

Mayor
Robert Dandoy

City Manager
Matt Andrews



Council Members
Ann Jackson
Diane Wilson
Joe Paul
Randy Scadden
Sophie Paul

ROY CITY COUNCIL MEETING AGENDA

JULY 19, 2022 – 5:30 P.M.

ROY CITY COUNCIL CHAMBERS 5051 S 1900 W ROY, UTAH 84067

This meeting will be streamed live on the Roy City YouTube channel.

A. Welcome & Roll Call

B. Moment of Silence

C. Pledge of Allegiance

D. Consent Items

These items are considered by the City Council to be routine and will be enacted by a single motion. If discussion is desired on any consent item, that item may be removed from the consent agenda and considered separately.

1. Request for approval of an alcoholic beverage license for Holiday Oil #72, located 4328 W 5500 S
2. Re-Appointment of Torris Brand and Christopher Collins to the Planning Commission

E. Public Comments

This is an opportunity to address the Council regarding concerns or ideas on any topic. To help allow everyone attending this meeting to voice their concerns or ideas, please limit the time you take. We welcome all input and recognize some topics may take a little more time than others. Please feel free to message admin@royutah.org if you message may exceed the allotted time. Your information will be forwarded to all council members and a response will be provided.

F. Action Items

1. Consideration of Resolution 22-12; A resolution adopting the memorandum of understanding between the City of Roy and the United Way of Northern Utah.
2. Consideration of Resolution 22-13; A resolution to update the Master Officer Policy
3. Consideration of Ordinance 22-9; An ordinance amending the Roy Municipal Code, portions of Title 9 Building and Construction Codes.

G. Discussion Items

1. CJC Funding
2. Roy Days Safety

H. City Manager & Council Report

I. Adjournment

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should contact the Administration Department at (801) 774-1020 or by email: admin@royutah.org at least 48 hours in advance of the meeting.

Pursuant to Section 52-4-7.8 (1)(e) and (3)(B)(ii) "Electronic Meetings" of the Open and Public Meetings Law, Any Councilmember may participate in the meeting via teleconference, and such electronic means will provide the public body the ability to communicate via the teleconference.

Certificate of Posting

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in a public place within the Roy City limits on this 14th day of July 2022. A copy was also posted on the Roy City Website and Utah Public Notice Website on the 14th day of July 2022.

Visit the Roy City Web Site @ www.royutah.org
Roy City Council Agenda Information – (801) 774-1020

Brittany Fowers
City Recorder



2022 ALCOHOLIC BEVERAGE LICENSE
 TO BE APPROVED BY THE
 CITY COUNCIL
 On July 19, 2022

<u>LICENSE #</u>	<u>BUSINESS NAME/ ADDRESS</u>	<u>OWNER</u>	<u>CLASSIFICATION</u>	<u>YEAR TO APPROVE</u>
9384	Holiday Oil #72 4328 W 5500 S	Holiday Oil Company	Class A Beer	2022

RETAIL LICENSE CLASSIFICATIONS

<u>BEER CLASSIFICATION</u>	
Class A	Off premises consumption
Class B	On premises consumption - restaurant
Class C	On premises consumption - tavern
Class D	Temporary license
Class E	Private club license

<u>LIQUOR CLASSIFICATION</u>	
Class A	Private Club
Class B	Restaurant
Class C	Temporary



Date: June 29, 2022

To: Mayor Dandoy and City Council Members

From: Tammy Nelson

Subject: Holiday Oil #72, 4328 W 5500 S - Alcoholic Beverage License

Holiday Oil #72, a convenience store/gas station/car wash, is in the process of building a new store, located at 4328 W 5500 S. Inspections will be conducted to ensure that they are compliant with the building and safety codes. Approval for occupancy will be subject to the final inspection when the project is finished.

I recommend approval of a Class A beer license, subject to approval on the final building and fire inspections.

Respectfully,

Tammy Nelson
Community Development
Office Manager



ROY CITY Fire

MEMO

Deputy Chief Leroy Gleichmann

To: Tammy Nelson
Date: July 7, 2022
Subject: Alcoholic Beverage Application/Inspection

Holiday Oil #72

4328 W 5500 S

License # 9384

Pending final inspection, the building and premise located above, the proposed premise must comply with all applicable laws, ordinances and regulations relating to safety in the event of fire or panic, and that this location is reasonably safe for use as a licensed premise for the license applied for.

Final inspection will be completed prior to business occupancy.

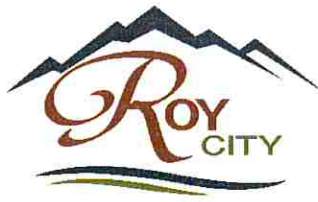
Any questions please get with me. Thanks.

Leroy Gleichmann | Deputy Chief - Fire

Roy City | 5051 South 1900 West, Roy, Utah 84067

(o) 801-774-1084 | www.royutah.org 

Mayor • Robert Dandoy
City Manager • Matt Andrews



City Council • Ann Jackson
• Diane Wilson
• Sophie Paul
• Randy Scadden
• Joe Paul

July 7, 2022

Mayor and City Council Members

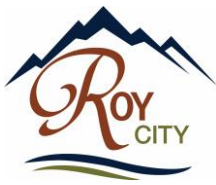
Re: Holiday Oil #72

Mayor and Council

After reviewing the criminal record of the applicant, there is nothing in their criminal history that would disqualify them from having an alcohol license here in Roy.

Best,

Brody E. Flint
Roy City Assistant Attorney
bflint@royutah.org
801-774-1006



Date: 15 July 2021
To: Mayor Robert Dandoy
From: Steve Parkinson – Planning & Zoning Administrator *SP*
Subject: Re-appointment of Planning Commissioners

Every year two (2) or three (3) Planning Commissioners terms expire, and this year is no different. The following Commissioners terms ended on June 30th of this year.

I have included their attendance percentage for each year of their term, plus an overall percentage for the entire term.

Torris Brand has been on the Planning Commission since August 8, 2017, he took over for Mrs. Gennie Kirch and has just finished his first full term. His attendance over this past term is as follows:

July 1, 2019 – June 30, 2020 = 100.00% (attended 19 of 19 meetings)
July 1, 2020 – June 30, 2021 = 93.75% (attended 15 of 16 meetings)
July 1, 2021 – June 30, 2022 = 85.00% (attended 17 of 20 meetings)

Total Term = 92.73% (attending 51 of 55 meetings)

Chris Collins has been on the Planning Commission since February 13, 2018, he took over for Mrs. Lindsey Ohlin and has just finished his first full term. His attendance over this past term is as follows:

July 1, 2019 – June 30, 2020 = 26.32% (attended 5* of 19 meetings)
July 1, 2020 – June 30, 2021 = 37.50% (attended 6** of 16 meetings)
July 1, 2021 – June 30, 2022 = 70.00% (attended 14 of 20 meetings)

Total Term = 45.45% (attending 25 of 55 meetings)

* He was deployed to Washington DC for 13 of those meetings
** He was still deployed to Washington DC for 4 of those meetings

Staff would like to recommend that Mr. Torris Brand and Mr. Chris Collins be re-appointed to the Planning Commission.



Resolution No. 22-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROY ADOPTING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ROY AND THE UNITED WAY OF NORTHERN UTAH.

Whereas, the Roy City Complex is in need of major improvement requiring a significant cash outlay in order to remain operational; and

Whereas, there has been significant public interest in keeping the complex operational; and

Whereas, Roy City and the United Way of Northern Utah desire to work together in marketing, fundraising, and accepting donations for renovating the complex; and

Whereas, the Roy City Council has determined that it is in the best interest of the citizens of Roy to work with the United Way as outlined in the Memorandum of Understanding which is attached hereto as Exhibit A.

Now Therefore, be it ordained by the Roy City Council that the attached Exhibit A, Memorandum of Understanding is hereby adopted on this _____ day of July 2022 and the Mayor is authorized to execute the memorandum.

Robert Dandoy, Mayor

Attest:

Brittany Fowers, City Recorder

Councilmember Scadden _____
Councilmember Wilson _____
Councilmember Sophie Paul _____
Councilmember Jackson _____
Councilmember Joe Paul _____

Exhibit A

Roy City, Roy Complex Fundraising Committee and United Way of Northern Utah Memorandum of Understanding

This Memorandum of Understanding (MOU) is between the following parties:

Roy Complex Fundraising Committee

Contact – Travis Flint

Email: tflint@royutah.org

United Way of Northern Utah (UWNU)

2955 Harrison Blvd. Ste 201

Ogden, UT 84403

Julie Johnson, Director of Community Resources

jjohnson@uwnu.org 801-628-7701

Roy City

Contact- Matt Andrews

Email: mandrews@royutah.org

Roy Complex Fundraising Committee-

- Openly accepting donations from July 15, 2022 - November 30, 2022
- To market and promote fundraising for Roy Complex Renovation
- Ensure donations are guided to UWNU webpage for Roy Complex Renovation fund or by check, made payable to United Way of Northern Utah **and reference Roy Complex** in the memo

United Way of Northern Utah UWNU-

- Provide two options to collect donations:
 - UWNU webpage link specific to Roy Complex Renovation fund for credit card donations
 - Receipt of checks made payable to United Way of Northern Utah **and reference Roy Complex** in the memo
- Manage funds from donations @ 2% administrative fee for all donations received.
- Provide monthly reports of funds received to UWNU designated to Roy Complex Renovation.
- Send donation receipt and tax-deductible statement to all donors who provide contact information.
- Retain funds until end of fundraising period, November 30, 2022.
- Distribute payment of all Roy Complex Renovation funds, minus 2% admin fee, to Roy City within 10 business days of end of fundraising period.

Roy City-

- Receive total amount of collected funds, minus 2% admin fee, for Roy Complex Renovation. Funds are to be used for the Roy Complex Renovation Project.

All parties agree to the above.

Signature of Roy Complex Fundraising Committee Representative, Travis Flint Date

Signature of United Way of Northern Utah CEO, Tim Jackson Date

Signature of Roy City Representative, Matt Andrews Date

Resolution No. 22-13

A RESOLUTION OF THE ROY CITY COUNCIL AMENDING THE ROY CITY PERSONNEL POLICY AND PROCEDURES MANUAL IN RELATION TO THE MASTER OFFICER CLASSIFICATION.

WHEREAS, the Roy City Council has adopted a Personnel Policies and Procedures Manual that sets forth policies pertaining to personnel conduct, conditions of employment, employee classification, benefits, payroll, discipline, and other related employment matters; and

WHEREAS, the Roy City Police Department has reviewed and determined that the Master Officer Classification should be amended to promote and encourage continued improvement throughout the officer's entire career; and

WHEREAS, the Roy City Administration has reviewed and recommends adoption of the proposed Master Officer Classification which is attached hereto; and

WHEREAS, the Roy City Council has reviewed the proposed amendments to the Personnel Policy Manual and has determined that the amendments are in the best interest of the employees of Roy City.

NOW THEREFORE BE IT RESOLVED by the City Council of Roy City, that the amended Roy City Personnel Policy and Procedures Manual concerning the Master Officer Classification be amended with the following additions, deletions, or amendments:

Amend Section 1402 Eligibility for Reclassification and Automatic Promotions

Police Officers

Police Officers to Master Police Officer - This is considered a vertical adjustment which will maintain the integrity of years of service at time of enhancement. An eligible officer shall submit a **justification** letter, **through their chain of command**, to the Chief of Police detailing their qualifications by explaining how they have met the reclassification criteria.

Eligibility Requirements - In order to be considered for reclassification, an officer **shall score a minimum of 100 on the Roy City Police Department Career Ladder Scoring Matrix.** ~~meet the minimum qualifications listed below, plus the requirements associated with Track A, B, or C:~~

- ~~1. Minimum eight (8) years of experience as a full-time police officer.~~
- ~~2. A passing evaluation.~~

3. ~~Must not be in probationary status. If a police officer is on disciplinary probation when they are eligible to become a Master Officer, they will not be able to submit application for the promotion until their probationary period has ended plus one additional year.~~

~~• Track A~~

~~a. Bachelor's degree~~

~~b. One of the following specialized or advanced training classes:~~

- ~~• Advanced Accident Investigation~~
- ~~• Advanced Officer~~
- ~~• Instructor Development~~
- ~~• Interview and Interrogation~~
- ~~• Verbal Judo~~
- ~~• Others as approved as qualifying by the Chief of Police~~

~~c. Two of the following:~~

- ~~• Specialty assignment as defined by the Chief of Police (currently in good standing or having completed previous assignment in good standing)~~
- ~~• Department instructor position which required advance training (currently in good standing or having previously completed in good standing)~~
- ~~• Field Training Officer (FTO), including attendance at required training (currently in good standing or having previously completed in good standing)~~
- ~~• Experienced as an Officer in Charge (OIC)~~
- ~~• Fluent in a foreign language.~~
- ~~• Active on a board or committee assignment related to law enforcement (as approved by the Chief of Police)~~
- ~~• SWAT Officer including successful completion of basic SWAT school~~

~~• Track B~~

~~a. Associate degree or equivalent of sixty (60) semester credit hours~~

~~b. One of the following specialized or advanced training classes:~~

- ~~• Advanced Accident Investigation~~
- ~~• Advanced Officer~~
- ~~• Instructor Development~~
- ~~• Interview and Interrogation~~
- ~~• Verbal Judo~~
- ~~• Others as approved as qualifying by the Chief of Police~~

~~c. Three of the following:~~

- ~~• Specialty assignment as defined by the Chief of Police (currently in good standing or having completed previous assignment in good standing)~~
- ~~• Department instructor position which required advance training (currently in good standing or having previously completed in good standing)~~
- ~~• Field Training Officer (FTO), including attendance at required training (currently in good standing or having previously completed in good standing)~~

- ~~Experienced as an Officer in Charge (OIC)~~
 - ~~Fluent in a foreign language.~~
 - ~~Active on a board or committee assignment related to law enforcement (as approved by the Chief of Police)~~
 - ~~SWAT Officer including successful completion of basic SWAT school~~
- ~~Track C~~
 - a. ~~No degree~~
 - b. ~~One of the following specialized or advanced training classes:~~
 - ~~Advanced Accident Investigation~~
 - ~~Advanced Officer~~
 - ~~Instructor Development~~
 - ~~Interview and Interrogation~~
 - ~~Verbal Judo~~
 - ~~Others as approved as qualifying by the Chief of Police~~
 - c. ~~Four of the following:~~
 - ~~Specialty assignment as defined by the Chief of Police (currently in good standing or having completed previous assignment in good standing)~~
 - ~~Department instructor position which required advance training (currently in good standing or having previously completed in good standing)~~
 - ~~Field Training Officer (FTO), including attendance at required training (currently in good standing or having previously completed in good standing)~~
 - ~~Experienced as an Officer in Charge (OIC)~~
 - ~~Fluent in a foreign language.~~
 - ~~Active on a board or committee assignment related to law enforcement (as approved by the Chief of Police)~~
 - ~~SWAT Officer including successful completion of basic SWAT school~~

Upon receiving a passing evaluation and approval of the application by the Chief of Police, the eligible officer will receive a pay increase of 10%. This pay increase is not considered to be a promotion. The employee's anniversary date will remain unchanged.

A review of the Master Officer status may be conducted anytime at the discretion of the Chief of Police. To retain the Master Officer status, the individual shall maintain a passing evaluation. Additionally, the officer must participate in and pass both the Spring and Fall physical fitness testing process but is required to pass at least one of the testing sessions. In the event of eligibility deficiency, the officer will be placed back into regular officer status and will receive a 10% pay decrease until the deficiency is remedied.

Passed this _____ day of July 2022.

Robert Dandoy, Mayor

Attested and Recorded:

Brittany Fowers, City Recorder

Councilmember Sophie Paul _____
Councilmember Scadden _____
Councilmember Wilson _____
Councilmember Joe Paul _____
Councilmember Jackson _____

Ordinance No. 22-9

AN ORDINANCE OF ROY CITY, UTAH; AMENDING THE ROY MUNICIPAL CODE BY AMENDING PORTIONS OF TITLE 9, TO UPDATE ROY CITY IN ACCORDANCE WITH THE UTAH UNIFORM BUILDING STANDARD ACT AND THE RULES PROMULGATED THEREUNDER; AND BY PROVIDING THAT, THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON POSTING AFTER FINAL PASSAGE.

Whereas, the Utah State Building Code Commission has recommended that updated editions of the National Electrical Code be adopted by the state; and

Whereas, the State of Utah has mandated that cities adopt and enforce the 2020 National Electrical Code; and

Whereas, the Roy City Building Official has reviewed the 2020 National Electrical Code and recommend its adoption; and

Whereas, the City Council has determined that adopting this updated code is in the best interest of and health, safety, convenience, and general welfare of the citizens of Roy; and

Now, therefore, be it ordained by the Roy City Council that Title 9, Chapter 1, Section 3 of the Roy City Code as follows.

CHAPTER 1

BUILDING CODES AND REGULATIONS

SECTION:

- 9-1-1: General Provisions
- 9-1-2: Building Codes
- 9-1-3: Electrical Code
- 9-1-4: Mechanical Code
- 9-1-5: Plumbing Code
- 9-1-6: Residential Code
- 9-1-7: Fuel Gas Code
- 9-1-8: Energy Conservation Code
- 9-1-9: Abatement of Dangerous Buildings Code
- 9-1-10: Administration and Enforcement
- 9-1-11: Appendices and Amendments

9-1-3: **ELECTRICAL CODE:** The ~~2017~~ 2020 National Electrical Code is hereby adopted as the electrical code of the city.

This Ordinance shall become effective immediately upon passage, lawful posting, and recording. This Ordinance has been passed by the Roy City Council this ____ day of _____, 2022.

Robert Dandoy, Mayor

Attested and Recorded:

Brittany Fowers, City Recorder

Councilmember Wilson _____
Councilmember Joe Paul _____
Councilmember Jackson _____
Councilmember Sophie Paul _____
Councilmember Scadden _____