide plan for water conservation, and they could keep it at broad strokes until such time they were handed down a more strict water conservation policy from the State. Mayor Dandoy thought the document could at least acknowledge that they were under State guidelines in regard to water conservation, and he also noted their own policy could at least discuss culinary water.

Mayor Dandoy moved on to the six pillars, and began with objective one, to “Improve Physical Appearance of the City.” He said there was a beautification component, and there were many different avenues for this objective. He explained the intent of the edits was to move the action into a more appropriate location within the overall plan. He suggested they scale down the number of subsections from four to two, and either move or remove entirely the other two sections. He identified which subsections had been proposed to be moved, and said the reorganization also made the portion about the downtown area redundant. He clarified they were keeping the plan the same; this was mainly a restructuring of the ideas presented in the objective. He identified several other areas in which some of the phrasing could be cleaned up or moved to another part of the document. Specifically, Mayor Dandoy referenced a section which discussed residents must maintain their properties to the beautification standards of the City, and proposed it be moved to another section.

Mayor Dandoy asked Parks and Recreation Deputy Director Flint if it was feasible to have trash receptacles at every trailhead, as was listed in the document, and Parks and Recreation Deputy Director Flint replied they could and had in the past, though he acknowledged some of the challenges in doing so. Councilmember Wilson thought those using the trails should pack their trash in and out. Mayor Dandoy wondered if they had the resources to maintain the trash cans at every trailhead, and Parks and Recreation Deputy Director Flint discussed which trailheads made the most sense to have trash cans. The Council agreed they would leave a trash can at the trailhead on 6000, and that they would ensure all existing trash cans in their parks be tethered down so they could not be removed or stolen. Parks and Recreation Deputy Director Flint noted that they contracted with Waste Management to have the trash cans in their parks emptied twice a week.

Mayor Dandoy asked for opinions about keeping the “Adopt a Trail program,” in which trails were split into seven sections and people could “adopt” a section of the trail, which would make them responsible for the removal of trash and general maintenance of that piece of the trail. The Council expressed they were in favor of this, and of keeping it where it was in the document.

Mayor Dandoy asked if the Good Landlord program should be removed entirely from the Strategic Plan. Councilmember Joe Paul said based on conversations he had held with some landlords, he thought the program was a money pit and did not do anything helpful for either landlords or tenants. He did not think they needed the program to enforce the Code, and opined he would remove the program entirely if he could. Mayor Dandoy said there were 500 landlords in Roy City, and around 390 of them were in the program. Councilmember Scadden asked what the cost was to be in the program, and Mayor Dandoy replied it was free, although the landlords had to attend certain trainings. Police Chief Gwynn noted from a law enforcement perspective, it was costly and time consuming to generate reports about the individual properties, and he said none of the landlords in recent years had reached out to them to ask for a report. Mayor Dandoy pointed out complaints were the trigger factor which brought out a Code Enforcement Officer to a site, and discussed how the landlords went through initial training but then had no follow up. Resident Glenda Moore corrected him in that the landlords actually went through an annual training. Assistant City Manager Flint thought they could have a separate conversation about if the program was helpful in general and he suggested if they were debating the program overall they should not include it in the plan. The Council agreed it should be removed from the Plan, and they determined they would reevaluate the program in another meeting in the future.

Mayor Dandoy discussed Parks and Recreation’s plan to investigate a lawn mower rental program, which was included in the Strategic Plan. The Councilmembers expressed dissent with this plan, and thought it had the potential to be a legal disaster, as well as problematic to resolve if there was any damage to the equipment. Councilmember Wilson wondered who would be liable if there was damage to either the equipment or a resident renting the equipment. The Council agreed this should be removed from the Plan.

Mayor Dandoy and the Council spoke about some of the challenges facing Code Enforcement Officers, and particularly how understaffed the department was. Assistant City Manager Flint explained the process of filing a complaint, and said people could do so online or over the phone. Mayor Dandoy asked for feedback about requiring a report from Code Enforcement Officers, and the Council debated how often they should require them. Councilmember Jackson pointed out they did not ask for frequent reports from their other divisions, and proposed they require them once or twice a year. However, the other Councilmembers did not feel that would be sufficient and suggested quarterly reports. The Council deliberated the pros and cons of the reports, and came to the decision they would require quarterly reports from Code Enforcement.

Mayor Dandoy continued to indicate sections under the first objective which had been moved to another place since the initial draft. He specifically noted a portion which stated waterwise landscaping could not be judged just by looking, and commented this was an interesting statement and explained it was

specifically in regards to a competition the City was currently running about waterwise lawns. He commented he usually just looked at the aesthetic of waterwise landscapes, rather than identifying the specific types of plants and sprinkler systems. He asked if this should be omitted, and said although he would like to be able to make determinations on waterwise landscapes he did not feel he had the expertise to do so. Assistant City Manager Flint thought this conversation should really be held by the Beautification Committee which put on the contest, and he agreed it would be impossible just by looking at a landscape to determine if it was actually waterwise, since they would not be able to see the type of irrigation system that was used. Mayor Dandoy acknowledged the system could be very complex, and wondered if it should be removed from the Strategic Plan entirely. Councilmember Wilson opined they should leave it in, and allow the Beautification Committee to set the standards as to how they could be judged. The other Councilmembers agreed with this. Mayor Dandoy also wondered who should be in the Beautification Committee, and it was determined it would be a mix of volunteers, City Staff, and Councilmembers. Councilmember Wilson thought they should remove the word “dedicated” in regards to the employees, since the Staff members involved were part time or had other duties beyond the committee.

Mayor Dandoy spoke again about the Adopt A Trail program, and explained since it was just an agreement and not a formal contract they did not have any kind of penalty for violations. City Manager Andrews said they could change the wording to “general agreement.”

Mayor Dandoy discussed cultural events in the park, and proposed a change from “live bands” to “live entertainment.” The Council indicated they were in favor of this change. Mayor Dandoy also suggested “band performances” be removed entirely and the Council voiced they were in favor of that as well. He then spoke about a section which stated they had to secure a qualified director for a band. Councilmember Jackson expressed confusion about the intention of that passage, and Mayor Dandoy acknowledged it was confusing, although it seemed to imply a specific Roy City band. He asked the Council if they would like to have a dedicated Roy City band, which he imagined would be volunteers. The Council thought they could consider doing something along those lines. Mayor Dandoy also indicated they would move a section about murals depicting local history and clarified it was not being removed.

Mayor Dandoy then addressed grants and donations. He said the Council had the authority on the legislative level to release funds for whatever they thought was best for Roy, although those rules were different when it came to donations from the public. He asked City Manager Andrews what they could do with a City-sponsored program who received money from the residents. City Manager Andrews discussed the most difficult part was deciding how to record that money. Councilmember Scadden asked if they could create a 501(c)3 for the City, much like the Roy City Aquatic Center had done, in which they could collect and account for donations. The Council discussed this possibility. Councilmember Scadden further noted some RAMP grants went to 501(c)3 organizations. City Manager Andrews pointed out these donations would be on a much larger scale than the money they had collected for the Aquatic Center, and thought they would need to dedicate a Staff member to handle those funds. Mayor Dandoy asked if they currently had a mechanism in the City with which to account for donated funds, and City Manager Andrews replied they did not have anything in place. Mayor Dandoy thought currently, it was complicated for people to donate to the City, and he thought they should at least include instructions for people as to how they could give money to the City.

Mayor Dandoy directed the Council to chart 22, which encouraged volunteerism. He explained they had moved some of the verbiage around, although specified they had not removed anything. Councilmember Jackson proposed some small changes to the wording, and Mayor Dandoy agreed with her suggestions.

Assistant City Manager Flint pointed out some small grammatical changes and spelling errors in Objective Two. He asked for the Council’s input on some minor wording issues and got their feedback. He then

identified a new goal about economic development and explained they would now require quarterly reports for City Planning projects and updates on their status. Councilmember Wilson commented they had already had a requirement for reports several years ago and asked if that was still in the document. Assistant City Manager Flint asked for the Council's input as to how often they should ask for reports and commented that if they got quarterly reports there might not always be much to report. Councilmember Scadden thought they should do semi-annual reports instead, but Councilmember Wilson thought a quarterly report could be helpful since many residents asked her what was going on in the City. She thought it was a good way to get awareness, and felt it would be helpful for her as a Councilmember to know what was going on in the City, even if it was just a summary. She thought a semi-annual report was too infrequent, and the other Councilmembers expressed their agreement. Councilmember Joe Paul pointed out they were also limited in what they could say in a public meeting for ongoing developments, and Assistant City Manager Flint expressed the Councilmembers could also choose to meet with him privately in order to stay abreast of developments.

Mayor Dandoy brought up the Airport Compatibility Plan on chart 26, and clarified some minor changes to the wording. He then referenced the Air Force Base Compatibility Plan and chart 27 and drew the Council's attention to some word changes there as well. He explained the Compatibility Plan outlined what the municipalities and County had to do in order to support the Air Force base and complex on 12th Street. He emphasized the plan asked the municipalities to review housing issues and strategies for the Air Force base, and said it called for the General Plan to be updated to include a military housing plan, although he explained there was also a comment which specified they did not have to do this. He asked the Council if this was something they wanted to do. He further commented that by law, they did have to have a Moderate Housing Plan, which the City had done. The Councilmembers did not think this should be included as they already had a comprehensive Moderate Housing Plan in place.

Assistant City Manager Flint brought up the concept of adding a bathroom in the parking lot at 4000 South by the railroad tracks, and asked if this was something the Council wanted to keep in. The Councilmembers agreed they wanted to consider that, and asked to keep it in.

Assistant City Manager Flint moved on to the Transportation Plan, and referenced the increase in speed limit on 4300 South from 30 miles per hour to 35, and proposed they include a traffic study. The Councilmembers expressed their approval of that idea.

Assistant City Manager asked the Council if they wanted to add a Town Hall meeting for objective three, and the Councilmembers and Mayor Dandoy opined they would like to do so.

Mayor Dandoy explained they had moved a section about waste water management, and acknowledged Councilmember Wilson had caught a mistake in that section.

Mayor Dandoy summarized that they would now make the final changes to the plan, and asked the Council when they wanted to consider implementation. He explained while they could do so in October, there may be advantages to doing so in January, since it was the start of the calendar year and there also might be new Councilmembers who had other ideas for the Strategic Plan. Mayor Dandoy said City Manager Andrews also needed to work on a budget based on the Strategic Plan. The Councilmembers expressed they were supportive of having implementation of the plan be January first, 2024. Mayor Dandoy then explained once the Plan was implemented, the Council needed to pick which actionable plans they wanted to prioritize, and the ones they picked would be the ones the Staff reported on to the Council. Mayor Dandoy asked the Council how often they would want those reports, and Councilmember Wilson asked for them to be every six months.

C. Adjournment

Robert Dandoy
Mayor

Attest:

Brittany Fowers
City Recorder

dc: