



## **ROY CITY CEMETERY** **Maintenance Policy and Rules and Regulations**

This policy is intended to establish regular maintenance procedures and schedules, and to provide rules and regulations governing the placement and removal of personal items from the Roy City Cemetery.

The Parks Division of the Public Works Department performs and is responsible for all maintenance at the Roy City Cemetery.

### **General Rules**

1. Signs shall be posted at each vehicular entrance to the cemetery and shall contain the summer and winter cleaning and maintenance schedules and the effective dates of each.
2. Funeral flowers will be removed five (5) calendar days following a funeral. If this day occurs on a weekend, then the flowers will be removed on the first working day there-after.
3. Trees, shrubs, flowers, bushes, etc. shall not be planted in the cemetery, except by express permission of the City Council.
4. Only fresh cut flowers or other temporary decorations may be placed on the graves.
5. All patrons are solely responsible for valuable decorations which they place on the graves.
6. Roy City is not responsible for loss or theft of items left in the cemetery as this is an unsecured area and open to the public.
7. Notification shall be printed in the local newspaper for two consecutive days at least two weeks prior to changing summer and winter maintenance schedules.

### **SUMMER REGULATIONS** **April 1st to October 31st**

1. All grave decorations will be removed by City crews each Thursday for mowing and maintenance, weather permitting. If weather prevents mowing on Thursday, maintenance will be performed on the first day working day thereafter. If decorations are removed by patrons, they should not be replaced prior to 6 p.m. on Thursdays.
2. Grave decorations shall not be removed by City crews during the Memorial Day holiday week. Grave decorations will be removed by City crews the following Thursday, and mowing and maintenance will be performed that day.

### **WINTER REGULATIONS** **November 1st to March 31st**

1. Grave decorations will be removed by City crews on the last Thursday of January February, and March.

(Effective 03/03/92)