4. MEETING MINUTES

Attached are the following meeting minutes:

May 14, 2025 Budget Public Hearing
May 27, 2025 Regular Meeting

MOTION REQUIRED: I recommend you approve the attached minutes.

DRAFT:

FY26 BUDGET SESSION MINUTES

SOUTHAMPTON COUNTY BOARD OF SUPERVISORS

MAY 14, 2025

FY26 BUDGET SESSION MINUTES
SOUTHAMPTON COUNTY BOARD OF SUPERVISORS
SOUTHAMPTON COUNTY OFFICE CENTER
May 14, 2025

Note to Reader: *Although the printed agenda document for this Board of Supervisors meeting is not part of these minutes, the agenda document provides background information on the items discussed by Board Members during the meeting. A copy of the agenda document for this meeting may be obtained via the County website or by contacting the Office of the County Administrator. While this is summarized meeting minutes, a verbatim live stream video is available on the County website.*

Southampton County Board of Supervisors held a budget public hearing on Wednesday, May 14, 2025, at 6:00 p.m. in the Board Room of the County Office Center, located at 26022 Administration Center Drive, Courtland, Virginia. Dr. Alan Edwards, Chairman, presided over the meeting with a member of the audience offering the invocation. The Board commenced with Closed Session.

ROLL CALL

The following Board of Supervisors members were present:

Supervisor Christopher D. Cornwell, Sr. (Northeast District)
Chairman Alan W. Edwards (Central District)
Supervisor Carl J. Faison (Southwest District)
Vice Chairman William Hart Gillette (Northwest District)
Supervisor Lynda T. Updike (Southwest District)
Supervisor Robert T. White (Southeast District)

Others present:

Brian S. Thrower, County Administrator (Clerk)
Lynette Lowe, Deputy County Administrator/Chief Financial Officer
Tina Bradshaw, Administrative Assistant to the County Administrator
Pat Smith, Assistant Director of Information Technology
Eric A. Gregory, County Attorney arrived at 6:05 p.m.; departed 7:08 p.m.
Josh Wyche, Sr., Sheriff

CLOSED SESSION

1. In accordance with Section 2.2-3711 (A) (8) Consultation with legal counsel regarding specific legal matters requiring the provision of legal advice pertaining to the investigation of the Southampton County Public School System and a potential solar project site agreement with BAP Power, LLC.

Supervisor Updike made a motion that the Southampton County Board of Supervisors convene in Closed Session. Vice Chairman Gillete seconded the motion. The motion was approved 6 to 0 as follows:

Chairman Alan Edwards	aye
Vice Chairman William Hart Gillette	aye
Supervisor Lynda Updike	aye
Supervisor Robert White	aye
Supervisor Christopher Cornwell	aye
Supervisor Carl Faison	aye

RETURN TO OPEN SESSION

Supervisor White made a motion that the meeting be returned to an open session. Supervisor Faison seconded the motion. The motion was approved 6 to 0 as follows:

Chairman Alan Edwards	aye
Vice-Chairman William Hart Gillette	aye
Supervisor Lynda Updike	aye
Supervisor Robert White	aye
Supervisor Christopher Cornwell	aye
Supervisor Carl Faison	aye

CERTIFICATION RESOLUTION

WHEREAS, the Southampton County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the Board that such a closed meeting was conducted in conformity with Virginia law.

NOW, therefore be it resolved that the Southampton County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed, and considered by the Southampton County Board of Supervisors.

Vice-Chairman Gillette made a motion to adopt the certification resolution. Supervisor Faison seconded the motion. The motion was approved by roll call 6 to 0 as follows:

Chairman Alan Edwards	aye
Vice-Chairman William Hart Gillette	aye
Supervisor Lynda Updike	aye
Supervisor Robert White	aye
Supervisor Christopher Cornwell	aye

Supervisor Carl Faison	aye

MATTERS FROM CLOSED SESSION

I. Supervisor White made a motion to appropriate and pay for the FOIA costs estimated by the School Division of $9,884.39 in efforts to proceed with the FOIA requests. Supervisor Updike seconded the motion. The motion was approved by roll call 6 to 0 as follows:

Chairman Alan Edwards	aye
Vice-Chairman William Hart Gillette	aye
Supervisor Lynda Updike	aye
Supervisor Robert White	aye
Supervisor Christopher Cornwell	aye
Supervisor Carl Faison	aye

II. Supervisor Cornwell made a motion to approve the engagement of Cozen O'Conner and Chuck Slemp so that he can continue the work alongside the Troutman Pepper Locke and authorize the Chair to execute that letter. Supervisor Updike seconded the motion. The motion was approved 6 to 0 as follows:

Chairman Alan Edwards	aye
Vice-Chairman William Hart Gillette	aye
Supervisor Lynda Updike	aye
Supervisor Robert White	aye
Supervisor Christopher Cornwell	aye
Supervisor Carl Faison	aye

III. Vice-Chairman Gillette made a motion to adopt the following Resolution[1] adding "with no remuneration included" to the Resolution. Supervisor Cornwell seconded the motion. The motion was approved 5 and abstention as follows:

Chairman Alan Edwards	aye
Vice-Chairman William Hart Gillette	aye
Supervisor Lynda Updike	aye
Supervisor Robert White	aye
Supervisor Christopher Cornwell	aye
Supervisor Carl Faison	abstain

This space is intentionally blank.

May 14, 2025

A RESOLUTION BY THE SOUTHAMPTON COUNTY BOARD OF SUPERVISORS[1]

WHEREAS, the Southampton County School Board and its Superintendent of Schools have demonstrated incompetence and dereliction of duty in the management and administration of the Southampton County School Division; and,

WHEREAS, the School Board and Superintendent have refused to cooperate repeatedly with the County Board of Supervisors on its reasonable requests to reform and make improvements with the management and administration of the school division; and,

WHEREAS, the School Board and Superintendent have refused to cooperate repeatedly with the County Board of Supervisors requests for information and public records; and,

WHEREAS, the students of Southampton County Public Schools, their parents, the school division's employees, and other stakeholders continue to suffer from the poor and incompetent administration and management of the Southampton County School Division;

NOW, THEREFORE, BE IT RESOLVED, by the Southampton County Board of Supervisors, that it hereby calls for the immediate resignation with no remuneration included of the Chairperson of the Southampton County School Board and the School Superintendent with an answer provided by notice to the County Administrator no later than Monday, May 26, 2025.

Adopted on this 14th day of May 2025.

A COPY TESTE:

_____DRAFT_____
Brian S. Thrower, County Administrator/
Clerk to the Board of Supervisors

_____DRAFT_____
Chairman, Board of Supervisors

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PUBLIC HEARING:

The purpose of this public hearing is to seek public comments on the following items: FY26 Proposed Budget, Tax Rates, Fees, PPTRA, and Bonus Payment for Constitutional Office and Social Service Employees. No action was required by the Board at this meeting. These items are scheduled to be adopted at the May 27, 2025 meeting.

Walt Brown of Sandy Ridge Road in Franklin, Virginia addressed the Board stating that over the course of the last four (4) years, he has presented to the Board a request to pay for the light pole placed at the cul-de-sac near the Cheroenhaka property.

Amanda Hall of Lakeside Drive in Courtland, Virginia addressed the Board discussing the Southampton County Public School Division budget deficiencies, including but not limited to, not listing actual revenue and actual expenditures for fiscal year 2023-2024.

Paul Fritzinger, Deputy Public Defender in Isle of Wight County, addressed the Board for support in the previous fiscal year and stated that the current budget request will help retain experienced attorneys and staff.

Supervisor Faison stated that, in his opinion, Walt Brown's request for coverage of the streetlight was not unreasonable.

Lynette Lowe stated that the Board needs to decide if the Board will pay for Walt Brown's $6,000 plus request.

Mr. Thrower stated that the Board could choose to assume the monthly electric bill.

Supervisor Faison made a motion that the County assume the responsibility of the monthly streetlight bill, noting that the $1,000 would be moved to the streetlight for FY26 commencing July 1, 2025. Supervisor Updike seconded the motion. The motion failed due to a tie vote of 3 to 3 as follows:

Chairman Alan Edwards	nay
Vice-Chairman William Hart Gillette	nay
Supervisor Christopher Cornwell	nay
Supervisor Lynda Updike	aye
Supervisor Robert White	aye
Supervisor Carl Faison	aye

Supervisor White made a motion to increase the budget for Western Tidewater Community Services Board (WTCSB) to $16,588 to match original requested funding. Supervisor Updike seconded the motion. The motion was approved 6 to 0 as follows:

Chairman Alan Edwards	aye
Vice-Chairman William Hart Gillette	aye
Supervisor Christopher Cornwell	aye
Supervisor Lynda Updike	aye
Supervisor Robert White	aye

Supervisor Carl Faison aye

TAX ORDINANCE FOR FY26

BE IT ORDAINED by the Board of Supervisors of Southampton County, Virginia, that for the year 2025 (FY26) there is hereby levied:

1. A tax of $0.71 per $100.00 assessed valuation on all real estate in Southampton County, including manufactured homes.

2. A tax of $5.00 per $100.00 assessed valuation on all taxable, tangible, personal property located in Southampton County, except household goods and personal effects.

3. A tax of $1. 90 per $100. 00 assessed valuation on all farm machinery and farm implements, save and except machinery described in paragraph 4 herein below, located in Southampton County,

4. A tax of $1.25 per $100.00 assessed valuation on all farm machinery designed solely for the planting, production or harvesting of a single product or commodity, located in Southampton County.

5. A tax of $0.71 per $100.00 assessed valuation on all real estate and $5.00 per $100.00 assessed valuation on all taxable, tangible personal property of public service corporations based on the assessment fixed by the State Corporation Commission of Virginia.

6. A tax of $2.40 per $100.00 assessed valuation on all machinery and tools.

7. A tax of $0.50 per $100.00 assessed valuation on merchant's capital.

8. A tax of $1.95 per $100.00 assessed valuation on all heavy construction machinery, including but not limited to land movers, bulldozers, front-end loaders, graders, packers, power shovels, cranes, pile drivers, forest harvesting equipment and ditch and other types of diggers.

9. A tax of $2.40 per $100.00 assessed valuation on all motor vehicles, trailers, and semitrailers with a gross vehicle weight of 10,000 pounds or more used to transport property for hire by a motor carrier engaged in interstate commerce.

All levies shall be due on or before December 5, 2025.

A COPY TESTE:

_____DRAFT_____
Brian S. Thrower,
Clerk to the Board of Supervisors/ County Administrator

Adopted: May 27, 2025

May 14, 2025

WATER, SEWER AND SOLID WASTE FEES FOR FY26

BE IT ORDAINED by the Board of Supervisors of Southampton County, Virginia, that beginning for the billing period after July 1, 2025, the following fees are hereby prescribed:

WATER FEES:

Base rate:	$41 per month for the 1st 4,000 gallons
Over 4,000 gallons:	$19 per 1,000 gallons or any fraction thereof

Multi-family units shall be assessed the base rate times the number of connected residential units plus $19 for each 1,000 gallons (or fraction thereof) above the number of connected residential units times 4,000.

Example: 50 residential units using an aggregate of 250,000 gallons

(50 X $41) + ($19 X 50) = $3,000.

SEWER FEES:

Base rate:	$49 per month for the 1st 4,000 gallons
Over 4,000 gallons:	$21 per 1,000 gallons or any fraction thereof

Multi-family units shall be assessed the base rate times the number of connected residential units plus $21 for each 1,000 gallons (or fraction thereof) above the number of connected residential units times 4,000.

Example: 50 residential units using an aggregate of 250,000 gallons

(50 X $49) + ($2] X 50) = $3,500.

Any residential wastewater customers who are connected to privately-owned wells shall be assessed the base sewer rate each month.

SOLID WASTE FEE:

$200.00 annually for each occupied residential household

A COPY TESTE:

_____DRAFT_____
Brian S. Thrower,
Clerk to the Board of Supervisors/ County Administrator
Adopted: May 27, 2025

#####

An Ordinance Setting the Personal Property Tax Relief Rate for FY26

BE IT ORDAINED by the Board of Supervisors of Southampton County, Virginia, that for the year 2025 (FY26) that personal property tax relief shall be granted at the rate of 28% for first $20,000 of personal use vehicle value; 100% for personal use vehicles valued at less than $1,000.

A COPY TESTE:

_____DRAFT_____
Brian S. Thrower,
Clerk to the Board of Supervisors/
County Administrator

Adopted: May 27, 2025

######

AN ORDINANCE PROVIDING FOR PAYMENT OF MONETARY BONUSES TO CONSTITUTIONAL OFFICE AND SOCIAL SERVICES EMPLOYEES

Virginia State Code Section 15.2-1508 requires local governing bodies to authorize payment of bonuses for local employees. Furthermore, the General Assembly and Governor have included one-time bonus payments for constitutional office and local social services department employees in the State's FY26 budget.

This ordinance authorizes the payment of the aforementioned bonuses via the County's FY26 budget.

ADOPTED: May 27, 2025

A COPY TESTE:

_____DRAFT_____
Brian S. Thrower
Clerk to the Board of Supervisors/ County Administrator
#####

There being no further business, the meeting was adjourned at 8:08 p.m.

_____DRAFT_____
Dr. Alan W. Edwards, Chairman

_____DRAFT_____
Brian S. Thrower, County Administrator (Clerk)

DRAFT:

REGULAR SESSION MINUTES

SOUTHAMPTON COUNTY BOARD OF SUPERVISORS

TUESDAY, MAY 27, 2025

REGULAR SESSION MINUTES
SOUTHAMPTON COUNTY BOARD OF SUPERVISORS
SOUTHAMPTON COUNTY OFFICE CENTER
May 27, 2025

Note to Reader: *Although the printed agenda document for this Board of Supervisors meeting is not part of these minutes, the agenda document provides background information on the items discussed by Board Members during the meeting. A copy of the agenda document for this meeting may be obtained via the County website or by contacting the Office of the County Administrator. While this is summarized meeting minutes, a verbatim live stream video is available on the County website.*

Southampton County Board of Supervisors held a regular meeting on Tuesday, May 27, 2025, at 6:00 p.m. in the Board Room of the County Office Center, located at 26022 Administration Center Drive, Courtland, Virginia. Dr. Alan Edwards, Chairman, presided over the meeting with a member of the audience offering the invocation. The Board commenced with Closed Session.

ROLL CALL

The following Board of Supervisors members were present:

Supervisor Christopher D. Cornwell, Sr. (Northeast District)
Chairman Alan W. Edwards (Central District)
Supervisor Carl J. Faison (Southwest District)
Vice-Chairman William Hart Gillette (Northwest District)
Supervisor Lynda T. Updike (Southwest District)
Supervisor Robert T. White (Southeast District)

Others present:

Brian S. Thrower, County Administrator (Clerk)
Lynette Lowe, Deputy County Administrator/Chief Financial Officer
Tina Bradshaw, Administrative Assistant to the County Administrator
Susan Wright, Director of Information Technology
Cynthia Edwards, County Treasurer
Eric A. Gregory, County Attorney
Josh Wyche, Sr., Sheriff
Hank Fuller, Deputy
Karl Heck, President/CEO of Franklin-Southampton Economic Development, Inc.

CLOSED SESSION

1. In accordance with Section 2.2-3711 (A) (5) Discussion with staff from Franklin Southampton Economic Development Incorporated concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in Southampton County; and

2. In accordance with Section 2.2-3711 (A) (8) Consultation with legal counsel regarding specific legal matters requiring the provision of legal advice pertaining to the investigation of the Southampton County Public School System.

Supervisor Updike made a motion that the Southampton County Board of Supervisors convene in Closed Session. Supervisor Faison seconded the motion. The motion was approved 6 to 0 as follows:

Chairman Alan Edwards	aye
Vice-Chairman William Hart Gillette	aye
Supervisor Lynda Updike	aye
Supervisor Robert White	aye
Supervisor Christopher Cornwell	aye
Supervisor Carl Faison	aye

RETURN TO OPEN SESSION

Vice-Chairman Gillette made a motion that the meeting be returned to an open session. Supervisor White seconded the motion. The motion was approved 6 to 0 as follows:

Chairman Alan Edwards	aye
Vice-Chairman William Hart Gillette	aye
Supervisor Lynda Updike	aye
Supervisor Robert White	aye
Supervisor Christopher Cornwell	aye
Supervisor Carl Faison	aye

CERTIFICATION RESOLUTION

WHEREAS, the Southampton County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the Board that such a closed meeting was conducted in conformity with Virginia law.

NOW, therefore be it resolved that the Southampton County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed, and considered by the Southampton County Board of Supervisors.

Vice-Chairman Gillette made a motion to adopt the certification resolution. Supervisor White seconded the motion. The motion was approved by roll call 6 to 0 as follows:

Chairman Alan Edwards	aye
Vice-Chairman William Hart Gillette	aye
Supervisor Lynda Updike	aye
Supervisor Robert White	aye
Supervisor Christopher Cornwell	aye
Supervisor Carl Faison	aye

CITIZENS COMMENT PERIOD

By motion of the Board on November 25, 2013, the citizen comment policy was amended providing for the receipt of citizen comments at the beginning of each regular session. At the Board's Planning Session held January 19-20, 2024, the Board agreed that speakers shall be limited to five minutes each and that such time limit shall be enforced by the Board Chair.

Ash Cutchin of Darden Point Road, Courtland, addressed the Board concerned with the Sedley Refuse Collection Site (RCS) and the Joyner's Bridge RCS due to several regular trash bins continuously at max capacity.

Leroy Hardy of Delaware Road in Franklin, addressed the Board regarding the possibility of national treasurers found in the site for the potential solar farm near Delaware Road and his intentions are to meet with the potential solar employees to discuss checking the land for Native American artifacts prior to construction.

Frank Urquhart, Director of the Electoral Board addressed the Board with appreciation for granting the funds in the upcoming budget for the voting cages.

Jim Hart of Delaware Road in Franklin addressed the Board with concerns for potentially reconsidering the R-CUT, which are not designed for heavy traffic. She also stated that there needs to be more speed limit signs along Route 58 east as you pass the Nottoway House heading toward the City of Franklin so motorists are aware that the speed limit is still 50 miles per hour there.

Otto Wachsman, Delegate for Stony Creek and Sussex County, addressed the Board stating that there will be a kayaking event on June 21, 2025, and participants will begin at Cary's Bridge along the Nottoway River.

Warren Simmons of 27511 Southampton Parkway in Courtland addressed the Board and offered his concerns within the upcoming budget.

Colleen Flick of Sadler Road addressed the Board concerns with Southampton Middle School after she viewed an online video showcasing the mold growing in the middle and high school gyms. She asked the Board who oversees the schools and who does she contact with concerns.

Cynthia Edwards addressed the Board stating that the Board should notify the citizens when they intend to hold a closed session at the beginning of the meeting.

Linda Simmons of 27511 Southampton Parkway in Courtland addressed the Board stating that the Citizens Transportation Advisory Committee (CTAC) should consider meeting again.

APPROVAL OF MINUTES

April 9, 2025 Budget Work Session

Supervisor Updike made a motion to approve the April 9, 2025 Budget Work Session minutes. Supervisor Faison seconded the motion. The motion was approved 6 to 0 as follows:

Chairman Alan Edwards	aye
Vice-Chairman William Hart Gillette	aye
Supervisor Lynda Updike	aye
Supervisor Robert White	aye
Supervisor Christopher Cornwell	aye
Supervisor Carl Faison	aye

April 16, 2025 Budget Work Session

Supervisor White made a motion to approve the April 16, 2025 Budget Work Session meeting minutes. Supervisor Updike seconded the motion. The motion was approved 6 to 0 as follows:

Chairman Alan Edwards	aye
Vice-Chairman William Hart Gillette	aye
Supervisor Lynda Updike	aye
Supervisor Robert White	aye
Supervisor Christopher Cornwell	aye
Supervisor Carl Faison	aye

April 22, 2025 Regular Session

Supervisor White made a motion to approve the April 22, 2025 Regular Session Meeting minutes. Supervisor Updike seconded the motion. The motion was approved 6 to 0 as follows:

Chairman Alan Edwards	aye
Vice-Chairman William Hart Gillette	aye
Supervisor Lynda Updike	aye
Supervisor Robert White	aye
Supervisor Christopher Cornwell	aye
Supervisor Carl Faison	aye

VIRGINIA DEPARTMENT OF TRANSPORTATION (VDOT) MATTERS

George Bowman with the Virginia Department of Motor Vehicles came forward and shared the following updates with the Board:

- Darden Point: pipe is complete and there was an unknown utility cable issue; therefore, for safety reasons, they are re-doing construction on the asphalt with estimate completion in mid-June.

- They are working with the School System to have Capron Elementary School address the reduced speed lights, and should the school system not resolve the issue, VDOT will need to "bag" the lights because the school system has violated the permit.

- There is a safety study in queue for Story Station Road, to include reducing speed from 55/60 miles per hour to 50 miles per hour and plans to add additional signs and surface treatments coming in FY26.

- VDOT is currently mowing secondary roads first, then primary roads. They mow three (3) cycles yearly.

The following Virginia Department of Transportation (VDOT) related matters were presented to the Board:

- Supervisor Updike mentioned the update on speed reduction near Food Lion in Courtland.

- Supervisor White mentioned drainage issues at the corner of Martin Street and Homestead Lane in the Scottswood Subdivision.

- There have been several complaints regarding potentially adding lights to the roundabout.

- The Solenis chip trucks are not obeying "no thru trucks" on Shady Brook Trail.

- There are tree roots popping though the road creating driving hazards.

- Cottage Hill Road and Ivor Road (616) is missing the stop sign.

MONTHLY REPORTS

A. County Administrator's Report

Mr. Thrower shared the following updates:

FY26 Budget-April 9th Budget Work Session: County Administration and the Board of Supervisors have been busy working on developing and finalizing the proposed FY26 budget. The proposed budget was presented to the Board at its April 9, 2025 Budget Work Session. The Budget Committee met on April 15, 2025 to discuss the budget. The proposed budget was also discussed at the Board's Budget Work Session on April 16, 2025. The public hearing was held on May 14, 2025. The FY26 budget is slated to be adopted at your May 27, 2025 Regular Meeting.

Newsoms CBDG: The major item left for this project is the drainage improvement portion. KCH Contracting is performing drainage work. We anticipate KCH completing the drainage work in the next few months. The Management Team held its monthly meeting on May 14, 2025.

Radio Project: As you are aware, the City and County are working on our joint public safety radio system project. CTA Consultants, LLC (CTA) conducted an assessment of our current system and provided recommendations on moving forward. CTA previously briefed you on that assessment and those recommendations at your February 28, 2023, June 27, 2023, March 26, 2024, and May 28, 2024 meetings. The contract with JVCKenwood has been executed by the City of Franklin. The project is expected to be completed by the end of 2026/early 2027. I attended the monthly project meeting (virtually) on May 6, 2025. CTA and I have also been in discussions regarding the potential siting and construction of a new County owned tower in the northern part of the County. We are currently in discussions with the School System regarding this concept. CTA will be briefing the School Board on this request at its June 9th meeting, per the request of School System Administration (see attached letter from Will Melbye). I have also been working on congressional funding applications for our project over the last month. Funding applications have been submitted to the offices of Congresswoman Kiggans, Congresswoman McClellan, Senator Warner, and Senator Kaine.

Human Resources/Personnel (County Administration):

Permit Tech

- Community Development and Planning Department staff and I interviewed applicants for this position on May 20, 2025. We have made an offer to a candidate.

Public Service Worker II

- Glenn Owens commenced employment with the County on May 1, 2025. We welcome Glenn back to the County Team!

Refuse Collection Sites: Mr. Thrower has been following up on several of your concerns (gravel, entrances, trash, etc.) regarding dumpsites over the last couple of months and have personally visited the sites myself. Mr. Thrower met with our Public Works Director, Hart Council, to address those concerns and continue to do so on a weekly basis. We have also been discussing ways to improve driveway entrances. Our Public Works Director, Hart Council, is in the process of getting quotes to install either asphalt or concrete driveway entrances at the sites needing the most immediate attention. Hart Council is also assessing the condition of site attendant shelters for needed improvements. We will be moving forward with the driveway entrance and site attendant shelter improvements in FY26. Per the Board's direction from February's Board meeting, the Hart Council and I met with Site Attendants on Monday, March 24, 2025, and Tuesday, March 25, 2025 to seek input on working conditions and ways to operate the sites more effectively from their perspective. We are assessing ways to implement suggestions received from attendants. Hart Council and I continue to monitor and visit sites to assess improvements needed to the sites and shelters.

Economic Development/Beale Farm NEDP Grant: As you are aware, the County was awarded a Virginia Business Ready Sites Grant from VEDP in the amount of $223,000. The grant is being used to conduct engineering studies aimed at raising the level of the site from a

Tier 2 category to a Tier 4 category per VEDP site selection criteria. The Timmons Group is currently working on this project.

Beale Farm/Farm Lease: Mr. Thrower developed a Request for Proposal (RFP) seeking proposals from interested parties to lease the Beale Farm for farming purposes. The RFP was issued Wednesday, February 12, 2025. Proposals were due no later than Friday, February 28, 2025 by 5:00 PM. The highest bidder was Rose Valley Farms, LLC at $23,737. The Industrial Development Authority (IDA) met on May 5, 2025 and approved the farming lease with Rose Valley Farms.

Economic Development Prospect/Beale Farm/Purchase and Sale Agreement: As you are aware, we have been working on attracting an economic development prospect for the Beale Farm property. As approved by the Board and IDA (owner), we are now working on a purchase and sale agreement (PSA) for a prospective buyer/prospect. The IDA also approved the PSA at its February 4th meeting.

Economic Development/Project Water: Site work has commenced on Project Water. H4ME, LLC plans on investing $1,340,000 and creating eight (8) full-time jobs over the life of the project, as specified in the performance agreement. This is a water bottling and packaging facility. We are in the process of scheduling a groundbreaking ceremony for this project.

B. Financial Report

Mrs. Lynette Lowe presented the following: April 2025 Revenue collected was at 98.04% of revenue budgeted as compared to 92.53% of budgeted revenue collected as of April 2024. Expenditures year-to-date as of the end of April 2025 were at 79.73% as compared to 77.31% in 2024.

C. Treasurer's Report

Ms. Cynthia Edwards presented the following collection percentages:

- Real Estate: April 2025 was 99.68% collected; May 2025 was 99.70% collected with an overall outstanding balance of $650,443.66.
- Personal Property: April 2025 was 96.31% collected; May 2025 was 96.57% collected with an outstanding balance of $2,146,209.75.
- Solid Waste Management Fee: April 2025 was 76.29% collected; May 2025 was 78.69% with an outstanding balance of $805,825.83.

D. Animal Control

No additional information provided.

E. Cooperative Extension

No additional information provided.

F. Community Development

No additional information provided.

G. Blackwater Regional Library

No additional information provided.

H. Solid Waste Quantities

No additional information provided.

FINANCIAL MATTERS

A. Bill List

No additional information provided.

B. General Fund Appropriation Resolution

The resolution provides a total appropriation of $568,558.49 in revenue from various sources.

Supervisor White made a motion to approve the appropriation resolution. Supervisor Faison seconded the motion. The motion was approved 6 to 0 as follows:

Chairman Alan Edwards	aye
Vice-Chairman William Hart Gillette	aye
Supervisor Lynda Updike	aye
Supervisor Robert White	aye
Supervisor Christopher Cornwell	aye
Supervisor Carl Faison	aye

This space is intentionally blank.

/

At a meeting of the Board of Supervisors of Southampton County, Virginia on Tuesday, May 27, 2025

RESOLUTION

BE IT RESOLVED by the Board of Supervisors of Southampton County, Virginia that the following appropriations be and hereby are made from the Fund to the Fund for the period of July 1, 2024 through June 30, 2025 for the function and purpose indicated

From the General Fund to the General Operating Fund to be expended only on order of the Board of Supervisors:

4-100-11010-3150	LEGAL/SETTLEMENT COSTS	9,884.39
12110-2700	WORKERS COMPENSATION	110.92
12310-2700	WORKERS COMPENSATION	111.36
12410-2700	WORKERS COMPENSATION	77.60
12415-2700	WORKERS COMPENSATION	12.61
12430-2700	WORKERS COMPENSATION	90.06
12510-2700	WORKERS COMPENSATION	82.64
12510-5230	TELECOMMUNICATIONS	277.08
12510-6001	OFFICE SUPPLIES	80.71
12550-2700	WORKERS COMPENSATION	(143,955.38)
13200-2700	WORKERS COMPENSATION	59.53
13200-8201	EQUIPMENT	0.00
21600-1300	PART TIME SALARY	7,474.96
21100-2700	WORKERS COMPENSATION	13.17
21200-1700	COURT APPOINTED ATTORNEYS FEES	5,000.00
21200-5230	TELECOMMUNICATIONS	6,000.00
21600-2700	WORKERS COMPENSATION	184.24
21600-3848	JURORS	12,469.20
21600-3863	GRANT BOOK RESTORATION	33,877.50
21700-2700	WORKERS COMPENSATION	13,614.44
21750-1100	SALARIES & WAGES REGULAR	3,501.97
21750-8201	EQUIPMENT	31,896.83
22100-2700	WORKERS COMPENSATION	241.04
31200-1901	PART-TIME / OUTSIDE ASSIGNMENTS	1,146.25
31200-2100	FICA	87.69
31200-2700	WORKERS COMPENSATION	29.11
31200-2700	WORKERS COMPENSATION	34,129.76
31200-5501	EXTRADITION	7,768.21
31200-5501	EXTRADITION	3,838.66
31200-5501	EXTRADITION	227.13
31200-5501	EXTRADITION	780.98
31400-3311	STREET SIGN MAINTENANCE	298.06
31400-5500	TRAVEL, EDUCATION, CONFERENCES	2,180.89
32200-5110	ELECTRICAL SERVICES	203.66
32200-5110	ELECTRICAL SERVICES	565.30
33100-2700	WORKERS COMPENSATION	73,641.40
35100-2700	WORKERS COMPENSATION	426.31
35500-2700	WORKERS COMPENSATION	648.50
42300-2700	WORKERS COMPENSATION	18,379.36
43000-1380	VDOC INMATE LABOR	11,360.26
43000-2700	WORKERS COMPENSATION	2,108.66
43000-5241	TELECOM - SOC SERV/HEALTH	1,942.29
43000-5241	TELECOM - SOC SERV/HEALTH	369.36
43000-5241	TELECOM - SOC SERV/HEALTH	1,509.06

53500-2700	WORKERS COMPENSATION	23.78
53500-5667	STANDARD ALLOCATION	5,830.03
72500-5652	INTERACTIVEMAPS/VDOTGRNT/UPC116237	0.00
82500-1100	SALARIES & WAGES REGULAR	32,499.98
82500-1300	PART-TIME SALARIES	8,746.50
82500-1320	ANNUAL LEAVE	0.00
82500-2100	FICA	3,129.68
82500-2210	RETIREMENT	42.24
82500-2215	RETIREMENT-EMPLOYEE	0.00
82500-2220	VRS HYBRID DB ER MANDATORY	4,062.50
82500-2221	ICMA HYBRID DC ER MAND MATCH	324.98
82500-2222	ICMA HYBRID DC ER VOL MATCH	116.66
82500-2240	VACORP/DISABILITY	171.60
82500-2300	HOSPITAL PLAN	6,066.00
82500-2310	HOSPITAL PLAN	0.00
82500-2400	GROUP INSURANCE	383.50
82500-2600	UNEMPLOYMENT TAX	0.00
83500-3860	PESTICIDE CONTAINER RECYCLING PROGRAM	1,600.00
	TOTAL	205,743.22

From the Building Fund to the Operating Building Fund to be expended only on order of the Board of Supervisors

4-300-94000-7197	COURTHOUSE RENOV & CONSTR BEG 2021	3,740.47
4-300-94000-8106	PURCHASE PUBLIC WORKS EXCAVATOR - ROLL OFF TRK	100,084.00
4-300-94000-8153	PURCHASE - B&G VEHICLE	44,042.00
4-300-94000-8292	MOTOR VEHICLES SHERIFF	380.80
	TOTAL	148,247.27

From the Enterprise Utility Fund to the Operating Enterprise Utility Fund to be expended only on order of the Board of Supervisors

4-500-89500-3310	REPAIRS & MAINTENANCE	5,400.00
4-500-89500-3310	REPAIRS & MAINTENANCE	33,000.00
4-500-89500-8106	UTILITY VEHICLES	88,084.00
4-500-89600-8106	UTILITY VEHICLES	88,084.00
		214,568.00
	TOTAL APPROPRIATION	568,558.49

REVENUE APPROPRIATION May 27, 2025
(REVENUE RECEIVED FOR ABOVE EXPENDITURES)

GENERAL FUND

3-100-14010-0008	COURTHOUSE SECURITY FEES	631.00
3-100-14010-0008	COURTHOUSE SECURITY FEES	648.00
3-100-14010-0008	COURTHOUSE SECURITY FEES	976.00
3-100-14010-0008	COURTHOUSE SECURITY FEES	644.42
3-100-14010-0008	COURTHOUSE SECURITY FEES	602.55
3-100-16040-0003	REIMBURSEMENT VFD-VRS	203.66
3-100-16040-0003	REIMBURSEMENT VFD-VRS	565.30
3-100-16090-0001	TELECOM-SOC SVC/HEALTH	1,942.29

3-100-16090-0001	TELECOM-SOC SVC/HEALTH		369.36
3-100-16090-0001	TELECOM-SOC SVC/HEALTH		1,509.06
3-100-16090-0001	TELECOM-SOC SVC/HEALTH		277.08
3-100-16120-0001	REIMB-SOIL & WATER SALARIES		55,543.64
3-100-18030-0003	EXPENDITURE REFUND		7,474.96
3-100-18030-0003	EXPENDITURE REFUND		33,877.50
3-100-18030-0003	EXPENDITURE REFUND		80.71
3-100-18030-0003	EXPENDITURE REFUND		11,360.26
3-100-18030-0003	EXPENDITURE REFUND		1,263.05
3-100-18030-0003	EXPENDITURE REFUND		298.06
3-100-18030-0091	LOCAL RECOVERIES - COMPREHENSIVE SVCS ACT		5,830.03
3-100-23020-0007	EXTRADITION REIMBURSEMENT		7,768.21
3-100-23020-0007	EXTRADITION REIMBURSEMENT		3,838.66
3-100-23020-0007	EXTRADITION REIMBURSEMENT		227.13
3-100-23020-0007	EXTRADITION REIMBURSEMENT		780.98
3-100-24040-0014	JURORS		12,469.20
3-100-24040-0066	PESTICIDE CONTAINER RECYCLING PROGRAM		1,600.00
3-100-24040-0066	VDEM 911 ESI NET GRANT		2,180.89
3-100-41050-0005	TRANSFER IN - GENERAL FUND RESERVE		5,000.00
3-100-41050-0005	TRANSFER IN - GENERAL FUND RESERVE		6,000.00
3-100-41050-0005	TRANSFER IN - GENERAL FUND RESERVE		31,896.83
3-100-41050-0005	TRANSFER IN - GENERAL FUND RESERVE		9,884.39
	REVENUE GENERAL FUND	TOTAL	205,743.22
BUILDING FUND			
3-300-18990-0003	REFUNDS		380.80
3-300-18990-0004	REIMBURSEMENT FROM FRANKLIN FOR COURTHOUSE		3,740.47
3-300-18990-0071	LOAN PROCEEDS		144,126.00
		TOTAL	148,247.27
ENTERPRISE FUND			
3-500-16100-0003	FACILITY FEES		33,000.00
3-500-16400-0005	CONNECTION FEES		5,400.00
3-500-16400-0006	LOAN PROCEEDS		176,168.00
			214,568.00
	TOTAL APPROPRIATION		568,558.49

A copy teste: _____, Clerk
Brian S. Thrower

Southampton County Board of Supervisors
5/27/2025

CARRY OVER FUNDS PULLED IN TO COVER ALLOWABLE EXPENDITURES

30,981.00	**X-RAY machine**
915.83	**Hand-held metal detectors**
31,896.83	**TOTAL**

RESERVE MONEY REQUIRED FOR May 27, 2025 APPROPRIATION

9,884.39	BOS - funds needed for FOIA costs
5,000.00	District Court - Court appointed advocates
6,000.00	District Court - telecommunications
20,884.39	TOTAL

APPROPRIATION - May 27, 2025

11010 BOARD OF SUPEPRVISORS	FOIA cost - per School Board - (New Money $9,884.39)
12510 INFORMATION TECHNOLOGY	(1)Reimb from DSS for Cable from July, Aug, Sept, Oct, Nov, Dec = 46.18 x 6 = 277.08 (2) Reimb from DSS for telecommunications July, Aug, Sept, Oct Nov, Dec 251.51 x 6 = 1509.06 (3) Reimbursement from the Town of Newsoms for printing bills $60.71
12550 INSURANCE	Allocated $143,955.38 of worker's compensation insurance pay among all needed departments with zero impact to the overall budget.
21200 GENERAL DISTRICT COURT	(1) Increase in rates of court appointed attorneys per Code of VA ($5000 -new money) (2) Costs of telecommunications is greater due to larger areas and more areas in new Courthouse ($6000 -new money)
21600 CLERK OF THE CIRCUIT CRT	(1) Reimb from Library of VA for Preservation of Books $33,877.50 (2) Juror reimbursements - 327.60 +296.60 +4550.00+6800.00 +200.00 + 294.60 = 12469.20 (3) Reimb for consulting fees (Jan $1,520.56 + Feb $1,009.22 + March $2,516.32 + April $2,428.86 = $7,474.96)
21750 COURTHOUSE SECURITY	(1) *Courthouse security fees remitted by COF to Southampton County for providing security - (Nov 631.00 + Dec 648 + Jan 976+ Feb 644.42 + Mar 602.55 = $3501.97) (2) Funds pulled over from Sheriff's courthouse security funds Point Security $30,981.00 + Garrett Electronics $915.83 = $31,896.83 - Carryover funds)
31200 SHERIFF LAW ENFORCEMENT	(1) Reimbursement of Extradition funds from state ($7768.21+3838.66+227.13+780.98) (2) Reimb for Outside Security Assignments $1263.05
31400 ENHANCED 911	(1) Reimb by VENG grant for 911 training through Southern Software/APCO $2160.89 (2) Reimb by Cheroenhaka Nottoway Indian Heritage Foundation for 8 signs $298.06
32200 VOL FIRE DEPTS	(1) Reimbursement from Drewryville Fire Dept for electricity ($203.66 for Feb 2025) (2) Reimbursement from Sedley Fire Dept for electricity ($ 565.30 for Feb 2025)
43000 BUILDINGS & GROUNDS	(1) Reimbursement for telephone svc and charter from Health Dept July, Aug, Sept, Oct, Nov, Dec, Jan, Feb = 46.17 x 8 mos = 369.36 charter July, Aug, Sept, Oct, Nov, Dec, Jan = 277.47 x 7 mos = 1942.29 verizon (2) Reimbursement from Dept of Corrections for Inmate Labor $11,360.26)
53500 CHILDREN'S SVCS ACT	Reimb from DSS for transportation $4050.00 and remainder from recoveries $1780.03=5830.03
82500 SOIL & WATER CONSERVATION	(1) Reimbursement rec'd for personnel costs for march and april 2025 = $55,543.64
83500 EXTENSION OFFICE	Reimbursement from State Grant for the Pesticide Container Recycling program ($1600.00)
BUILDING FUND 300	(1)Reimb from City of Franklin for CrtHse exp. ($ 3,740.47) (2)Reimb from Loan Proceeds received 4/28/2025 - $141,126.00) (3)Funds from scrap metal to put towards Sheriff's vehicle items $121.60 + 147.20+112.00 = 380.80
ENTERPRISE UTILITY FUND 500	(1) LOAN PROCEEDS for 4 Utility vehicles that were financed. Final financing occurred in April 2025 $88,084.00 + 88,084.00 = 176,168.00 (2) Receipt of facility fees ($33,000.00) and connection fees ($5400.00)

####

C. School Fund Appropriation Resolution

The resolution provides a total appropriation of $311,445.91 in revenue from various sources.

