



**ROY CITY**  
**Roy City Council Meeting Minutes**  
**November 7, 2023– 5:30 p.m.**  
Roy City Council  
5051 S 1900 W Roy, UT 84067

Minutes of the Roy City Council Meeting held in person in the Roy City Council Chambers and streamed on YouTube on November 7, 2023, at 5:30 p.m.

Notice of the meeting was provided to the Utah Public Notice Website at least 24 hours in advance. A copy of the agenda was also posted on the Roy City website.

The following members were in attendance:

Mayor Dandoy	City Manager, Matt Andrews
Councilmember Jackson	City Attorney, Matt Wilson
Councilmember Joe Paul	City Recorder, Brittany Fowers
Councilmember Scadden	
Councilmember Wilson	
Councilmember Sophie Paul	

Excused:

Also present were: Fire Chief, Theron Williams; Public Works Director, Ross Oliver; Management Services Director, Amber Kelley; Parks and Recreation Director, Michelle Howard; Glenda Moore, Kevin Homer, Elizabeth Brown, Seth Jensen, Richard Jensen.

**A. Welcome & Roll Call**

Mayor Dandoy welcomed those in attendance and noted Councilmembers Jackson, Wilson, Sophie Paul, Scadden, and Joe Paul were present. Councilmember Scadden was present virtually through Zoom.

**B. Moment of Silence**

Councilmember Jackson invited the audience to observe a moment of silence.

**C. Pledge of Allegiance**

Councilmember Jackson led the audience in reciting the Pledge of Allegiance.

**D. Consent Items**

*(These items are considered by the City Council to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item may be removed from the consent agenda and considered separately.)*

**1. September 2023 Financial Statements.**

**Councilmember Wilson motioned to approve the Consent Items. Councilmember Joe Paul seconded the motion. All Councilmembers voted “aye”. The motion carried.**

**E. Public Comments**

Mayor Dandoy opened the floor for public comments.

Seth Jensen of 4994 S 3100 W, Roy commented about school crosswalk safety. He commended the City for the improvements they had made over the last several years, including the addition of flashing lights.

He discussed the crosswalk near his home, which he felt needed more improvements as 3100 was a busy road and many drivers went over the speed limit there. He commented how many school children crossed the road there and expressed concerns about the heavy traffic flow, and said many drivers were oblivious of the presence of the crosswalk. He opined flashing lights be added to the crosswalk in order to make drivers more aware of the crosswalk. Councilmember Jackson clarified part of the issue was since many drivers ignored the actual crosswalk, schoolchildren ended up walking down the road and crossing in front of Mr. Jensen's home. Mr. Jensen confirmed that did happen, and felt the improvement of the crosswalk would help keep the kids safe.

Mayor Dandoy closed the floor for public comments.

## **F. Action Items**

1. **Consideration of Resolution 23-24; A Resolution Amending Fees for Facility Rentals and Priority Facility Registration Fees for Surrounding Municipalities.**

Parks and Recreation Director Michelle Howard indicated the Councilmembers had been given an updated version of the aquatic center rental policy and fee schedule, including the change from a tiered fee schedule to a flat rate. She noted the changes were based off of a previous Council discussion and stated Staff recommended approval of Resolution 23-24. Councilmember Joe Paul thought it was a good plan. Councilmember Scadden noted the change in the fee structure should yield an increase in revenue, which he thought was great.

Councilmember Wilson asked for clarification as to if reservations could only be made in person, or over the phone as well, and Parks and Recreation Director Howard said municipalities could make reservations over the phone as well as in person, and she opined the current wording in the resolution reflected this. Councilmember Jackson also asked if there would be a fee increase once the Complex opened and Parks and Recreation Director Howard discussed Staff was working on that, and would bring the issue before the Council once they had final numbers. Councilmember Wilson identified some minor clerical adjustments to the document as well. f

**Councilmember Joe Paul motioned to approve Resolution 23-24; A Resolution Amending Fees for Facility Rentals and Priority Facility Registration Fees for Surrounding Municipalities. Councilmember Wilson seconded the motion, a roll call vote was taken, all Councilmembers voted "Aye" and the motion passed.**

2. **Consideration of Resolution 23-25; A Resolution of the Roy City Council Adopting an Interlocal Agreement Between Roy City Corporation, Ogden City Corporation, Clinton City Corporation, and the Weber Fire District Approving and Authorizing the Execution of an Interlocal Agreement for Paramedic Aboard Charges.**

Fire Chief Williams gave a brief background on the resolution and explained the rationale behind it. He stated this would be good timing to incorporate Clinton City, since they now had a paramedic unit. Fire Chief Williams explained the State set the rate for ALS calls, which stood for advanced life support, and so there was a billing process involved when another city's paramedic staff went with another city's ambulance in response to an ALS call. He said it was a \$266 fee every time Roy City paramedic staff used another jurisdiction's ambulance for an ALS response, and explained every city had a different collection rate and Roy City's was 40%. He noted the collection rate could change every year, although it was set throughout the County. He explained the change would add Clinton City and Ogden City, and other than that there were no other changes to the resolution.

Councilmember Wilson asked about the formula for gross annual collection rate percentage. She asked if this referred to the 40% collection rate, and asked where this figure came from. Fire Chief Williams explained this was what they were allowed to collect from their customers for the service they provided, and discussed that not everyone paid which was why that number seemed low. He discussed how different demographics impacted the amount which was collected and commented a rate of 50% was considered to be good so Roy City being around 40% was not far off. Councilmember Wilson asked if the goal was to increase their percentage rate and Fire Chief Williams replied it was largely out of their control and explained some of the factors which could influence it, which largely involved private insurance companies. He reiterated Roy City was doing pretty well with a collection rate of 40%. Councilmember Wilson also inquired how often the collection fee was changed, and Fire Chief Williams discussed the State did not change it often although he was unsure exactly how often they did so. He added if they were in a five-year contract, he doubted the State would change the collection rate during the length of the contract. Assistant City Manager Flint commented that the State had not made any changes since COVID.

**Councilmember Jackson motioned to approve Resolution 23-25; A Resolution of the Roy City Council Adopting an Interlocal Agreement Between Roy City Corporation, Ogden City Corporation, Clinton City Corporation, and the Weber Fire District Approving and Authorizing the Execution of an Interlocal Agreement for Paramedic Aboard Charges. Councilmember Sophie Paul seconded the motion, a roll call vote was taken, all Councilmembers voted "Aye" and the motion passed.**

3. **Consideration of Resolution 23-26; A Resolution of the Roy City Council Authorizing an Agreement with Verizon Wireless for Lease of City Property for Telecommunications Equipment.**

Assistant City Manager Flint stated the Verizon agreement had been looked at by both him and City Manager Andrews and reported both parties were comfortable with the language and wanted to move forward. He asked if there were any questions.

Councilmember Wilson thought the termination portion seemed loose, although she said she understood why it was phrased the way it was. Assistant City Manager Flint agreed this was an important thing to note, and added the City did have the ability to terminate the contract during the five-year period, although Verizon was able to terminate out of convenience whereas the City would need to provide a reason to terminate the contract. Councilmember Joe Paul noted this was because the company needed to provide the capital for the project.

**Councilmember Joe Paul motioned to approve Resolution 23-26; A Resolution of the Roy City Council Authorizing an Agreement with Verizon Wireless for Lease of City Property for Telecommunications Equipment. Councilmember Jackson seconded the motion, a roll call vote was taken, all Councilmembers voted "Aye" and the motion passed.**

4. **Consideration of Ordinance 23-13; Amending Title 12 – Flood Damage Prevention as per Code of Federal Regulations (CFR) 44 section 60.3 (b)**

Assistant City Manager Flint explained how Roy City, along with many other municipalities, had received an urgent letter from the Utah Department of Public Safety informing them that their floodplain statutes needed to be updated to be compliant with FEMA before November 30th of that year. He reported this had gone through the Planning Commission, and they had made the necessary changes. He said the changes on the document before the Council had been checked and approved as a complaint, so he asked the Council to approve the resolution. He noted that although he recommended approval, there was some outdated language and specifically indicated section 12-4-5 which referenced an "appeal board," although in fact

Roy City used a hearing officer instead of an appeal board. He said if the ordinance was approved, they would update the language in that section.

Councilmember Wilson asked about the use of the word “promote” rather than “ensure” property owners were notified if they lived in the floodplain, and Assistant City Manager Flint replied he had looked into that and found this was the language used in the model ordinance the State had provided and so this was the language they recommended using. Mayor Dandoy noted Councilmember Wilson’s point and discussed an area of town which was in the floodplain and stated the Army Corps of Engineers had to approve any development within the floodplain. He discussed the Army Corps of Engineer’s approval to protect the City from possible litigation. However, he agreed with Councilmember Wilson’s point that homeowners within the floodplain would not necessarily know they were in the floodplain unless they were specifically told. Assistant City Manager Flint commented the homeowners would be made aware by the realtor when they purchased the property since they would have to purchase flood insurance.

**Councilmember Wilson motioned to approve Ordinance 23-13; Amending Title 12 – Flood Damage Prevention as per Code of Federal Regulations (CFR) 44 section 60.3 (b). Councilmember Jackson seconded the motion, a roll call vote was taken, all Councilmembers voted “Aye” and the motion passed.**

**G. Discussion Items**

1. Connection Publishing City-wide Newsletter

City Manager Andrews discussed Connection Magazine, and said they wanted to renew their contract and substantially increase it as well. He stated the increase would go from \$1,365.30 a month to \$3,008.50 which was about a 320% increase. He explained Roy City currently pays about nine cents per newsletter, and with the increase it would go to 22 cents per newsletter. He discussed Roy City had contracted with Connection for about six or seven years and said previously, they had sent out a newsletter along with bi-monthly utility bills.

City Manager Andrews summarized they could choose to either go with the increase or they could go back to sending out a newsletter along with the utility bills. He said they were currently on monthly utility bills and 8,675 of those were mailed out and 2,700 of them were electronic. He added they could send out an electronic newsletter through express bill pay. He elaborated it would be free if they sent them out through express bill pay, and discussed a nearby city just posted the newsletter on their website, which was also free. He commented they had had some issues in the past with Connection, although they had also received positive feedback from residents who liked the newsletter.

Councilmember Sophie Paul thought most people liked to have the paper in their hands, although thought they should consider an electronic version since the cost was so high for the paper. Councilmember Wilson agreed some people preferred a paper copy and said she had served on boards before which had gone through a similar thing and had found people did not read electronic copies of newsletters. Councilmember Wilson thought this was a worthwhile cost since it was a good way to connect with the residents and she felt people would be likely to ignore an electronic letter.

Councilmember Jackson also asked about the reason for the increase and Assistant City Manager Flint replied it had to do with advertisements not funding the magazine. Councilmember Joe Paul asked how much it would cost for the city to just publish their own newsletter and City Manager Andrews replied the costs for that could actually be quite high. He noted one nearby city, Farmington, paid 27 cents per magazine to print and mail them themselves, whereas this would be 22 cents for Roy residents.

Councilmember Jackson thought they should stick with something printed and thought the increase could be justifiable since there were many elderly residents in Roy who would not read or even know how to find an electronic copy. Councilmember Joe Paul asked if they could try to negotiate with Connection to get a lower price and Assistant City Manager Flint said they could try to do that, although noted 22 cents per magazine was actually a negotiated rate and the general rate was actually 30 cents per letter. Assistant City Manager Flint also commented Connection wanted this change to take place as soon as possible, so they needed to make a decision quickly. Councilmember Scadden suggested they charge a nominal fee for people who wanted a paper copy, and noted they could charge this through express bill pay.

Mayor Dandoy asked if they could see samples of the electronic format and samples of what it would look like if they added the newsletter to the utility bills. Mayor Dandoy noted they were still showing a decrease in sales tax revenue and the trend was still spiraling down and discussed some of the reasons for this. He said many people were looking for jobs and the economy was slowing down, and so people were not making purchases, and this caused a decrease in their sales tax revenue. He said given these conditions; the Council needed to consider how they could keep their costs low. Mayor Dandoy also discussed how this newsletter opened up an important line of communication between the city and the residents and had been a great tool to get important information distributed. He thought they should keep the newsletter, but they might need to find a cheaper way to do so.

