



Minutes of the Roy City Council Meeting held in person in the Roy City Council Chambers and streamed on YouTube on February 20, 2024, at 5:30 p.m.

Notice of the meeting was provided to the Utah Public Notice Website at least 24 hours in advance. A copy of the agenda was also posted on the Roy City website.

The following members were in attendance:

Mayor Dandoy  
Councilmember Jackson  
Councilmember Joe Paul  
Councilmember Scadden  
Councilmember Saxton  
Councilmember Sophie Paul

City Manager, Matt Andrews  
City Attorney, Matt Wilson  
City Recorder, Brittany Fowers

Excused:

Also present were: Assistant City Manager, Brody Flint; Fire Chief, Theron Williams; Deputy Fire Chief, Mike King; Public Works Director, Ross Oliver; Management Services Director, Amber Kelley; Parks and Recreation Director, Michelle Howard; Kevin Homer, Robert Percival, Glenda Moore, Matthew Heslop, Trudy, Casey Jeffries, Jeremy A Thompson, Diane Wilson, David Brown, and various members of the Roy Fire Department.

**A. Welcome & Roll Call**

Mayor Dandoy welcomed those in attendance and noted Councilmembers Jackson, Saxton, Sophie Paul, Scadden, and Joe Paul were present.

**B. Moment of Silence**

Councilmember Scadden invited the audience to observe a moment of silence.

**C. Pledge of Allegiance**

Councilmember Scadden lead the audience in reciting the Pledge of Allegiance.

**E. Public Comments**

Mayor Dandoy opened floor for public comments.

Kevin Homer, 5398 S 4000 W Roy asked for more information about Resolution 24-4 and the EBT charges that were being added to the different tiers of membership for the recreation center. He thought some of the fees seemed a bit high, particularly for the family memberships. He also pointed out the fee structure for the recreation center had not been updated in many years and thought the time between adjustments had been too long. He thought they should review the fees at least every one to two years. Mr. Homer lastly asked for more data about the volume of people visiting the center and thought the data would help them set the prices.

Mayor Dandoy replied that they did monitor the number of people who went to the center every day,

although acknowledged they did not have a way to determine if the same person was visiting the center multiple times per day. Councilmember Joe Paul thought they could at least track zip codes so they could plot where people were coming from.

Mayor Dandoy closed the floor for public comments.

## **F. Presentations**

### **1. Roy City Fire Department Citizen Award – Chief Williams**

Chief Williams discussed that several weeks ago, a member of the public named Crystal had dug out many fire hydrants around the City with her son, and he thought that was a really significant thing to have done. He expressed how much this helped the Fire Department and spoke about how time sensitive fire response was, and said it saved them a lot of time to not have to dig the fire hydrants out from the snow. Chief Williams thanked Crystal and her son.

Crystal stated she was a crossing guard for Roy City. She described how one of her friend's homes had caught fire recently, and the Fire Department had needed to spend a significant amount of time finding the fire hydrant from under the snowbank. She added that she had lost friends in the past to house fires and noted every minute counted when responding to a fire. Crystal detailed how one day while driving home, she had noticed the tip of a fire hydrant sticking out of the snow, and she had decided to dig it out. Since then, she and her son had continued to dig fire hydrants out of the snow. She thought it was a good way to give back, although it was a small gesture. She thanked them for recognizing her and her son's efforts. Crystal said her son was ten years old and expressed how she wanted to show him what it meant to be a good citizen.

Mayor Dandoy thanked Crystal and her son, and commended Chief Williams for bringing this to the Council's attention.

### **2. First Professional Services – Kody and Dart McGregor**

Mr. Dart McGregor introduced himself as the owner and founder of First Professional Services, and explained they did billing for EMS services as well as data and consultant work. He explained he would be presenting on ambulance billing that evening, per the request of Chief Williams. He noted they were among the first EMS billing companies to go paperless and said they had clients scattered throughout the state of Utah.

