



**ROY CITY**  
**Planning Commission Regular meeting**  
**January 11, 2022 – 6:00 p.m.**  
City Council Chambers/Courtroom  
5051 South 1900 West

The meeting was a regularly scheduled work-session designated by resolution. Notice of the meeting was provided to the *Standard Examiner* at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

Ryan Cowley, Chair  
Samantha Bills  
Torriss Brand  
Chris Collins  
Janel Hulbert  
Claude Payne  
Daniel Tanner

Steve Parkinson, City Planner  
Brody Flint, Assistant City Attorney

Excused: Commissioners Jason Felt and Jason Sphar

Pledge of Allegiance: Commissioner Chris Collins

1. DECLARATIONS OF CONFLICT

There were none.

2. APPROVAL OF DECEMBER 14, 2021 REGULAR MEETING MINUTES

**Commissioner Brand moved to approve the December 14, 2021, regular meeting minutes as written. Commissioner Collins seconded the motion. Commissioners Bills, Brand, Collins, Cowley, Hulbert, Payne, and Tanner voted “aye.” The motion carried.**

3. CONTINUATION OF A REQUEST FOR SITE PLAN APPROVAL FOR JJARCO DEVELOPMENT LOCATED AT APPROXIMATELY 4987 SOUTH 1900 WEST

Applicant James Adams, living at 6396 Willow Creek Road, came forward as the applicant. He said he would be there to answer any questions. He noted that there are two units with one facing north and the other facing west. He stated that they are working to meet parking requirements.

City Planner Steve Parkinson instructed the Commission to disregard the access point on the markup plan. He noted this is a placeholder to conform to the parking standards. He said there was another site plan resubmitted a week ago, and any changes made after this point will be minor. He added that fire department trucks would not be an issue in the space.

**Commissioner Hulbert moved to approve the Site Plan for JJARCO Development located at approximately 4987 South 1900 West, with the conditions as stated in the staff report. Commissioner Bills seconded the motion. Commissioners Bills, Brand, Collins, Cowley, Hulbert, Payne, and Tanner voted “aye.” The motion carried.**

4. COMMISSIONERS MINUTE

No comments made.

5. STAFF UPDATE

The announcement was made that the public meeting that fell on election night would be canceled.

6. ADJOURN

**Commissioner Tanner moved to adjourn at 6:34 p.m. Commissioner Payne seconded the motion. Commissioners Bills, Brand, Cowley, Hulbert, Payne, and Tanner voted “aye,” and Commissioner Collins voted “nay.” The motion carried.**

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Ryan Cowley  
Chair

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