

6. HIGHWAY MATTERS**A. RESOLUTIONS REQUESTING ADDITIONS TO STATE SECONDARY SYSTEM OF HIGHWAYS**

- i. **JILL CIRCLE (Route 773)** - Attached for your consideration, please find a copy of a resolution requesting VDOT to accept Jill Circle (Delaware Woods Subdivision) into the secondary system of highways and assume responsibility for perpetual maintenance and care one year after adoption of the resolution.

MOTION REQUIRED: A motion is required to adopt the attached resolution.

- ii. **SHADY BROOK COURT (Route 1100)** - Attached for your consideration, please find a copy of a resolution requesting VDOT to accept Shady Brook Court into the secondary system of highways and assume responsibility for perpetual maintenance and care one year after adoption of the resolution.

MOTION REQUIRED: A motion is required to adopt the attached resolution.

B. MONTHLY CONCERNS

Please come prepared to share any concerns you may have related to highway maintenance.



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
23116 Meherrin Road
COURTLAND, VIRGINIA 23837

November 5, 2021

Mr. Michael Johnson
County Administrator
Southampton County
24283 Cheroenhaka Rd.
Courtland, VA 23837

**RE: Delaware Woods
Jill Circle – Route 773
Southampton County**

Mr. Johnson:

In accordance with VDOT regulations, a final inspection has been performed by the department on the subject streets. The streets appear to be constructed in accordance with the applicable specifications, standards and plans approved by the department.

For acceptance into the state system of highways, Southampton County must provide VDOT with a formal request for maintenance by board resolution and Form AM-4.3. Please find attached a sample resolution including the proper language for this request and the referenced AM-4.3 form for signature by the appropriate representative. The AM-4.3 form has been prepared with anticipation of a resolution date of November 23, 2021. If this date is inappropriate, please notify this office and a revised AM-4.3 form can be sent.

The County will be responsible for the maintenance of the roadways and drainage for one year after the streets have been accepted into our secondary road system. Per the County's request, fees have been waived and the County must guarantee by resolution maintenance of the street for 1 year.

Should you have any further questions concerning this matter, please contact me at Joshua.Norris@vdot.virginia.gov or 757-346-3068.

Sincerely,

Joshua R. Norris
Land Use Engineer

Attachments: Sample Resolution
AM-4.3
Project Sketch

§33.2-705 – Land Development Additions to Secondary Route

Route 773 – Jill Circle

RESOLUTION

WHEREAS, the Delaware Woods subdivision has been completed, and

WHEREAS, the streets of Delaware Woods meet the public service criteria of the Subdivision Street Requirements; and

WHEREAS, the development sketch and VDOT Form AM 4.3, attached and incorporated herein as part of this resolution, define additions required in the Secondary System of State Highways as a result of construction; and

WHEREAS, certain segments identified on the incorporated Form AM 4.3 are ready to be accepted into the Secondary System of State Highways.

NOW THEREFORE, BE IT RESOLVED, this Board requests the Virginia Department of Transportation to add the segments identified on the incorporated Form AM 4.3 to the Secondary System of State Highways, pursuant to §33.2-705 of the *Code of Virginia*, for which segments this Board hereby guarantees the right of way to be clear and unrestricted, including any necessary easements for cuts, fills, and drainage, and

BE IT FURTHER RESOLVED, this Board guarantees the performance of the street(s) requested herein to become part of the Secondary System of State Highways for a period of one year from the date of the acceptance of the referenced street(s) by VDOT into the Secondary System of State Highways. This Board will completely reimburse all costs incurred by VDOT, up to \$4,000.00, to repair any faults in the workmanship or materials of the referenced street(s) and related drainage facilities as determined exclusively by VDOT.

BE IT FINALLY RESOLVED, a certified copy of this resolution be forwarded to the Virginia Department of Transportation.

In Southampton County

37974868

by Resolution of the governing body adopted November 23, 2021

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes to the secondary system of state highways.

A Copy Testee Signed (County Official): _____

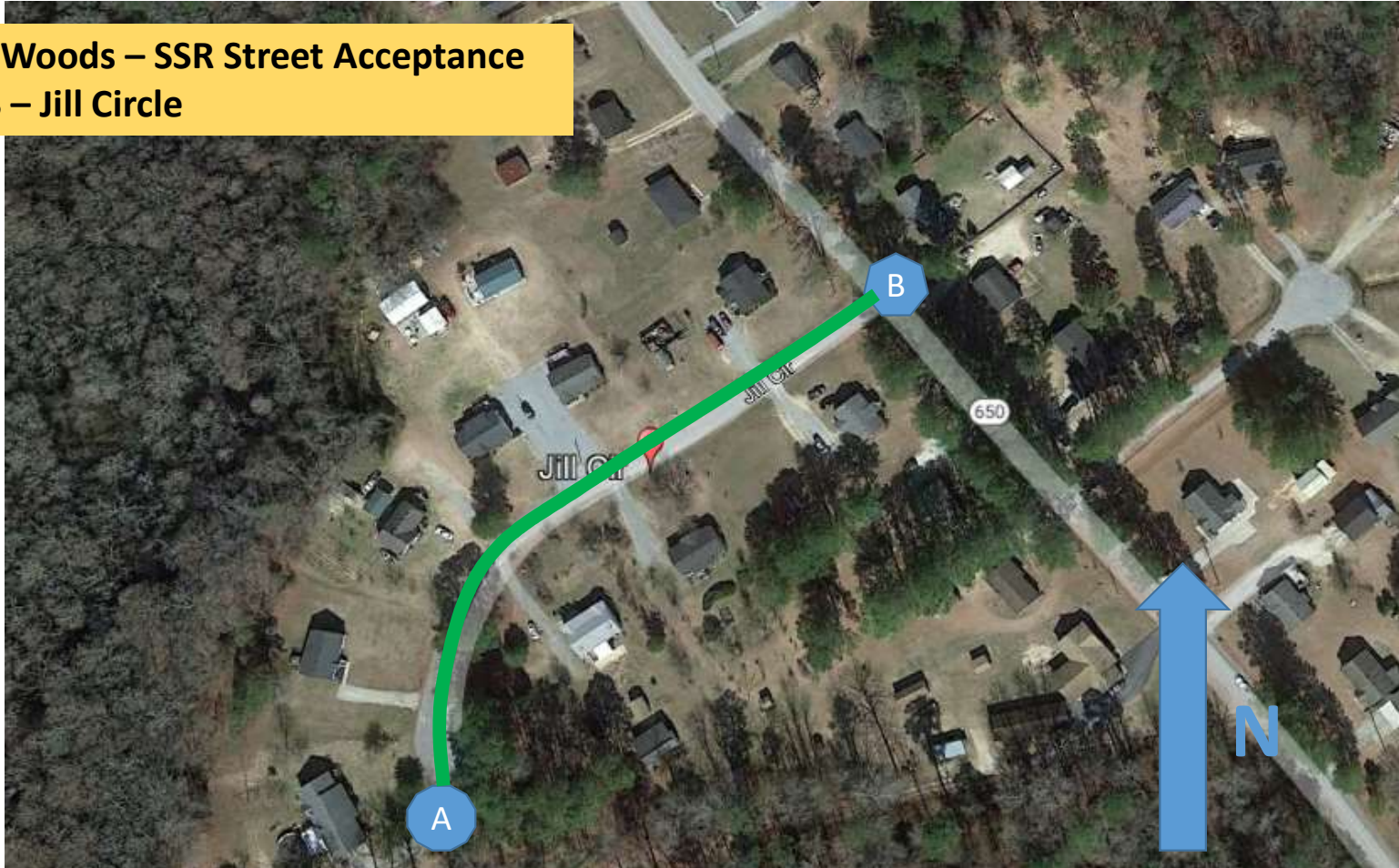
Report of Changes in the Secondary System of State Highways

Project/Subdivision: 087 Jill Circle

Addition - New subdivision street §33.2-705

Rte Number	Street Name	From Termini	To Termini	Length	Number Of Lanes	Recordation Reference	Row Width
773	Jill Circle	Cul-de-sac	Rte. 650 (Shady Brook Trail)	0.12	2	D.B. 433 Page 429	50

**Delaware Woods – SSR Street Acceptance
Route 773 – Jill Circle**



SEGMENT	ROUTE	FROM	TO	LENGTH	ACTION
A – B	773	Cul-de-sac	Route 650 (Shady Brook Trail)	0.12 miles	<u>§ 33.2-705 -Addition</u>



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
23116 Meherrin Road
COURTLAND, VIRGINIA 23837

November 3, 2021

Mr. Michael Johnson
County Administrator
Southampton County
24283 Cheroenhaka Rd.
Courtland, VA 23837

**RE: Shady Brook Court
Shady Brook Court – Route 1100
Southampton County**

Mr. Johnson:

In accordance with VDOT regulations, a final inspection has been performed by the department on the subject streets. The streets appear to be constructed in accordance with the applicable specifications, standards and plans approved by the department.

For acceptance into the state system of highways, Southampton County must provide VDOT with a formal request for maintenance by board resolution and Form AM-4.3. Please find attached a sample resolution including the proper language for this request and the referenced AM-4.3 form for signature by the appropriate representative. The AM-4.3 form has been prepared with anticipation of a resolution date of November 23, 2021. If this date is inappropriate, please notify this office and a revised AM-4.3 form can be sent.

The Developer will be responsible for the maintenance of the roadways and drainage for one year after the streets have been accepted into our secondary road system. The Developer has posted surety to guarantee any deficiencies which appear during that time will be corrected.

Should you have any further questions concerning this matter, please contact me at Joshua.Norris@vdot.virginia.gov or 757-346-3068.

Sincerely,

Joshua R. Norris
Land Use Engineer

Attachments: Sample Resolution
AM-4.3
Project Sketch

§33.2-705 – Land Development Additions to Secondary Route

Shady Brook Court

RESOLUTION

WHEREAS, Shady Brook Court has been completed, and

WHEREAS, the street of Shady Brook Court meets the public service criteria of the Subdivision Street Requirements; and

WHEREAS, the development sketch and VDOT Form AM 4.3, attached and incorporated herein as part of this resolution, define additions required in the Secondary System of State Highways as a result of construction; and

WHEREAS, certain segments identified on the incorporated Form AM 4.3 are ready to be accepted into the Secondary System of State Highways.

NOW THEREFORE, BE IT RESOLVED, this Board requests the Virginia Department of Transportation to add the segments identified on the incorporated Form AM 4.3 to the Secondary System of State Highways, pursuant to §33.2-705 of the *Code of Virginia*, for which segments this Board hereby guarantees the right of way to be clear and unrestricted, including any necessary easements for cuts, fills, and drainage, and

BE IT FINALLY RESOLVED, a certified copy of this resolution be forwarded to the Virginia Department of Transportation.

In Southampton County

37918708

by Resolution of the governing body adopted November 23, 2021

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes to the secondary system of state highways.

A Copy Testee Signed (County Official): _____

Report of Changes in the Secondary System of State Highways

Project/Subdivision: 087 Shady Brook Court

Addition - New subdivision street §33.2-705

Rte Number	Street Name	From Termini	To Termini	Length	Number Of Lanes	Recordation Reference	Row Width
1100	Shady Brook Court	Shady Brook Trail (Rt. 650)	Cul-de-sac	0.07	2		50

**Shady Brook Court – SSR Street Acceptance
Route 1100 – Shady Brook Court**



SEGMENT	ROUTE	FROM	TO	LENGTH	ACTION
A – B	1100	Route 650 (Shady Brook Trail)	Cul-de-sac	0.07 miles	<u>§ 33.2-705 -Addition</u>