Councilmember Wilson agreed that costs were increasing, but the newsletter was important. She wondered if they could cut money somewhere else in order to fund it and thought it would be unwise to remove the line of communication between the City and residents. She also suggested they look at what other cities had done when they experienced something similar. Councilmember Scadden thought they should move to an opt-in/opt-out model and offer a free electronic copy to everyone with the option to get a paper copy, although City Manager Andrews explained why that would not be possible. Mayor Dandoy acknowledged Councilmember Scadden's earlier comment about charging a small fee to people who wanted a paper copy of the newsletter.

Mayor Dandoy asked Staff if they could come up with some examples from other cities as well as drafts of what an electronic copy might look like and bring them back before Council in December for the Council's final decision. Councilmember Sophie Paul noted some of the other cities used a lot of ads in their newsletters and thought they were trying to move away from that. Assistant City Manager Flint commented they would have to include at least some ads to fund it. Councilmember Scadden noted if they could get more people to use the electronic copy it would drive their costs down, and Councilmember Sophie Paul agreed they should try to promote the electronic copy. Councilmember Jackson noted many citizens did not even have computers, so having options for both would be important.

City Manager Andrews added that Connections wanted a five-year contract, although he was unsure if this locked them into the current rate. Councilmember Scadden noted Connection's business model might not even last five years, given their high operating costs. Mayor Dandoy reminded the Council did not have to make a decision that evening but should give Staff direction. Councilmember Wilson opined they needed to have a physical copy available in some way and referenced her earlier comments that many people ignored electronic copies. Councilmember Joe Paul noted it was more effective to have someone else produce the mailers, if it was a similar cost for them to do it themselves. Councilmember Sophie Paul asked if they had money in the budget for the increase and City Manager Andrews replied they did. City Manager Andrews elaborated the budget was not particularly tight and they could come up with the money as long as they decided the service was worth it.

Mayor Dandoy said it seemed as though the Council wanted to continue working with Connection. Councilmember Sophie Paul asked if they could ask for a one-year contract rather than five years and Assistant City Manager Flint said they could. The Councilmembers agreed they would likely get

complaints if they took the newsletter away. Mayor Dandoy added if they wanted to reconsider mailing them out on their own in the future, they could always do that as well. Councilmember Scadden agreed they should reconsider what their other options were a year from now.

#### **H. City Manager & Council Report**

City Manager Andrews announced the Tree Lighting Ceremony would be held on November 20th from 4-7 PM. He said Election Night was on the 21st and invited the Councilmembers to come gather at City Hall on that evening to wait for results.

City Manager Andrews reported Code Enforcement had pulled all of the work orders for evaluation and they were working with Code Enforcement to provide a report. He said they had found the number one reason for work orders was weed and grass and the number two were junk and garbage. In all, he said 225 citations had been given.

Assistant City Manager Flint updated the Council that Weber County had been able to add Roy City to their agenda earlier that day and said the County had voted on and approved their CRA. Assistant City Manager Flint said he was glad they now had the project wrapped up and were now able to get moving on the next steps.

Mayor Dandoy made some comments about beautification in the city and said he was pleased to hear the Code Enforcement officers start to take action. He asked City Manager Andrews to send the information they had collected out to residents, since the city got so many questions about Code Enforcement and nuisance ordinances. He thought having hard data was an important tool in the toolbox to convey the message to residents. City Manager Andrews said he would do so, and expressed the goal was always to keep the City clean, not issue citations.

Councilmember Sophie Paul recalled Mr. Jensen's comments in the public comment section about crosswalks. She asked if private residents were adding the flashing lights to stop signs and it was discussed they were, so she asked if the city could take a role in that. She thought the flashers were beneficial in school zones to make it clear when school was let out. Assistant City Manager Flint replied he would follow up with flashing lights added to the crosswalks.

Mayor Dandoy invited the Council to attend the Wasatch Vision Workshop the following day and said it would be several hours long and he would appreciate their input. He added that on Friday November 10th, there was a Meals for Military Families event in Kent and invited the Council to attend that event as well.

#### **I. Adjournment**

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Robert Dandoy  
Mayor

Attest:

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Brittany Fowers  
City Recorder

dc: