

City Manager  
Matt Andrews

Assistant City Manager  
Brody Flint

City Recorder  
Brittany Fowers



Mayor  
Robert Dandoy

Council Members  
Ann Jackson  
Diane Wilson  
Joe Paul  
Randy Scadden  
Sophie Paul

## ROY CITY COUNCIL MEETING AGENDA

**JULY 18, 2023 – 5:30 P.M.**

**ROY CITY COUNCIL CHAMBERS 5051 S 1900 W ROY, UTAH 84067**

**This meeting will be streamed live on the Roy City YouTube channel.**

**A. Welcome & Roll Call**

**B. Moment of Silence**

**C. Pledge of Allegiance**

**D. Consent Items**

1. March 21, 2023, and May 16, 2023, Roy City Council Special Work Session Minutes,
2. May 2, 2023; May 16, 2023; and May 30, 2023, Roy City Council Meeting Minutes.

**E. Public Comments**

If you are unable to attend in person and would like to make a comment during this portion of our meeting on ANY topic you will need to email [admin@royutah.org](mailto:admin@royutah.org) ahead of time for your comments to be shared.

This is an opportunity to address the Council regarding concerns or ideas on any topic. To help allow everyone attending this meeting to voice their concerns or ideas, please consider limiting the time you take. We welcome all input and recognize some topics take a little more time than others. If you feel your message is complicated and requires more time to explain, then please email [admin@royutah.org](mailto:admin@royutah.org). Your information will be forwarded to all council members and a response will be provided.

**F. Presentations**

1. FFA Advisor from Fremont High School – Cassie Joiner
2. Follow-up from June 20, 2023 Discussion on Underground Trail Connection – Heather Owens

**G. Action Items**

1. **Consideration of Ordinance 23-7** - Amending Title 10 - Zoning Regulations, CH 19 - Off-Street Parking and Loading - Section 6 - Location of Required Off-street Parking, adding an exception for winter parking within Front Yard Setback
2. **Consideration of Ordinance 23-8** - Amending Title 10 - Zoning Regulations, CH 13 - Mixed Uses - 10-13-2 - Uses - § 2) Definition of Uses - to allow storage structures as an accessory use.
3. **Consideration of Ordinance 23-9** - Amending Title 10 - Zoning Regulations, CH 17 - Table of Uses Table 17-2 Table of Allowed Uses Non-Residential Zoning Districts adding State Owned Liquor Store as a Permitted Use in the Community Commercial (CC) zone.
4. **Consideration of Ordinance 23-10** – Amending Title 1, CH 6, Section 2 – Concerning Vacancies in Office

**H. Discussion Items**

1. Roy City 5 Year Strategic Plan
2. Expedite Widening of SR 108 / 3500 West
3. Park Bathroom Security Update

**I. City Manager & Council Report**

**J. Adjournment**



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Matt Andrews

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*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should contact the Administration Department at (801) 774-1020 or by email: [admin@royutah.org](mailto:admin@royutah.org) at least 48 hours in advance of the meeting.*

*Pursuant to Section 52-4-7.8 (1)(e) and (3)(B)(ii) "Electronic Meetings" of the Open and Public Meetings Law, Any Councilmember may participate in the meeting via teleconference, and such electronic means will provide the public body the ability to communicate via the teleconference.*

**Certificate of Posting**

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in a public place within the Roy City limits on this 14<sup>th</sup> day of July 2023. A copy was also posted on the Roy City Website and Utah Public Notice Website on the 14<sup>th</sup> day of July 2023.

Visit the Roy City Web Site @ [www.royutah.org](http://www.royutah.org)  
Roy City Council Agenda Information – (801) 774-1020

Brittany Fowers  
City Recorder





**ROY CITY**  
**Roy City Council Special Work Session Minutes**  
**March 21, 2023– 5:30 p.m.**  
Roy City Council  
5051 S 1900 W Roy, UT 84067

Minutes of the Roy City Council Special Work Session held in person in the Roy City Council Chambers and streamed on YouTube on March 21, 2023, at 5:30 p.m.

Notice of the meeting was provided to the Utah Public Notice Website at least 24 hours in advance. A copy of the agenda was also posted on the Roy City website.

The following members were in attendance:

Mayor Dandoy  
Councilmember Jackson  
Councilmember Joe Paul  
Councilmember Scadden  
Councilmember Wilson  
Councilmember Sophie Paul

City Manager, Matt Andrews  
City Attorney, Matt Wilson  
City Recorder, Brittany Fowers

Excused:

Also present were: Police Chief, Matthew Gwynn; Deputy Fire Chief, Mike King; Assistant City Manager/C.E.D Brody Flint; I.T Supervisor, Mark Hansen; Public Works Director, Ross Oliver; Management Services Director Amber Kelley; Kevin Homer and Glenda Moore.

**A. Welcome & Roll Call**

Mayor Dandoy welcomed those in attendance and noted Councilmembers Jackson, Sophie Paul, Wilson, Scadden, and Joe Paul were present.

**B. Discussion Items**

1. Roy City 5-Year Strategic Plan

Mayor Dandoy indicated the meeting would be predominantly led by himself, City Manager Matt Andrews, and Assistant City Manager/C.E.D. Brody Flint. Mayor Dandoy said the focus would be on the first work sessions and plans for the second session. Mayor Dandoy indicated he wanted to focus on their broader achievements and Roy City's mission statement. Mayor Dandoy also said they should have conversations about any tweaking or major changes. Mayor Dandoy added they will be looking at budget statements. Mayor Dandoy emphasized the need for everyone to step forward and have ownership over this plan.

Mayor Dandoy read aloud from the plan and noted the importance of goal setting and prioritization. Mayor Dandoy said this plan needed to encompass how elected officials and City staff think of government processes. Mayor Dandoy asked Public Works Director Ross Oliver how long he had been in the City. Public Works Director Oliver said 33 years. Mayor Dandoy stressed how indelible his perspective on Roy City was and asked everyone to value their experience and time.

Mayor Dandoy began by discussing the mission statement. Mayor Dandoy noted the purpose of the mission statement is to express overall purpose and intent. Councilmember Diane Wilson asked how they worked on the past mission statements. Mayor Dandoy read the current guidelines and mission statement as follows: "to provide a safe community through innovation, respect, and team work where people want to live, work, and play." Mayor Dandoy noted the last statement was created by the old Public Works

team. Mayor Dandoy said everything Roy City did should point back to the mission statement. Councilmember Wilson asked if they could clarify the mission statement more.

Councilmember Jackson agreed with this statement, as the previous mission statement expressed both the government and safety. Councilmember Wilson felt safety and municipal services were important and did not necessarily need to be struck from the mission statement.

Assistant City Manager/C.E.D. Flint asked if there were any things they could take from the County or State mission statement. Mayor Dandoy said this was a good point and noted how each division of the federal government had a mission statement. Mayor Dandoy said he once heard someone from a federal division refer to themselves as an “independent corporate entity,” which he had found strange. Mayor Dandoy suggested pulling the State and County mission statements and seeing what they liked from them. City Manager Andrews said he could not find any statement from the County.

Assistant City Manager/C.E.D. Flint proposed a change to the first sentence of the mission statement which would change “overall quality of life” to “life, liberty, and happiness.” Councilmember Jackson thought including a statement on providing high quality municipal services addressed this.

Mayor Dandoy moved on to discussing the six pillars. Mayor Dandoy said these pillars were not all-inclusive. Mayor Dandoy said they would begin by discussing community image and pride and handed off the reins to Assistant City Manager/C.E.D. Brody Flint. Assistant City Manager/C.E.D. Flint said they needed to think about whether or not a main focus and if they needed a proposed vision statement alongside it. Assistant City Manager/C.E.D. Flint said they would dissect the details along with the bigger structure. Assistant City Manager/C.E.D. Flint said he was unsure on divorcing the community itself from the City’s economic growth. Assistant City Manager/C.E.D. Flint said he thought these pillars were cool and worth having, but opened up the floor to the City Council for their input.

Councilmember Wilson agreed those seemed important, but stressed the need for cohesiveness. Councilmember Wilson said she valued cohesiveness more than image and pride, as these terms felt superficial.

Councilmember Wilson asked about cultural services and if this was a focus of these pillars. Mayor Dandoy praised Roy City services, but noted the value in getting to the personal side of the community within an organization. Mayor Dandoy advocated for building momentum and offering a platform to others so they can share their skills and talent. Mayor Dandoy praised the junior high school students for sharing their poetry in a recent City event. Councilmember Wilson said they could still advocate for these issues, albeit in a different sense.

Assistant City Manager/C.E.D. Flint said the next pillar was economic development and vitality. Assistant City Manager/C.E.D. Flint said he did not think anyone would fight this category. Assistant City Manager/C.E.D. Flint added that they could focus and set goals on “redevelopment.” City Manager Andrews said the important thing was having specific goals to achieve in the category. Assistant City Manager/C.E.D. Flint encouraged thinking more broadly on the issue. Councilmember Jackson suggested new partnerships. City Manager Andrews said they could think of both buying power and leverage and encouraged creating more partnerships with other organizations. City Manager Andrews said they need to see how to extend this to citizens as well.

Councilmember Wilson said they should think of the towns and communities outside of Roy City and how they contributed to businesses and organizations in town. Councilmember Wilson noted some businesses in town kept to themselves, while others were more involved and gave back to the community.

City Manager Andrews said their next pillar was public infrastructure improvements. City Manager Andrews said before inflation, they were looking at \$120,000,000 worth of improvements throughout the town, and said they should start creating plans for those projects. Assistant City Manager/C.E.D. Flint suggested replenishing different funds to help with structural longevity, and gave the recent complex repairs as an example. Assistant City Manager/C.E.D. Flint said they need to begin by developing a fund.

Assistant City Manager/C.E.D. Flint said their revision statement should more closely tie to their goals. Mayor Dandoy said when he first started, repair costs totaled \$80,000,000. Mayor Dandoy asked if they wanted all their goals to be vision oriented.

City Manager Andrews cited the sewer repairs coming up and commented how they needed to assess costs with both staffing and materials. City Manager Andrews said this was a perfect example of their need to think with more longevity. Assistant City Manager/C.E.D. Flint said some of these issues come back to community pride. Councilmember Sophie Paul said they need to do much of this work now so they will not have to rush to get things done in ten years. City Manager Andrews said they would address this in their vision statement. Councilmember Wilson said including a note on “enhancing infrastructure” was a good change.

City Manager Andrews said the next category was workforce development and operations excellence. City Manager Andrews emphasized the wage war was not over, and said they need to come up with other competitive advantages outside of pay. City Manager Andrews said it is costly to retrain employees when there is high turnover. He stated the current vision statement encourages investments in a talented workforce. Assistant City Manager/C.E.D. Flint suggested working on retention.

Mayor Dandoy said they should look at public transportation as part of this category. He discussed it could be tricky finding funding in the budget for this, and said this would boil down to a broader political perspective. Mayor Dandoy said this was somewhat outside of infrastructure. Councilmember Wilson said maybe this should be its own pillar. Mayor Dandoy pointed out championing with other communities also helped with this problem.

Mayor Dandoy noted departmental stewardship was changing a lot. Councilmember Joe Paul commented they could not enforce this level of government involvement.

Mayor Dandoy shifted the conversation to water conservation, and emphasized the need to include this in their plan. He said they also needed to address their recycling strategy. Councilmember Joe Paul thought community education was a big part of this issue, and said he would feel better knowing something is going somewhere to do something good. Mayor Dandoy said they may need to move towards electric vehicles and charging stations. Mayor Dandoy felt having these plans and foresight would be key.

Councilmember Wilson asked about how they should incorporate biodiversity in their plan. Mayor Dandoy said this was an element to discuss for their future. Councilmember Joe Paul agreed, and cited his experience on the sewer board as giving him perspective on this issue as it pertains to biowaste.

Mayor Dandoy asked if they missed anything. Assistant City Manager/C.E.D. Flint suggested adding public safety as a whole. Councilmember Joe Paul thought that overlapped with the public works side of their job and suggested further conversation. Councilmember Wilson asked if they should include this in the workforce development category. City Manager Andrews said they could include public safety but regroup the workforce category into other areas. Mayor Dandoy alternatively suggested that public safety could fit into a different pillar. Mayor Dandoy said they have not discussed the roles crime and legality fits into their plan. Mayor Dandoy added how education is incredibly important in these areas as well. Mayor Dandoy said they should have the category include public safety, security, and emergency

services. Assistant City Manager/C.E.D. Flint said public safety seems ingrained in other areas like workforce development. Assistant City Manager/C.E.D. Flint said economic vitality also has an overlap with these areas.

Councilmember Wilson felt these issues needed to be explicitly addressed. Councilmember Joe Paul suggested tabling this issue and discussing it further at a later date. Councilmember Sophie Paul said there were several different elements to consider when constructing a pillar.

Mayor Dandoy proposed having a discussion next week about the option of combining public safety and workforce pillars.

Mayor Dandoy said they would look at the pillar in line with the mission statement then assess how much each pillar's goals fit within its category. Mayor Dandoy asked the Council to consider how they can measure progress and suggested quarterly measurements in conjunction with the economic development reports. Mayor Dandoy said they could update this project as needed.

### **C. Adjournment**

**Councilmember Joe Paul motioned to adjourn. Councilmember Scadden seconded. The meeting was adjourned.**

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Robert Dandoy  
Mayor

Attest:

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Brittany Fowers  
City Recorder

dc:



**ROY CITY**  
**Roy City Council Special Work Session Meeting Minutes**  
**May 16, 2023– 5:30 p.m.**  
Roy City Council  
5051 S 1900 W Roy, UT 84067

Minutes of the Roy City Council Meeting held in person in the Roy City Council Chambers and streamed on YouTube on May 16, 2023, at 5:30 p.m.

Notice of the meeting was provided to the Utah Public Notice Website at least 24 hours in advance. A copy of the agenda was also posted on the Roy City website.

The following members were in attendance:

Mayor Dandoy  
Councilmember Jackson  
Councilmember Joe Paul  
Councilmember Scadden  
Councilmember Sophie Paul

City Manager, Matt Andrews  
City Attorney, Matt Wilson  
City Recorder, Brittany Fowers

Excused: Councilmember Wilson

Also present were: Police Chief, Matt Gwynn; Fire Chief, Craig Golden; Community Development Director, Brody Flint; Public Works Director, Ross Oliver; Management Services Director, Amber Kelley; Glenda Moore, Marge Becraft.

**A. Welcome & Roll Call**

Mayor Dandoy welcomed those in attendance and noted Councilmembers Jackson, Wilson, Sophie Paul, Scadden, and Joe Paul were present.

**B. Discussion Items**

1. Roy City 5-Year Strategic Plan

Mayor Dandoy reviewed the timeline and pillars which included the mission statement, the vision statement, the goals, and objectives. Mayor Dandoy said tonight's plan would be to assign the development of action plans. Mayor Dandoy said they have already worked some issues internally and were in the second work session. Mayor Dandoy noted they would finalize everything in the third work session.

Mayor Dandoy reminded the Council of the pillars which were community image/pride, economic development vitality, public infrastructure improvements, workforce development, operational excellence, public transportation enhancements, and environmental stewardship.

Mayor Dandoy said they could try to modify the mission statement and asked the Council if they had a preference for either of these. There were no comments.

Mayor Dandoy asked again if there were any changes to the mission statement, specifically regarding the enhancement of the quality of life of their community through planning, leadership, citizen involvement, and quality services. Councilmember Scadden said less is more and recommended adding some secondary statements after their main mission statements. Councilmember Jackson noted they had previously taken out the statement government which she agreed with. Mayor Dandoy again asked if anyone had any preferences. Councilmember Joe Paul said he liked the second part, but was not sure

about the first part.

Mayor Dandoy noted Assistant City Manager Brody Flint had taken a class last week which expanded on the term “quality of life.” Mayor Dandoy asked Assistant City Manager Flint if he would like to share what he learned in that meeting. Assistant City Manager Flint reported there had been a presenter whose opinion was “quality of life” was a silly term because they do not control quality of life; rather, they control quality of place. Assistant City Manager Flint elaborated ‘place’ impacted quality of life, but was not something they can control. City Attorney Matt Wilson opted for being succinct. Mayor Dandoy said they should not include the whole vision statement but keep components. Councilmember Jackson said they should take out quality of life and Councilmember Joe Paul suggested having it be “quality of community.” Councilmember Scadden read the new statement as “Roy City exists to enhance the quality of community through planning, leadership, citizen involvement, and quality services.” Mayor Dandoy asked City Manager Andrews to make these changes.

Mayor Dandoy moved to the next chart. Mayor Dandoy said this chart acknowledged community image. Assistant City Manager Flint led this portion of the meeting. Assistant City Manager Flint said this version acknowledges the branding component and asked if this fit here or was more of an economic development/marketing issue. The Council all felt it was a marketing issue. Councilmember Scadden said he felt this was partially a beautification issue.

Assistant City Manager Flint went objective to objective, and said they should determine who is responsible for drafting the agenda for their next meeting. Assistant City Manager Flint said the items in red were changes they had previously drafted. Mayor Dandoy asked if they should keep item two regarding beautification in the plan. Councilmember Joe Paul said they could discuss that further in a Council meeting. Mayor Dandoy asked to strike item two. Assistant City Manager Flint said the next item was the road and trail adoption program. Mayor Dandoy asked if everyone was okay with Parks and Rec taking over that issue. Everyone said yes. Assistant City Manager Flint said the next thing was the action plan for clean up and welcome signs. Assistant City Manager Flint asked if they wanted this to be an item and, if so, who wanted to take on the responsibility. Councilmember Jackson asked if this would be a part of community image. Assistant City Manager Flint felt this idea was in the right place, but asked what they wanted the objective to be specific to certain areas. Mayor Dandoy reminded the Council this was all up to them to decide.

Councilmember Scadden argued for adding objective four and objective one together as they both pertained to the beautification committee. Mayor Dandoy agreed and this note was made.

Assistant City Manager Flint asked about objective five. Councilmember Scadden said he was fine keeping this in economic development. Councilmember Sophie Paul said they can advertise with more than just signs.

Assistant City Manager Flint moved on to goal two, which was enhancing recreational amenities. Councilmember Jackson asked if they could move the pickleball courts farther away from housing and asked Public Works Director Ross Oliver what he thought. Public Works Director Oliver said the other areas include softball and lacrosse, so the location was chosen for size and spacing. Assistant City Manager Flint asked if anyone had questions about points four and five. There were no questions.

Assistant City Manager Flint moved to goal three, to promote cultural services through art and cultural activities. Assistant City Manager Flint asked if they wanted it in there or make it more generalized. Councilmember Scadden said he liked it and liked the arts program. Councilmember Joe Paul asked if the arts council was responsible for writing the plan. Mayor Dandoy said they technically could and could additionally ask the City for special funding. Mayor Dandoy said they could not force the



volunteers to write the plan, but it was an option.

Assistant City Manager Flint asked if everyone was good with concerts in the park being objective one. There were no objections. Assistant City Manager Flint said objective two was establishing a police, fire, and military commemorative park. Councilmember Jackson thought they should keep it. Councilmember Scadden suggested designating it as a memorial versus a park. Councilmember Joe Paul said this would all be contingent on funding and send a message to the community of what they find important. Councilmember Jackson said it would be difficult “finding all the names.”

City Attorney Wilson said this all plants a seed so they can continue working towards progress. Councilmember Joe Paul noted they could find grants for a project like this instead of pulling from the General Fund. Mayor Dandoy reminded the staff it is all dependent on what they find important and the Council needs to have direction. Mayor Dandoy said the Council can even designate what is pulled from the General Fund and what is grant funded. Assistant City Manager Flint said they could also look at specific projects like the Royal Lion sculpture. Assistant City Manager Flint said they could also look for artistic expressions which represent the whole city.

Councilmember Sophie Paul brought up the issue of graffiti. Councilmember Jackson pivoted and said they should consider the types of sculptures they exhibit. Assistant City Manager Flint brought it together and said they should merge these issues and establish sculptures and murals together. The Council agreed.

Assistant City Manager Flint asked if there were any problems with objective five. There were none.

A member of the public[01:55:30] asked to consider having a Roy City band to play at events. She also advocated for a community live theater. Councilmember Sophie Paul said getting a band together would be incredibly beneficial for the community. Assistant City Manager Flint asked the Council to consider the objective. Councilmember Jackson thought these aforementioned ideas were great. Assistant City Manager Flint asked if they wanted to work these ideas into the action plan. The Council agreed this would be best.

Mayor Dandoy asked if they wanted to incorporate this into objective six or the General Plan. The Council agreed to keep this in objective six.

Assistant City Manager Flint reiterated his opinion that branding is an economic issue. City Manager Andrews said they should create a “one-pager” which breaks down what life in Roy City is like. City Manager Andrews noted the average purchasing power of a Roy City household is 1.2 million dollars. City Manager Andrews said this information is valuable when branding the City. Assistant City Manager Flint said they could work on this but again asked if this is the best place to work on the issue. Assistant City Manager Flint said they could look to the General Plan or the economic development pillar.

Councilmember Jackson said they should look at what brings people to Roy City. Councilmember Joe Paul interjected and said they should add all these things to Roy City’s website. Assistant City Manager Flint said these could all be added to a subcategory titled “market categories for commercial growth.” Mayor Dandoy asked if they wanted to move this item. The Council agreed.

Assistant City Manager Flint asked if volunteerism is something they should focus on for the next five years. Councilmember Scadden said they are looking for multiple days of service. Mayor Dandoy said it depends on the project and it is dependent on the action plan to define the objective they are volunteering for. Mayor Dandoy said there are several opportunities between Roy Days and independent projects. Councilmember Jackson asked if this would fall under workforce development. Mayor Dandoy said no, but noted they could consolidate the objective.

Councilmember Scadden pointed out “ownership” of volunteers was also something to consider. Councilmember Joe Paul brought up his son’s Eagle Scout project as a good example of Councilmember Scadden’s perspective. Councilmember Joe Paul opined they should keep this simple and not let the titles deter from their job.

Councilmember Scadden said community and economic development teams had just few people compared to the other departments. Councilmember Scadden pointed out it was valuable in this bucket but stressed they need to look at their resources. Mayor Dandoy recommended consolidating these buckets and review them at a later date during the City Council meeting. Mayor Dandoy reiterated they had until June, and could review the delegations as approving the budget was the top priority.

Assistant City Manager Flint said they could collapse all three objectives into one and put them under community development. Assistant City Manager Flint also noted they discussed the next point last time, but could still make changes. There were no complaints.

Assistant City Manager Flint next brought up market key areas and research growth. Assistant City Manager Flint recommended adding another marketing objective. Assistant City Manager Flint then segued to goal four which addressed training. Assistant City Manager Flint said this training applied to both City Staff and elected officials. There was no disagreement on the item.

Mayor Dandoy asked if they should keep the clean-up and collective use enforcement, or if this was covered in the first goal. Councilmember Scadden said they should move goal five under Code enforcement. Assistant City Manager Flint added they had already established clean-up in their Code enforcement.

Assistant City Manager Flint moved to goal seven, which addressed the development of an airport plan. Mayor Dandoy said the real issue was keeping on task as changes transpired. Mayor Dandoy said there are issues given Ogden’s plan, but this plan would move them closer together as a team. Mayor Dandoy said objective two could potentially wipe out several residential units, businesses, and churches. Mayor Dandoy said they needed to make a plan. Councilmember Joe Paul said the outgoing leader has a vision but the new leadership does not share that vision. Mayor Dandoy said they could look at ways to work together. Assistant City Manager Flint tasked him with writing the plan and they would work from there.

Mayor Dandoy moved to the next chart, which dealt with the air force base. Mayor Dandoy said by statute, they needed to develop a competitive plan. Mayor Dandoy said the plan had been approved but the components had yet to be approved by the City Council. Mayor Dandoy said they are already looking at impacts of solar panels on aircraft and housing. Mayor Dandoy said they do not have enough housing on the base and are already looking to neighboring cities with housing strategies. Mayor Dandoy said they are looking for approval to either draft the plans as written or create a new plan.

Councilmember Scadden said this was tough, as he did not have clarity on who had control. Mayor Dandoy said they are asking for help explicitly and these parameters are unclear. Mayor Dandoy said there was minimal communication outside of a request for help. Mayor Dandoy said the main question was if they wanted to keep their existing plan or change it.

Police Chief Matt Gwynn asked why it was Roy City’s responsibility to provide housing. Mayor Dandoy discussed they did not have the volume, the contractors, or the funding to house people. Mayor Dandoy said Congress must approve these funding initiatives, but they were not doing so. Councilmember Scadden asked if affordable housing accounted for military housing, to which Mayor Dandoy replied it

did not. Police Chief Gwynn said they could not totally influence them, but simply provide options. City Attorney Wilson said privatization contacts gave them options.

Mayor Dandoy moved to objective four, which assessed drones. Mayor Dandoy said this was already in the compatibility plan and they have strong concerns over citizens having drones. Mayor Dandoy said they are already turning to municipalities to deal with this issue. Mayor Dandoy said drones could create problems given density and the acceleration of technology. Assistant City Manager Flint said older drones were typically the only ones capable of being flown, due to technological interference from newer individual drones. Assistant City Manager Flint noted manufacturers were required to keep up with this Code. The Council agreed to remove this.

Mayor Dandoy introduced the next point, which addressed land use issues. Mayor Dandoy said much air force launching happened down south, but aircrafts created noise, which in turn created issues. Mayor Dandoy added this point also addressed noise concerns related to buildings and operations. Mayor Dandoy said if someone was within one mile of the base, one must put in an overlay to manage noise. Mayor Dandoy explained building Codes were based off their capabilities of reducing noise. Mayor Dandoy suggested the Council read the plan in its entirety first, and then flesh it out in a trial-and-error fashion. The Council agreed with this.

Mayor Dandoy shifted to emergency provisions. Mayor Dandoy said they could employ the fire department, but was unsure about the police. Assistant City Manager Flint said law enforcement was as-needed. Police Chief Gwynn said they were totally ahead of them. Mayor Dandoy said the biggest sticking point was being compliant with the plan.

Assistant City Manager Flint moved to the next pillar of public infrastructure and capital improvements. Assistant City Manager Flint said the first goal was replacing aging infrastructure and they needed to first establish a baseline of where they were at. Assistant City Manager Flint said the second objective was replacing park equipment, and the next objective was related to transportation and there were grants available for any repairs. There were no comments.

Assistant City Manager Flint said the next goal improved city buildings, and he gave City Hall Council Chambers as a specific example. Councilmember Jackson said they would need to replace things in five years, but nothing about this was pressing. Assistant City Manager Flint said they would need to update things to have a functioning court, but agreed nothing was pressing.

Assistant City Manager Flint said the next objective was establishing a new cemetery. Assistant City Manager Flint said the last objective was whether or not they should mimic an existing bathroom on the South side in the cemetery. Councilmember Scadden said they did not absolutely have to have a bathroom in the cemetery.

Assistant City Manager Flint moved on to public access to the trail. Councilmember Scadden said they were already enhancing access with the construction going on. Assistant City Manager Flint said they could consolidate and make these changes in the action plan. Assistant City Manager Flint said they could look at current construction and modify things as needed.

Assistant City Manager Flint said a better suggestion may be combining public works issues with other departments, and said they could flesh out this issue in the action plan. Assistant City Manager Flint said it would depend on department needs and capabilities. Councilmember Scadden said they could do this and assess as they go along.

Assistant City Manager Flint said workforce development was next and said they would focus on

operational excellence as it pertains to a talented workforce. Assistant City Manager Flint said even more specifically they would focus on retention. No comments were made. Assistant City Manager Flint said the next point was mental health support. Assistant City Manager Flint said City Manager and department heads would take on this issue. There were no comments. Assistant City Manager Flint said the next objective was fostering a good work and life balance. There were no comments. Assistant City Manager Flint said the next point was working towards the highest level of service. There were no comments. Assistant City Manager Flint said the next objective was fostering communication lines. There were no comments. Assistant City Manager Flint said the next point was offering a pipeline for residential feedback. Assistant City Manager Flint asked how they could expand this. Councilmember Jackson recommended a suggestion box and asked who would parse through it. Councilmember Sophie Paul said they should keep this point to just administrative staff. Mayor Dandoy said this could create valuable avenues, but they should maybe just send these concerns to the City Manager. City Manager Andrews said they could have a physical suggestion box and go from there. Assistant City Manager Flint said they could also do an annual community survey. Councilmember Jackson said surveys are expensive so they should be mindful about language. Assistant City Manager Flint suggested moving this towards management services.

Assistant City Manager Flint asked if there was anything else under workforce development. Councilmember Scadden said they could move support training service under professional development.

Mayor Dandoy said the last group assessed public transportation and specifically traffic. Mayor Dandoy said they could add safety to the goal. Councilmember Jackson brought up maintaining bushes and shrubs by traffic signs. Mayor Dandoy agreed that was a good point. Mayor Dandoy said they need to evaluate traffic impacts. Mayor Dandoy said Roy City would have a lot of jams given all the intersections between neighboring cities. Mayor Dandoy said Public Works would look at this. Mayor Dandoy then brought up adjusting city speed limits. Mayor Dandoy emphasized City Council's ability to change these speed limits as needed. City Attorney Wilson noted UDOT may not enforce these limits.

Councilmember Jackson asked if they would take houses out to comply with retention rates. Mayor Dandoy said UDOT wanted to extend their retention rates, but they no longer needed to. Assistant City Manager Flint said UDOT will warn someone they may purchase their home as a cautionary move. Mayor Dandoy elaborated most properties have been purchased and contracted, and added there was still much confidential information regarding the issue.

Mayor Dandoy noted the next objective was improving the traffic flow and congestion. Mayor Dandoy said they had already extended different roads in town, but they were projecting another year of widening on 2000 W up to 1800. Mayor Dandoy said this will go until 2029. Mayor Dandoy said Davis County will also be affected by this shift. Mayor Dandoy said congestion will naturally occur because of the construction and stressed the need to plan for shifting traffic, especially because this would impact access to the Ogden airport. Mayor Dandoy thought they would need to work on this politically.

Mayor Dandoy said the next objective was creating better walkability and improving sidewalks. There were no comments. Mayor Dandoy said the next objective was creating active transportation trails. Mayor Dandoy said UDOT was already looking to buy rail lines and build them into trails. Mayor Dandoy said they will not know the final product until UDOT approves the plan.

Mayor Dandoy brought up building a trail South of 4000. Mayor Dandoy said the goal was bringing people on the West side of the tracks safely to the other side. Mayor Dandoy said there could be federal funding to pay for a project at this scale. Mayor Dandoy said the biggest pull for funding is connecting the trails to institutions like the hospital and university. Mayor Dandoy stressed the hazard of the current trail and vocalized optimism for the future.

Mayor Dandoy said the next point addressed existing developments and water conservation programs. The Council agreed to consolidate these programs. Mayor Dandoy said they needed to move towards carbon reduction operations and noted public works was already working through this. Mayor Dandoy said companies like Honda were already working on this, and they were expecting momentum by 2029. Mayor Dandoy said the transition to electronic charging stations was already progressing.

Mayor Dandoy shifted to the chemical plants nearby built near-by on the Southside. Mayor Dandoy said this would be around for generations, and he raised the issue of chemical plume contamination and noted several Roy City residents will not currently permit their homes to be examined by the air force for contamination. Mayor Dandoy said they needed to keep the program going on regardless.

Mayor Dandoy shifted to recycling participation and public works plans to clean-up the City. City Manager Andrews said this relays to community volunteerism. Mayor Dandoy suggested rephrasing this with more general language.

Mayor Dandoy said the last point addressed the need to clean up dead trees and increase the number of trees on public lands.

Mayor Dandoy lastly announced the action plan needed to be out for final approval by June 30th. Mayor Dandoy said they would meet every quarter and add updates as needed.

**C. Adjournment**

**Councilmember Joe Paul motioned to adjourn. Councilmember Scadden seconded. The meeting was adjourned.**

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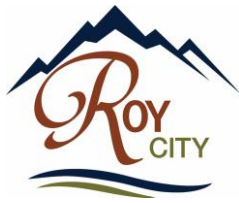
Robert Dandoy  
Mayor

Attest:

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Brittany Fowers  
City Recorder

dc:



**ROY CITY**  
**Roy City Council Special Work Session Meeting Minutes**  
**May 30, 2023– 5:30 p.m.**  
Roy City Council  
5051 S 1900 W Roy, UT 84067

Minutes of the Roy City Council Meeting held in person in the Roy City Council Chambers and streamed on YouTube on May 30, 2023, at 5:30 p.m.

Notice of the meeting was provided to the Utah Public Notice Website at least 24 hours in advance. A copy of the agenda was also posted on the Roy City website.

The following members were in attendance:

Mayor Dandoy  
Councilmember Jackson  
Councilmember Joe Paul  
Councilmember Scadden  
Councilmember Sophie Paul  
Councilmember Wilson

Assistant City Manager, Brody Flint  
City Attorney, Matt Wilson  
City Recorder, Brittany Fowers

Excused:

Also present were: Fire Chief, Craig Golden; Deputy Fire Chief, Mike King; Public Works Director, Ross Oliver; Management Services Director, Amber Kelley; Kevin Homer.

**A. Welcome & Roll Call**

Mayor Dandoy welcomed those in attendance and noted Councilmembers Jackson, Wilson, Sophie Paul, Scadden, and Joe Paul were present.

**B. Discussion Items**

1. Proposed FY 2024 Budget

Assistant City Manager Brody Flint gave an overview as to how the meeting would run that evening, and indicated Mayor Dandoy had some special topics he wanted to discuss.

Assistant City Manager Flint addressed a question about the Arts Council being added to the organizational chart, and explained they were part of the legislative budget; they did not have their own budget, so he felt it made sense to add them to their chart. Councilmember Wilson noted no other volunteer councils were included in the organizational chart, and asked if other volunteer councils could be added in the future. She also asked what the benefit of adding the Arts Council to their organizational chart would be. Mayor Dandoy explained the main reason they had done this was because the Arts Council had to be present in order for them to apply for grants, per Municipal Code. He thought it made sense, but expressed he was not partial either way if the Councilmembers preferred to remove it from the chart. Assistant City Manager Flint agreed it was a judgment call for the Councilmembers to make. Mayor Dandoy reiterated they were funded by the legislative portion of the budget, and also clarified it would not change the budget either way if they wanted to include it or not. He specified that it took three votes, and asked what the Councilmembers wanted to do. Councilmember Wilson expressed she did not see a reason to add it, and it was determined they would not change it.

Assistant City Manager Flint addressed an infrastructure project on 6000 South, which he noted was on page 25 of the document. He said it would take place after the roundabout was completed, and noted

construction was due to be in the fall.

Assistant City Manager Flint addressed the \$300,000 of RAMP grants designated for pickleball courts. He explained due to inflation, expected costs for the courts had increased. He also said they planned to begin work on the courts over the summer. Mayor Dandoy discussed pickleball courts they had constructed in the past, and recalled it had been an issue before in which they had waited to develop courts for too long and in the meantime inflation increased the costs from what was initially budgeted. He worried they would not be able to use these courts until next spring at this rate, and thought it was less an issue of funds not being available to begin construction; it was more about they had not been given the option to move money from other sources to fund it. The Council briefly discussed funding options for pickleball courts.

Assistant City Manager Flint said he had found the value in the complex more and more over time; and said they were lower priced compared to comparable facilities. He pointed out they were the only ones in the area to have an aquatic center, and advocated that they consider a fee structure going forward. He noted many non-Roy residents used the facility, and thought they should incentivize non-residents to buy a larger package or something along those lines to recoup some of their costs. Councilmember Wilson pointed out they had already raised fees the previous year, although thought it was by a small amount. Mayor Dandoy suggested they look at the current fee structure, and come back with an agenda item to make a proposal of what the new fees should be. Mayor Dandoy said if the Council were to approve a fee schedule change, it would impact the revenue stream in the budget, and noted they had a budget deadline the first weekend in June. Assistant City Manager Flint did not think they would fit this into the coming budget schedule; he simply wanted to put this on everyone's radar that prices might have to increase.

Councilmember Wilson thought they needed to give people time to adjust if they were going to raise the prices. Assistant City Manager Flint reiterated the complex would open within the current budget cycle, which meant prices would remain the same as they had been in the past. Mayor Dandoy proposed they involve the new Parks and Recreation Director in the proposal of what the new fee schedule would be. Mayor Dandoy also emphasized they did not want the cost to be on the backs of the residents, and agreed it would be helpful to off-set some of the costs on non-residents. Councilmember Wilson discussed some of the challenges of delineating non-residents and residents when it came to children, since they did not have IDs.

Councilmember Wilson added she liked the recommendation that they save a little bit of the revenue each year so that they had it when they needed it, and asked if that was included in the budget. Management Services Director Amber Kelley gave some history, and said in 2017 property taxes had been raised specifically for fire equipment, and she explained they could use taxes to fund certain revenue streams. She discussed if they raised complex fees by a dollar or two, it would not make much of a difference, and explained they needed to think about if they were willing to raise property taxes for these specific uses. She noted the revenue would be held in the Capital Projects fund, and said the money could be used not only for the complex but also outside playgrounds and the aquatic center. She thought about \$85,000 a year for both playground equipment, the aquatic center, and the complex would be a good start. Mayor Dandoy discussed there would always be demands, and thought it was a good idea to have a pool of money they could draw from.

Councilmember Wilson noted the budget was currently balanced, and said they would have to draw the money from somewhere if they were to set aside any amount of money. Management Services Director Kelley said the simplest solution to come up with that money would be a tax increase, although she acknowledged this was not the most popular choice. Mayor Dandoy added if they were to increase taxes, they would have to hold another Truth in Taxation meeting. Management Services Director Kelley also spoke about the impact of inflation in terms of sales tax revenue. Mayor Dandoy pointed out property tax

was a constant stream, and was intended to be a consistent source of revenue for the City. He said sales tax was more volatile, and was impacted by the economy in a much more direct way than property tax did. He explained when property values fell, the rate of tax that the City received increased, so they received about the same amount of money. He elaborated when property values rose, the rate of property tax dropped proportionally, so again, the City's revenue from property tax stayed consistent. He summarized that while he did not like this system, it was a self-correcting system and so their property tax revenue would always be relatively consistent.

Management Services Director Kelley acknowledged no one liked a tax increase, but they also did not like it when they were forced to close the complex due to the state of disrepair. She said if they were to raise taxes, they would have a pool of money they would be able to source from to keep everything in good shape. Mayor Dandoy cautioned her to not talk about increasing sales taxes in an election year. Councilmember Wilson clarified they did have some amount of money put away, and Management Services Director Kelley confirmed that they did have some money set aside. Management Services Director Kelley explained their savings accounts for the complex had dwindled to almost nothing due to the extensive repairs. She also noted they stored that money in a general fund, so it could also be used for fire equipment or whatever other need they had at the time.

Mayor Dandoy explained further they earmarked the money in that fund at a Truth in Taxation meeting, and it would remain in the fund regardless of changes within the City Council or other elections. He stated there was \$7 Million in their Rainy Day fund, and since they were not allowed by law to have more than that in there, anything they got beyond that went into the Capital Projects fund. He said the question was if they wanted to finish all of these projects, and pointed out they had put a budget together of about \$1.3 Million last year, and they had not spent any of it on labor yet. He also explained the process for applying for RAMP grants, and estimated they would get a decision in January or February of the next year if they applied for a RAMP grant in the fall.

Assistant City Manager Flint spoke about the new sewer lift station. He stated they planned to send it out to bid in the fall, and added they were just waiting for final approval. Mayor Dandoy said they were going to see a rate increase on just the Central Weber sewer district, but not the North Davis sewer district. Mayor Dandoy said the hope had been to get the lift station constructed in time, so they could add 1900 to the North Davis district, and avoid having any Roy residents under the Central Weber sewer district. Assistant City Manager Flint estimated they were at least a year out from the completion of the lift station, so some Roy residents would be impacted by the rate change.

Assistant City Manager Flint then addressed five new trucks in the Capital Assets Fund. He explained two were new, and three were replacements for the water department. He said those water department trucks were old and in need of replacement. Mayor Dandoy asked if they were not doing internal rotation for them, and Assistant City Manager Flint explained they were not due to the state of the trucks.

Councilmember Wilson asked for clarification about page 58, in which it listed \$1.5 Million in changes for the 2023 budget. Management Services Director Kelley explained they usually had about \$1.5 Million in upgrades every year, but this year they had an additional \$1.5 Million due to the cost of the sewer lift system.

Assistant City Manager Flint said they were required by the State to have a larger retention basin, and so they had allocated some funds to increase their retention basin. He noted Public Works Director Ross Oliver had a team working on the expansion. Assistant City Manager Flint made note of several more minor additions to the budget, including the purchase of some covers for large dumpsters.

Councilmember Wilson inquired about the second paragraph on page 69, which talked about the



reduction of weeks per year for garbage collection. Assistant City Manager Flint explained they just needed to update the language, and elaborated it had been added mistakenly since they had talked about increasing the weeks of garbage collection over the summer months, but had ended up not doing so.

Assistant City Manager Flint commented the money allocated for the dog park was a carry-over, and said they were currently receiving bids for parts of the park. He said if they increased the scope of the park they would bring the changes before the Council for their approval.

Mayor Dandoy spoke about page 55, which mentioned one of their largest needs in the near future would be a water storage tank. Mayor Dandoy said they sold water to West Haven, and explained they were under a 20-year contract with them. He discussed that they had four deep wells with big storage tanks in Roy and were even selling some of their excess water, so he asked why it would be such a big need for them to get another big water storage tank in the coming years. Public Works Director Oliver explained with the increase in Roy's population, they would need more water storage to keep up with the consumption of water. Public Works Director Oliver said that in fact, they needed more water storage at the present time to keep up with Roy's current population of around 40,000. Mayor Dandoy added they had the option in their contracts that they could shut the water supply off to West Haven if they had a valid reason to do so, and Roy residents had the priority in the event the water supply began to dwindle. He said they only needed to give West Haven three months notice if they were in danger of losing water to Roy residents.

Mayor Dandoy shared that when he had originally been elected mayor, he had been given a credit card to use for expenses related to his office. He said initially, he felt that he should use his salary as the mayor to compensate for any incurred expenses, such as gas to get to and from and from Salt Lake City, hotels, or other things of that nature. He reported he had even given the card back in 2018 since he did not use it. However, he discussed that over time, he had used the majority of his salary and even dipped into his personal expenses to cover some of the costs related to his post as mayor. He proposed the pay of the Roy City mayor should be increased to cover the expenses related to his office, and he pointed out there had been no change to either the Councilmembers salaries or his during his entire time in office. Mayor Dandoy added his salary was eleventh in relation to nearby cities.

Councilmember Wilson asked if they could increase the mayor's salary without increasing theirs, and Mayor Dandoy replied that was the Council's prerogative. Councilmember Wilson recalled a recent conversation she had held with her daughter in which they had discussed the discrepancy between the pay of Roy City Councilmembers and the Councilmembers of neighboring cities, and she also commented that Mayor Dandoy was incredibly hands-on as a mayor and more engaged with the City than some of the mayors who were paid more than he was. The Council discussed some options to increase their salaries, and they said they at least needed to account for the cost of inflation. Councilmember Wilson said they wanted to ensure that they did not discourage qualified applicants from running for office if they could not keep up with costs of living.

Councilmember Wilson opined she was not in favor of a salary increase for the Council, but thought they should at least reinstate the credit card for Mayor Dandoy since he did do a lot more than the average mayor. Councilmember Jackson thought there should be a salary increase for Mayor Dandoy as well as reinstatement of the credit card. Councilmember Jackson agreed with Councilmember Wilson that Mayor Dandoy was very hands-on with the City, and thought he deserved more compensation. Mayor Dandoy said he was not opposed to the credit card, but spoke about the amount of paperwork he had to do for reimbursement. He said there had been a couple things he had been asked to get involved in as a mayor which had gotten quite costly, and said while he had been happy to do those things, it had eaten into his retirement. He suggested the Councilmembers get with Assistant City Manager Flint to start the conversation about a potential salary increase. Councilmember Joe Paul agreed with Councilmember

Wilson in that the Councilmembers did not need an increase, but he was not opposed to increasing Mayor Dandoy's salary.

Mayor Dandoy commented he had done the math of the Councilmember's salary and said it came to about \$6 an hour. The Councilmembers discussed that many people did not even realize the Council got paid at all. Mayor Dandoy thought it was good that no one ran for Council for the sake of the money, but rather from a genuine desire to help the City. He said the Council did make a positive impact on the City, and pointed to the 5600 widening project as proof of the effectiveness of the City Council. Mayor Dandoy reported a delegation from Roy City had gone before the State legislature and UDOT with a presentation as to why the road should be widened ahead of schedule, and due to their preparedness and thorough presentation, the road widening had been expedited.

Mayor Dandoy reiterated to the Councilmembers to meet with Assistant City Manager Flint and send him their recommendations as to what they thought a fair and reasonable increase would be. Councilmember Wilson commented that she thought it would be better to do a percentage increase rather than a set amount. Mayor Dandoy agreed, and noted the cost of living was increasing and needed to be accounted for. Mayor Dandoy further urged the Councilmembers to really think about if they were being compensated fairly for their time, and encouraged them to compare their compensation to that of Councilmembers in nearby cities.

Councilmember Scadden voiced concerns about proposing a raise in an election year. Councilmember Scadden expressed that he did not want anyone's seat to come in jeopardy, and said he liked their team and thought everyone worked well together. Mayor Dandoy agreed that was a reasonable concern and said this was something they needed to take into account when deciding how much of a raise they should receive. Mayor Dandoy also noted that while it was true it was an election year, it did not change the amount of work that the Councilmembers did.

Mayor Dandoy summarized that they would present the final formal budget before the Council during the third week of June. He hoped all of the changes they had discussed that evening would be included, and urged the Council to speak up if they thought of anything else before then. He explained they would need to hold a hearing, and they were required by law to have the budget finalized in June, unless they wanted to hold a Truth in Taxation meeting, in which case, the deadline would be pushed back to August.

### **C. Adjournment**

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Robert Dandoy  
Mayor

Attest:

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Brittany Fowers  
City Recorder

City Council Minutes

May 16, 2023

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dc:



**ROY CITY**  
**Roy City Council Meeting Minutes**  
**May 2, 2023– 5:30 p.m.**  
Roy City Council  
5051 S 1900 W Roy, UT 84067

Minutes of the Roy City Council Meeting held in person in the Roy City Council Chambers and streamed on YouTube on May 2, 2023, at 5:30 p.m.

Notice of the meeting was provided to the Utah Public Notice Website at least 24 hours in advance. A copy of the agenda was also posted on the Roy City website.

The following members were in attendance:

Mayor Dandoy  
Councilmember Jackson  
Councilmember Joe Paul  
Councilmember Scadden  
Councilmember Wilson  
Councilmember Sophie Paul

City Manager, Matt Andrews  
City Attorney, Matt Wilson  
City Recorder, Brittany Fowers

Excused:

Also present were: Police Chief, Matthew Gwynn; Fire Chief, Craig Golden; Deputy Fire Chief, Mike King; Public Works Director, Ross Oliver; Management Services Director, Amber Kelley; Glenda Moore, Kevin Homer, Diana Anderson, Nate & Amanda Buchanan, Megan Colmen and James Green, Judy & Don Bezoski, Jen Weyburn, Kerry Elmer, Brady & Stacey Standley, Sherrie Kay, Adam Kay, Doug Myler, Jeremy Meadors, LeRoy & Enka Winfield, Nicole Bliss, Ryan Gould, Makorzlyn Gould, John Clark, Micheal Ghan, Emmadora Willis, Rob Sant, Tim Higgs, and Sarah Russell.

**A. Welcome & Roll Call**

Mayor Dandoy welcomed those in attendance and noted Councilmembers Jackson, Wilson, Sophie Paul, Scadden, and Joe Paul were present.

**B. Moment of Silence**

Councilmember Scadden invited the audience to observe a moment of silence.

**C. Pledge of Allegiance**

Councilmember Scadden lead the audience in reciting the Pledge of Allegiance.

**D. Consent Items**

*(These items are considered by the City Council to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item may be removed from the consent agenda and considered separately.)*

**1. Approval of the March 2023 Financial Statements and the March 7, 2023, and March 21, 2023, Roy City Council Meeting Minutes.**

Councilmember Wilson motioned to approve the Consent Items as the March 2023 Financial Statements and the March 7, 2023, Roy City Council Meeting Minutes with changes to minutes and to table the March 21, 2023, Special Meeting Minutes until she had a chance to review. Councilmember Scadden seconded the motion. All Councilmembers voted “aye”. The motion carried.

**E. Public Comments**

Mayor Dandoy opened floor for public comments.

Kevin Homer came forward and gave his address as 5398 S 4000 W Roy. Mr. Homer noted a pipe had burst on April 23rd and praised Public Works for handling the situation in an efficient and timely fashion.

Laura Russell gave her address as 2108 West 3825 South. Ms. Russell came to speak on the crosswalk at 4000 South. Ms. Russell asked if some flashing lights could be installed, and stated she had concerns after seeing crossing guards almost get hit by cars. Ms. Russell noted people fly by on that road. Ms. Russell got emotional telling a story wherein her son was almost hit by a car at that crosswalk. Mayor Dandoy asked where this exact crosswalk was, to which Ms. Russell responded 2975 West.

Diana Anderson came forward and gave her address as 3800 S 1900 W Roy. Ms. Anderson identified herself as the crossing guard at that intersection. Ms. Anderson told a story wherein she witnessed a seven year old almost get hit by a car.

Sherrie Kay came forward and gave her address as 2024 W 3925 S Roy. Ms. Kay told a story wherein the crossing guards did not show up, so she personally walked kids across. Ms. Kay reiterated concerns about the speeding in that intersection. Ms. Kay then told a story where she monitored speeding at that intersection for a whole day and counted over 400 cars which sped through just that day. Ms. Kay asked the Council what it would take for them to install lights in said intersection. Ms. Kay asked what needs to happen to move forward.

Mayor Dandoy said they needed to do a traffic study and install devices in the area to assess speeding. Mayor Dandoy said the Council can reduce the speed limit on any given street, but acknowledged this does not solve the problem. Mayor Dandoy recommended installing calling devices, which he explained they would be able to do after performing a traffic study.

Ms. Kay pointed out a light she had seen adjacent to the walking trail where she saw people stalling during the flashing lights and still speeding. Ms. Kay blamed the inclusion of a round-about in the area for both that intersection and the intersection being discussed. Ms. Kay thanked the Council for their work on this issue.

City Manager Matt Andrews noted this school had a lunch program which contributes to traffic, and reassured the public and the Council that they could do a traffic study for \$10,000. City Manager Andrews said it would take six weeks and noted they could pull from specific funds set aside for these studies.

Councilmember Randy Scadden said \$10,000 was a lot less expensive than the cost of losing a life and advocated for simply passing a resolution for a light in that area. The Council collectively agreed. Mayor Dandoy noted the agreement and assured the public they would get this done. Mayor Dandoy thanked the Public for their input and told a story of a past incident where a light was installed in a Roy City intersection after a citizen collected data and shared his accounts of speeding. Mayor Dandoy said these stories mattered.

John Clark came forward and gave his address as 3852 S 2000 W Roy. Mr. Clark thanked the Council for taking immediate action.

Megan Coleman came forward and gave her address as 3985 S 2075 W Roy. Ms. Coleman said she lived on the road in question and said she could not imagine kids crossing at that intersection. Ms. Coleman also

noted she had seen police monitoring said intersecting and catching several people speeding.

Jeremy Meadors came forward and gave his address as 4980 S 3500 W Roy. Mr. Meadors expressed concerns over protected lefts specifically around 300 South and 3500 West. Mr. Meadors said there are only protected lefts when there is a long line of cars and stressed the danger.

Mayor Dandoy said they would need to coordinate this with UDOT, and noted some changes would be coming to 5600 in the Spring.

Mayor Dandoy closed the floor for public comments.

## **F. Presentations**

### **1. Legacy Suicide Survivors Support Network – Judy Bezoski**

Mrs. Judy Bezoski led this portion of the meeting. Mrs. Bezoski said she and her husband lost their son in 1985 to suicide and noted she had been a member of the Legacy Suicide Survivors Support Network since 1989. Mrs. Bezoski said the network was sponsored by several organizations and had partnered with several other Utah suicide prevention and support groups. Mrs. Bezoski said they participate in several events with the community and health department. Mrs. Bezoski said they are requesting to do an event on June 10th which they had previously held before Covid. Mrs. Bezoski introduced the Council to their Board of Governors and introduced her organization partner Stacey Standley.

Ms. Standley described the event which involved tying bows on lamp posts with commemorative memories of their loved ones. Councilmember Ann Jackson expressed gratitude for the organization.

Councilmember Sophie Paul asked what they needed the Council to do. Ms. Standley said they would love it if the Council promoted their event both with marketing and showing up on the day of. Ms. Standley said the event would be at 10am on June 10th.

Councilmember Diane Wilson asked if this was an event for awareness. Mrs. Bezoski said this was largely an event for those who are grieving, though acknowledged there was an awareness element to it. Councilmember Wilson asked if this was just an event for those who have lost someone to suicide. Ms. Bezoski said anyone is welcome.

Mayor Dandoy asked City Manager Andrews if this would be an issue. City Manager Andrews said this wouldn't be an issue.

Youth Council Nevaeh Parker said she would be more than happy to connect the schools with this organization.

Councilmember Sophie Paul asked if they could bring popsicles to help "bring the crowd in." Mrs. Bezoski said yes.

Mayor Dandoy asked the Council if there were any concerns. There were none. Mayor Dandoy asked the organization to keep City Manager Andrews in the loop throughout the planning process.

### **2. Employee of the Month**

Fire Chief Craig Golden nominated Nate Buchanan and Carson Porter for Roy City Employee of the

Month. Fire Chief Golden expressed the two employees had spent two years working on a new ambulance design and new safety measures.

### 3. Proposed FY 2024 Budget

Management Services Director Amber Kelley led the next portion of the meeting. Management Services Director Kelley presented a balanced budget and acknowledged the final budget will be adopted in June. Management Services Director Kelley highlighted some aspects of the budget and thanked the directors for working on the budget. Management Services Director Kelley noted the General Fund budget, which included roads and transportation, was \$25,291,333 which was a slight increase from last year. Management Services Director Kelley said the biggest piece of this came from taxes and the second largest source was charges for services. Management Services Director Kelley showed a graph which broke down sources of revenue from the last 10 years which noted the stability with property taxes and the increase in sales tax. Management Services Director Kelley then broke down expenditures per department with police and fire being the most expensive and parks and rec following. Management Services Director Kelley showed a graph comparing public safety expenditures and property tax revenue. Management Services Director Kelley then noted proposed wage and benefit changes which included a 5% wage increase each year to keep jobs competitive. Management Services Director Kelley added they have a uniform allowance of \$100 for police and firefighters and \$50 for all other uniformed employees. Management Services Director Kelley said the budget includes a 16% increase on health insurance premiums. Management Services Director Kelley said health care costs have significantly increased since Covid, but this new plan gives the most options and includes a health savings account.

Management Services Director Kelley said Social Security is doing an 8.7% increase and Utah Retirement Funds are doing an 8% increase. Management Services Director Kelley said State of Utah employees are seeing an average increase of 12%. Management Services Director Kelley said 31 full time employees left over the last year and stressed that these changes will help with retention. Management Services Director Kelley said Utah Retirement Systems did not change, though said there were some employee reclassifications.

Management Services Director Kelley said the Capital Projects Fund had shifted and a full list of items was included in their packet. Management Services Director Kelley said the largest expense was a new pool for the aquatic center priced at \$725,000. Management Services Director Kelley said they need to start saving \$85,000 per year to anticipate these costs. Management Services Director Kelley noted that the budget does not include costs to repair the complex as they are still assessing what those costs will be this next year. Management Services Director Kelley said they will add these in June.

Management Services Director Kelley moved on to the Utility Enterprise Funds. Management Services Director Kelley said they would see increases in utility bills in solid waste and stormwater management. Management Services Director Kelley said they are looking to hire one additional employee in these departments as well. Management Services Director Kelley said the increases in utility would be \$2.45 per month for customers with \$1.65 for stormwater and 80 cents for solid waste management. Management Services Director Kelley said the water and sewage budget was about \$9,000,000 with the administrative budget being \$900,000 and the Capital fund being \$3,000,000. Management Services Director Kelley said the storm water operations budget was 1.2 million which includes the new position. Management Services Director Kelley said the solid waste fund has a budget just shy of 3 million.

Management Services Director Kelley expressed the City had two internal services funds, which included the information technology fund and the risk management fund. Management Services Director Kelley said the information technology fund budget was \$900,000, which provided services to all departments. Management Services Director Kelley said the risk management budget was \$350,000 which includes

insurance premiums for liability and property insurance. Management Services Director Kelley added they had two special revenue funds which come from impact fees from building permits. Management Services Director Kelley stated these funds are storm/sewer development fund and the park development fund. Management Services Director Kelley said they have minimal impact fees for the storm and sewer fund, but noted they are working on two projects: a storm drain at 4800 South and 4000 South waste detention. Management Services Director Kelley said the park budget was \$273,000, which can be used for anything that comes up in the year to benefit the parks. Management Services Director Kelley said they could potentially use that money for the new pickleball courts.

Management Services Director Kelley said the last fund was the cemetery perpetual fund, which she noted did not have a budget for the month as all the lots had been sold. Management Services Director Kelley explained the City was looking for options to build a new cemetery. Management Services Director Kelley said they currently had \$168,000 to purchase new property.