Mr. McGregor explained how EMS collected as much data from a patient as soon as they responded to a call, and recorded their information digitally where it was stored in a cloud. Mr. McGregor then outlined how his company pulled that information out of the cloud so they could integrate it into their billing. He described how they looked for things like proof of insurance, billing information, as well as details about what kind of accident the patient had been involved in, and then used that information to create insurance forms.

Mr. McGregor then stated there were three components for revenue for ambulance billing, two of which were mandated by the State. He said the rates for basic life services such as life support and milage were

set by the State. The third component, drug administration, was overseen by the State although the rate was set by the department. He said the price for things like splints, oxygen, and drugs were set based on the current market rate. He summarized the average ambulance ride cost about \$2,300, depending on the basic life services. Mr. McGregor then explained his job was to turn this into revenue for the City, while still bearing in mind that the Roy City resident had just experienced a traumatic event and was possibly still in the hospital. He expressed that they were not a collection agency and tried to contact the patient as much as possible to give them every chance to implement a payment plan.

Mr. Cody McGregor provided some data on the financials of the Roy City Fire Department. He said overall, the Roy City Fire Department was one of their best performing fire departments from a financial point of view for the last five years. He noted they had an annual growth rate of about 10 to 15%. He shared the total transports for Roy City in calendar year 2023 had been 2,081, which was a slight increase from the previous year. In total, he reported they had about \$6 Million in charges for 2023, which was an increase as well. Mr. McGregor reported that they had collected \$2.1 Million in 2022. He said they had a healthy amount of growth, which they did not see with all of their clients. Mr. McGregor discussed the number of transports was their main driver for revenue, and noted the average payment which was collected per transport in 2023 was \$877. He explained that two thirds of the ambulance cost was contractually offset by Medicare and Medicaid, which was why the ambulance bills were so high. Councilmember Jackson asked if the majority of people who needed ambulance rides were on Medicare or Medicaid, and Mr. McGregor replied he would look into their demographic data to find that out.

Mr. Cody McGregor explained their process for collecting payment from people. He stated once they had collected all their data they reached out to the person to set up a payment plan. Councilmember Joe Paul asked if they had seen an increase in people not paying. Mr. Cody McGregor explained they had seen recent trends in which people did not pay for the first couple months and then reached out to set up a payment plan. Mr. Dart McGregor added that they followed up again if they did not hear anything in the first 90 days. Mr. Cody McGregor also explained they worked with the fire department and other agencies to negotiate discounts for people who lived below the poverty line.

Councilmember Jackson asked about false alarms. Mr. Cody McGregor said they only sent bills if the patient was actually transported, they did not issue bills for every call that the City responded to. He said people could refuse care or refuse an ambulance ride when EMS arrived at the scene.

Mr. Cody McGregor shared more of their revenue data. He indicated that they tracked their base rate and milage, as well as supplies, and reiterated that the prices for base rate and milage were set by the State although supplies were not. He explained for that reason, they closely tracked what their expenses on supplies were. He also stated that Roy was operating well in terms of their net revenue verses expenditures, especially compared to some surrounding cities. Mr. McGregor commented that more and more people were driving themselves to the hospital lately, rather than calling an ambulance. Despite this trend, he said Roy City had still seen a healthy growth in revenue over the last five years.

Mr. McGregor said Roy City was still owed about \$380,000 from an old contract for inter-facility transport with Holy Cross. He noted the Roy legal team was following up with this.

Mr. McGregor then shared a chart which showed their various revenue streams. He indicated some categories such as patients paying online, checks sent in, and Medicare. Councilmember Jackson asked what their percentage was and Mr. McGregor explained how their payment amount was calculated.

### 3. Roy Fire Operations 101 – Chief Williams

Chief Williams expressed excitement for the chance to educate the staff and Council about their operations. He began with a short overview of the services they provided and read their mission statement aloud.

Chief Hadley spoke about their current staffing models and overview all their positions. He noted they had just employed a new paramedic, and said there were a couple other paramedics in training who were almost done with their schooling. He said they had one station staffed, Station 31, with a chief. He said their ambulance 33 was an inter-facility vehicle which was used to run transfers. He said typically there were 14 people on shift in a day. He added they relied on automatic aid to sustain them while they were on calls.

Chief Hadley overviewed the amount of days in the last year that they had been fully staffed, compared to the number of days they had been crossed-staffed. He summarized that the majority of the days they had been fully staffed. Mayor Dandoy asked what some of the reasons were that they might be short staffed, and Chief Hadley replied there were several reasons including sick days, vacations, and injuries. Councilmember Jackson asked if they rotated shifts and Chief Hadley said they occasionally moved people around, but by and large people kept the same shifts and worked with the same people every day. He said they were one of the busier cities in Weber County.

Councilmember Jackson asked if they ever needed to transport people to Salt Lake, and Chief Hadley said they occasionally did, and added they typically saw it with pediatrics. He said they left it to the jurisdiction of the parents when possible for situations like that, and said they either gave life-stabilizing care in Weber County before transporting them. Councilmember Jackson also asked how they picked which hospital they took patients to, and Chief Hadley explained if the patient had a preference, they would take them there, otherwise they just went to the closest center. He also added if there was a stroke, they took the patient to the closest stroke specialists.

Chief Jefferies then went over day to day operations at the Fire Station. He said the shift change was at 8 AM, and at the beginning of the shift the day shift compared notes with the night shift. Once they checked the facilities and the truck, the firefighters then went to a gym to make sure their physical fitness was in good shape. He explained this was to mitigate the threat of heart attacks. After that, there was routine station maintenance and cleaning every day. He said although there was help from the City, it was largely up to the firefighters to keep the station clean. Chief Jefferies said after lunch, they might take on other public assignments such as public education and peer training or support. He emphasized how important mental health was to them. At 5 PM, there was some downtime or time for firefighters to catch up on reports. He explained there was a report that needed to be filled out for every call they went on. Chief Jefferies explained how their alarm system worked for calls that came in while the firefighters were asleep. He elaborated on how many elementary schools came and visited the station, which often took up large parts of their day as well. He said they averaged about five calls per day, and their average call took about an hour.

Chief Rast explained the re-certification process, and said each firefighter needed to be re-certified every three years. He said he was in charge of the training process and he made sure that each firefighter got their mandatory training hours in each year. He spoke about the importance of their training program and explained how they were evaluated. He noted they did not have a drill tower within the City, so they worked with other cities to use their facilities. However, the Roy City firefighters needed a minimum of 18 hours

of training on buildings within Roy City limits, so they did some training within the City as well. There were also officer training classes, and each officer needed 12 hours of leadership training each year so they could efficiently head the department. Lastly, he stated there was six hours of hazardous material training each year. Chief Rast said when they hired someone, there was 240 hours of training for their first year. He acknowledged this was a lot, but said it helped with retention. He added the firefighters routinely toured older buildings in town so they could have a sense of the layout and have a plan in place in case of a fire.

Chief Rast then explained re-certification for EMTs and paramedics. They needed 50 hours of training, and their re-certification was every two years. This training included airways and other life-saving care techniques. He shared some slides which showed the total hours of training spent for various departments. He expressed how important training was, especially given the wide array of calls they responded to.

Chief Anderson discussed the requirements of responding to calls. He said they needed 16 firefighters for residential fires, and to meet that requirement they relied on automatic aid. He explained in order for this to be effective, they needed to train with other city's departments, which could be a challenge to coordinate. He discussed how other cities covered the Roy City firefighters when they needed to go to training, and vice versa. He explained how they met the standards for jump-staffing and asked if there were any questions.

Councilmember Scadden clarified that although they needed 16 firefighters on a call, they only had 11 people on a shift at a given time. Chief Williams expressed the importance of automatic aid. Councilmember Joe Paul asked if they had any garden style homes in Roy and Chief Williams said they did. Councilmember Jackson asked if all the firefighters could drive the truck, and Chief Williams said there was a separate certification process to drive the truck and operate the ladder. Chief Williams also elaborated on the pre-planning inspections.

#### 4. Open and Public Meetings Act Training – Matt Wilson

City Attorney Wilson spoke about the Open and Public Meetings Act. He said the intent was to ensure the Council was doing the work of the public and that their deliberations were public, although they were still allowed to have closed meetings for certain items. He said there was also chance or social gatherings, during which the Councilmembers were not supposed to discuss City business or conduct the work of the public. He said if they do not notice a meeting, they would be in violation, except for emergency meetings which had different noticing requirements. City Attorney Wilson listed the items which constituted a closed meeting and noted that many cities got in trouble for violating these items. He added there needed to be a roll call vote and the general reason for the closed meeting needed to be stated for the record. He added no action could be taken in closed meetings; all actions and motions needed to be public. He also emphasized that Councilmembers could not privately call one another to try to sway their votes for certain items. He asked if there were any questions and there were none.

### G. Action Items

1. **Consideration of Resolution 24-4;** Amending Fees for the Roy Recreation Complex and Adopting the Roy Recreation Complex Fee Schedule.

Parks and Recreation Director Michelle Howard spoke about the fee schedule for the Roy City Complex. The fees included membership, facility rentals, and classes and programs not included with membership. She indicated in the packet what the rationale for increases were, and noted that overall the membership fees had increased and they had clarified some discrepancies for the non-resident rate.

Mayor Dandoy pointed out that the second sheet indicated an asterisk by a statement about a \$10 discount for members on programs and classes, although the asterisk was not anywhere else and he thought the information was conflicting with information elsewhere. The issue was clarified, and it was determined there was a \$10 discount for members and the formatting would be corrected.

Councilmember Jackson noted some upcoming fees, including three high schools who would rent them out for their swim teams. She said last time they had done this, it was \$3,000 for the year although she assumed it would be more this year. Parks and Recreation Director Howard said they would likely do stand-alone contracts with the schools, rather than creating a set fee in the schedule.

Councilmember Saxton asked about the 100% increase for the cost of water aerobics. He pointed out this was mainly a service for seniors. Parks and Recreation Director Howard said the \$15 rate was the half rate price, and it had arbitrarily been set at \$15. She noted it was a specialized service, for which the going rate was \$30. Councilmember Jackson asked how long the \$30 went for, and Parks and Recreation Director Howard said it was a monthly rate and classes were Monday through Thursday. Councilmember Jackson thought that was a good deal for a 50-minute class. Parks and Recreation Director Howard said the biggest discount for seniors was in the membership rate.

Mayor Dandoy asked if the rates were comparable, and Parks and Recreation Director Howard said the swim classes were similar to nearby cities. However, she said it was hard to compare membership fees because other centers had different levels of facilities and services, so it was not an even comparison. She noted it was also difficult to compare to previous years because COVID had complicated what facilities were accessible.

Councilmember Saxton asked how many people were included with a family membership. Parks and Recreation Director Howard explained their pricing structure, and said it began with one base member and then other people could be added, although only tax-dependents living in the home were eligible to be added to the family membership.

**Councilmember Joe Paul motioned to approve Resolution 24-4; Amending Fees for the Roy Recreation Complex and Adopting the Roy Recreation Complex Fee Schedule. Councilmember Scadden seconded the motion. A roll call vote was taken, all Councilmembers voted “Aye” and the motion carried.**

2. **Consideration of Resolution 24-5; Authorizing an Agreement with Connex Networks LLC for a Telecommunications Network.**

City Manager Andrews explained the agreement. He said they had put a stop work order out to all companies installing internet in the City until they had been able to create their agreement. He added they had informed residents that they did not control the utility companies, although there had been some confusion and complaints from residents coming to the City. City Manager Andrews said the main issue had been a lack of noticing before the utility companies went into residential easements, so the agreement had addressed this and stipulated that the companies had to notify residents before doing work. The

agreement also required companies to have a franchise agreement with the City before they started digging. City Manager Andrews said if there were any companies currently digging in the City, they were doing so unlawfully and they needed to contact the City.

Councilmember Joe Paul noted most of the complaints were coming from CenturyLink, and referenced certain areas of town where they were doing a lot of digging. City Manager Andrews said they did have a right to do installations all over town, although the issue was they needed to restore any areas that they disturbed.

David Brown of Connex explained everything they did was underground and noted everyone should be able to do this work underground. However, he said for every 5,000 homes they needed to do something aboveground. He reported they were about 9/10<sup>th</sup> of the way done with Roy City and expressed how much his company liked Roy and were happy to be working with them. He said they were aware of all the laws, even ones that the City might not be aware of, and invited them to reach out with any questions about what rights the City had. Councilmember Scadden acknowledged the Connex boxes were standard size, although people were having issues with other company's boxes since they were exceptionally large and an eyesore. Councilmember Scadden said although they were underground, they still took up a lot of space.

**Councilmember Jackson motioned to approve Resolution 24-5; Authorizing an Agreement with Connex Networks LLC for a Telecommunications Network. Councilmember Sophie Paul seconded the motion. A roll call vote was taken, all Councilmembers voted "Aye" and the motion carried.**

3. **Consideration of Ordinance 24-3;** Adopting the Amended City Center Redevelopment Project Area Plan, as Approved by the Redevelopment Agency of Roy City, as the Official Redevelopment Project Area Plan for the Project Area and Directing that Notice of the Adoption be given as required by Statute.

Assistant City Manager Brody Flint explained this action coincided with RDA items to be discussed later, so he requested to table this until the RDA items had been discussed and action had been taken.

The Council reconvened after the RDA meeting at 8:35 PM.

Mayor Dandoy asked if there were any plans for the property where the old Wells Fargo had been. Assistant City Manager Flint said two of the parcels were owned by UDOT, so they were waiting to hear some plans from UDOT. Councilmember Sophie Paul asked if it included the coffee shop on the corner, and Assistant City Manager Flint said the picture in their packets showed the limits of the parcels in question.

**Councilmember Scadden motioned to table the consideration of Ordinance 24-3; Adopting the Amended City Center Redevelopment Project Area Plan, as Approved by the Redevelopment Agency of Roy City, as the Official Redevelopment Project Area Plan for the Project Area and Directing that Notice of the Adoption be given as required by Statute. Councilmember Saxton seconded the motion, all members present voted "Aye" and the item was tabled.**

## **H. Discussion Items**

1. Complex Participating Cities Program

Parks and Recreation Director Howard explained there was a suggestion to allow a 10% discount for residents of participating cities. She explained the criteria for the cities to be considered “participating” was missing from the Council packets, and distributed copies. She asked the Council if they were still in favor of this. She also noted that Complex staff could also adjust rates for certain situations, such as special classes or holiday events. She thought it was a win-win situation for both Roy and the participating cities. Mayor Dandoy agreed and opined the Complex was a regional asset. The Council agreed as well.

## 2. 3100 Widening

Mayor Dandoy acknowledged that a lot of residents had asked about the 3100-widening project. He said that COG had a subcommittee that helped coordinate funding for projects like this and expressed they could utilize that to help find expand 3100 from 27 to 36 feet. He reported he had made some preliminary inquiries and he thought they could get funding in 2027.

## 3. Ambulance License Request from Weber Fire District

Chief Williams explained a request he had received from the Weber County Fire Chief for their ambulance license. He explained Weber County wanted the license because they did not have ambulance services in certain areas, and he explained the history as to why Roy City had the license. He said his recommendation was to allow the County to take the license back. He acknowledged this was a potentially contentious topic, although he expressed it was important to foster friendly and reciprocal relations with surrounding fire departments, since nearby stations often responded to Roy City calls. He thought Weber County could provide faster service since Roy City had higher call volume and pointed out that in emergency situations every second counted.

Mayor Dandoy pointed out that Roy City would not be getting rid of any ambulance service or personnel, although if they gave up the license they would not get paid for those services and salaries. Chief Williams pointed out that their call volume would drop, however, reducing the burden on Roy City employees. Councilmember Jackson noted they were already having challenges retaining personnel and worried nothing would keep people from quitting and working for Weber County.

Chief Williams thought the timing of the request was important, and expressed he knew the Weber County Chief and did not think they had any intentions of putting an undue financial strain on Roy City. Mayor Dandoy agreed there was likely no ill intent, although Roy City would still lose revenue, and this would increase the burden on Roy residents. Mayor Dandoy said he would speak with the West Haven and Hooper mayors about this and thought they could have chosen other places for this request. Chief Williams said they could contest the request, although he explained there would then be a hearing to resolve the issue and Roy City might lose the license anyway.

Councilmember Jackson pointed out Roy City might still end up responding to Weber County calls because of the mutual aid agreement. Mayor Dandoy said they operated efficiently and had thin margins and expressed his frustration with this request. He said they could not afford to lose more resources and did not think it was fair to put this on the Roy taxpayer. He said even if they lost the license in the hearing, he wanted it known that he did not think it was fair. Mayor Dandoy acknowledged that Chief Williams was thinking of safety and he respected that; however, he wanted to establish that this was unfair to Roy City.



Mayor Dandoy expressed his appreciation to Chief Williams and turned to Council to get their opinion. Mayor Dandoy said he would not have an issue with this if not for the fact that it negatively impacted Roy City taxpayers. Councilmember Scadden appreciated Mayor Dandoy's dedication to Roy City residents, although he did not think they would win this fight and thought it was easier to accept the request rather than go to a hearing.

Councilmember Joe Paul thought they should try to plead their case in a hearing and asked if there was a cost associated with that. City Manager Andrews said other than employee time, there was no cost that he knew of although he acknowledged they had never needed to do this before. He agreed that he did not think Roy City would get their way in a hearing, however, and so he thought from an administrative standpoint Roy should sign the letter. He said having been at similar hearings in the past, they were generally very fact-based and there would not be a lot of room for appeals.

Chief Williams clarified he had looked at all factors, and expressed that although he had initially been upset as well he did think the best thing to do was to give the license to Weber County. He clarified he was not afraid to disagree with other chiefs; he was thinking of the bottom line and safety and thought this was the best way forward.

Mayor Dandoy reminded the Council it was their job to generate revenue, and said if they went ahead with this they needed to find a way to get the revenue back. He asked the Council to raise their hand if they were okay with the license being given away, and the Council was split down the middle. Councilmembers Jackson and Sophie Paul thought they should follow Chief William's decision and allow the license to be taken. Councilmember Saxton could not decide. Councilmembers Joe Paul and Scadden decided to follow Chief William's recommendation as well, leading to a majority vote in favor of giving up the license without going to a hearing. Mayor Dandoy expressed that he understood the Councilmember's point of view, although he thought this was very political and reiterated that he was frustrated with the situation.

#### **I. City Manager & Council Report**

**Councilmember Joe Paul motioned to take recess and enter the Roy City RDA Meeting. Councilmember Saxton seconded the motion, all members present voted "Aye" and the Roy City Council Meeting recessed.**

**Councilmember Sophie Paul motioned to reconvene the Roy City Council Meeting. Councilmember Saxton seconded the motion, all members present voted "Aye" and the Roy City Council Meeting resumed.**

#### **J. Action Item**

- 1. Consideration of Ordinance 24-3; Adopting the Amended City Center Redevelopment Project Area Plan, as Approved by the Redevelopment Agency of Roy City, as the Official Redevelopment Project Area Plan for the Project Area and Directing that Notice of the Adoption be given as required by Statute.**

**Councilmember Scadden motioned to approve Ordinance 24-3; Adopting the Amended City Center Redevelopment Project Area Plan, as Approved by the Redevelopment Agency of Roy City, as the Official Redevelopment Project Area Plan for the Project Area and Directing that Notice of the Adoption be given as required by Statute. Councilmember Jackson seconded the motion, a roll call vote was taken, all Councilmembers voted "Aye" and the motion carried.**

**K. Adjournment**

Councilmember Joe Paul motioned to adjourn the meeting, Councilmember Jackson seconded the motion and the meeting adjourned at 8:39 p.m.

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Robert Dandoy  
Mayor

Attest:

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Brittany Fowers  
City Recorder

dc:

DRAFT