Management Services Director Kelley then discussed the next steps in the budget timeline. Management Services Director Kelley said this was the tentative budget and the document would be posted on the website in the morning. Management Services Director Kelley said they could hold a budget work session as long as the final budget is adopted by the June 20th Council meeting.

Councilmember Jackson asked if they could use the parks budget to plant new trees which had died in the park. Management Services Director Kelley said they could, but once the money from impact fees was used up, it was all gone and they could not replenish the fund.

Mayor Dandoy reminded the Council that if something was in the budget, they had the authority to make those changes. Mayor Dandoy asked the Council to look over the document and asked City Manager Andrews to set up that work session.

#### 4. Fraud Risk Assessment

Management Services Director Kelley outlined they were required to do this assessment every year. Management Services Director Kelley said they filled out a form and got points based on their answers. Management Services Director Kelley said, for example, if they received a score of 335 out of 395, they would be in the low category, which was considered.

#### 5. Roy Police Department Annual Report - 2022

Police Chief Matthew Gwynn presented the 2022 annual report. Police Chief Gwynn thanked the Council for the opportunity to serve a second year. Police Chief Gwynn noted they had one termination and two resignations in 2022, which he clarified were not related to pay. Police Chief Gwynn said they had 41 sworn in officers, and they participated in several different squads throughout the State. Police Chief Gwynn said they have been doing what they can to reduce part time paid vacation. Police Chief Gwynn presented crime trends, which were rising again after a lull from Covid. Police Chief Gwynn said they had a crime rate of about 4% within Roy, with the County average at 5.8%.

Police Chief Gwynn said they had 50 fewer domestic violence cases, though the percentage of arrests went up, meaning the cases they did have were more violent. Police Chief Gwynn said traffic stops were also trending up, although fewer officers are taking DUI shifts. Police Chief Gwynn said they were still working on psychiatric calls. Police Chief Gwynn reported they had shaved 14 seconds off their response time. Police Chief Gwynn said there are three crosswalks which serviced elementary schools. Police Chief Gwynn lastly said they were still working on their accreditation process for 2023.



Councilmember Wilson asked about the transient nature of crimes and wondered if it was related to the number of commercial properties available. Police Chief Gwynn said he could not speak to that.

Mayor Dandoy noted the State of Utah has dumped a lot of money into getting more police employed.

**G. Discussion Items**

**1. Roy Recreation Complex**

City Manager Andrews discussed the renovation. City Manager Andrews said they have had many challenges, although overall things were going well. City Managers said they were about to work on the pool deck and the costs have come in as expected. City Manager Andrews said they have uncovered more issues as they have torn apart the old deck, but have adapted.

Councilmember Joe Paul asked how construction was compared to revenue. City Manager Andrews said they were still assessing.

Mayor Dandoy said they had roughly 230 people donate which culminated in \$180,000. Mayor Dandoy said they have thought about recognizing those who contributed. Mayor Dandoy asked if the Council had any concerns or additional ideas. Mayor Dandoy suggested a plaque.

Councilmember Joe Paul said that was a good idea and asked if they were still accepting donations. City Manager Andrews said they were. Councilmember Joe Paul said they should hold off on recognition until donations are finished. Councilmember Wilson echoed this sentiment.

City Manager Andrews advocated for future proofing this donation system.

**2. Roy City Sign – 5600 S/I-15 exit**

City Manager Andrews said they have yet to come up with something special for this outside of a fountain. City Manager Andrews said they would need to put major money into this site and were debating holding off on the project.

Councilmember Scadden asked how much water the fountain at the sign would use and if they could recycle it. Councilmember Wilson suggested the same.

Mayor Dandoy thought they should think about it given the UDOT construction already in the area. Councilmember Scadden said they should not turn on this fountain before they turn on the splash pads. Councilmember Wilson asked about the upkeep.

City Manager Andrews said this had been done a long time ago which meant the biggest challenge was the secondary water being used. City Manager Andrews added that they need to consider the property owners as well.

Councilmember Joe Paul asked if they could treat this like another park if the owners are not up to the task of caring for the area. City Manager Andrews said they could look into that.

**3. Vacancies in Office**

Mayor Dandoy reported the 2023 Legislative Session had issued 575 bills with no vetoes, though the

governor had only signed one so far regarding vacancies. Mayor Dandoy shared a story of his own process applying for a vacancy. Mayor Dandoy said the Code allowed for picking a name at random in the event of a tie, and he shared they were currently doing a coin toss from the recorder to break a tie. Mayor Dandoy explained this new law gave the Mayor the right to break the tie.

Councilmember Wilson asked if this option was required. Mayor Dandoy requested they have the City Attorney do the review so it was not just the Mayor making this decision. Councilmember Joe Paul asked if the Mayor already broke ties under their current Code, and Mayor Dandoy confirmed that was correct.

#### 4. Public Noticing Requirements

Mayor Dandoy said they have created two notices: Class A and Class B. Mayor Dandoy said there were 331 pages on this bill which outline all possible postings, but do not require any posting in a newspaper. City Attorney Wilson said their Code required them to post notices in the newspaper, but added they had been assessing this. Mayor Dandoy asked City Attorney Wilson to look at the State Code and modify it for the City.

### **H. City Manager & Council Report**

City Manager Andrews reminded the Council of the 10am May 5th fire engine reveal. City Manager Andrews discussed the cash value electric company has been doing some work on 6000 South and will need to close down the road completely that evening, the next day, and a few days the following week. City Manager Andrews said this work session will be May 16th. City Manager Andrews said they have been in conversation with the County School district for a teen center over by the complex, though they are looking at different locations. City Manager Andrews said the ball is in their court. City Manager Andrews said the Eckle Center was having a fundraiser dinner for the Children's Justice Center on May 6th at 6pm. Councilmember Scadden asked how much a table was. City Manager Andrews said platinum was \$5,000, gold was \$25,000, silver was \$15,000, bronze was \$1,000, and individual tickets were \$100.

Councilmember Wilson asked how much they had contributed to the CJC already. City Manager Andrews said they had contributed \$164,000. Mayor Dandoy said Roy City had stepped up quite a bit.

Councilmember Wilson said Public Works was wondering if they wanted to add water features on the Harmon side. Councilmember Joe Paul asked if installing a timer helped, and Councilmember Scadden thought it would.

Councilmember Wilson thanked Staff for the trash cleanup during busy events. Councilmember Wilson suggested having department heads speak to the citizens each month about some highlights and upcoming events, changes, and repairs.

Councilmember Joe Paul thanked Lizzy from Parks and Recreation on successfully running the Easter Egg hunt. Councilmember Joe Paul said they posted more info about the sewer board stewardships on the website. Councilmember Joe Paul said they have 70 million gallons operated on a day which has only increased since the heavy rainfall. Councilmember Joe Paul said the plant is experiencing max capacity. Councilmember Joe Paul said they are also looking for uses outside of agriculture. Councilmember Joe Paul said they are also looking at ways to keep the lake alive.

Councilmember Sophie Paul reported students loved the recent high school dinner. Councilmember Sophie Paul said Roy CTC has partnered with the Roy PD to collect 332 pounds of unused prescriptions. Councilmember Sophie Paul said the ULTC Conference was amazing and thanked the Council for the

opportunity to attend.

Mayor Dandoy shared the City had been awarded a Parks and Recreation grant for \$2,000. Mayor Dandoy said the request timeline for transportation funds was approved and they needed a letter of intent by June. Mayor Dandoy said they would have access to millions of dollars for grant funds for transportation projects.

Nevaeh Parker thanked the Council for the recent mental health night that had been held, and specifically thanked Councilmember Sophie Paul for being present.

**I. Adjournment**

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Robert Dandoy  
Mayor

Attest:

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Brittany Fowers  
City Recorder

dc:



**ROY CITY**  
**Roy City Council Meeting Minutes**  
**May 16, 2023– 5:30 p.m.**  
Roy City Council  
5051 S 1900 W Roy, UT  
84067

Minutes of the Roy City Council Meeting held in person in the Roy City Council Chambers and streamed on YouTube on May 16, 2023, at 5:30 p.m.

Notice of the meeting was provided to the Utah Public Notice Website at least 24 hours in advance. A copy of the agenda was also posted on the Roy City website.

The following members were in attendance:

Mayor Dandoy  
Councilmember Jackson  
Councilmember Joe Paul  
Councilmember Scadden  
Councilmember Sophie Paul

City Manager, Matt Andrews  
City Attorney, Matt Wilson  
City Recorder, Brittany Fowers

Excused: Councilmember Wilson

Also present were: Police Lieutenant, Kevin Smith; Fire Chief, Craig Golden; Public Works Director, Ross Oliver; Management Services Director, Amber Kelley; Glenda Moore, Kevin Homer, Marci & Kevin Edwards, Marge Becraft, Sherrie Kay, Bridget Kay & Family, Jeannie Williams, and Amanda Williams.

**A. Welcome & Roll Call**

Mayor Dandoy welcomed those in attendance and noted Councilmembers Jackson, Sophie Paul, Scadden, and Joe Paul were present.

**B. Moment of Silence**

Youth Council Member Nevaeh Parker invited the audience to observe a moment of silence.

**C. Pledge of Allegiance**

Youth Council Member Nevaeh Parker led the audience in reciting the Pledge of Allegiance.

**D. Public Comments**

Councilmember Sophie Paul thanked Nevaeh for her time working with the City Council. Councilmember Sophie Paul spoke about Nevaeh's involvement in student government and praised her for all her hard work and leadership. Councilmember Sophie Paul said Nicole Williams will take over for her. Councilmember Sophie Paul said she was excited to see what Nevaeh does in the future and wished her luck. The Council echoed these sentiments.

Nevaeh Parker said graduation was on Monday at 1pm and invited everyone to come.

Mayor Dandoy opened the floor for public comments.

James Green came forward and gave his address as 395 S 75 W. Mr. Green thanked the Council for the light maintenance and presented a list of signatures of others thanking the Council.

Kevin Homer came forward and gave his address as 5398 S 4000 W Roy. Mr. Homer quoted Thomas Jefferson and advocated for limited government.

Mayor Dandoy closed the floor for public comments.

**E. Action Items**

1. Oath of Office – Parks and Recreation Director

City Manager Matt Andrews led this portion of the meeting. City Manager Andrews introduced Michelle Howard as the new Parks and Recreation Director. Mayor Dandoy welcomed Parks and Recreation Director Howard. Parks and Recreation Director Howard introduced her family who was present for her swearing in.

Mayor Dandoy invited Parks and Recreation Director Howard to the Work Session following the City Council meeting. Councilmember Ann Jackson expressed excitement over the new hire.

**Councilmember Joe Paul motioned to approve the appointment of the Parks and Recreation Director. Councilmember Scadden seconded this motion. All members voted “Aye” and the motion carried. City Recorder Brittany Fowers delivered the Oath of Office for the newly appointed Parks and Recreation Director, Michelle Howard.**

2. Consideration of Resolution 23-12; A resolution approving, and authorizing the execution of an interlocal agreement between Roy City and Weber County, wherein Weber County will provide election services for Roy City for the upcoming Primary and General Elections.

City Manager Andrews led this portion of the meeting. City Manager Andrews reminded the Council of an election in about three weeks. City Manager Andrews said this agreement is between Roy City and Weber County to run the election together.

**Councilmember Scadden motioned to approve Resolution No. 23-12, approving, and authorizing the execution of an interlocal agreement between Roy City and Weber County, wherein Weber County will provide election services for Roy City for the upcoming Primary and General Elections. Councilmember Jackson seconded the motion. A roll call vote was taken, all Councilmembers voted “Aye”. The motion carried.**

**F. Discussion Items**

1. SB 174 – Local Land Use and Development Revisions

Mayor Dandoy went through a chart on local land use and development revisions. Mayor Dandoy noted Council voted to approve the authorization of internal accessory units within Roy City. Mayor Dandoy said a consequence of this requires cities to acknowledge garages as internal accessory units. Mayor Dandoy said citizens can now legally turn their garage into a livable dwelling. Mayor Dandoy said they would need to meet residential requirements, though they need to modify the language.

Councilmember Joe Paul asked how this affects impact fees and utilities. Mayor Dandoy said they need to work through this process to determine what this means, though any changes need to match existing code.

Councilmember Jackson asked if they could add on to their current garage. Councilmmember Scadden asked if they could use a car as part of this dwelling as well. Councilmember Joe Paul said they would have to have a building permit for any of these changes which would require oversight. Councilmember Jackson said it seems like they are doing this because of the affordable housing problem. Mayor Dandoy said this would be one additive to this process.

Mayor Dandoy moved to the next chart involving internal accessory dwelling units. Mayor Dandoy said the issue here involved parking and adding spaces. Mayor Dandoy went to the next chart to explain this issue. Mayor Dandoy said parking spaces cannot be in tandem or along a setback, though an accessory dwelling unit requires the creation of additional parking. Mayor Dandoy clarified that off street parking is not a curb, and the parking spot must be on the property itself. Mayor Dandoy said they could maybe put a spot in the back of the lot, but asked the Planning Commission review this change.

Mayor Dandoy said the next chart dealt with administrative land use authority. Mayor Dandoy said they had a trust attorney make an argument to get changes to Title 10 zoning ordinances. Mayor Dandoy said the Council does not typically have legislative authority - just administrative authority. Mayor Dandoy said the new code requires the Council to designate an administrative land use authority with the caveat that it cannot be the Mayor or a City Council member. Mayor Dandoy said he went through all the code and said the Planning Commission being given control over land use authority is only detailed on their website - not in the code itself. Mayor Dandoy said there are provisions in the code which gives the City Planner land use authority. Mayor Dandoy said they need to make a decision on this designation.

Mayor Dandoy moved on to Title XI. Mayor Dandoy said this talks a lot about land use authority and specifically how they are trying to make administrative land use decisions. Mayor Dandoy said they are trying to accelerate and streamline the process. Mayor Dandoy suggested giving this responsibility to the City Planner. Mayor Dandoy said the Planning Commission does not need to approve this if it already does not meet the standard. Mayor Dandoy stressed this would shave weeks off the approval process.

Councilmember Jackson asked how much land they were able to divy up into subdivisions. Mayor Dandoy said he always assumed subdivisions were residential, but the industrial area down by 4000 is technically considered a nonresidential subdivision. Mayor Dandoy said this law applies only to single family residential, two family residential, and townhouses. Mayor Dandoy said this creates two different processes. Mayor Dandoy said the heart of the conversation was expediting the process. City Manager Andrews said this bridged economic development and city planning. City Manager Andrews asked if there was a precedent to put the issue in one bucket over the other. Mayor Dandoy said there was a recommendation to consolidate all of these under Title XI and the City Council would be liable to authorize exceptions. Mayor Dandoy said the City Planner could expedite the process that way.

Councilmember Jackson said that made sense to her. Mayor Dandoy said they should move this to the Planning Commission and get it approved. City Manager Andrews said this plan is already in effect. Mayor Dandoy said that puts them on a faster timeline.

Mayor Dandoy said the next chart covered review cycles. Mayor Dandoy said these terms are not currently found in the ordinances, so he recommended sending this to the Planning Commission for further review.

Mayor Dandoy moved to the next chart which covered the final review and approval for the subdivision plans. Mayor Dandoy said this needed to be finished in 20 days and fleshed out after being reviewed from the Planning Commission.

Mayor Dandoy moved to the next chart which covered Title XI code 202. Mayor Dandoy said this covered the concept plan application meeting which will now be mandatory for applicants. Mayor Dandoy said the

applicant will meet with the City Manager and review committee. Mayor Dandoy said the state of Utah was not mandating the concept plan review and simply strongly encouraging them. Mayor Dandoy said their law would make it mandatory, and the item needed review from the City Attorney.

Mayor Dandoy discussed a senate review which would involve licensed engineers. Mayor Dandoy said the new law created a panel process to meet code and codify standards.

## 2. Public Restrooms

Councilmember Scadden led this portion of the meeting. Councilmember Scadden said people were complaining about access to restrooms at Roy West Park. Councilmember Scadden said the public restrooms were open last year from March until June, and they had made the strategic choice to shut them down. Councilmember Scadden said this was done to clean all the damage and graffiti from the restrooms. Councilmember Scadden offered to bring in more porta potties as a temporary solution. Councilmember Scadden said for bigger events, they could briefly restore the public restrooms. Councilmember Scadden said they could take the gas station approach where parks staff can hold onto a bathroom key for individuals to grab if they need to use the restroom.

Councilmember Jackson spoke about the homelessness problem and police initiatives involving motion sensors and cameras to prevent Roy City's homeless population from using the restrooms. Councilmember Jackson expressed frustration over the damage to the restrooms and advocated for a system to catch the vandals responsible. Councilmember Jackson suggested a reward or incentive program for kids to turn on their friends who are causing damage.

Mayor Dandoy spoke on the feasibility of electronic locks. Mayor Dandoy said the camera placements do not give a good view of individuals entering the bathroom and said electronic locks would be better. City Manager Andrews said they have high resolution cameras which they can position from far away. Mayor Dandoy said they have already spent \$12,000 since last year on these security measures. Mayor Dandoy said they could put a police car in the park to monitor the area, but this would likely not result in any action. A person [00:52:12] said they would catch them and arrest them and noted they have already made two arrests. Mayor Dandoy expressed frustration over the damage but said they needed to think through more options.

Councilmember Jackson again brought up offering a reward to kids willing to turn in their friends guilty of vandalism. City Attorney Matt Wilson said the biggest issue was collecting and prosecuting as most kids just receive a slap on the hand for these crimes.

Mayor Dandoy said the parks and fields are packed with school being out, and they needed to think about access to restrooms. Councilmember Sophie Paul asked about having staff present and automatic locks in place during peak hours. Councilmember Joe Paul asked about the expenses required to update the locks. City Manager Andrews said it would be roughly \$6,000 total.

Mayor Dandoy suggested meeting with the police department. Councilmember Joe Paul asked the newly sworn in Parks and Recreation Director Howard for her input. Parks and Recreation Director Howard said in previous towns she had worked in, they used automatic locks which were powered through the internet. Parks and Recreation Director Howard said they also had motion detectors in the restrooms, though these were still being tested.

Councilmember Sophie Paul suggested signage which notes there are cameras present and cited studies supporting the idea this deters crime.

Councilmember Scadden said they would assess the costs for these measures. Councilmember Jackson clarified that all the bathrooms are closed. Councilmember Scadden said they are all functional, but are currently closed to clean-up and prevent further vandalism. Mayor Dandoy said they will continue using the porta potties until they get a review board together to finalize the decision.

Councilmember Jackson asked how they manage the porta potties. City Manager Andrews said he had never actually done it before, but would follow up.

### 3. Hours and Operations for Splash Pad

City Attorney Wilson asked for suggestions of the hours and operations for the splash pad. Councilmember Jackson said 11 to 8 was a great time frame.

## **G. City Manager & Council Report**

City Manager Andrews began and reported the electric and water has been taken care of for Roy Days. City Manager Andrews said they have also fixed the fountain at 5600, though they still needed to connect with the property owners. City Manager Andrews said UDOT is beginning construction on 1900 W and will hopefully be completed by Roy Days. City Manager Andrews said the contract is for 105 days and will naturally cause some traffic and congestion. City Manager Andrews said on June 5th their public works department will close 5600 S to install a pressure release valve. City Manager Andrews said he is ready to start Just Serve on August 26th and has reached out to several organizations to come up with projects. City Manager Andrews said they need to have a budget works session before their second meeting in June and asked for suggestions from the Council.

Councilmember Joe Paul said he would be in Florida during that time and may not be able to remote in. Councilmember Joe Paul suggested having the meeting the week in between Council meetings. City Manager Andrews said they could do it next week, though there are also lots of graduations. City Manager Andrews suggested May 30th, though Management Services Director Amber Kelley and Assistant City Manager Brody Flint said they would not be able to attend then. Mayor Dandoy said they could pick any day but would have to approve it. Mayor Dandoy said the important thing is having a budget to approve on the 20th of June. Councilmember Joe Paul said they should do the 30th and refer back to Management Services Director Kelley and Assistant City Manager Flint with any points that pertain to them. Mayor Dandoy said this would be a special work session and asked for an email to be sent.

City Manager Andrews said they are offering another swim class on the 30th, though acknowledged they will need more lifeguards in order to stay open on Sundays. City Manager Andrews said the Planning Commission approved a station area plan and hoped to get the ball rolling later in June. City Manager Andrews said the art council was hoping to purchase some fans.

Mayor Dandoy walked through a few points. Mayor Dandoy noted UDOT is having a Meet the Contractor night on June 6th at 5pm at the Hope Center. Mayor Dandoy said the public will be allowed to attend the meeting to ask questions about the construction going on at 5600. Mayor Dandoy said concerts in the park start on June 8th and there will be six total. Mayor Dandoy said the fire station on 1900 has had a sewer problem for a while, but they are hoping to resolve this shortly. Mayor Dandoy said there will be a flag ceremony on May 29th and will provide the time soon, though knew it would be early in the morning. Mayor Dandoy said they are still working on the Title X parking plan and will bring this back to the City Council soon to make a decision. Mayor Dandoy said the Verizon Tower is still being worked through with Utah power. City Manager Andrews briefly interjected and said the RFP was reissued for the pickleball courts and will do the parking at a later date. Mayor Dandoy said the last bit was the 1900 W



repaving issue. Mayor Dandoy said they have enough traffic challenges as is and they needed to heighten awareness and spread it to the public. Mayor Dandoy said they would have congested traffic in the area for the next few years.

Councilmember Jackson asked if they have scheduled another cement pour at the complex. City Manager Andrews said the next one is on Monday.

Councilmember Sophie Paul thanked the body for turning on the water fixtures.

**H. Adjournment**

**Councilmember Joe Paul motioned to adjourn. Councilmember Jackson seconded. The meeting was adjourned.**

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Robert Dandoy  
Mayor

Attest:

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Brittany Fowers  
City Recorder

dc:

## **Roy City Council Agenda Worksheet**

**Roy City Council Meeting Date:** July 18<sup>th</sup>, 2023

**Agenda Item Number: Action Item #1**

**Subject:** Front Lawn parking during a snow storm

**Prepared By:** subcommittee chair - Diane Wilson

**Background:** During a city council meeting, concerns were brought by citizens that due to high prices of housing in today's market, they have several adult children (some with families) living with them, each requiring a car stating there is no way that the vehicles can be parked off the street during a snowstorm unless they park on the front lawn. They requested allowance for such.

A subcommittee was formed which addressed this as part of the discussions. The subcommittee recommended front lawn parking be allowed during a snowstorm to comply with the off-street parking requirements in current code. The issue was then forwarded to the Planning Commission.

**Discussion:** The current housing crisis presents parking challenges which necessitates on-street parking, which is then in violation during snowstorms. This conundrum has been experienced by Roy residents as noted by their request for assistance.

South Ogden parking ordinance allows for parking exceptions during snow storm as follows: "Exceptions To Lawn Or Landscape Parking: During snow removal from public streets..."

The Planning Commission has voted not to allow lawn parking during snowstorms.

There is no available data on how many residents this affects.

**Recommendation (Information Only or Decision):** Decision required.

**Contact Person / Phone Number:** Diane Wilson



## SYNOPSIS

### Application Information

Request: Ord No 23-7 - to amend Title 10 Zoning Regulations, amending CH 19 - Off-Street Parking and Loading - Section 6 - Location of Required Off-street Parking, adding an exception for winter parking within Front Yard Setback

### Staff

Report By: Steve Parkinson

## APPLICABLE ORDINANCES

- Roy City Zoning Ordinance Title 10 - Zoning Regulations
  - Chapter 19 - Off-Street Parking and Loading
  - § 6 - Location of Required Off-street Parking

## PLANNING COMMISSION ACTION

The Planning Commission held a Public Hearing on June 13, 2023.

Chair Cowley open the floor for comments:

See exhibit "C" for all public comments.

With no additional requests to comment, the Public Hearing was closed.

The Commission voted 7-0; to forward to the City Council a recommendation to not adopt Ord No. 23-?, amending Title 10 Zoning Regulations, amending CH 19 - Off-Street Parking and Loading - Section 6 - Location of Required Off-street Parking, adding an exception for winter parking within Front Yard Setback.

## ANALYSIS

On February 16 2023, staff was involved in a ADHoc committee to discuss Trailer Parking, first on the Street then it turned into a discussion regarding "Parking in the Front Yard" during the winter months. Commissioners Jason Sphar and Daniel Tanner were also involved in this discussion.

Like most discussions, it covered several points of interest and hopes. Ranging from, allowing parking all of the time, to not allowing it at all, to requiring a permit to be able to park, to "Snow Day" exceptions with a time limit after a snowstorm.

When there is a consideration of amending Zoning Code is outlined in section 10-5-9 "Criteria for Approval of a Zoning Ordinance ... Amendment"

### 10-5-9 Criteria for Approval of a Zoning Ordinance and/or Zoning Districts Map Amendment:

General Plan and Land Use Maps Consistency Required. No amendment to the Zoning Ordinance or Zoning Districts Map (rezone) may be recommended by the Commission nor approved by the Council unless such amendment is found to be consistent with the General Plan and Land Use Maps. In considering a Zoning Ordinance or Zoning Districts Map Amendment, the Commission and the Council shall consider the following factors, among others:

- 1) The effect of the proposed amendment to advance the goals and policies of the Roy City General Plan.
- 2) The effect of the proposed amendment on the character of the surrounding area.
- 3) The compatibility of the proposed uses with nearby and adjoining properties.
- 4) The suitability of the properties for the uses requested.
- 5) The overall community benefits.



Staff will try and provide the Planning Commission and/or Council with some comments or concerns for the five (5) items mentioned above.

*The proposed amendment is to advance the goals and policies of the Roy City General Plan.* The newly approved General plan states that we should “build upon established patterns and embrace historical precedents”. Which would suggest that we keep residential neighborhoods as they have been, keep parking, setbacks etc. the same. Not to change how a neighborhood street looks and feels because one family has too many vehicles, trailers, etc.. to correctly park in areas previously designed and designated for parking.

*The effect of the proposed amendment on the character of the surrounding area.* The effect will change how neighborhood streets will look and feel. Appearance will change from the openness as you drive down a neighborhood street, where homes are setback from the street, everything is open feels safe and comforting to a crowded parking lot, where cars fill in the former open area between street and house and provide spaces for kids to hide and dart into the street with little notice.

*The compatibility of the proposed uses with nearby and adjoining properties.* Of course, not everyone will park vehicles in the front yard, but those that do the neighborhoods will no longer be as they once were, and neighboring houses won't be as consistent in appearance and feel as they once were.

*The suitability of the properties for the uses requested.* House ownership shows the pride the owner has for their property. Thus, keeping the yard in good shape and appearance has always been the norm since sprawl in the suburbs occur in the 1940's & 50's. Allowing parking in the front yard may have the opposite effect and may cause a downward spiral in ownership and pride in property appearance.

*The overall community benefits.* The community benefits from having properties being well maintained in appearance. Allowing parking in the front yard will change the overall feel of the community. Just take a drive down streets in a neighboring city to the direct south of the older sections of Roy. One street appears as everyone hopes a residential street would appear. Cars parked in the driveway or on the street. But drive down another street and the appearance changes, the impressions one gets are much, much, different than the street before. The only difference is cars parked in the front yard.

An additional question that the Commission and Council needs to reflect upon is:

- Does changing are not changing the Zoning Ordinance provide the best options for the City and the residents as a whole and not just for a handful of residents?

## **FINDINGS**

1. The proposed amendments are consistent with the General Plan.
2. Is consistent with previous discussions with the Planning Commission.

## **ALTERNATIVE ACTIONS**

The Planning Commission can recommend Approval, Approval with conditions, Denial or Table.

## **EXHIBITS**

- A. April 11, 2023, Planning Commission meeting minutes
- B. May 23, 2023, Planning Commission work-session minutes
- C. June 13, 2023, Planning Commission meeting minutes
- D. Proposed Ord No 23-7

## **EXHIBIT “A” – APRIL 11, 2023, PLANNING COMMISSION MEETING MINUTES**

### **4. DISCUSSION ON ALLOWING PARKING WITHIN THE FRONT YARD DURING THE WINTER MONTHS**

Mr. Parkinson presented this item and gave a brief background. He explained in February of that year, the City Council had held a meeting in regard to amending Title Six and allowing parking trailers on the street, which had led to a discussion of parking cars in the front yard. He recalled the conclusion of the Council meeting had been to allow trailers to be parked for 72 hours and clarified the Planning Commission had not been involved with that decision; however, they would be involved with the decision to allow parking on the front lawn in winter months.

Mr. Parkinson said several options had been presented, including allowing cars for up to 72 hours, all the time, or all the time except in the event of snowfall.

Mr. Parkinson clarified no decision would be made that evening; this was simply a chance for the Commissioners to discuss the issue so he could begin drafting a document. He indicated he had identified some parts of their Code which pertained to the issue, including Chapter 19, which was their parking ordinance. He invited the Commissioners to give their thoughts.

Commissioner Tanner did not think there was any validity to this, and recommended they take no action. He thought during the winter months, people needed to find the best solution, which he did not think was parking on the grass. He worried if they allowed parking on the grass in the winter, people would do it in the summer as well. He did not think they should make a change in the ordinance for a minute number of people who wanted to park on the lawn.

Commissioner Payne wondered why this issue had come up, and asked if it was because the previous winter had been so bad.

Commissioner Spahr agreed, and said over the last several years, snowfall had not been so bad that people had been unable to park on the street.

Mr. Parkinson clarified that the front lawn was not people's legal parking spaces, and explained driveways were viewed as an accessory or additional parking pad, with garages being the designated place to park cars.

Commissioner Felt thought this was an issue of too many cars, and said people needed to get storage units if they needed additional storage space, rather than using their garages as storage units and then parking their cars outside. He thought garages were intended to be used for cars, and it should be kept to that. He reiterated he was not in favor of this proposal.

Commissioner Brand asked who the proponent is for this?

Mr. Parkinson indicated the ad hoc committee were the ones in favor of this proposal.

Glenda Moore, citizen – after posting the Agenda on Facebook, received a comment that many are already parking in the Front Yard, and it looks really “crappy”. After parking in Front Yards for even just one day can ruin your yard. At least two of the people in the ad hoc meeting had multiple vehicles, and one had received a citation in the past about parking on their lawn.

Commissioner Spahr expressed he like the idea of a permit or something that expired, but he also agreed with the other Commissioners and voiced was not in favor of allowing people to park on front lawns; however, he did not think someone parking on their lawn for just a couple hours during a snowstorm should be an issue. He did not think any changes needed to be made.

Mr. Parkinson indicated the ad hoc committee were the ones in favor of this proposal.

Commissioner Brand shared some of the comments she had seen online about this issue and said two of the people in the ad hoc meeting had multiple vehicles, and one had received a citation in the past about parking on their lawn.

Commissioner Spahr expressed he agreed with the other Commissioners and voiced was not in favor of allowing people to park on front lawns; however, he did not think someone parking on their lawn for just a couple hours during a snowstorm should be an issue. He did not think any changes needed to be made.

Mr. Parkinson asked for directions. The Commissioners determined they did not think any changes needed to be made and said there were ample opportunities within the existing ordinance to create more space around one's property to park cars.

Commissioner Spahr asked for some clarification on the ordinance in regard to the 72-hour parking for trailers.

Mr. Parkinson gave some history on that ordinance and noted many years ago they had allowed for temporary trailer parking, but at some point, this had been changed and they were now reinstating the rule to permit people to temporarily park their trailers in the street.

## **EXHIBIT “B” – MAY 23, 2023 – PLANNING COMMISSION WORK-SESSION MINUTES**

### **2. CONTINUED DISCUSSION ON AMENDMENTS TO TITLE 10 ZONING REGULATIONS, AMENDING CH 10 – GENERAL PROPERTY DEVELOPMENT STANDARDS, 10-10-32 - PARKING IN RESIDENTIAL ZONES; AMENDING CH 19 – OFF-STREET PARKING AND LOADING, 10-19-6 - LOCATION OF REQUIRED OFF-STREET PARKING**

Mr. Parkinson presented this item and recalled they had held a discussion on this item before. He explained it was in regard to allowing for off-street parking on the front yard during winter months. He commented they did not want to pursue this, but they had been pressured from on high to bring it back for more of a discussion and language clarification.

City Attorney Wilson commented there just needed to be a recommendation to City Council either yay or nay.

Mr. Parkinson stated they were looking for a recommendation so they were going through the process and the language they were looking at was that it was an exception and there was language in the code that required sidewalks be plowed in a certain amount of time after a storm and he thought they could stay consistent with that. He stated they would look at the language and they would have to have a public hearing on this which was where the recommendations would come from.

Commissioner Felt commented if they started parking cars on lawns during the winter they would turn into mud pits and destroy the landscaping and he did not see a need for it.

Mr. Wilson commented they could say this would be the proposed language and they were recommending that this not be adopted.

Commissioner Hulbert thought this was a problem for some people in the areas that were built earlier in Roy because they did not have big driveways and as time goes on more and more families had more cars so they needed to think about that when discussing this. She got worried when they said they could park cars on lawns because it turned into ugliness but there were a lot of homes that did not have accommodating driveways.

Mr. Parkinson commented that even with the older homes, they met the requirements for parking, but the problem with today's society is that families had multiple vehicles per person. He stated they had discussed in committee that people with this problem could either move or find a place to store the extra vehicles but not everyone can afford these alternatives but as a planner this was not his problem.

Commissioner Felt commented that going back in time a bit, they allowed parking behind a house and there were other alternatives than parking in lawns and had even expanded opportunities where people could put RVs and boats but he was struggling with allowing for parking in lawns.

Mr. Wilson commented that this was also increasing the policing that would be required and worried it would put a higher demand on the City than they had the resources for.

Commissioner Collins commented there were options but changing an ordinance did not have to be one.

Mr. Parkinson stated they had been directed to carry on with this discussion and there would be a public hearing. He understood the comments, but he had to bring some language for a public hearing in order for them to vote.

Mr. Wilson commented it did not even need to be for allowing parking on lawn but could allow for exceptions for the people with the smaller driveways during the winter months.

Commissioner Felt asked if whoever wanted this could give them a presentation to provide information for why they wanted this and why this was an issue they should look at.

Commissioner Sphar commented the way this was written read that he could park in his neighbors' front yard and thought this created more policing.

Mr. Parkinson commented he wanted to clarify how many vehicles and what kind of vehicles they would hypothetically allow for.

Commissioner Felt suggested they allow parking wherever they wanted during a snowstorm.

Commissioner Hulbert commented that this went back to their training where they learned why they had planning and zoning in the first place because they lived in a community where they needed to respect their neighbors.

Mr. Parkinson commented that if they wanted to live in a community where they did not police this stuff, drive through Sunset.

Commissioner Hulbert stated she hoped the citizens realized they were trying to make Roy better, and if they wanted Roy to continue to thrive then they needed to make it a nice place to be.

Mr. Kevin Homer stated he had a truck he parked on the curb most of the time and with the existing ordinance he had to haul it into the driveway during snowstorms and as far as the ordinance being discussed, he would never park any vehicle on his front yard because he did not want to ruin his grass or his sprinkler heads. He commented that when they get to the Public Hearing, they would find a lot of people already parked in their front yards and wanted to continue to do so. He thought it was a good proposal but if they decided to not allow for parking in the yard they would get a lot of feedback.

Commissioner Collins asked how many people were out there parking in their yards.

Mr. Homer replied he had heard from a lot of people during this discussion that they did this.

Commissioner Collins thought it was such a small percentage that did this it did not make sense.

City Planner Parkinson stated it was a very specific timeframe under discussion.

Mr. Wilson commented on the problem with policing was having the time to respond to all of the complaints.

Mr. Parkinson clarified that the street was the police's responsibility, and the yard was Code Enforcement.

Mr. Parkinson stated they would use the language to allow for one vehicle and specify truck or car and he wanted to try to narrow it down as much as they wanted or keep it as broad as they wanted.

Commissioner Hulbert asked about people who had put rocks in their yard for xeriscaping. Mr.

Parkinson replied that did not allow parking just because it was an approved landscaping material.

City Attorney Wilson commented they could add that kind of language to specify.

Commissioner Felt asked if there were setbacks that would prevent a car from being parked on the side of a house.



Mr. Parkinson replied on the side of the house if it was next to the driveway and it was allowed in the backyard. Commissioner Collins stated the problem he had run into was cars being stored in these places and these cars needed to be moved to allow for parking the cars that ran and were being used.

Mr. Parkinson stated he would do some research and bring it back to them.

Commissioner Brand asked if the powers that be wanted to allow for parking in the front yard.

Mr. Wilson replied it had come from the Council so he did not know how they would all vote, he just knew that they had received direction that they needed to at least push this forward.

Commissioner Felt suggested they use language that if there was no other alternative to make the necessary improvements to provide winter parking then they could use the lawn.

Mr. Wilson commented they just needed to come up with language to send to Council.

Mr. Parkinson stated they needed to come up with language that they could live with if it passed.

Commissioner Felt went back to the Public Hearing they had had at the last meeting where they were discussing specific properties and asked how they could avoid where they get into that and where they could address overall principles in a zone rather than specific properties.

Mr. Parkinson commented the previous item they had discussed that evening had been brought to them by a specific property owner and they were looking at how they could address that request overall and they were not trying to highlight one property that was just where it had come from. I've tried to keep it as neutral as possible.

Commissioner Collins asked Mr. Wilson if someone could still have a voice in this even if they were going to benefit from an ordinance change.

Mr. Wilson replied they could, and added even the applicant would have a voice in this matter.

## EXHIBIT “C” – JUNE 11, 2023, PLANNING COMMISSION MEETING MINUTES

### 5. PUBLIC HEARING – TO CONSIDER AMENDMENTS TO TITLE 10 ZONING REGULATIONS: AMENDING CH 19 – OFF-STREET PARKING AND LOADING – SECTION 6 – LOCATION OF REQUIRED OFF-STREET PARKING, ADDING AN EXCEPTION FOR WINTER PARKING WITHIN FRONT YARD SETBACK

Steve Parkinson, City Planner, presented this issue has been discussed during a few meetings where you have voiced your thoughts and opinions on this topic. Tonight, we are here to review the proposed ordinance allowing parking in the front yard setback during an active winter snowstorm.

Chair Ryan Cowley stated that all this is to allow for an exception for snowstorms, but currently you are allowed to park in your garage, you are also able to improve other areas around your house such as the side yard next to your driveway, and your rear yard.

Commissioner Janel Hulbert wondered about the policing of this proposed code.

Mr. Parkinson answered that the Code Enforcement officer will have to drive around and see if the property owner has utilized the other areas around the property before using the front yard, it will make it difficult.

**Commissioner Tanner moved to open the public hearing. Commissioner Payne seconded the motion. Commissioners Bills, Brand, Cowley, Hulbert, Payne, Sphar and Tanner voted “aye.” The motion carried.**

Chair Cowley opened the floor for public comments.

Kevin Homer, 5398 S. 4000 W. Roy had a couple of suggestions for this proposal, with the recent definition to what a vehicle is, why not use that new definition for what’s allowed instead. The other is why limit it to a single vehicle, why not two or more? If the intent is to get vehicles off of the road during a snowstorm and if they have a big enough yard and have multiple vehicles, why not allow for more.

Glenda Moore, 2088 W. 3825 S. Roy she opposes the whole change, this is opening pandora’s box, it doesn’t take very long for a lawn to be ruined with ruts that no one will fix. Then people will start putting more vehicles on it and then after that they’ll just say why don’t you just let us park vehicles in the front all of the time. Plus I don’t think it fair to require Code Enforcement or a Police Officer to have to drive around looking for this.

No additional comments were made.

**Commissioner Hulbert moved to close the public hearing. Commissioner Bills seconded the motion. Commissioners Bills, Brand, Cowley, Hulbert, Payne, Sphar and Tanner voted “aye.” The motion carried.**

Commissioner Dan Tanner stated that he does code enforcement for a living, and he feels that we need to be responsible citizens and having the opportunity to park on the street is a convenience not a permanent spot in front of your house, that’s what your garages, carports, and driveways are for. It our responsibility to park our vehicles on our property on proper surfaces and not the cities to allow parking on the street. Street parking is a convenience not a right. We need to be responsible citizens. I’m not in favor of this.

Commissioner Torris Brand stated that he concurs with Commissioner Tanner and we have means to park vehicles elsewhere on our property whether that is on the side yard or rear yard. This proposed

change is to accommodate a small number of individuals and it would be smaller if everyone used the areas mentioned to park on.

Chair Cowley stated that he has been pretty clear on his end that this is ridiculous to even have this before us, over the years we have made changes to allow additional places to park on their properties. I don't think the front yard is a place for cars to be parked.

Commissioner Payne agrees with what has been said thus far and that this will just open up pandora's box with people taking advantage of it.

Commissioner Hulbert stated that she thinks its good that we explore every option which needs to be done, but after our work-session she thought about more and drove around the city to see if found that many haven't even prepared their side yards to accommodate additional parking and this would even then for a much smaller number.

**Commissioner Tanner moved to recommend to the City Council that they deny the proposed amendments to Title 10 Zoning Regulations: amending CH 19 – Off-Street Parking and Loading – Section 6 – Location of Required Off-street Parking, adding an exception for winter parking within Front Yard Setback. Commissioner Brand seconded the motion. Commissioners Bills, Brand, Cowley, Hulbert, Payne, Sphar and Tanner voted “aye,” The motion carried.**

ORDINANCE No. 23-7

**AN ORDINANCE AMENDING THE ROY CITY MUNICIPAL CODE TITLE 10 – ZONING REGULATIONS, CH 19 - OFF-STREET PARKING AND LOADING - SECTION 6 - LOCATION OF REQUIRED OFF-STREET PARKING, ADDING AN EXCEPTION FOR WINTER PARKING WITHIN FRONT YARD SETBACK**

WHEREAS, the Roy City Council finds that it is advisable and beneficial to make an update to Title 10 Zoning Regulations, CH 19 - Off-Street Parking and Loading - Section 6 - Location of Required Off-street Parking, adding an exception for winter parking within Front Yard Setback

WHEREAS, the Roy City Council finds that the modifications regulating the proposed changes will be of benefit and use in enhancing and increasing long-term viability of development within residential, commercial and manufacturing areas which is important to the City; and

WHEREAS, the Roy City Planning Commission held a public hearing as required by law and has negatively recommended amendments to the City Council; and

WHEREAS, the Roy City Council has received and reviewed the recommendation of the Planning Commission and City Staff, finding it to be consistent with the goals and policies of the Roy City Zoning Ordinance and General Plan, and has reviewed and considered the same in a public meeting.

NOW, THEREFORE, Be it hereby ordained by the City Council of Roy City, Utah, that Title 10 Zoning Regulations, CH 19 - Off-Street Parking and Loading - Section 6 - Location of Required Off-street Parking, adding an exception for winter parking within Front Yard Setback, as attached:

Note - Language to be added has been **bolded** and language to be removed has been ~~struck~~ through.

**10-19-6 Location of Required Off-Street Parking:**

- 2) No required off-street parking spaces shall be permitted in any front yard setback or in any street side yard setback.
  - a. **Exception, in order residential dwellings to comply with RCC 6-2-1 A 5, during an active winter snowstorm. A single truck or car may park within the “Front Yard setback” only after of the following have been met:**
    - i. **All other locations (i.e. carport, side yard next to driveway and rear yard) available on site have been utilized for parking, and**
    - ii. **The single truck or car must be removed from the Front Yard setback within 12 hours after the active winter snowstorm is over.**

This Ordinance has been denied by the following vote of the Roy City Council:

Councilmember Jackson	_____	Councilmember J. Paul	_____
Councilmember S. Paul	_____	Councilmember Scadden	_____
Councilmember Wilson	_____		

This Ordinance shall not become effective upon passage, lawful posting, and recording. This Ordinance has been passed by the Roy City Council this \_\_\_\_ day of \_\_\_\_\_, 2023.

Attested and Recorded:

\_\_\_\_\_  
Robert Dandoy; Mayor

\_\_\_\_\_  
Brittany Fowers; City Recorder



## SYNOPSIS

### Application Information

Request: Ord No 23-8 – to amend Title 10 Zoning Regulations, amending CH 13 - Mixed Uses - 10-13-2 - Uses - § 2) Definition of Uses - to allow storage structures as an accessory use.

### Staff

Report By: Steve Parkinson

## APPLICABLE ORDINANCES

- Roy City Zoning Ordinance Title 10 - Zoning Regulations
  - Chapter 13 - Mixed Uses
  - § 2 – Uses - 2) Definition of Uses – to allow storage structures as an accessory use.

## PLANNING COMMISSION ACTION

The Planning Commission held a Public Hearing on May 9, 2023.

Chair Cowley open the floor for comments:

Paul Wilson, 1969 West 6000 South, stated he was the owner of the properties and explained all they wanted to do was build a 30x60 storage shed that they already had planned and paid for. He commented when he had come to Mr. Parkinson about it, Mr. Parkinson just kept referring to title 10, so he had moved forward with the building not knowing this was going to be a huge problem for the City. Mr. Wilson stated there was a metal building across the street from them and he did not understand how the zoning had not previously prevented that from happening. He continued to say they were growing and they were trying to grow with the City, but if they could not do that they would need to move somewhere where they could grow. Mr. Wilson did not see how a metal building that could not be seen from the roadway would affect things and expressed they needed the storage in the back.

With no additional requests to comment, the Public Hearing was closed.

The Commission voted 7-0; to table this request in order to discuss the complexities of the issue in a work-session of two.

After two work-sessions the Planning Commission on July 11, 2023, voted 5-1; to forward to the City Council a recommendation to approve of Ord. No 23-8 to amend Title 10 Zoning Regulations, CH 13 - Mixed Uses - 10-13-2 - Uses - § 2) Definition of Uses - to allow storage structures as an accessory use, as written.

## ANALYSIS

The owner of Lawn World in February of 2023 came in and spoke with staff regarding building a storage building on the Southeast corner of his property. (Staff had a similar conversation with the owner in May of 2018) He wants to build a 40' x 60' building with an exterior material of 100% corrugated metal. Staff explained to him the building design standards regarding building materials and that both the building and site plan would need to conform to today's code and would require Planning Commission approval.

The next day there was a Council meeting, the Owner went to the meeting and during the Public Comment section he explained what he was wanting to do, and asked the Council if he could build his building the way he wanted and not according to the design requirements.

The Council discussed options such as amending the code to allow such a building and materials or to rezone the property to Light Manufacturing which does allow 100% metal type buildings. The Council directed staff to take the lead on this and didn't require the owner to submit this request.



Even though their property is found on 6000 South, this change can have an effect on other properties within the same zoning district.

During the May 9, 2023, Planning Commission meeting this was a Public Hearing and was brought in as an either-or scenario. The Commission could either look at amending the General Plan (Future Land Use Map) from Commercial to Manufacturing **AND** amend the Zoning Map from DT-G (Downtown Gateway) to LM (Light manufacturing) **OR** make amendments to Title 10 Zoning Regulations, amending CH 13 - Mixed Uses - 10-13-2 – Uses - § 2) Definition of Uses – to allow storage structures as an accessory use.

The Commission was completely against the idea of amending the recently adopted General Plan or the Zoning Map and preferred to look at amending the Zoning Code, so the item was tabled so they could discuss the issue during a work-session.

During the May 23, 2023, work-session staff presented the proposed language to add a “NEW” use which would allow properties within the Downtown Gateway zone the ability to build storage structures as an accessory use.

The discussion was around if the building should be a certain distance from back-of-curb or from back-of-building. The Commission asked staff to put together some aerals of distance for both back of curb and back or building.

During the June 27, 2023, work-session staff presented the aerals that provided some distances showing where certain distances (50’, 100’ & 150’) would align on all of the potential properties within the zone.

The discussion was around if the building should be a certain distance from back-of-curb or from back-of-building. The Commission felt that a distance behind the existing building would be better than back or curb. The discussion also was what distance would be best 25’ or 50’, majority of the Commission felt 25’ would be best.

When there is a consideration of amending Zoning Code is outlined in section 10-5-9 “Criteria for Approval of a Zoning Ordinance ... Amendment”

#### **10-5-9 Criteria for Approval of a Zoning Ordinance and/or Zoning Districts Map Amendment:**

General Plan and Land Use Maps Consistency Required. No amendment to the Zoning Ordinance or Zoning Districts Map (rezone) may be recommended by the Commission nor approved by the Council unless such amendment is found to be consistent with the General Plan and Land Use Maps. In considering a Zoning Ordinance or Zoning Districts Map Amendment, the Commission and the Council shall consider the following factors, among others:

- 1) The effect of the proposed amendment to advance the goals and policies of the Roy City General Plan.
- 2) The effect of the proposed amendment on the character of the surrounding area.
- 3) The compatibility of the proposed uses with nearby and adjoining properties.
- 4) The suitability of the properties for the uses requested.
- 5) The overall community benefits.

Staff will try and provide the Planning Commission and/or Council with some comments or concerns for the five (5) items mentioned above.

*The proposed amendment is to advance the goals and policies of the Roy City General Plan.*

The goals and policies of the current General Plans is to “Establish Downtown Roy as a Regional Destination and Draw” and to “Build upon established patterns and embrace historical precedents.”

The Mixed-Mix code was a drastic shift from conventional zoning development where the use was more important than what the building look like. The Mixed use code is more concerned with what the building looks like & how it interacts with the built environment and then what “Use” of the building will be.

To change the Mixed-Use code two (2) years after it was adopted, which took 13 months to be approved. Would be a giant step backwards. The current business can build the buildings they are wanting

just not exactly where and with their proposed materials.

*The effect of the proposed amendment on the character of the surrounding area.*

The effect will change the overall concept of requiring buildings to address the street by being closure to it. Allowing this type of building goes in a different direction than the original zone intended.

*The compatibility of the proposed uses with nearby and adjoining properties.*

These changes to allow buildings in the back will not be compatible with the Mixed-Use code nor the design standards which were approved

*The suitability of the properties for the uses requested.*

These changes to allow buildings in the back will not be suitable with the Mixed-Use code nor the design standards which were approved.

*The overall community benefits.*

Overall, this will only benefit a few properties rather than the overall community.

An additional question that the Commission and Council needs to reflect upon is:

- Does changing are not changing the Zoning Ordinance provide the best options for the City and the residents as a whole and not just for a handful of residents?

## **FINDINGS**

1. The proposed amendments are consistent with the General Plan.
2. Is consistent with previous discussions with the Planning Commission.

## **ALTERNATIVE ACTIONS**

The Planning Commission can recommend Approval, Approval with conditions, Denial or Table.

## **EXHIBITS**

- A. May 9, 2023, Planning Commission meeting minutes
- B. May 23, 2023, Planning Commission work-session minutes
- C. Proposed Ord No 23-7

## EXHIBIT “A” – MAY 9, 2023, PLANNING COMMISSION MEETING MINUTES

- 3B. PUBLIC HEARING – TO CONSIDER EITHER, FOR PROPERTIES LOCATED AT APPROXIMATELY 1930 W & 1969 W 6000 S
- AMENDING THE GENERAL PLAN (FUTURE LAND USE MAP) FROM DOWNTOWN MIXED-USE TO LIGHT INDUSTRIAL/COMMERCIAL
- AND**
- AMENDING THE ZONING MAP FROM DT-G (DOWNTOWN GATEWAY) TO LM (LIGHT MANUFACTURING)
- OR**
- AMENDING TITLE 10 ZONING REGULATIONS; AMENDING CH 13 - MIXED USES - 10-13-3 – BUILDING TYPES - § 9) SECONDARY BUILDINGS – TO ALLOW ACCESSORY STORAGE TYPE BUILDINGS; § 11) AEROSPACE DESIGN THEME REQUIREMENTS

Commissioner Jason Felt left the meeting due to conflict.

City Planner Parkinson stated there were two businesses on 6000 which were both looking to build storage for their current businesses. He reported they had discussed this with both of them based on the changes made to the ordinance in 2021 which lessened the requirements for elevations.

Mr. Parkinson went through the history of the zoning in that area and showed the zoning map from 1953. He moved onto the 1960-1970 map and commented that in 1970 when the first General Plan was adopted the area had been zoned as multi-family high density, and in 1980 when they updated the General Plan it changed it to commercial. He added the future land-use maps from 2002 as well as 2005 had the zone listed as commercial. He stated the 2023 future land-use map had it listed as mixed-use commercial and on the zoning map it was shown as a downtown gateway mix-use zone.

Mr. Parkinson continued and said if this was not something this body would like they could recommend denial, tabling, or approval of the rezone in the General Plan amendment. He added they could also look at amending the zoning ordinance to allow an accessory storage bay building for the business rather than a standalone building. He stated the ordinance would require a new building type.

Mr. Parkinson stated he would table the ordinance and go into a work session to determine the fine details so they did not put themselves in a situation they did not foresee. He thought amending the General Plan they had just adopted would be difficult for him to recommend. He said he would rather go the route of a Code change, but the reason there was no recommendation in the Staff report was because he did not want to encourage them one way or the other.

Chairman Cowley asked if a 40x60 structure could be built on the property despite the materials.

Mr. Parkinson replied one of them could, but he was not sure about the other one which was why he had given them two options. Chairman Cowley clarified the discussion was mostly about the materials used. Commissioner Brand recommended tabling the issue. Chairman Cowley reminded him they still needed to have a public hearing.

**Commissioner Collins moved to open the public hearing. Commissioner Tanner seconded the motion. Commissioners Brand, Collins, Cowley, Felt, Hulbert, Sphar and Tanner voted “aye.” The motion carried**

Chairman Cowley opened the floor for public comments.

Paul Wilson, 1969 West 6000 South, stated he was the owner of the properties and explained all they wanted to do was build a 30x60 storage shed that they already had planned and paid for. He commented when he had come to Mr. Parkinson about it, Mr. Parkinson just kept referring to title 10, so



he had moved forward with the building not knowing this was going to be a huge problem for the City. Mr. Wilson stated there was a metal building across the street from them and he did not understand how the zoning had not previously prevented that from happening. He continued to say they were growing and they were trying to grow with the City, but if they could not do that they would need to move somewhere where they could grow. Mr. Wilson did not see how a metal building that could not be seen from the roadway would affect things and expressed they needed the storage in the back.

No additional comments were made.

**Commissioner Tanner moved to close the public hearing. Commissioner Collins seconded the motion. Commissioners Brand, Collins, Cowley, Felt, Hulbert, Sphar and Tanner voted “aye.” The motion carried.**

Mr. Parkinson stated without knowing what materials were allowed in the C2 zones he could not speak to Mr. Wilson’s point about the adjacent metal building. He indicated he would need to go back to see if C2 allowed for metal in order to answer Mr. Wilson’s question about the other metal buildings in the area.

Commissioner Tanner stated one of the concerns he had about rezoning to a manufacturing was that down the road if there a change, a manufacturing zone would not be conducive to neighboring zones. He expressed he would be less inclined to approve to move it into a manufacturing zone with the knowledge that its current use would not be its permanent use. He was concerned about what would happen when the current businesses vacated the premises and was not a fan of spot zoning properties.

Commissioner Hulbert agreed and did not think zoning was the answer and they should look at the ordinance.

Chairman Cowley stated he was a hard no on a rezone but was not opposed to explore the option of changing the ordinance.

Commissioner Collins agreed and thought that was the best way to find a compromise and was more inclined to table and have a work session.

Commissioner Hulbert asked how soon they could have a work session because it sounded like Mr. Wilson already had plans in place. City Planner Parkinson stated it could take a couple of work sessions to hash things out. Commissioner Hulbert stated she wanted to move along as quickly as they could.

**Commissioner Brand moved to Table the item to a work-session so they could discuss it more. Commissioner Hulbert seconded the motion. Commissioners Brand, Collins, Cowley, Felt, Hulbert, Sphar and Tanner voted “aye,” The motion carried.**

Commissioner Jason Felt returned to the meeting.

## **EXHIBIT “B” – MAY 23, 2023, PLANNING COMMISSION WORK-SESSION MINUTES**

1. CONTINUED DISCUSSION ON AMENDMENTS TO TITLE 10 ZONING REGULATIONS, AMENDING CH 13 - MIXED USES - 10-13-3 – BUILDING TYPES - § 9) SECONDARY BUILDINGS – TO ALLOW ACCESSORY STORAGE TYPE BUILDINGS; § 11) AEROSPACE DESIGN THEME REQUIREMENTS

City Planner Steve Parkinson presented this item for discussion. This was a continued conversation about the types of buildings that would be allowed in the Downtown Gateway Zone and clarified it would either be a rezone or an amendment to the ordinance. He noted Planning Commission thought it should be an amendment rather than a rezone.

Mr. Parkinson went through the rough draft of the amendment for discussion.

Chair Cowley commented they could also do either a rezone or an amendment and leave it as it was.

Commissioner Brand asked what kind of business this was.

Mr. Parkinson replied that it was Lawn World, but it would affect any business in the Downtown Gateway.

Chair Cowley explained the building was allowed on the property; it was the materials and location that were under discussion and whatever they did here had broader implications and they had to be careful to accommodate one business.

Commissioner Brand asked if this was the building that used to be an appliance store.

Mr. Parkinson replied it was not and clarified that the location was right across from Roy 66.

Commissioner Brand asked what they wanted to do exactly.

Mr. Parkinson replied they wanted to build a 40x60 building designated just for storage that was 100% metal. He stated their ordinance required an 80/20 split on materials, the metal could not be corrugated, and the location needed to be closer to the street. The property was very large and deep, and they needed to look at the measurements so they could make the ordinance meet a majority of the properties and not just one or two.

Mr. Parkinson stated they were okay zone-wise. There was general agreement. Mr. Parkinson then said they were creating a building type called an accessory storage bay building with the intent for storage and multiple bays.

Commissioner Collins commented this was something they would want on the back of the lot, so it was not as visible from the road. City Planner Parkinson agreed they did not want it up front because that would require more glass as well.

Mr. Parkinson showed a pseudo site plan for the proposed new building type and explained the new proposed setbacks. He stated they needed to think about where they wanted the building to be on the lot. He said he wanted to be consistent, but they needed to take into consideration that some properties were smaller than others.

Commissioner Collins commented there was an intended use now but there was a potential future use that could be different that would contradict the intended use.

Mr. Parkinson suggested they specify the specific uses allowed in this type of building.

Mr. Parkinson asked for suggestions about setback distances. He commented they could come back to this, and no decisions had to be made that evening.

Commissioner Collins stated they were looking at it for a specific use.

Mr. Parkinson clarified it had implications for all of the properties in a zone.

Commissioner Collins commented if they did a setback that was too far it did not benefit 66.

Mr. Parkinson offered to draw up a visual to demonstrate which properties would not benefit from a 100-foot setback.

Commissioner Sphar replied he would like that so they could see what it looked like on different properties.

Commissioner Felt stated he did not care how far it was from the front curb, he thought the back and the sides were more important. He commented the height in that zone for this type of building was 25 feet and he wanted to take height into consideration when discussing setbacks.

Mr. Parkinson stated residential could only be 25 feet tall and had to be within twenty feet of the property, so this would hit the max height.

Commissioner Collins commented that something else to consider would be keeping a little bit of the 80/20 standard they had for the front part of the building unless it was a corner lot.

Mr. Parkinson thought it needed to be consistent with whatever the main buildings were.

Commissioner Brand asked what the main building was.

Mr. Parkinson replied it was an old single-family home with vinyl siding.

Commissioner Brand clarified the builder wanted to use metal instead of siding because it was cheaper.

Mr. Parkinson confirmed and commented that this zone allowed for more kinds of building materials, just not the building type.

Commissioner Brand thought if they were going to be consistent with other properties, any outbuildings should be compatible with whatever the main building was.

Commissioner Sphar commented that essentially, they wanted to allow the building, but they did not want it to look poorly planned.

Mr. Parkinson commented that that was essentially the premise of the whole zone.

Commissioner Felt commented that what they had created in the original zone was that they did not want metal buildings in the downtown area.

Mr. Parkinson stated this property was unique as far as the distance they could allow.

Commissioner Sphar thought this was a compromise because they wanted to build a storage unit which was previously not allowed so then they would need to compromise with this new building design.

Commissioner Hulbert thought this was a good point to bring up because businesses that were growing came to them and asked for storage-type buildings or containers so this would be something that would be ongoing.

Commissioner Sphar commented if new businesses came in then these buildings would already be in compliance with the downtown area so they wouldn't have to do anything to them.

Commissioner Felt thought one of the complications was that he had already purchased the building.

Mr. Parkinson stated he was not concerned with what he had already purchased.

Commissioner Collins commented he was involved with the process of the original zoning but what he was understanding with this particular zone was that the vision was small walk-in commercial.

Mr. Parkinson elaborated they were not necessarily concerned about the use of the building but more concerned with how it interacted with the road.

Mr. Parkinson stated if they wanted to make it compatible and allow for corrugated metal on the back building, they would have to allow for it on the front building. He commented that the dilemma was that they were trying to modify an existing code to something they never intended for this zone to allow and even the storage unit they had looked at before had to comply with the current material requirements.

Mr. Parkinson stated he had tried to convince the builder to tear down the office that was currently present and rebuild as this new building type to avoid the ordinance requirements, but he was not ready for that.

Commissioner Collins asked how far the current building was from the curb.

Mr. Parkinson replied that it was 30 feet or more.

Commissioner Collins asked if he sold it and someone wanted to demolish the house and rebuild, what was the setback on rebuilding.

Mr. Parkinson replied he did not bring his ordinance, but he thought that it was 0-15 feet.

Commissioner Felt clarified they wanted walk-up commercial in that zone.

Mr. Parkinson stated the only required 15-foot setback was at 56 and 19 which he did not mind because they could have larger sidewalks.

Mr. Parkinson asked if they wanted him to bring an aerial back to illustrate the different distances and what they would do to the different properties. Commissioner Hulbert thought that would be helpful. City Planner Parkinson asked if they wanted him to do every 50 feet just to show them from the back of curb and one from back of building. There was general agreement.

Mr. Parkinson stated they would put this on hold until he could put together the aerials. He asked if they were okay with side setbacks of ten feet. There was discussion about the difference between commercial and residential setbacks. City Planner Parkinson commented that for him, it was about the different zones for what they would allow.

Mr. Parkinson asked if they were okay with a max height of 25 feet. There was general agreement. He asked about ground storage transparency and if they were okay with 15%. He thought if it was fronting the street, it was more important. There was general agreement. He stated he still wanted consistency with the main building.

Mr. Parkinson stated he would bring back the aerials so they could get more consistency on all of the properties rather than just the one. He continued and said the material was an aerospace design theme and they would not be changing that, what they were changing was the materials and colors for an accessory storage bay building in that it could be 100% of any of the materials listed and asked if metal was metal whether it was corrugated or flat. There was agreement that these metals were not the same.

Mr. Parkinson asked if they agreed the main building and the accessory building needed to be consistent. There was general agreement. Commissioner Felt commented that if they did not require that now, the buildings would not match if new buildings were built.

## ORDINANCE No. 23-8

**AN ORDINANCE AMENDING THE ROY CITY MUNICIPAL CODE TITLE 10 – ZONING REGULATIONS, CH 13 - MIXED USES - 10-13-2 - USES - § 2) DEFINITION OF USES - TO ALLOW STORAGE STRUCTURES AS AN ACCESSORY USE.**

WHEREAS, the Roy City Council finds that it is advisable and beneficial to make an update to Title 10 Zoning Regulations, CH 13 - Mixed Uses - 10-13-2 - Uses - § 2) Definition of Uses - to allow storage structures as an accessory use.

WHEREAS, the Roy City Council finds that the modifications regulating the proposed changes will be of benefit and use in enhancing and increasing long-term viability of development within residential, commercial and manufacturing areas which is important to the City; and

WHEREAS, the Roy City Planning Commission held a public hearing as required by law and has favorably recommended amendments to the City Council; and

WHEREAS, the Roy City Council has received and reviewed the recommendation of the Planning Commission and City Staff, finding it to be consistent with the goals and policies of the Roy City Zoning Ordinance and General Plan, and has reviewed and considered the same in a public meeting.

NOW, THEREFORE, Be it hereby ordained by the City Council of Roy City, Utah, that Title 10 Zoning Regulations, CH 13 - Mixed Uses - 10-13-2 - Uses - § 2) Definition of Uses - to allow storage structures as an accessory use:

Note - Language to be added has been **bolded** and language to be removed has been ~~struck~~ through.

**10-13-2 Uses:**

2) Definition of Uses.

Uses	Districts						
	DT-E	DT-W	DT-G	S-C	S-N	S-S	BP
<b>Accessory Uses</b>							
Home Occupation	P	P	P	P	P	P	P
Outdoor storage of Goods			D				
Parking Lot	P	P	P	D	D	D	D
Parking Structure	D	D	D	D	D	D	D
<b>Storage Structures</b>			<b>D</b>				

Key

P Permitted

U Permitted in Upper Stories Only

C Requires Conditional Use  
Approval

D Permitted with Development  
Standards

Table 2.1 (1). Uses by District.

- a) Accessory Uses. A category of uses that are not permitted to serve as the principle use on a zoning lot.
- v) **Storage Structure. Permanent structure for the storage of goods, vehicles and equipment associated with the business. In the districts where Storage Structures is permitted with development standards (“D”), the following development standards**

apply:

- (1) Shall be located 25 feet behind the principal structure in the rear yard.
- (2) Minimum Side and Rear setbacks are ten (10) feet. Except if adjacent to a residential zone, then see 10-13-3 2) b) iv).
- (3) The maximum height is twenty-five (25) feet. If the primary structure is less than twenty-five (25) feet, the maximum height is the same height as the primary structure.
- (4) Building Facade Materials shall keep with the Aerospace theme.
  - (a) Must be of similar materials and colors as one of the primary structures "Primary Façade Materials. and can be 100% of any primary material used by the primary structure.
  - (b) Vertical Façade divisions every 50 feet.
  - (c) Roof Types are parapet, pitched or flat.
  - (d) Minimum Transparency of the façade facing the street is 15%.

This Ordinance has been approved by the following vote of the Roy City Council:

Councilmember Jackson	_____
Councilmember J. Paul	_____
Councilmember S. Paul	_____
Councilmember Scadden	_____
Councilmember Wilson	_____

This Ordinance shall become effective immediately upon passage, lawful posting, and recording. This Ordinance has been passed by the Roy City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Robert Dandoy;  
Mayor

Attested and Recorded:

\_\_\_\_\_  
Brittany Fowers;  
City Recorder



## SYNOPSIS

### Application Information

Request: Ord No 23-9 – To consider amendments to Title 10 Zoning Regulations, amending CH 17 - Table of Uses Table 17-2 Table of Allowed Uses Non-Residential Zoning Districts adding State Owned Liquor Store as a Permitted Use in the Community Commercial (CC) zone.

### Staff

Report By: Steve Parkinson  
Recommendation: Approval

## APPLICABLE ORDINANCES

- Roy City Zoning Ordinance Title 10 - Zoning Regulations
  - Chapter 17 - Table of Uses
  - Table 17-2 Table of Allowed Uses Non-Residential Zoning Districts
    - Adding State Owned Liquor Store as a Permitted Use in the Community Commercial (CC) zone.

## PLANNING COMMISSION ACTION

The Planning Commission held a Public Hearing on July 11, 2023.

Vice-Chair Felt open the floor for comments:

Kevin Homer, 5398 South 4000 West, stated he was in favor of the proposed changes and that it was appropriate.

With no additional requests to comment, the Public Hearing was closed.

The Commission voted 6-0; to forward to the City Council a recommendation to approve of Ord. No 23-8 to amend Title 10 Zoning Regulations, CH 17 - Table of Uses Table 17-2 Table of Allowed Uses Non-Residential Zoning Districts adding State Owned Liquor Store as a Permitted Use in the Community Commercial (CC) zone, as written.

## ANALYSIS

As staff was reading parts of the Zoning Code, we noticed that the State-Owned Liquor Store use wasn't allowed in any zone as presented in Chapter 17 – Table of Uses, more specifically the Non-Residential zones. This type of use needs to be allowed in at least one zone, thus the proposed.

When there is a consideration of amending Zoning Code is outlined in section 10-5-9 “Criteria for Approval of a Zoning Ordinance ... Amendment”

### 10-5-9 Criteria for Approval of a Zoning Ordinance and/or Zoning Districts Map Amendment:

General Plan and Land Use Maps Consistency Required. No amendment to the Zoning Ordinance or Zoning Districts Map (rezone) may be recommended by the Commission nor approved by the Council unless such amendment is found to be consistent with the General Plan and Land Use Maps. In considering a Zoning Ordinance or Zoning Districts Map Amendment, the Commission and the Council shall consider the following factors, among others:

- 1) The effect of the proposed amendment to advance the goals and policies of the Roy City General Plan.
- 2) The effect of the proposed amendment on the character of the surrounding area.
- 3) The compatibility of the proposed uses with nearby and adjoining properties.
- 4) The suitability of the properties for the uses requested.





5) The overall community benefits.

Staff will try and provide the Planning Commission and/or Council with some comments or concerns for the five (5) items mentioned above.

*The proposed amendment is to advance the goals and policies of the Roy City General Plan.*

The 2023 General Plan supports providing more retail options within the City.

*The effect of the proposed amendment on the character of the surrounding area.*

This proposed change will not affect of the character of the surrounding areas. It will just allow an additional use in the CC zone.

*The compatibility of the proposed uses with nearby and adjoining properties.*

This use is in reality just a retail use, but in Utah, the State is the only entity that is allowed to sell liquor.

This use is compatible like any other retail type use within the zone.

*The suitability of the properties for the uses requested.*

This use is in reality just a retail use, but in Utah, the State is the only entity that is allowed to sell liquor.

This use is suitable like any other retail type use within the zone.

*The overall community benefits.*

The community benefits from having more retail type uses throughout the city.

An additional question that the Commission and Council needs to reflect upon is:

- Does changing are not changing the Zoning Ordinance provide the best options for the City and the residents as a whole and not just for a handful of residents?

## **FINDINGS**

1. The proposed amendments are consistent with the General Plan.
2. Is consistent with previous discussions with the Planning Commission.

## **ALTERNATIVE ACTIONS**

The Planning Commission can recommend Approval, Approval with conditions, Denial or Table.

## **RECOMMENDATION**

Staff recommends forwarding a recommendation of approval to the City Council regarding the proposed amendments to Title 10 Zoning Regulations, CH 17 - Table of Uses Table 17-2 Table of Allowed Uses Non-Residential Zoning Districts adding State Owned Liquor Store as a Permitted Use in the Community Commercial (CC) zone.

## **EXHIBITS**

- A. Proposed Ord No 23-9

## ORDINANCE No. 23-9

### AN ORDINANCE AMENDING THE ROY CITY MUNICIPAL CODE TITLE 10 – ZONING REGULATIONS, CH 17 - TABLE OF USES TABLE 17-2 TABLE OF ALLOWED USES NON-RESIDENTIAL ZONING DISTRICTS ADDING STATE OWNED LIQUOR STORE AS A PERMITTED USE IN THE COMMUNITY COMMERCIAL (CC) ZONE.

WHEREAS, the Roy City Council finds that it is advisable and beneficial to make an update to Title 10 Zoning Regulations, CH 17 - Table of Uses Table 17-2 Table of Allowed Uses Non-Residential Zoning Districts adding State Owned Liquor Store as a Permitted Use in the Community Commercial (CC) zone.

WHEREAS, the Roy City Council finds that the modifications regulating the proposed changes will be of benefit and use in enhancing and increasing long-term viability of development within residential, commercial and manufacturing areas which is important to the City; and

WHEREAS, the Roy City Planning Commission held a public hearing as required by law and has favorably recommended amendments to the City Council; and

WHEREAS, the Roy City Council has received and reviewed the recommendation of the Planning Commission and City Staff, finding it to be consistent with the goals and policies of the Roy City Zoning Ordinance and General Plan, and has reviewed and considered the same in a public meeting.

NOW, THEREFORE, Be it hereby ordained by the City Council of Roy City, Utah, that Title 10 Zoning Regulations, CH 17 - Table of Uses Table 17-2 Table of Allowed Uses Non-Residential Zoning Districts adding State Owned Liquor Store as a Permitted Use in the Community Commercial (CC) zone:

Note - Language to be added has been **bolded** and language to be removed has been ~~struck~~ through.

#### TABLE 17-2 - TABLE OF ALLOWED USES - NON-RESIDENTIAL ZONING DISTRICTS

P = Permitted Use; C = Conditional Use; T = Temporary Use; X = Use Prohibited in the Zoning District (Zone)  
A Use that is not identified in the Table of Uses is hereby determined to be a Prohibited Use within Roy City.

CC = Community Commercial

LM = Light Manufacturing

M = Manufacturing

MU = Mixed Use (see CH 13 of this Title)

R = Recreational

USE	CC	LM	M	R
<u>Liquor Store – State Owned</u> . An establishment owned and operated by the State of Utah and primarily engaged in the sale of alcoholic beverages.	<del>X</del> <b>P</b>	X	X	X

This Ordinance has been approved by the following vote of the Roy City Council:

Councilmember Jackson \_\_\_\_\_

Councilmember J. Paul \_\_\_\_\_

Councilmember S. Paul \_\_\_\_\_

Councilmember Scadden \_\_\_\_\_

Councilmember Wilson \_\_\_\_\_

This Ordinance shall become effective immediately upon passage, lawful posting, and recording. This Ordinance has been passed by the Roy City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Robert Dandoy;  
Mayor

Attested and Recorded:

\_\_\_\_\_  
Brittany Fowers;  
City Recorder

# **Roy City Council Agenda Worksheet**

**Roy City Council Meeting Date:** 18 July 2023 **Agenda**

**Item Number: Action Item #4**

**Subject:** Vacancies in Office Code Update **Prepared By:**

Matt Wilson

**Background:**

- The Utah State Code was amended, updating the process for filling vacancies in municipal offices.

**Discussion:**

- Due to the update in the State Code the Roy City Municipal Code Title 1, Chapter 6, Section 2, needs to be updated to bring the code into compliance with State Code.
- The update provides the process for filling vacancies and clarifies the process for filling vacancies with multiple candidates vying for the same position.

**Recommendation (Information Only or Decision):** Decision

**Contact Person / Phone Number:** Matt Wilson, 801-774-1022

## **Ordinance No. 23-10**

### **An Ordinance of Roy City Amending Roy City Code Title 1, Chapter 6, Section 2 Concerning Vacancies in Office**

**WHEREAS**, the Utah Code recently amended the process to fill vacancies in municipal offices;  
and

**WHEREAS**, the Roy City Council has determined that it is in the best interest of the citizens of Roy City to amend the current ordinance to provide clarification and ensure compliance with State Code;

**NOW THEREFORE**, be it ordained by the Roy City Council as follows:

#### **Chapter 6 MAYOR AND CITY COUNCIL**

##### **1-6-2: VACANCIES IN OFFICE:**

Whenever any vacancy occurs in the office of Mayor or council member, the City Council shall, **within thirty (30) calendar days after the day on which the vacancy occurs**, by a majority vote appoint any registered voter in the municipality to fill the unexpired term of the office vacated. **If no candidate receives a majority vote of the City Council in the initial vote, the two candidates that received the most votes in the initial vote, as determined by tie-breaking procedures in Utah Code Ann. § 20A-1-510, shall be placed before the legislative body for a second vote to fill the vacancy. If in the second vote, neither candidate receives a majority vote of the City Council, the vacancy shall be determined by a coin toss to be conducted by the City Clerk or City Recorder in the presence of the City Council.** ~~If for any reason the governing body does not fill the vacancy within thirty (30) days after the vacancy occurs, the two (2) persons having the highest number of votes of the governing body shall come before the governing body, and if there is not a majority vote by the governing body, the vacancy shall be filled by lot in the presence of the governing body.~~

**I. Before acting to fill the vacancy, the City Council shall:**

- a. Give public notice of the vacancy at least 14 calendar days before the day on which the City Council meets to fill the vacancy;**
- b. Identify in the notice:**
  - i. The date, time, and place of the meeting where the vacancy will be filled;**
  - ii. The person to whom an individual interested in being appointed to fill the vacancy may submit the interested individual's name for consideration; and**
  - iii. The deadline for submitting an interested individual's name; and**
- c. In an open meeting, interview each individual whose name is submitted for consideration, and who meets the qualifications for office, regarding the individual's qualifications.**

(Ord. 483, 9-26-1978)

Passed this \_\_\_\_\_ day of July 2023.

---

Robert Dandoy  
Mayor

ATTEST:

---

Brittany Fowers  
City Recorder

Voting:

Councilmember Ann Jackson	_____
Councilmember Diane Wilson	_____
Councilmember Sophie Paul	_____
Councilmember Randy Scadden	_____
Councilmember Joe Paul	_____

# Roy City Council Agenda Worksheet

**Roy City Council Meeting Date:** 18 July 2023

**Agenda Item Number:** Discussion Item #1

**Subject:** Review Draft Roy City 5 Year Strategic

Plan **Prepared By:** Bob Dandoy

## **Background:**

- The City Council has held two Council Work Sessions in developing a 5 Year Strategic Plan.
- During those work session a mission statement, vision statements, goals, objectives, and action plans have been developed.
- The attached document is the product of this work effort.

## **Discussion:**

- In preparation for the third and last work session, department heads and council members need to review the attached draft 5-Year Strategic Plan document and make corrections / recommendations. Please take the time to provide input. All comments are welcome and needed.
- It is important that Timetable information be added to each Action Plan. Whether it make sense to work a specific Action Plan next year or in 5 years, the Timetable information is needed.
- Corrections / recommendations are due back to the City Manager and/or Mayor by Aug 18<sup>th</sup> for inputs to be integrated into the final draft document. Once all input has been received and documented, a final Council work session will be scheduled to finalize the 5 Year Strategic Plan. There are five Tuesdays in Aug allowing staff to schedule a meeting date.
- Final approval of this document must happen in a public City Council meeting and NOT during a work session.
- It is important to recognize that this Plan, once approved, is a living document and subject to adjustments based on needed, funding, priorities, and changing circumstances. Additions and deletions are expected to this living document.

## **Recommendation (Information Only or Decision):** Discussion

- Information is due back to the city by Aug 18<sup>th</sup>, 2023.

**Contact Person / Phone Number:** Bob Dandoy

# Roy City 5-Year Strategic Plan 2023-2028

(Updated 7/13/2023)

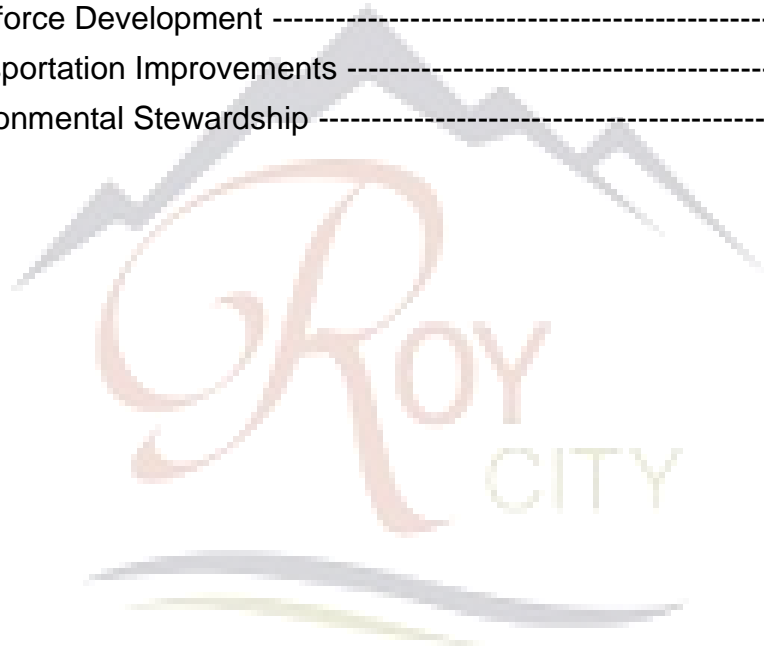
## *DRAFT*





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# Executive Summary

Roy was settled in 1873 by William Evans Baker, twenty-five years after Ogden. Most of the surrounding communities had been settled prior to that time. On May 24, 1894, a post office was established. Previously known as Central City, Sandridge, the Basin, and Lakeview - Roy was ultimately named for a local schoolteacher's child, Roy C. Peebles, who had died. The City of Roy was incorporated on March 10, 1937. Joseph William Jensen was the first mayor of Roy for a term of six years, as elected by the commissioners.

Businesses in Roy were limited until the early 1940s. A gas station, a couple of grocery stores, a cafe, and a lumber yard made up the modest business district. However, Roy developed rapidly during World War II. Roy housed many of the workers and personnel from adjacent military installations, including Hill Air Force Base, the Navy Supply Depot (now the Freeport Center), and the Defense Supply Depot. September 1953 marked a milestone in Roy's history—Roy received a charter to establish the first branch bank in the state of Utah. This branch of the Bank of Utah pioneered the way for other banks to establish branches throughout the state. Norton Parker, son of Mayor Dean Parker, was the first manager of this new branch bank.

Today, Roy has many types of businesses and services. The latest 2020 Census report shows Roy has 39,358 residents, up from the 2010 census at 36,884. But by far, the main reason for Roy's continued success is its dedicated community. The people here care about the city's well-being and image and want Roy to be seen in the way they see it—a wonderful place full of history, small and comfortable, friendly, and accommodating— but most of all, home.

## Roy's Strategic Plan

The central purpose in this undertaking was to provide Roy with a tool that can be used by elected officials and city staff to guide goal setting and focus efforts on those things that residents have identified as their highest priorities. To truly be effective, this plan needs to become part of how elected officials and city staff operate and think about programs and services. Ultimately, it needs to be incorporated into how we measure success. No matter how comprehensive this plan is, the test of its usefulness will be defined by how effective it is in guiding decisions and creating the future to which citizens aspire, particularly when developing the Fiscal Year Budget.

## The Methodologies

The City Council commissioned a survey in the summer of 2016, conducted by Weber State University's Center for Community Engaged Learning - Community Research Extension. The purpose of this survey was to gather data from the citizenry and synthesize that information into a set of recommended strategic directives.

Roy City advertised to its residents that they were interested in their opinion on various issues through the Roy City website, Roy City Facebook page, and various other outlets. To make sure that all 12 areas of Roy City were equally represented in the survey, a group of volunteers went door to door to randomly selected blocks within the neighborhood areas that needed greater representation to request participation on the survey. The survey was available to Roy respondents from May 1, 2016, to July 2, 2016. A Spanish version of the survey was also made available.

Roy residents were asked 34 questions that included questions about satisfaction with different departments and services, and their greatest areas of concern about the city. Residents were also asked to evaluate the level of service they have received from various city departments.

Armed with the input from the Roy citizen survey, as well as their own experiences with Roy residents, the Mayor, City Council, and Senior Staff met to discuss strengths, challenges, and opportunities facing the city. The city's elected officials and department heads are guided through a process to discuss what it meant to live in Roy and identify what parts of that identity they wanted to take with them as their plan for the future of our community.

The document you see before you represents many hours of thoughtful, visioning, discussion, and planning on behalf of Roy City to build on the foundation of the past for a bright future for many generations to come in Roy. There is a good argument that a new survey is needed to enhance this information.

### **The Primary Directive of Roy**

The primary purpose of government is to provide the basis or foundation for civilized living. While this concept may appear elementary and more than intuitive, much debate in recent years has swirled around the role of government. It is therefore critical that, before presenting the community's strategic direction, the city define its role in the lives of its citizens. We do this by formulating and articulating the primary directive of Roy or the Mission Statement. This is the essence and reason sustaining the existence of the City of Roy. It lies at the intersection of three things.

- 1) What city leaders and staff have a deep passion for – Why do we come to work every day? What motivates us? Why do we care about what happens in Roy?
- 2) What we believe the city can do well or even better than any other city – Are we uniquely positioned to do something extraordinary? What are we equipped to accomplish? This is a question of not only what we can do, but what we can do better than others.
- 3) What drives the city's resource engine – What is it that needs to happen to empower us to realize this primary directive?

What are we deeply passionate about? In Roy, we have a passion for elevating and sustaining quality-of-life. We understand completely the sacred trust that is ours; to maximize our citizens' investment by supporting those programs, initiatives, and ideas that will translate into an opportunity for them to live an exceptional quality of life. We believe that our passionate commitment to our community vision and values, combined with careful planning and purposeful follow-through, will translate into every resident's opportunity for a better life.

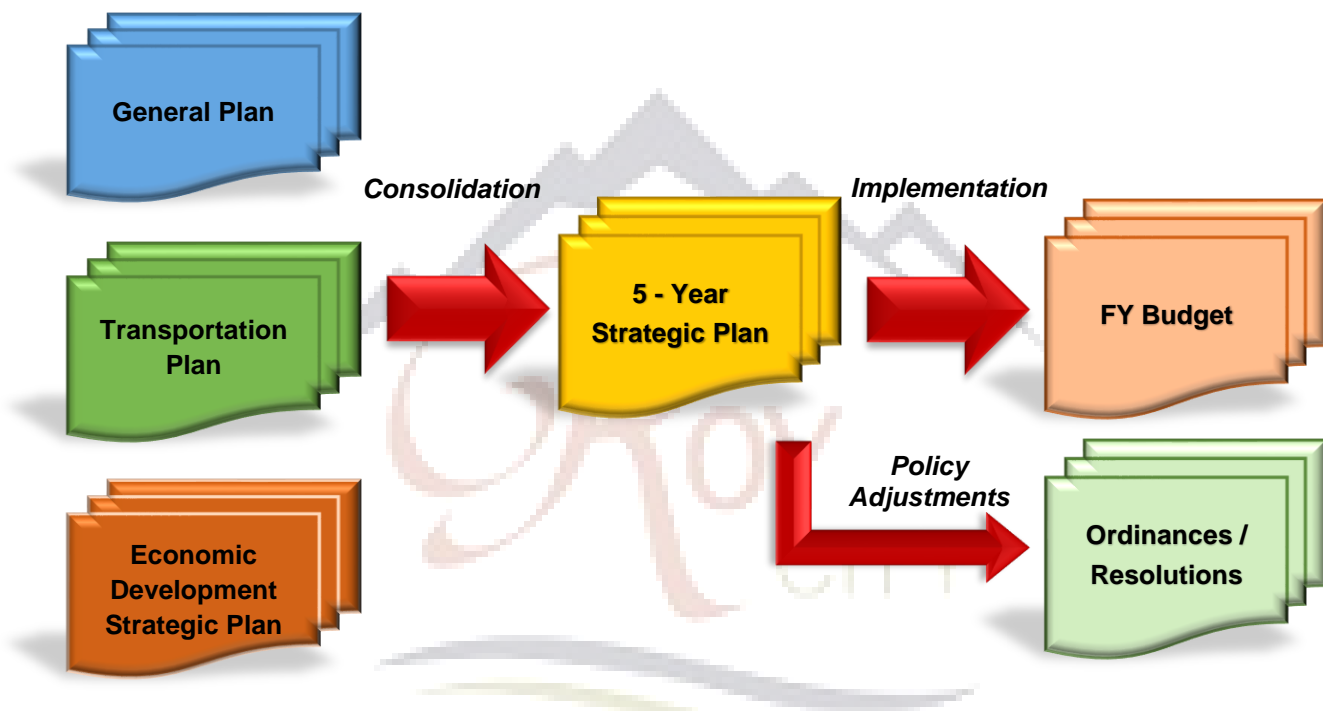
What can we be the best in the world at? With our location along I-15 between Ogden and Salt Lake and proximity to Hill Air Force Base, Roy is positioned to build a community with a vibrant economy that enables a truly excellent quality of life for our residents. Industry in the area is vibrant and growing and offers excellent employment opportunities. With Utah's economic engines going full-bore, quite simply, there are few places in the country with this kind of broad-based economic vitality.

What drives our economy, or in the public sector, our resource engine?

We believe that as we can lift our citizens' quality-of-life, we will have demonstrated our competency and trustworthiness. Citizen trust, meanwhile, is generated at the intersection of competency and trustworthiness. As our citizens' trust increases, they are more likely to continue to invest in the services that we provide. As they do so, we are empowered to continue lifting our level of service, which results in greater trust, and so the process repeats itself. Public trust drives Roy's resource engine.

In some cases, companion planning documents like the General Plan, Economic Development Strategic Plan and the Transportation Plan are used to govern the direction of the city (see Illustration 1 below). Included in these other plans could be policies that are statutory in nature with specific implementation dates. Using this 5-Year Strategic Plan to identify, organize, and implement the requirements found in other planning documents provides an easier management tool. This becomes more effective using a quarterly or semi-annual City Council Meeting review process to maintain emphasis on progress, coupled with the budget development process that will provide appropriate funding requirements. Moving priority requirements from the Strategic Plan to the applicable Fiscal Year (FY) Budget document or ordinance/resolution, directs staff to assess and implement needs. Simply put, the 5-Year Strategic Plan is a management implementation tool, a living document that is continually edited and updated. The Plan was created for the purpose of being able to grow and change with the changing needs of the city.

#### **Illustration 1- Information Flow Process**



All programs, initiatives, and energy must therefore be focused on achieving the primary directive or Mission Statement. All metrics and outcomes should support this Mission Statement. The strategic plan's role in fulfilling the Mission Statement begins by defining what citizens believe is essential to quality of life. As a precursor to developing the 5-Year Strategic Plan, we were able to identify six factors that citizens believe define quality of life in Roy. These are:

1. Community Image, Cohesiveness, & Pride
2. Economic Development, Redevelopment, and Vitality
3. Public Infrastructure, Maintenance, and Capital Improvements
4. Workforce Development & Operational Excellence
5. Public Transportation Enhancements
6. Environmental Stewardship

# Strategic Planning Model

Simply having a plan does not ensure its implementation. The city should take specific measures to implement this strategic plan and measure progress toward its realization. Specifically, the city should:

- Utilize this plan as the basis for annual strategic planning and goal setting.
- Annually provide the City Council and departmental decision-makers with a city business plan, which ties Council goals to strategic directives, identifying critical outcomes, measures, objectives, and expected budget impacts.
- Tie the budget to the 5-Year Strategic Plan and ensure that initiatives are planned for and funded adequately.
- Report quarterly or semi-annually in a formal City Council meeting the strategic plan implementation progress and impacts.
- Annually establish and review outcome measures associated with strategic plan directives. Adjust as necessary to ensure close correlation between outcome measures and plan directives.
- Create a community scorecard for city and citizen use. This should be in a highly illustrative format, accessible electronically via the city's website. The site should provide data associated with previously identified outcome measures. It is critical that this information is kept as current as possible.

A strategic plan is a document once completed and approved, can be used to guide activities, budgets, and development into the future. It is a living document that requires regular updates and modifications based on changes. The major elements of the Plan are outlined in Illustration 2.

## Illustration 2- Strategic Plan Elements



The development framework of the Strategic Plan consists of the following elements:

- Mission (Why do we exist)
  - A mission statement is a short statement of why an organization exists. It describes the city government's purpose and overall intention.
- Vision Statement (Desired future state)
  - Should answer the question; "Where do we want to be in the next five, ten to twenty years"?

- Goals (Aim)
  - Goals are broad outcomes or general intentions that build upon the vision and are often intangible. Each goal should have a rationale that is clearly understood and publicly supported.
- Objectives (How to reach goals)
  - Objectives are more specific, measurable, concrete, and support the obtainment of the goals. Goals and objectives provide benchmarks by which area officials, economic development stakeholders, and the community can measure performance. *Note: Goals and objectives provide the basis for formulating the action plan and serve as milestones to evaluate progress.*
- Action Plan: (What's needed to achieve objectives)
  - The action plan answers the question "How do we get there?"
  - Based primarily on the prioritized goals and objectives of the strategic direction. The action plan distills the vision, goals and objectives into concrete, specific actions to achieve the aspirations of the region's stakeholders. Building on the well-defined strategic direction, the action plan should explicitly describe how the region will work together to achieve its goals and measurable objectives, including activity ownership, timetables, and committed resources.
- Evaluation: (Track progress toward goals)
  - Evaluation should answer the questions "How are we doing?" and "What can we do better?"
  - The evaluation serves as a mechanism to gauge progress on the successful implementation of the overall strategic plan. The evaluation, with its associated measures and timelines, should cascade from the strategic direction and action plan, which, in turn, flow from the SWOT analysis. Performance measures should be identified to evaluate the progress of activities in achieving the vision, goals, and objectives.

# Roy City Strategic Plan – SWOT Analysis

SWOT stands for Strengths, Weaknesses, Opportunities, and Threats. A SWOT Analysis is a technique or framework used to evaluate an organization's competitive position and to develop strategic planning. SWOT analysis assesses internal and external factors, as well as current and future potential. All SWOT analysis will include the following four categories.

- Strengths: Strengths describe what an organization excels at and what separates it from the competition.
- Weaknesses: Weaknesses stop an organization from performing at its optimum level. They are areas where the organization needs to improve to remain competitive.
- Opportunities: Opportunities refer to favorable external factors that could give an organization a competitive advantage.
- Threats: Threats refer to factors that have the potential to harm an organization.

A SWOT analysis will position our city to seize opportunities and prepare effective strategies. Getting a clear and realistic view of our internal and external environment will help us identify ways to better satisfy residents, property owners, and business owners. It will help achieve your goal objectives and strengthen weaker areas that have an impact on our mission and vision performance.

## Roy City's SWOT Analysis

### STRENGTHS

- Freeway access off 5600 South, close to I-15.
- Close to HAFB and developments being proposed on the Base.
- Riverdale Road and 1900 West have good traffic flow.
- Better communication between elected officials.
- Utilities are adequate to support new growth and development.
- Close to Ogden airport, which is a regional airport.
- A skilled workforce and educated community.
- Committed staff.
- Good public safety department, close to downtown.
- Low crime rates.
- Good quality of life, parks, and recreation.
- Friendly development approval process.

### WEAKNESSES

- Dilapidated old downtown area.
- Lack of affordable housing and diversity of housing
- Retail sales that leave the city to Riverdale and Clinton
- Lack of property to grow the city.
- Heavy traffic on 5600 south, 1900 West, 3500 West, 4800 South
- Lack of revenue to support the needs and wants of the city.
- No defined strategy for economic development, business recruitment or business retention
- Need someone accountable to manage economic development in the city.
- No marketing strategy for business recruitment
- Older community
- Outdated ordinances and policies that affect development within the city.



## **OPPORTUNITIES**

- Establish a mixed used development in the downtown district.
- Implement redevelopment of the downtown area.
- Adopt a new general plan for the city.
- Capitalize on the development planned for Hill AFB.
- Work with Ogden City to develop property along 1900 West by the airport.
- Acquire surplus property from UDOT on 1900 West and 5600 South for new development.
- Develop the front runner station property into a mixed used development.
- Establish policies and procedures to support development in the city.
- Undertake studies needed to improve new business development opportunities.
- Prepare a marketing plan.
- Prepare and implement a business retention policy.
- Prepare a business requirement plan.
- Implement a code enforcement program.
- Look at the opportunity to take advantage of the heavy traffic.
- Change policies and ordinances to be a ready-developed community.

## **THREATS**

- Other surrounding cities capture our retail opportunities.
- Changing housing patterns, and not having development to capture the new patterns.
- The city council does not want to make changes to ordinances and policy needed for development.
- Lack of incentives
- Traffic issues unless UDOT implements improvements on 1900 West and 5600 south.
- Competition for revenue within the city.
- No established funding source for economic development.
- Sunset of existing RDA project areas.
- Lack of new revenue to continue to provide increased service needs of the city.



# Mission Statement

“Roy City exists to enhance the quality of our community through planning, leadership, citizen involvement, and quality services.”

## Major Categories

### Community Image, Cohesiveness, and Pride

- Vision: Cultivate pride in our community by investing in measures to improve the physical appearance of our city, enhance recreational amenities, encourage volunteerism, and promote cultural services for residents.
- Goals:
  - Improve the Physical Appearance of the City
  - Enhance Recreational Amenities
  - Promote Cultural Services through Enhanced Arts Council Activity
  - Encourage and Facilitate Volunteerism

### Economic Development, Redevelopment, and Vitality

- Vision: Foster economic development in our city to enhance and increase the amenities available to our residents, provide a solid tax base for funding key community priorities and establish partnerships within our city and with community neighbors.
- Goals
  - Target Mixed-Use Development Within Specific Areas Designated by the General Plan and Current Market Strategies to Maximize Economic Benefit and Impact.
  - Identify Areas the City and RDA Board can Participate in and Facilitate Redevelopment
  - Market Key Areas for Commercial Growth and Market Roy City.
  - Modernize and Make More Efficient Internal Aspects of Economic Development
  - Retain Economic Experts for Specific Projects
  - Develop Ogden Airport Compatibility Plan
  - Implement Hill AFB Compatibility Use Plan

### Public Infrastructure and Capital Improvements

- Vision: Develop, fund, and execute a plan for ongoing maintenance / replacement of aging infrastructure and plan for enhanced infrastructure improvements.
- Goals:
  - Replacing Aging Infrastructure
  - Establish Capital Facility Improvement Plan.

### Workforce Development and Operational Excellence

- Vision: Invest in the recruitment, development, and retention of a talented & committed workforce to improve services level for residents and businesses in our community.
- Goals:
  - Invest in the Recruitment, Development, and Retention of a Talented & Committed Workforce
  - Foster Public Trust through Open Communication and Transparency

### Public Transportation Enhancements

- Vision: Improve traffic flow in the city through smart planning and partnership with State agencies and neighboring communities. Enhance active transportation opportunities.
- Goals:
  - Improve Traffic Flow
  - Establish and Repair Sidewalks
  - Promote Development of Active Transportation Trails

### Environmental Stewardship

- Vision: Actively pursue, protect, and sustain environmental improvements for future generations, through awareness, conservation, pollution prevention and safeguarding biodiversity.
- Goals:
  - Establish a city-wide water conservation program.
  - Move towards carbon emission reduction operations.
  - Ground water / soil clean-up.
  - Promote recycling programs.
  - Establish a community reforestation program in city parks and lands.



# Community Image and Pride



# Community Image and Pride

**Vision** - Cultivate pride in our community by investing in measures to improve the physical appearance of our city, enhance recreational amenities, encourage volunteerism, and promote cultural services for residents.

## Goal 1: Improve the Physical Appearance of the City

Physical appearances are an important part of first impressions. Cleanliness, architecture, and amenities play a role in the way Roy City welcomes the world.

### Objective 1: Beautification of city corridors (Streetlights, curb, gutter, and sidewalk, etc.)

#### Action Plan:

- This Action Plan involves investment in both short- and long-term projects on an ongoing basis so pride in our community comes through physical improvements to Roy City. There will be four primary target areas.
  - Revitalize Main Street
    - Signage and Landscaping: Signage and landscaping projects should create a sense of place by improving signage at city entrances. Welcome signage on large rocks has been placed at both north and south entrances; landscaping of attractive, multi-colored rock design should be installed at the base of those rocks. Long-term, investigate the possibility of similar signage at the west entrances to Roy City.
    - Replace the banner signs along the corridors as they are becoming tattered. Install a hanging basket of artificial flowers or greenery on the single post at the 1900 West entrance to the Municipal Center rather than a banner to make that entrance stand out.
  - Improve Downtown Features
    - Working with the Arts Council, install murals which depict local history or community in appropriate locations along 1900 West.
    - Working with the Arts Council, develop a contest for artists to paint recurring features in the city, such as traffic signal boxes.
  - Clean Up (and Maintain) Public Properties
    - The city will maintain high standards of care and maintenance to City owned public spaces.
    - The city will work with volunteer organizations for the Youth Clean Up Event and Day of Service event in August to foster community involvement and support in City beautification.
    - The City will actively promote and encourage residents to maintain their private and commercial properties at high beautification standards.
    - The City will actively promote and encourage residents to monitor and report any vandalism, suspicious activity, damaged property/equipment, graffiti, fallen trees or other hazards. The city will install "If you see something, say something" signage at multiple locations at the various Parks, along with phone numbers to non-emergency dispatch. Some sort of reward system may be developed long-term for those who reports vandals that are successfully prosecuted.
    - The Parks and Recreation Department will ensure that trash receptacles are available and convenient for use.
    - The Parks and Recreation Department will continue to promote and maintain the "Adopt-A-Trail" program where the trails are divided into seven sections and people volunteer to regularly clean up the trail trash, garbage, and other debris.



- Code Enforcement will utilize the Good Landlord documents in situations where rental property landscape is not being maintained appropriately. If the landlord is not maintaining the property, they will be encouraged to hire someone to do the yardwork or to give the tenant a break in rent to do the yardwork or face a fine.
- The Public Works or Parks Department will investigate the possibility of a lawn mower or gardening equipment loaner program to aid those residents who have received tickets for nuisance landscaping.
- The Public Works and the Parks and Recreation Departments will investigate the feasibility of an annual haul-away day for large-sized items for those residents who cannot find transport to the semi-annual City cleanup days at Public Works. The program will offer neighbors who volunteer their truck and time a small stipend or time at the Aquatic Center or Roy Recreation Complex.
- The city will continue its successful Waste Pass program and 2-week Spring and Fall Cleanup programs.
- Educate the Community on Beautification and Best Practices
  - The city will promote waterwise practices in partnership with the Roy Water Conservancy District.
  - The lawn at the Municipal Center will be reseeded as necessary, and deceased trees will be removed, and replacements installed. The use of evergreen trees will be discouraged due to bark beetle infestation.
  - The roundabouts and street islands will be maintained to a high standard, appropriately mulched to conserve water, and weeded as necessary. Bushes and trees in public spaces will be pruned annually and will be removed and replaced when necessary.
  - The city will assess the feasibility to purchase annual flowers and place them in planters at the Municipal Complex, entrance signs (if there is water to the area) and waterfalls.
  - The Beautification Committee may hold assorted landscaping contests to promote public involvement. The first year will be a contest for most beautiful front yard (multiple winners, based on the “neighborhoods” determined in the General Plan) and best commercial landscape. In future years, the contest may be enhanced and expanded to include best water-wise landscapes and increase the frequency of awards.

Ownership: Beautification Committee

Timetables:

## **Objective 2: Road and Trail Adoption**

### **Action Plan:**

- Establish a dedicated committee responsible to oversee the program.
- Determine the specific roads and trails eligible for the adoption.
- Develop clear guidelines and procedures for individuals or groups interested in adopting a road or trail.
- Establish a formal agreement or contract.
- Regularly review and assess the program to determine its effectiveness.

Ownership: Parks and Recreation Department

Timetables:

## **Objective 3: Work (as appropriate) with local volunteer groups in their beautification efforts.**

### **Action Plan:**

- Continue to work with local volunteer groups to promote days of service, neighbor to neighbor assistance, and advertise the city's volunteer community service program.
- Implement a more dynamic code enforcement program to address violations with information on resources to fix the violations.
- Collaborate with the Parks department, local volunteer groups, local businesses, and the Community Development department to find areas and projects to landscape areas with rock, shrubbery, and additional trees throughout the city.
- Continue to work with Arts Council to promote activities such as the art contest and concert in the park. Look at additional events that would be of interest and benefit the community.

Ownership: Community & Economic Development Department

Timetables:

## Goal 2: Enhance Recreational Amenities

Studies indicate recreation amenities provide personal development and growth, improve physical health, strengthen social bonding, reduce alienation, develop strong communities, reduce vandalism and crime, and enhance property value.

### Objective 1: Establish Pickle-ball Courts in George Wahlen North Park (See Illustration 3)

#### Action Plan:

- Estimate the required resources, including materials, construction, equipment, and maintenance.
- Ensure the design includes adequate fencing, court surfacing, and net systems.
- Coordinate the construction process, ensuring quality and timely completion.

Ownership: Parks and Recreation Department

Timetables: FY-2022/2023

Illustration 3- George Wahlen North Park



**Objective 2: Remodel West Park.****Action Plan:**

- Conduct an assessment to identify the existing deficiencies, challenges, and opportunities for the improvement of West Park.
- Incorporate the community's input and preferences into the design concepts.
- Determine the estimated budget required for the remodeling project.
- Seek funding sources such as RAMP grants, impact fees, or Roy City General Fund.
- Develop detailed engineering and construction plans and hire qualified contractors.
- Coordinate the construction process, ensuring quality and timely completion.

Ownership: Parks and Recreation Department

Timetables:

**Objective 3: Playground Equipment Replacement.****Action Plan:**

- Conduct an assessment to identify the existing deficiencies, challenges, for playground equipment throughout Roy City.
- Incorporate the community's input and preferences into the design concepts.
- Determine the estimated budget required for the project.
- Seek funding sources such as RAMP grants, impact fees, or Roy City General Fund.
- Develop detailed engineering and construction plans and hire qualified contractors.
- Coordinate the construction process, ensuring quality and timely completion.

Ownership: Parks and Recreation Department

Timetables:

**Objective 4: Complex Update and Maintenance.****Action Plan:**

- Prioritize upgrades and improvements based on the needs associated with the budget.
- Review and update the maintenance and cleaning procedures to ensure regular upkeep.
  - Evaluate current maintenance staffing needed to upkeep facility.
- Develop a comprehensive budget that includes maintenance costs, facility upgrades, and potential expansion projects.
- Seek funding from various sources, including RAMP grants, sponsorships, partnerships, and fee increases.

Ownership: Public Works Department

Timetables:

**Objective 5: Aquatic Center Maintenance.****Action Plan:**

- Prioritize upgrades and improvements based on the needs associated with the budget.
- Review and update the maintenance and cleaning procedures to ensure regular upkeep.
  - Evaluate current maintenance staffing needed to upkeep facility.
- Develop a comprehensive budget that includes maintenance costs, facility upgrades, and potential expansion projects.
- Seek funding from various sources, including RAMP grants, sponsorships, partnerships, and fee increases.

Ownership: Public Works Department

Timetables:

### **Goal 3: Promote Cultural Services through Enhanced Arts Council Activity**

What makes Roy City a wonderful place to live, work and play is the deep-rooted family culture. Local culture provides a sense of identity for communities and residents. This identity facilitates common understandings, traditions, and values, all central to the identification of plans to improve well-being. Culture contributes to building a sense of local identity.

#### **Objective 1: Cultural Events in the Park (Live bands and Community Theater)**

##### **Action Plan:**

##### **- Live Bands**

- Assess the number and types of cultural events (band performances) that will take place.
- Establish a projected budget to achieve the cultural events.
- Secure qualified director for the band.
- Secure appropriate funding through grants and local government.
- Work with Weber County Library – Southwest Branch to coordinate the outdoor stage availability.
- Advertise and promote the events throughout the city.

##### **- Youth Community Theatre**

- Assess the number and types of cultural events (theatre performances) that will take place.
- Establish a projected budget to achieve the cultural events.
- Secure a qualified director for the theatre troupe.
- Secure appropriate funding through grants and local government
- Work with the Hope Center to coordinate space availability for rehearsals and performances.
- Advertise and promote the events throughout the city.

Ownership: Arts Council

Timetables: FY 2023/2024

#### **Objective 2: Establish a Police / Fire / Military Commemorative Park**

This commemorative park serves as a permanent tribute to the heroic contributions of Roy City police officers, Roy City firefighters, and Roy City military residents who protect our society.

##### **Action Plan:**

- Assemble an organization subcommittee made up of reps from the police / fire departments, local veteran organization, senior staff, city council member, and residents.
- Define key elements necessary to create the commemorative park.
- Work with Roy City staff to determine the best location for the park.
- Hire a design contractor to layout the park and structures.
- Assess numerous funding sources to include grants, private donations, and state / local government. Once funding resources meet projected costs targets, issue a Request for Proposal to award a contract.
- Work with the City Council and Staff to establish a contract to have the commemorative park built.

Ownership: Arts Council

Timetables:

#### **Objective 3: Establish Royal Lion Sculptures and Murals to create a sense of community pride and express community history, values, and culture.**

##### **Action Plan:**



- Work with local businesses/property owners and Roy City to identify mural locations and sculpture locations.
- Coordinate with artists/schools/organizations and business/property owners for design and installation.
- Define content guidelines for murals and sculptures.
- Establish budget for overall and individual projects.
- Secure funds to purchase items and address funding for damage from graffiti and weather.
- Provide feedback and updates with senior staff.

Ownership: Arts Council

Timetables:

#### **Objective 4: Art Displays and Contests**

##### **Action Plan:**

- Assess the number and types of art displays and contests to include Art Show, Poetry Contest, Bookmark Contest, and Gingerbread Contest.
- Establish a projected budget to establish art displays and contests in Roy City.
- Secure appropriate funding through Roy City Council.
- Work with Weber County Library in Roy to coordinate space availability.
- Contact Roy schools to encourage student participation in Poetry and Gingerbread Contests. Possible inclusion of ideas into their curriculum.
- Contact Hope Center Senior Citizens group for Gingerbread contest and Art Shows.
- Advertise / promote events using signs, banners, and flyers.

Ownership: Arts Council

Timetables:

#### **Goal 4: Encourage and Facilitate Volunteerism**

Volunteering is important as it offers essential help to worthwhile causes, people in need, and the wider community. Roy City can help facilitate volunteering through community service opportunities and projects.

#### **Objective 1: Facilitate Volunteerism in City Wide Projects—cleanup, Roy Days, and various department opportunities.**

##### **Action Plan:**

- Work with City Council members, local service groups, religious organizations, and volunteers from the City website to coordinate projects that give citizens the opportunity to serve the Roy City Community.
- Work with senior staff, on a planning level, to look to invite and use volunteers for projects and events.
- Promote the community service sign up function on the city website to get people needing assistance in contact with those willing to sign up and assist with projects.

Ownership: Community & Economic Development Department

Timetables:

Evaluation: What Does Success Look Like?

- Increase in property values.
- Decreasing crime rates and incidents of vandalism.
- A visibly cleaner, more attractive community to live in.
- Reduce the number of nuisance complaints.
- Increase engagement in local events.

# Economic Development and Vitality



# Economic Development and Vitality

**Vision:** “Foster economic development in our city to enhance and increase the amenities available to our residents, provide a solid tax base for funding key community priorities and establish partnerships within our city and with community neighbors”.

## **Goal 1: Target Mixed Use Development Within Specific Areas Designated by the General Plan and Current Market Strategies to Maximize Economic Benefit and Impact**

Tax is integrally linked to development. Revenue is needed for the supplying of public assets and services, and it strengthens our city's infrastructure. Taxes must be raised in a way which is fair and sustains economic growth. Roy City depends on: Property Taxes and Sales Taxes. The City Council has little control over Sales Tax except to create an environment for business to generate more of it. Every effort must be made to enhance and draw upon Sales Tax revenues as the primary source to fund city services and keep property taxes to a minimum.

### **Objective 1: Main Street (1900 West)- Currently zoned for mixed use projects and will have future opportunities for additional projects.**

#### **Action Plan:**

- Complete the currently proposed CRA project area.
- Evaluate specific projects within the CRA area and use the TIF funds to assistance the most economically beneficial projects to come into the area.
- Look for opportunities to assist with any negotiations for the redevelopment of existing businesses wanting to upgrade their infrastructure or business ideas.
- Keep all positive momentum in the area going for new businesses and redevelopment of existing businesses.
- Provide information and opportunities for any displaced businesses to stay in Roy.

Ownership: Community & Economic Development Department

Timetables:

### **Objective 2: Train Station**

#### **Action Plan**

- Use the station area plan as a blueprint for the areas development by making sure the city is prepared to follow through with the ideals set out in the station area plan.
- Work with development to assist them with and governmental funds or opportunities that promote the area and the City as a whole.
- Continue to meet with UTA and State leadership to promote the area and the development of the area surrounding the front runner station.

Ownership: Community & Economic Development Department

Timetables:

### **Objective 3: Midland Drive and 3500 West**

#### **Action Plan**

- Push with UDOT and State political leadership the necessity of new roads and expansion along 3500 West throughout Roy.
- Market certain specific areas for key commercial growth along 3500 West coinciding with forthcoming road and traffic plans.
- Review zoning codes along 3500 to see if different codes or mixed use zoning would enhance opportunities along that area.

Ownership: Community & Economic Development Department
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Timetables:
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<b>Goal 2: Identify Areas the City and RDA Board can Participate in and Facilitate Redevelopment</b>
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Redeveloping the right commercial property may offer abundant benefits and have the power to revitalize our city's economy. Commercial real estate redevelopment allows economically obsolete properties to be reimagined. Redeveloping a property will raise the likelihood of increased value and result in additional tax revenues.

<b>Objective 1: 1900 West</b>
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<b>Action Plan</b>
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- Complete the currently proposed CRA project area.
- Evaluate specific projects within the CRA area and use the TIF funds to assistance the most economically beneficial projects to come into the area.
- Look for opportunities to assist with any negotiations for the redevelopment of existing businesses wanting to upgrade their infrastructure or business ideas.
- Keep all positive momentum in the area going for new businesses and redevelopment of existing businesses.
- Provide information and opportunities for any displaced businesses to stay in Roy.

Parallel to Goal 1 Objective 1

Ownership: Community & Economic Development Department
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Timetables:
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<b>Objective 2: Create Opportunities from the Existing 5600 South Project</b>
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<b>Action Plan.</b>
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- Assist any displaced business with relocating in Roy City.
- Work with businesses along 5600 South to make sure they can stay in current locations with UDOT project approval.
- Market the benefit of the new 5600 to businesses along the road. This should be a boom along 1900 West, down 5600 South, and by 5600 and 3500 west.

Ownership: Community & Economic Development Department
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Timetables:
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<b>Goal 3: Market Key Areas for Commercial Growth and Market Roy City</b>
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The purpose of a Marketing Plan is to help articulate a strategy for promoting our city's brand and to help grow revenue for businesses. One of the most vital city marketing steps involves identifying precisely what makes our city stand out and pinpointing what aspects make it worth visiting, or in some cases, developing within the city. This means the marketing objectives have a clear target audience or several key target audience groups. The other important element is a focus on city branding. It plays a critical role because it helps our city stand out from alternatives.

<b>Objective 1: Restaurants and Retail stores</b>
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<b>Action Plan:</b> Provide education and further analysis on what type of growth will create the most positive economic growth for the city
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Ownership: Community & Economic Development Department
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Timetables:
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**Objective 2: Identify Features Unique to Roy****Action Plan:**

- Create a committee to identify Roy's Greatest Features and promote on city's website, social media, and a plaque or monument.
- Put on the website an area to promote the opportunities these features provide.

Ownership: Community & Economic Development Department

Timetables:

**Objective 3: Identify Amenities in Roy not readily found elsewhere.****Action Plan:**

- Create a committee to identify Roy's Greatest Features or a Landmark Destination distinction and promote on city's website, social media, and a plaque or monument.
- Put on the website an area to promote the opportunities these features provide.
- Work with the State to get a historical designation and promotion for qualifying amenities or businesses.

Ownership: Community & Economic Development Department

Timetables:

**Goal 4: Modernize and Make More Efficient Internal Aspects of Economic Development**

Residents today expect their city to deliver strong, user-friendly digital services. Collaboration tools, modern and intuitive websites, mobile applications, self-service portals, and convenient online accounts have become the standard in many facets of life, and inhabitants expect no less from our city. Expanding digital services in Roy makes us a "Smart City" and a more attractive place for residents to live and businesses to operate.

**Objective 1: Online business applications and fees****Action Plan:**

- Research best practices of other cities that do all business applications online; use that research to have a plan to transition Roy City to a completely online system.
- Fund a new system, or updating current program, to be able to do online applications.
- Train employees on the online system.
- Create an internal online system for storage of these applications and correlating documentation.

Ownership: Community & Economic Development Department

Timetables:

**Objective 2: Education and Training****Action Plan**

- Find and attend training or conferences addressing marketing for economic development online.
- Staff continue with IECD program study; complete the "Technology-Led Economic Development" course through IECD.
- CED and IT staff attend trainings together to be able to implement strategies in a cohesive manner.

Ownership: Community & Economic Development Department

Timetables:

### **Goal 5: Retain Economic Experts for Specific Projects**

An economic development expert plays a vital role in the city's progress and success. In formulating and striking business developments, they can guide the city through the political processes, develop appropriate documentation, recommend marketing strategies, provide leads to developers and investors, and recommend applicable funding resources.

#### **Objective 1: Retain Economic Development Experts to Assist in Specific Projects as Needed**

##### **Action Plan:**

- Retain experts to assist with specific projects that advance the RDA and the City's goals for economic development. Areas of expertise could include:
  - CRA project creation and accounting
  - Business or Retail Study and Marketing Ideas
  - Site Plan Review
- Work with Weber County staff and use their expertise and resources to advance Roy City's goals.

Ownership: Community & Economic Development Department

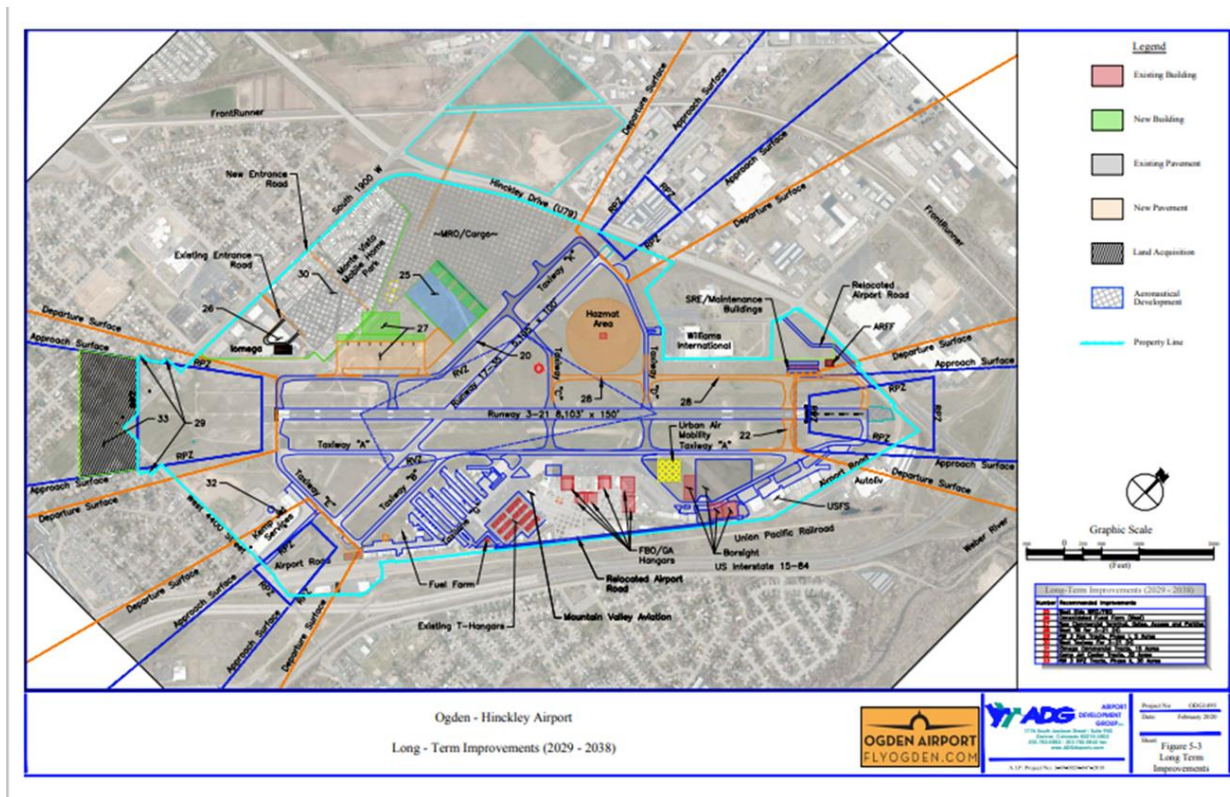
Timetables:

### **Goal 6: Develop Ogden Airport Compatibility Plan**

Ogden Airport, for a long time, has tried to determine how best to be self-sufficient in terms of revenue. There have been several attempts to do so. More recent efforts have focused on using available land on or near the airport to attract aircraft maintenance operations which directly affects Roy land and citizens. On or about June 23, 2020, the Ogden City Council approved the Ogden Airport 2020 Master Plan.

On the surface this effort will boost the economy in the local area but comes with a significant impact on Roy City. As you can tell from the drawing below Roy City must provide over 100 acres of existing revenue generating properties to satisfy this Ogden Airport Master Plan. The basic impacts to the City will come from loss of population, property taxes and sales taxes revenues. Properties, when located under the airport jurisdiction, may no longer provide property or sale tax revenue to Roy City. The planned timing of the land acquisition by FAA / Ogden Airport according to the Plan will occur over a period of 4 to 10 years, but the major impact to happen between 2024 through 2028. Look closely at the drawing below and take note of the light blue colored line that will border Roy City and Ogden City under their proposed Plan. The loss of residential housing and the industrial park developments will certainly impact sales tax revenues and federal funds distribution. Since there is little open land left in Roy City, those residents impacted by this Ogden Airport plan will have few choices.

**Illustration 4- Proposed Ogden Airport Master Plan**



concrete, wood, plastics, insulating wool, or composites. Walls that are made of absorptive material mitigate sound differently than hard surfaces.

A wall with porous surface material and sound-dampening content material can be absorptive where little or no noise is reflected towards the source or elsewhere. Hard surfaces such as masonry or concrete are reflective where most of the noise is reflected towards the noise source and beyond. Noise barriers can be effective tools for noise pollution abatement, but certain locations and topography are not suitable for use of noise barriers. Cost and aesthetics also play a role in the choice of noise barriers.

Many airports have established highly successful noise abatement or mitigation programs outside of the Part 150 process, by working proactively with neighboring communities. However, Ogden Airport might want FAA funding that can come from a 150 Study to expand the airport acreage and choose to not support noise mitigation solutions. Owning the Roy City bordering properties is one thing, but determining property zone requirements is something quite different. As of 2023, to have a border adjustment that would move Roy City property under Ogden City requires both city councils' approval. The better solution would be to establish a partnership between both cities and collaborate on a better solution that benefits both parties.

**Action Plan:**

- After determining when and what types of developments are planned for west side of the airport, begin the conversation with Ogden City leadership on the need to assess noise mitigation options rather than FAA supported land acquisition as currently outlined in the Ogden Airport Master Plan.
- Communicate with the Ogden Airport authority to determine the timeline we can expect to see noise generating development that may warrant a FAA Part 150 Noise Compatibility Study.
- Once a development is established, work with the Ogden Airport authority to determine when they plan to request a FAA Part 150 Noise Compatibility Study. The study will develop Noise Exposure Maps that will help determine the Roy residential homes that will require attention and determine eligibility for noise reduction programs.
- Work with Monte Visa property owners to determine the best strategy to move forward in mitigation of airport hazardous noise.
  - Look at different internal home techniques like acoustic insulation panels, double/triple glazing on windows, and heavy external doors. The goal of a sound insulation program is to reduce interior residential noise levels to at least 50 dBA. A successful sound insulation program will reduce the noise in a home by 30 to 35 dBA.
  - Look at external noise mitigation strategies like earth berms and freestanding noise walls that surround the residential community.
- Team up with Ogden Airport Authority to work with FAA to establish funding for a sound insulation program and apply for noise reduction grants. Consider Airport Improvement Program (AIP) grants to fund noise reduction strategies.
- Work with Ogden Airport leadership in establishing airport operational noise mitigation policies for users at the airport that will help avoid unnecessary use of aircraft auxiliary power units; building barriers and engine hush house to contain and deflect noise; and where applicable tow aircraft instead of using jet engines to taxi.

Ownership: Community and Economic Development Director and Mayor

Timetables: Establish and implement this Action Plan by 1 Aug 2025.



### Illustration 5. External Noise Barrier Panels.



#### **Objective 2: Limit the Ogden Airport 1,000 Foot Extension of Runway 3**

##### **Action Plan:**

- Establish awareness within the Roy City Planning Commission and City Council of the potential impacts to Roy City if the Ogden Airport was allowed to extend Runway 3 by 1000 feet IAW the current Ogden Airport Master Plan. By extending the runway, Roy City residents, businesses, and property owners will be directly impacted by the Runway Protection Zones (RPZ) requirements defined by the FAA.
- Since this part of the Ogden Airport Runway 3 is located within Roy City boundaries, develop a formal Resolution to be approved by the Roy City Council and send to the Ogden City Council formalizing concerns in allowing the runway extension to be in the Ogden Airport Master plan.
- If agreed upon, work with the Ogden City Mayor and City Manager to modify the Ogden Airport Master Plan to remove the planned requirement to extend Runway 3 by 1000 feet and address collaborative agreements on how to best to support the Ogden Airport future needs.

Ownership: Community and Economic Development Director, City Council and Mayor.

Timetables: Establish and implement this Action Plan by 1 March 2024.

#### **Objective 3: Establish Business Development Partnership with Ogden City on Boundary Properties with the Ogden Airport**

##### **Action Plan:**

- Assess the best residential and commercial development opportunities for the Roy City properties on the west and south end of the Ogden Airport. Use leakage study or market conditions & gap analysis information to perform the assessment.
- Assess available commercial and residential properties that could be developed and redeveloped. Work with property owners to conduct this assessment.
- Ask Ogden City for detailed information on their proposed development plans for the west side of Ogden Airport.
- Setup a meeting with Ogden City Mayor, City Manager, and Ogden Economic Development Director to discuss the drafting of a memorandum of understanding between both cities. Be prepared with current zoning regulations to determine if there are compatibility opportunities.

Ownership: Community & Economic Development Department

Timetables: Establish and implement this Action Plan by 1 March 2024.

**Objective 4: Establish an Overlay Zone within the Ogden Airport influence area that follows 14 C.F.R. Part 77.**

The 2023 Utah Legislature Session established a requirement under House Bill 206 Airport Land Amendments for Roy City to adopt an overlay zone (see illustration below). To prevent the creation or establishment of airport hazards, that part of the city located within an airport influence area, shall adopt, administer, and enforce land use regulations for the airport influence area, including an airport overlay zone IAW Utah Code 72-10-401, 402, 403, 404, and 413. The definition of a "airport influence areas" is land located within 5,000 feet of an airport runway. For Roy City, this means the Ogden Airport runway. The overlay zone must follow 14 C.F.R. Part 77. In addition, the Utah Code requires that part of Roy City that is located within the airport influence area shall notify a person building on or developing land in an airport influence area, in writing, of aircraft overflights and associated noise. The City may as a condition to granting a building permit, subdivision plat, or a requested zoning change within an airport influence area, require a person building or developing land to grant or sell to the airport owner, at appraised fair market value, an aviation easement. "Avigation easement" means an easement permitting unimpeded aircraft flights over property subject to the easement and includes the right to create or increase noise or other effects that may result from the lawful operation of aircraft; and to prohibit or remove any obstruction to such overflight. The establishment of an Overlay zone will need to be completed by December 31, 2024, and require the Roy City Planning Commission to initiate the process and present a recommendation to the Roy City Council.

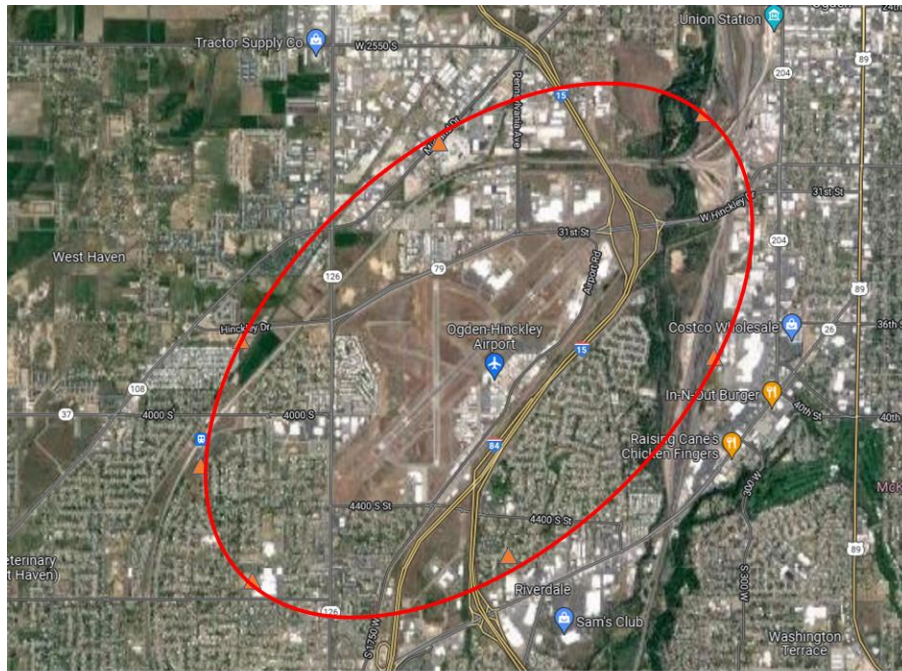
**Action Plan:**

- Update city's zoning ordinances and policies that require the City to notify a person building on or developing land in an airport influence area, in writing, of aircraft overflights and associated noise.
- To promote the safe and efficient operation of the airport, update zoning ordinances that adopt an airport overlay zone conforming to the requirements of Utah Code 72-10-401, 402, 403, 404, 413 and 14 C.F.R. Part 77.
- Update the city's zoning ordinance and policies that may, as a condition to granting a building permit, subdivision plat, or a requested zoning change within an airport influence area, require a person building or developing land to grant or sell to the airport owner, at appraised fair market value, an aviation easement.
  - (Note) If the City fails to adopt an airport overlay zone by December 31, 2024, then the following requirements shall apply:
    - Shall notify a person building on or developing land within an airport influence area, in writing, of aircraft overflights and associated noise.
    - As a condition to granting a building permit, subdivision plat, or a requested zoning change within an airport influence area, require the person building or developing land to grant or sell to the airport owner, at appraised fair market value, an aviation easement.
    - Require a person building or developing land within an airport influence area conform to the requirements of 14 C.F.R. Part 77.

Ownership: Community & Economic Development Department / Planning Commission / City Council.

Timetables: Establish and implement this Action Plan by 1 Jan 2024 to have it completed by 31 December 2024.

## Illustration 6- Ogden Airport Overlay Zone.



### Goal 7: Implement Hill AFB Compatible-Use Plan

Roy City does not engage in formalized communication with Hill AFB regarding aircraft operations, development, housing needs, and planning processes. With the city's involvement in developing the Compatible-Use Plan (CUP), we now have an opportunity to establish a single point of contact to communicate information related to compatibility. The 2023 Utah Legislature Session established a Utah Code under House Bill 265 Sentinel Landscape Amendments that each city that is within 5,000 feet of a military base, must develop a compatibility use plan. Since Roy City had already helped develop a plan, there is no requirement to create another one, only implement requirements.

#### Objective 1: Communication / Coordination Issues and Strategies with Hill AFB. Develop review process between Hill AFB and Roy City.

##### Action Plan

- Contact the 75<sup>th</sup> ABW at Hill AFB to establish an official public notification protocol that will inform the City leaders in advance of aircraft operations activities, including night flights. This effort should consider the best notification method to use, timeframe for advance notification, information about the activity and its duration, information about potential impacts, and a contact number for the installation.
- Establish a Roy City official and routine public notification procedure to inform residents in advance of changes in aircraft operations at Hill AFB. The notification process should consider methods to maximize outreach, e.g., council meetings, websites, and social media sites.

Ownership: Mayor / City Manager

Timetables: Establish and implement this Action Plan by 1 July 2024

**Objective 2: Review Energy Development Issues and Strategies with Hill AFB. Potential for solar energy facilities to create light and glare impacts on Hill AFB flying operations.**

Alternative energy coordination between Hill AFB and surrounding communities is limited. Alternative energy development could have adverse impacts on the operations at Hill AFB facilities if not coordinated. Although some cities surrounding Hill AFB regulate alternative energy development, the regulations do not always include a coordination process with Hill AFB.

Depending on the type of materials used, the size of the facility, and proximity to Hill AFB facilities, there is potential for solar energy developments to create glare, which could impair pilot visibility. Solar arrays throughout the Hill AFB Project Study Area could create glare impacts on flying operations at Hill AFB. Communities around Hill AFB should update their zoning codes to include regulations for solar energy development that incorporate coordination with Hill AFB.

**Action Plan:**

- Work with the 75<sup>th</sup> ABW at Hill AFB to help establish a Roy City ordinance / policy that addresses development of residential and commercial renewable energy specifically solar energy. The policy must include guidelines for the heights of renewable energy structures in compliance with FAA regulations 14 C.F.R. Part 77 and Hill AFB imaginary surfaces.
- The ordinance / policy should include coordination with Hill AFB to ensure that renewable energy development is compatible with military operations.

Ownership: Community & Economic Development Department / Planning Commission, and Mayor.

Timetables: Establish and implement this Action Plan by 1 July 2024.

**Objective 3: Review Housing Issues and Strategies with Hill AFB.**

From 2023 to 2028, there is an anticipated increase in population in the region because of thousands of civilian and defense contractors and military personnel relocating to work in the community and Hill AFB. Hill AFB provides limited military housing which can accommodate some of the incoming military population; however, there will be a need for housing in the community that is affordable to attract and retain military personnel and defense contractors. Roy City should include military housing needs in updates to their General Plan. The city should coordinate with the Hill AFB Military Housing Office on information such as timeframes and quantities for known incoming military personnel, where personnel and their families are living, and Basic Allowance for Housing (BAH) rates. Hill AFB should also provide estimates, if possible, of known/projected civilian contractors associated with Hill AFB.

**Action Plan:**

- Update the Roy City General Plan to include military housing needs. The city should coordinate with the Hill AFB Military Housing Office on information such as timeframes and quantities for known incoming military personnel, where personnel and their families are living, and BAH rates. Hill AFB should provide estimates, if possible, of known/projected civilian contractors associated with Hill AFB.

Ownership: Community & Economic Development Department, Planning Commission and Mayor.

Timetables: Establish and implement this Action Plan by 1 Jan 2025.

**Objective 4: Review Land Use Issues, Noise Issues, and Strategies with Hill AFB.**

Roy City should develop and incorporate a "Military Element" as an update to General Plans. This element should include a description of Hill AFB and its facilities, the military activities that occur there, the relationship between the community and the military, and establish policies for



coordinating with the military and promoting compatible development around Hill AFB and its facilities.

Each jurisdiction should identify the easements that they have related to Hill AFB and communicate these easements to Hill AFB. The State of Utah should assist in this inventory and maintain the repository of easements. Property owners with Hill AFB easements should be notified of the easements. Hill AFB should notify the appropriate jurisdiction if there is additional easement data that the Air Force possesses.

The 2023 Utah Legislature Session established a Utah Code under House Bill 265-S2 Sentinel Landscape Amendments that requires a municipality or county, in consultation with the Department of Veterans and Military Affairs, to develop a compatible-use plan related to certain lands near military land. In this case for Roy City and Weber County “military land” means Hill AFB and Little Mountain Test Facility. On or before July 1, 2025, for any area in a municipality within 5,000 feet of a boundary of military land, a municipality or county shall, in consultation with the department, develop and maintain a compatible use plan to ensure permitted uses and conditional uses relevant to the military land are compatible with the military operations on military land. A municipality that has a compatible use plan as of January 1, 2023, is not required to develop a new compatible use plan. In addition, the Code requires a municipality or county to notify the Department of Veterans and Military Affairs when the municipality or county receives a land use application relevant to military land. If a municipality receives a land use application related to land within 5,000 feet of a boundary of military land, before the municipality or county may approve the land use application, the municipality or county shall notify the department in writing.

**Action Plan:**

- Update the Roy City General Plan to incorporate a "Military Element". The element should include a description of Hill AFB and its facilities, the military activities that occur there, the relationship between the community and the military, military housing needs, and establish policies for coordinating with the military and promoting compatible development around Hill AFB and its facilities.
- Update the Roy City Zoning Code to incorporate the approved 2023 Legislation House Bill 265 Sentinel Landscaping Amendments requirements which includes if the city receives a land use application related to land within 5,000 feet of the base, the city will notify the Department of Veteran and Military Affairs.
- Develop and adopt procedures for Hill AFB noise complaints from residents to ensure that they are officially documented, conveyed to Hill AFB, and appropriate feedback is provided.

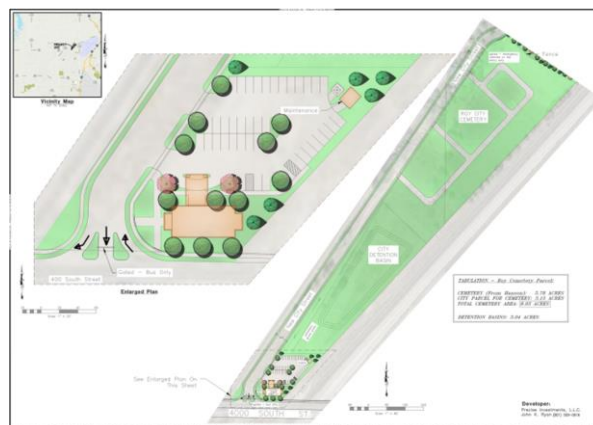
Ownership: Community & Economic Development Department, Planning Commission and Mayor.

Timetables: Establish and implement this Action Plan by 1 Jan 2025

**What Does Success Look Like?**

- Reduction in vacant store fronts
- Increase in sales tax revenue and commercial property values.
- Increasing sales tax base
- Development of new dining and entertainment options throughout the city.
- Improved collaboration on projects between Ogden City and Roy City.
- Changes to the General Plan to include CUP information.
- Interlocal Agreements between Roy City and Hill AFB.
- Establish a communication process between Roy City and Hill AFB.

# Public Infrastructure and Capital Improvements



# Public Infrastructure and Capital Improvements

**Vision:** Develop, fund, and execute a plan for ongoing maintenance / replacement of aging infrastructure and a plan for enhanced infrastructure improvements.

## Goal 1: Replacing Aging Infrastructure

It is estimated in 2022 that Roy City needs \$100M in infrastructure improvements, this includes streets, drainage facilities, water and sewer utilities, and associated appurtenances.

*NOTE: In 2008 Roy City was approved to issue a Water and Sewer Revenue 2008 Series Bond estimated at \$7,840,846 for the purpose of financing infrastructure improvements to the city's existing water storage and distribution system. This bond was considered a Phase 1 project which only covered, at the time, a portion of the \$30M total construction cost of needed infrastructure improvements. In Oct 2017, the city issued a \$4.544M of Water and Sewer Revenue Refunding Bonds, series 2017, to provide for all future debt service payments on the outstanding 2008 series bonds. The bond was planned to reach maturity in 2028.*

Considering that the cost for infrastructure improvements continues to climb and the continual waterline breakage occurring in the city, priority needs to be given to upgrade aging infrastructure.

### Objective 1: Baseline analysis (Where are we today?) Create and fund a 5-year infrastructure improvement plan.

#### Action Plan:

- Conduct a thorough assessment of existing infrastructure, including buildings, utilities, technology systems, city roads, and any other relevant assets.
- Interpret the baseline analysis results and prioritize the areas that require immediate attention and improvement based on their impact on operations, safety, and efficiency.
- Allocate resources and budgets to each project based on the priorities identified in the baseline analysis.
- Estimate the costs associated with each infrastructure improvement project, including engineering, construction, equipment, labor, and any other relevant expenses.
- Determine the funding sources for the infrastructure improvement plan, such as government grants, capital budget allocations, bonds, or Utility Enterprise funds when applicable.
- Develop a funding strategy that includes seeking external funding opportunities and leveraging internal resources.

Ownership: City Manager and Department Heads

Timetables:

### Objective 2: Replace Aging Recreation Amenities.

#### Action Plan:

- Conduct an assessment to identify the existing deficiencies, challenges, for aging infrastructure throughout Roy City.
- Incorporate the community's input and preferences into the design concepts.
- Determine the estimated budget required for the projects.
- Seek funding sources such as RAMP grants, impact fees, or Roy City General Fund.
- Develop detailed engineering and construction plans and hire qualified contractors.
- Coordinate the construction process, ensuring quality and timely completion.

Ownership: Parks and Recreation Department

Timetables:

### **Objective 3: Place an Around-About at 6000 South and 3100 West**

#### **Action Plan:**

- Engage traffic engineers to determine the feasibility of implementing a roundabout at the location.
- Hire engineers or transportation consultants to design the roundabout layout.
- Determine the estimated cost of construction, including design fees, land acquisition, construction cost, and landscaping.
- Determine the funding sources for the project such as grants, capital budget allocations, bonds, or fund balance reserves.
- Hire an experienced contractor to coordinate the construction process, ensuring quality and timely completion.

Ownership: Public Works Department

Timetables:

### **Objective 4: Place an Around-About at 6000 South and 4300 West**

#### **Action Plan:**

- Engage traffic engineers to determine the feasibility of implementing a roundabout at the location.
- Hire engineers or transportation consultants to design the roundabout layout.
- Determine the estimated cost of construction, including design fees, land acquisition, construction cost, and landscaping.
- Determine the funding sources for the project such as grants, capital budget allocations, bonds, or fund balance reserves.
- Hire an experienced contractor to coordinate the construction process, ensuring quality and timely completion.

Ownership: Public Works Department

Timetables:

## **Goal 2. Develop Capital Facility Improvement Plan**

Capital facility improvements can help the city determine where best to spend our valuable tax funding on physical structures. Identifying these needs is the important component on our roadmap for improving service delivery to our community, by identifying which facilities should be built, remodeled, replaced, or relocated.

### **Objective 1: Upgrade Council Chamber**

#### **Action Plan:**

- Develop a design concept that aligns with the functional needs, technological advancements, and aesthetics desired for the Council chambers.
- Determine the estimated budget required for the updates, considering factors such as design fees, construction costs, equipment purchases, and furnishings.
- Determine the funding source for the project.
- Develop a detailed construction plan, including timelines, milestones, and key deliverables.
- Hire a reputable contractor or determine if we complete the project in-house.

Ownership: Public Works Department

Timetables:



**Objective 2: Establish a New Cemetery****Action Plan:**

- Acquire a site, ensuring water levels and zoning is permitting.
- Determine the layout, section division, roadways, walkways, landscaping, and necessary infrastructure improvement.
- Determine the estimated budget required for the project.
- Determine the estimated budget required for the remodeling project.

Ownership: Parks and Recreation Department

Timetables:

**Objective 3: Establish a Parking Lot / Restroom on 4000 S with Access to the Trail System****Action Plan:**

- Conduct a feasibility study to assess potential locations along 4000 S for the parking lot and restroom facility.
- Design the parking lot layout to accommodate enough vehicles, considering existing and proposed use.
- Determine the estimated budget required for the construction of the parking lot and restroom facility, including design fees, construction costs, landscaping, and ongoing maintenance.
- Hire an experienced contractor with expertise in parking lots or restroom construction or determine if work should be completed in-house.
- Establish a maintenance plan to ensure regular cleaning, trash removal, and restroom facility upkeep.

Ownership: Public Works Department

Timetables:

**What Does Success Look Like?**

- Fully funded capital replacement plan
- Reduction in issues of failing infrastructure.
- Establishing a new Cemetery.
- Fiber Cable connectivity throughout the city.

# Workforce Development and Operational Excellence



# Workforce Development and Operational Excellence

**Vision:** Invest in the recruitment, development, and retention of a talented & committed workforce to improve services level for residents and businesses in our community.

## **Goal 1: Invest in the recruitment, development, and retention of a talented & committed workforce**

Workforce development keeps your personnel prepared for the future, equipped to handle further technological changes or skill demands. It also expands the value they provide to our city, encouraging multi-faceted roles that are less likely to phase out with new technology. The benefits are clear, investing in workforce development improves employee engagement, increases retention, enhances productivity, and helps employees reach their full potential.

Some key strategies to consider are mentorship programs, fair employee compensation, perks, continuous performance feedback, training and career enhancement opportunities, recognition and reward actions, and teamwork events. There may be other ideas that could help recruit and retain talented employees.

### **Objective 1: Employee Activities and Programs**

#### **Action Plan:**

- Conduct surveys or initiate focus groups to gather feedback on employee interests, preferences, and suggestions for activities and programs.
  - Analyze the data collected to identify common themes, and areas of interest.
- Form a committee consisting of representatives from various departments. With a diversity and inclusion foundation to gather perspectives and ideas.
  - Define specific goals and objectives for each activity or group, aligning them with the overall employee engagement strategy.
  - Develop an annual calendar that outlines the schedule and details of planned activities and programs.
  - Determine the necessary budget, staff, and other resources required to implement each activity or program.

Ownership: City Manager and Department Heads

Timetables:

### **Objective 2: Employee Recruitment and Retention Programs**

#### **Action Plan:**

- Evaluate historical data and trends to identify departments or positions with high turnover rates.
- Establish an exit interview program and employee surveys to receive feedback to understand the reasons behind employee turnover.
- Enhance the recruitment process to attract candidates who are a good fit for the organization's culture.
  - Proactively attend job fairs.
  - Utilize Public Information Personnel or contractors to make professional recruitment videos to highlight Roy City as a marketable and reliable employer.
- Provide clear career paths and growth opportunities within the organization.
- Invest in leadership development programs to equip managers with the skills to effectively engage and retain employees.
- Evaluate the current merit system to ensure its value and effectiveness.

- Implement a policy to provide funding to do annual cost of living increases that are tied to a specific number like the Consumer Price Index.
- Evaluate employee fringe benefits to see alternative low-cost incentives for employees.

Ownership: City Manager and Department Heads

Timetables:

**Objective 3: Provide Programming and Services to ensure our employee's mental health needs are met.**

**Action Plan:**

- Conduct a comprehensive assessment of employee mental health needs through surveys, focus groups, or confidential interviews.
- Identify common mental health challenges, stressors, and concerns faced by employees within the organization.
- Organize workshops, seminars to educate employees on mental health topics, reduce stigma, and promote open conversations.
- Mandatory bi-annual counseling sessions for public safety employees, with additional counseling sessions being covered to promote continued mental well-being.

Ownership: City Manager and Department Heads

Timetables:

**Objective 4: Foster a Workplace with a good work live balance**

**Action Plan:**

- Review existing policies and procedures related to work hours, overtime, vacation, and flexible work arrangements.
- Identify areas for improvement and make necessary revisions to promote work-life balance.
- Assess the feasibility and appropriateness of offering flexible work arrangements, such as remote work options or flexible scheduling.
- Regularly review workloads and ensure they are manageable and realistic for employees.
- Promote the importance of taking regular time off for rest and rejuvenation.

Ownership: City Manager and Department Heads

Timetables:

**Objective 5: Support training programs to empower the highest level of service.**

**Action Plan:**

- Set clear, attainable, and measurable training goals for employees.
- Provide onboarding training program for new employees to ensure they are equipped with the necessary knowledge and skills.
- Utilize technology-based training solutions to deliver efficient, interactive, and engaging training programs.
- Advertise employee training announcements to make them aware of training opportunities.
- Increase in-house training.

Ownership: City Manager and Department Heads

Timetables:

**Objective 6: Encourage department leadership to foster and maintain open communication lines.**

**Action Plan:**

- Encourage leaders to establish relationships with their counterparts in other departments to facilitate communication and collaboration.
- Ensure that senior leaders actively promote and support open communication initiatives within departments.
- Offer training or resources on conflict resolution and mediation skills to department leaders.
- Initiate weekly to quarterly meetings with supervisors, within each department to ensure timely review of questions, concerns, complaints, training opportunities, and feedback from staff.

Ownership: City Manager

Timetables:

**Goal 2: Foster Public Trust through Open Communication and Transparency**

Public trust is critical for successful city government and should be centered around a culture where City employees treat all associates, citizens and stakeholders with respect, appreciation, and value. Trustworthiness should also be demonstrated by an organization that competently and honestly manages citizen resources and strives for excellence through continuous improvement, personal integrity in all situations, and organizational transparency.

Promoting a “Suggestion Box” concept can improve communication amongst various parties. An ‘in person’ suggestion box could be in the City Office building, but a tech version of an email address may be more effective in today’s culture.

**Objective 1: Establish Suggestion Boxes in the Administration building and a suggestion box email address for other input.****Action Plan:**

- Place a suggestion box in the Administration Building to receive public input. Work with IT to establish an email account to receive suggestions. Management Services will monitor the suggestion box and email account.

Ownership: Management Services

Timetables:

**Objective 2: Develop and establish a new annual city-wide survey to collect input on important issues.****Action Plan:**

- Send out an annual survey to residents to receive information.

Ownership: Management Services

Timetables:

**What Does Success Look Like?**

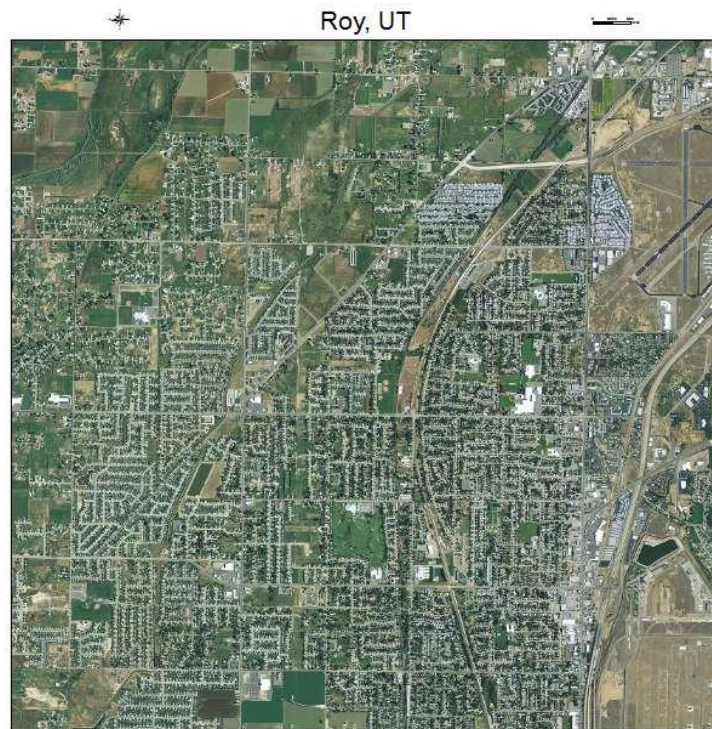
- Improvements in employee job satisfaction.
- Increase in employee retention.
- Improvements in citizen survey scores for the overall quality of city services
- Improvements in citizen survey scores for the value residents receive for their tax dollars and fees.

- Improvements in citizen survey scores for the overall quality of customer service provided by City employees.
- Improved turnaround times for permits and other interactions with the city.
- Improved employee engagement scores





# Public Transportation Enhancements



# Public Transportation Enhancements

**Vision** – Improve traffic flow in the city through smart planning and partnership with State agencies and neighboring communities. Enhance active transportation opportunities.

## **Goal 1: Improve Traffic Flow and Safety**

Improving traffic flow and safety can improve fuel efficiency, reduce air pollution, improve community mobility, reduce traffic congestion, and improve travel outcomes. Street adjustments and public transportation systems can assist in traffic flow and safety.

### **Objective 1: Widened 5600 South and I-15 Interchange Infrastructure**

Action Plan:

- Evaluate the Roy City enhancement needed for the project such as lighting, water line enhancement, stormwater enhancements, or other related infrastructure changes.
- Work with the public awareness team and UDOT keeping informed to assist when and where we are needed.
- Inform our residents of changes and progress of the project.

Ownership: Public Works Department

Timetables:

### **Objective 2: Create and implement a traffic flow plan that includes evaluation of traffic impacts**

Action Plan:

- Using the adopted Transportation Plan as a baseline to determine the specific areas or roadways to be included in the plan.
- Gather relevant data, including traffic volume, peak hours, existing infrastructure, and any previous traffic studies or reports.
- Consider external factors such as population growth, planned developments, or events that may change traffic patterns.
- Evaluate various strategies and measures to address traffic issues.
- Engage stakeholders and seek input from the public.
- Prioritize based on their potential impact, feasibility, and available resources.
- Continuously monitor and analyze traffic patterns to identify emerging issues or changes.
- Establish a periodic review cycle to assess the effectiveness of the plan and make the necessary adjustments.

Ownership: Public Works Department

Timetables:

### **Objective 3: Adjust speed limits on city owned streets to optimize traffic congestion IAW recommendations outlined in the Roy City Transportation Plan.**

Action Plan:

- In accordance with the approved Roy City Transportation Plan the Council needs to increase the 6000 South speed limits specifically west of 3500 West, to 30 or 35 mph. Also, increase the speed limit on 4300 West to 30 or 35 mph.
- It is important that the Council advise the residents of this planned change and allow public input, so a public / town hall meeting needs to be scheduled at each location.

Ownership: City Council

Timetables: Establish and implement this Action Plan by 1 July 2024.



**Objective 4: Widen 3500 West to reduce traffic congestion**

## Action Plan:

- Develop a clear and compelling case for the need to widen 3500 W.
- Highlight the benefits of widening, such as improved traffic flow, reduced congestion, increased safety, and enhanced economic development opportunities.
- Request a meeting with the appropriate officials to present the case for the road widening project.
- Leverage political support to acquire funds for the project.

Ownership: Public Works Department

Timetables:

**Objective 5: Transfer 4000 South over to UDOT**

## Action Plan:

- First determine if 4000 South meets the criteria for state highways under section Utah Code 72-4-102.5. This will require collaboration with UDOT Region 1 office and city staff. It is assumed that UDOT must be agreeable to the transfer. If not, action to transfer ownership of the street will need to be delayed.
- Second, the city will need to review the Transportation Commission's rules to determine eligibility. Utah Code states the Commission shall make rules that define the process for a highway authority to propose an addition to the state highway system.
- Third, the City Council will need to hold a public meeting to take input before initiating a decision to move forward with the transfer.
- Once the city, UDOT and Transportation Commission determines the transfer of 4000 South meets the qualification requirements, UDOT and Commission must submit the recommendation to the Transportation Interim Committee of the Utah Legislature on or before November 1<sup>st</sup> of the year in order for the 4000 South to be added to the list of highways recommended for transfer.
- Once the recommendation has been submitted to the Legislature, they will make the final decision to add 4000 South the state highway system.
- Ideally, this proposed transfer should take place shortly after the Front Runner station has been developed IAW the approved Station Area Plan found in the General Plan.

Ownership: Public Works Department

Timetables: Establish and implement this Action Plan by 1 July 2026 to meet the 1 November deadline.

**(OPTION) Objective 5: Accomplish the street and pedestrian improvements to the railroad crossing on 4000 South.**

The rail crossing for vehicles and pedestrians at 4000 South is difficult at best. The road surface is experiencing pothole damage and pedestrian access across the tracks is limited.

## Action Plan:

- Since the Utah Department of Transportation oversees all Public Highway-Rail Grade Crossings in the state of Utah, the city needs to set up a meeting with applicable stakeholders to address pedestrian safety improvements at the at-grade rail crossing along 4000 south.

Ownership: Public Works Department

Timetables: Establish and implement this Action Plan by 1 July 2024.

**Objective 6: Keep trees, shrubs, and foliage trimmed at stop signs and intersections.**

## Action Plan:

- Determine the ownership of the land surrounding the intersections and stop signs.

- Seek permission or enforce city code surrounding keeping the areas maintained.
- If Roy City is responsible, determine a maintenance schedule for the upkeep.
- Allocate necessary funding for the projects.
- Assign or dedicate a person or department to the assignment.

Ownership: Public Works Department

Timetables:

## **Goal 2: Establish and Repair Sidewalks**

Roads and traffic mitigation are important, but so are pedestrian walkways as many areas of the city do not have adequate sidewalks for pedestrian access.

### **Objective 1: Improve Sidewalk Availability**

Action Plan:

- Prioritize locations based on factors such as high pedestrian traffic, proximity to schools, public facilities, or transit stations, and safety concerns.
- Engage with the community to identify areas where additional sidewalks are needed.
- Identify potential funding sources such as possible grant applications.
- Consult with engineers with a plan on potential projects.
- Develop a construction schedule that minimizes disruption to pedestrians and start the construction of the sidewalk projects.

Ownership: Public Works Department

Timetables:

### **Objective 2: Improve Sidewalk Repairs**

Action Plan:

- Assess the current conditions of existing sidewalks, identifying areas that require repair or replacement.
- Evaluate the accessibility and compliance of sidewalks with relevant accessibility standards, such as the Americans with Disabilities Act (ADA) guidelines.
- Identify potential funding sources and secure funding for the project.
- Develop a construction schedule that minimizes disruption to pedestrians and start the construction of the sidewalk repairs.

Ownership: Public Works Department

Timetables:

## **Goal 3: Promote the Development of Active Transportation Trails**

Trails and bike lanes encourage healthier lifestyles by making active transportation the easy choice. Active transportation helps improve community residents' fitness and overall well-being. Walking trails and bike lanes may improve access to employment centers, recreational areas, and public transit. They also boost the appeal of nearby development and have a positive impact on property values.

### **Objective 1: Determine how Roy City can help in the development and enhancement of the 3 Gate Trail System located on the east side of the city.**

The current plan is for UDOT to purchase the 6.5-mile Union Pacific railroad property (old Bamberger Railroad) that runs on the east side of the city. UDOT's intent is to establish an active transportation trail corridor between Hill AFB on the south to Ogden City on the north. The plan also includes formally transferring the land over to the applicable counties for

development and on-going maintenance. The city will be required to help in defining the scope, vision, and long-term sustainment of the trail.

**Action Plan:**

- Contact the Weber County Community Development Director to help establish and participate in the 3-Gate Trail Committee to address the vision and long-term sustainment requirements for the trail. This will include assisting in applying for development grants through different funding sources, determining trailhead parking locations, working with property owners in establishing access points along the trail in Roy, and having the city provide on-going maintenance requirements of the trail within the city boundaries.

**Ownership:** Parks and Recreation Department / Mayor

**Timetables:** Establish and implement this Action Plan by 1 July 2024

**Objective 2: Determine other areas of opportunity that exist to establish new trails.**

**Action Plan:**

- Establish a Community Trail Committee that helps define and establish trail development and priorities. This committee will include representatives from the City Council, Parks and Recreation Department, and community volunteers.
- Review the Roy City General Plan that identifies existing and possible off-street trails. These trails include:
  - The proposed 3-Gate Trail on the east side of the city,
  - The proposed trail along 4400 South that will connect to the Denver & Rio Grande Rail Trail.
  - The proposed trail along 5600 South once the UDOT widening project is completed.
  - The proposed trail along 3500 West once the UDOT widening project is completed.
  - The proposed Rocky Mountain Power Corridor trail that runs north and south under the power lines.
  - The proposed Inter-city trail that runs north of 4600 South that connects Roy West Park and the proposed Rocky Mountain Power Corridor trail.
  - The proposed Layton Canal trail that runs on the west side of the city. To make this trail productive will require collaboration between Layton Canal Company and neighboring cities.
  - The proposed Howard Slough trail that runs along the west side of the city. To make this trail productive will require collaboration between neighboring cities.
  - The proposed pedestrian bridge that connects the Denver & Rio Grande Rail Trail with the Roy Front Runner Station across the Union Pacific and UTA Front Runner tracks. This effort needs to coincide with the Station Area Plan development.
- Prioritize which proposed trail needs to be accessed to determine implementation. Not all trails can be established at the same time, therefore the committee needs to determine the best contender and take action to develop. Consider the number of grant opportunities to secure development funding.

**Ownership:** City Council / Parks and Recreation Department

**Timetables:** Establish and implement this Action Plan by 1 Jan 2025.

**Objective 3: Place a pedestrian bridge on the Western Rail Trail and over the railroad tracks south of 4000 South, to allow easy access to the Front Runner Station.**

**Action Plan:**

- Determine the feasibility of constructing a pedestrian bridge over the railroad tracks at 4000 S.
- Identify and engage with stakeholders, the Utah Transit Authority, and local property owners.

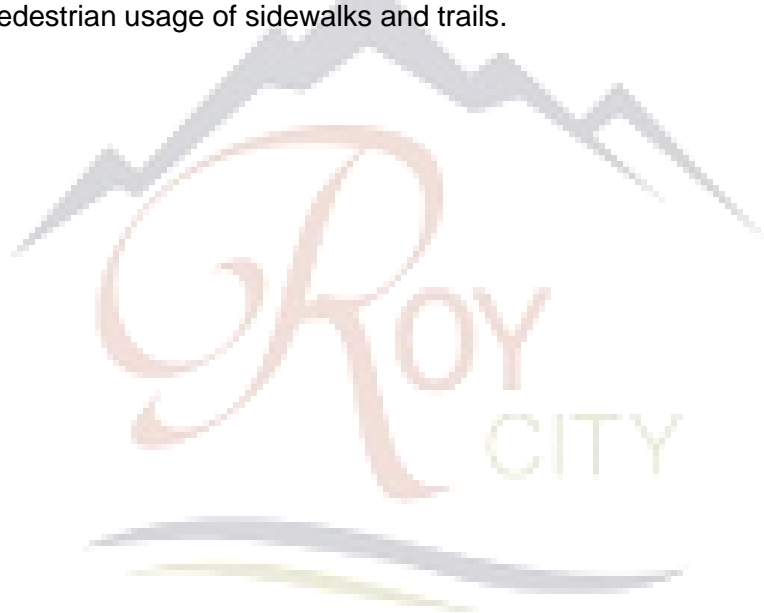
- Explore funding opportunities.
- Conduct environmental impact assessments to identify any potential mitigation measures.
- Establish a detailed construction plan, including timelines, budget allocation, and phasing of the project.
- Implement construction and monitor progress.

Ownership: Public Works Department

Timetables:

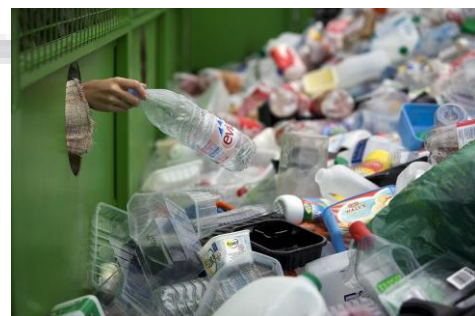
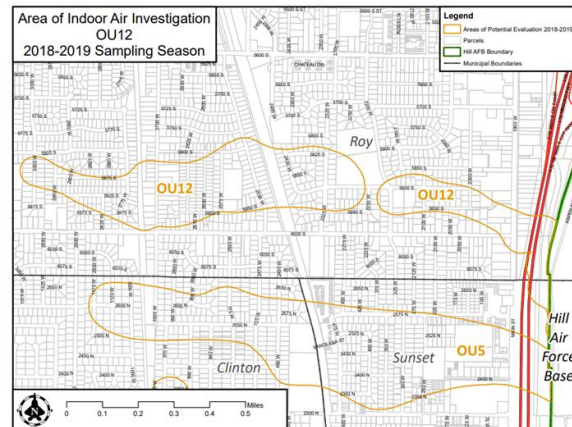
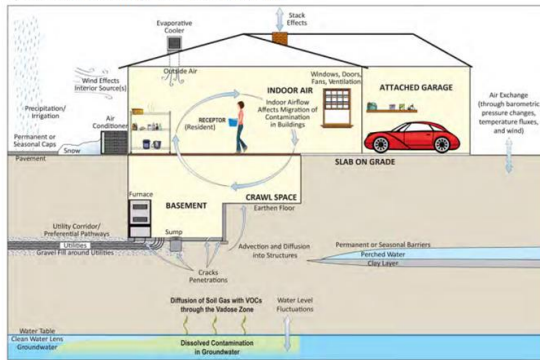
#### What Does Success Look Like?

- Completion of 5600 Widening project.
- Completion of the 3500 Widening project.
- Changes in speed limits as required by the City's Transportation Plan.
- Improving or stable drive times on major and minor roadways
- Reduction in number and severity of accidents.
- Increases in pedestrian usage of sidewalks and trails.



# Environmental Stewardship

FIGURE 1  
Key Vapor Intrusion Concepts  
Operable Unit 15 – Site Z2113 Proposed Plan, Hill Air Force Base, Utah



# Environmental Stewardship

**Vision:** Actively pursue, protect, and sustain environmental improvements for future generations, through awareness, conservation, pollution prevention and safeguarding biodiversity.

## Goal 1: Establish a City-Wide Water Conservation Program

Utah has a water problem. According to the National Integrated Drought Information System, 2022 has been the driest year on record in Utah, with 79.12% of the state in extreme drought or worse. It is affecting everything in the ecosystem, including the local population. There is no economy in Utah without water. So serious is the problem, the 2022 Utah Legislative Session invested numerous hours and approved several Bills on this issue that are now law. Again, in the 2023 Utah Legislative Session Senate Bill 076-S3 Water Amendments indicate new requirements to establish a Water-Use and Preservation Element in the Roy City General Plan.

**Objective 1:** Promote “Flip your Strip” and “Landscape Lawn Exchange” Programs for existing and future developments.

Lawn areas of a landscape have the highest water demand areas and take the most irrigation compared to other ornamental plants in residential and commercial landscapes. Under the Weber Basin Water Conservancy District lawn replacement program, lawn areas anywhere in the yard can be removed and replaced with low-water landscaping to qualify for an incentive. In addition, the Weber Basin offers a rebate to residents in qualifying cities to remove turf in the park-strip area of their yard. Current Roy City ordinances have been reviewed and met the qualifying requirements for both programs.

Action Plan:

- Help promote Weber Basin Water Conservancy District water conservation programs by publishing each of the programs in the Roy Connection Magazine, Roy City website and social media sites. This should be done at the end of the winter season each year.
- Invite a representative from the District to a City Council meeting at the beginning of each year to provide details of water conservation programs.

Ownership: Mayor

Timetables: Establish and implement on or before 1 March 2024 and each year thereafter.

**Objective 2: Implement the Water Use and Preservation Element requirements identified in Utah Code 10-9a-403 (2022 Senate Bill 101) on or before Dec 31 2025**

Action Plan:

- Update the Roy City General Plan to include a Water Use and Preservation Element that addresses:
  - The effect of permitted development or patterns of development on water demand and water infrastructure.
  - Methods of reducing water demand and per capita consumption for future development.
  - Methods of reducing water demand and per capita consumption for existing development.
  - Opportunities for the municipality to modify the municipality's operations to eliminate practices or conditions that wastewater.

Ownership: Community and Economic Development Department / Planning Commission / City Council.

Timetables: Establish and implement on or before Dec 31, 2025.

## Goal 2: Move Towards Carbon Emission Reduction Operations



The 2022 Utah Legislature Session ended with a lot more talk about climate change and reducing emissions. Six automakers including GM and Ford agreed to only build and sale zero-emissions new cars and vans by 2040. This initiative will force Roy City to purchase low and/or zero-emission vehicles, thereby requiring appropriate charging stations. In addition, the city needs to consider incorporating solar panel technology within the city owned facilities to help offset power utility costs and reducing greenhouse gas emissions and mitigating climate change. Solar energy can also improve air quality and reduce water use from energy production.

### **Objective 1: Establish Power Stations for Electric Vehicles at the City Administration and Public Works Buildings**

#### **Action Plan:**

- Evaluate the current and projected demand for electric vehicle (EV) charging infrastructure at the City Administration and Public Works buildings.
- Determine the desired capacity and number of charging stations based on anticipated use and future use.
- Identify potential funding sources.
- Implement construction and monitor progress.
- Launch a promotional campaign to inform the public about charging stations.

Ownership: Public Works Department

Timetables:

### **Objective 2: Establish Solar Panels on Public Facilities**

#### **Action Plan:**

- Conduct a feasibility study to assess the suitability of public facilities for solar panel installation.
- Determine the priority of the public facilities based on energy consumption, suitability of solar panel installation, and potential impacts on energy savings.
- Collaborate with solar energy experts on a detailed plan to install solar panels.
- Secure funding or other financing options.
- Procure and install solar panel systems.

Ownership: Public Works Department

Timetables:

### **Goal 3: Ground Water/Soil Clean-up**

Trichloroethylene (TCE) is a solvent used to degrease and clean aircraft parts at Hill AFB. During the early years of Hill AFB, it was a common practice for the Air Force to dump used (TCE) on the ground in remote areas of the base. This was before environmental laws regulated how those chemicals were used and disposed of. Over time those chemicals seeped down into the ground, eventually reaching the shallow groundwater. Today there are several TCE contaminated groundwater plumes in Roy, Sunset, Clinton, South Weber, Riverdale, Layton, and Clearfield. This presence of the chemical in the shallow groundwater creates a concern for residents who use wells as their source for potable water. There is also concern that the TCE can create potential secondary exposure through vapor intrusion, which can also create health risks.

Hill AFB has conducted remediation efforts for the presence of TCE in the community. Since the 1990s, Hill AFB has taken action to ventilate homes and prevent TCE vapors from entering homes. Air samples have been collected at off-base residences since 1992 and Hill AFB continues to test homes in the area. Clean up and mitigation costs for remediation efforts are incurred by Hill AFB. To bring awareness to this chemical plume under the city, the Air Force

provides annual mailings to residence areas, coupled with door-to-door notification efforts of potential vapor intrusion.

Roy City cannot resolve the existing chemical plume located under the south end of the city, but it can help bring awareness to our residents and business owners of the potential health concerns.

**Objective 1: Continue to provide public awareness to the Trichloroethylene Chemical Plume**

**Action Plan:**

- To help establish awareness and encourage participation in testing homes and business facilities, Roy city will:
  - Post in the fall of each year an article in Roy Connection Magazine about this chemical plume to include Hill AFB contact information.
  - Roy City staff will continue to update the Chemical Plume information located on the city website when we receive updated information from Hill AFB personnel.
  - When asked by Hill AFB personnel, assist in the resident and business owner door-to-door notification efforts to get homes and buildings tested for TCE vapor intrusion.

Ownership: Mayor

Timetables: Establish and implement this Action Plan by 1 Aug 2023 and each year thereafter.

**Goal 4: Promote Recycling Programs**

Recycling conserves energy, reduces air and water pollution, reduces greenhouse gases, and conserves natural resources.

**Objective 1: Increase Participation in the Waste Management Recycle Program**

**Action Plan:**

- Place information on utility bills and social media accounts about the recycling program. Make customers aware that they receive a discount on garbage services by adding a recycling can.

Ownership: Management Services

Timetables:

**Objective 2: Establish Creative Ways of Processing Waste.**

**Action Plan:**

- Collaborate with other local government authorities, waste management agencies, environmental organizations, and relevant community groups.
- Seek input and support from stakeholders to ensure alignment with local waste management policies and community needs.
- Identify potential waste processing opportunities.
- Forge partnerships with waste management companies, recycling facilities, and composting operators.
- Implement waste processing initiatives.

Ownership: Public Works Department

Timetables:

**Goal 5: Establish a Community Reforestation Program in City Parks and Lands**

Reforestation helps sustain and increase carbon sequestration, creates healthier habits and soil, helps mitigate the effects of global climate change, increase groundwater retention, and can benefit the local economy. Trees are natural air conditioners, providing local cooling effects that help regulate temperatures.



**Objective 1:** Through volunteer efforts, increase the number of trees by 10% within our parks and public lands.

**Action Plan:**

- Conduct an inventory and assessment of existing trees with the parks and public lands.
  - Identify areas which low tree density and where we could add the most benefit.
- Develop a volunteer recruitment strategy to attract individuals and community groups interested in supporting the project.
- Determine the estimated budget required for the project which should include necessary tools, equipment, and safety gear for volunteers during planting events.
- Schedule tree planting events throughout the year to involve volunteers in hands-on activities.
- Organize regular volunteer-led maintenance days to ensure ongoing care for the trees.

Ownership: Parks and Recreation Department

Timetables:

What does success look like?

- City-wide implementation of the “Flip your Strip” and “Landscape Lawn Exchange” Programs.
- Establish electrical vehicle charging stations.
- Placement of solar panels on city owned facilities.
- 95% of Resident and Business Owner awareness of Chemical Plume.
- 90% Participation in the city recycling program.
- Additional trees in our parks and public lands.



## **Roy City Council Agenda Worksheet**

**Roy City Council Meeting Date:**  
7/18/2022

**Agenda Item Number: Discussion Item # 3**

**Subject:**  
Discussion item: Parks Bathroom Update

**Prepared By:**  
Matthew Andrews

**Background:**  
A follow-up discussion will be held regarding the vandalism incidents that led to the temporary closure of the restrooms in Roy City parks. Mark Hansen will provide an update from the committee, sharing their findings and progress on the matter.

**Recommendation (Information Only or Decision):**  
Information Follow-up

**Contact Person / Phone Number:**  
Matthew Andrews/Mark Hansen