Supervisor Faison made a motion to approve the appropriation resolution. Vice Chairman Gillette seconded the motion. The motion was approved 6 to 0 as follows:

Chairman Alan Edwards	aye
Vice-Chairman William Hart Gillette	aye
Supervisor Lynda Updike	aye
Supervisor Robert White	aye
Supervisor Christopher Cornwell	aye
Supervisor Carl Faison	aye

School Regular Appropriation

At a meeting of the Board of Supervisors of Southampton County, Virginia on Tuesday, May 27, 2025

RESOLUTION

BE IT RESOLVED by the Board of Supervisors of Southampton County, Virginia that the following appropriations be and hereby are made from the Fund to the Fund for the period of July 1, 2024 through June 30, 2025 for the function and purpose indicated:

From the General Fund to the School Operating Fund to be expended only on order of the Southampton County School Board:

4-205-61100-3000-278-2-100	PURCHASED SERVICES-SP-RES		30.60
61100-3000-278-2-100	PURCHASED SERVICES-SP-RES		5,532.76
61100-3000-278-2-100	PURCHASED SERVICES-SP-RES		2,004.73
61100-6000-370-1-100	MATERIALS & SUPPLIES - SMS SEC		70.00
63200-2300	HOSPITALIZATION		270.00
63200-2300	HOSPITALIZATION		270.00
63200-6000	OFFICE SUPPLIES		626.20
63200-6008	VEHICLE & POWERED EQUIPM - FUEL		1,502.71
63200-6009	VEHICLE AND POWERED EQUIP SUPPLIES		18,943.65
64200-5100	UTILITIES		8,450.00
64200-5100	UTILITIES		5,850.00
64200-5100	UTILITIES		11,440.00
64200-5201	POSTAL SERVICES		31.40
64200-5100	UTILITIES		3,860.00
66200-3000	PROFESSIONAL SERVICES		8,961.64
66200-3000	PROFESSIONAL SERVICES		977.15
66200-3000	PROFESSIONAL SERVICES		4,068.81
	TOTAL SCHOOL FUND	TOTAL	72,889.65
PROGRAM 220 - DAY CARE			
4-205-61100-1140-002-5-220	TECHNICAL SALARY - DAY CARE		11,239.41
4-205-61100-2100-002- -220	FICA		820.44
		TOTAL	12,059.85
PROGRAM 223 - RIVERDALE DAY CARE			
4-205-61100-1140-002-1-223	TECHNICAL SALARY - RIVERDALE DAY CARE		13,209.30
4-205-61100-2100-002- -223	FICA BENEFITS		1,012.80
		TOTAL	14,222.10
PROGRAM 225 - CAPRON DAY CARE			
4-205-61100-1140-002-5-225	TECHNICAL SALARY - CAPRON DAY CARE		5,013.97
4-205-61100-2100-002- -225	FICA BENEFITS		382.24
		TOTAL	5,396.21
PROGRAM 226 - DAY CARE			
4-205-61100-1140-002-1-226	TECHNICAL SALARIES		9,664.04
4-205-61100-2100-002- -226	FICA BENEFITS		729.06

		TOTAL	10,393.10
PROGRAM 280 - ACTIVE LEARNING GRANT			
4-205-61310-1620-002-1-280	TEACHER STIPENDS		19,218.00
4-205-68100-6040-009- -280	SOFTWARE ON-LINE CONTENT		10,782.00
		TOTAL	30,000.00
PROGRAM 273 - PBIS GRANT			
4-205-61310-1620-002-1-273	SUPPLEMENTAL SALARY		10,000.00
4-205-61310-1620-003-1-273	SUPPLEMENTAL SALARY		4,000.00
4-205-61310-3000-002-5-273	PURCHASED SERV-PBIS-ELEM (OTHER)		2,000.00
4-205-61310-3000-003-5-273	PURCHASED SERV-PBIS-SEC (OTHER)		2,000.00
4-205-61310-5500-002-5-273	TRAVEL - PBIS-OTHER ELEM		3,000.00
4-205-61310-5500-003-5-273	TRAVEL-PBIS-OTHER SEC		3,000.00
4-205-61310-6000-002-1-273	MATERIALS & SUPPLIES -ELEM		3,000.00
4-205-61310-6000-003-1-273	MATERIALS & SUPPLIES - SEC		3,000.00
		TOTAL	30,000.00
PROGRAM 415 - LONGWOOD STEM GRANT			
4-205-61310-1120-002-10-415	INSTRUCTIONAL SALARY		8,960.00
4-205-61310-2100-002-10-415	FICA BENEFITS		685.44
4-205-63200-6008- - 415	FUEL COSTS		714.56
		TOTAL	10,360.00
PROGRAM 417 - ADVANCED PLACEMENT COMPUTER SCIENCE EXPANSION GRANT			
4-205-61310-1620-003-10-417	SUPPLEMENTAL SALARY		1,000.00
4-205-61310-5500-003-10-417	TRAVEL		1,000.00
4-205-61310-6050-003-10-417	TECHNOLOGY EQUIPMENT		18,000.00
		TOTAL	20,000.00
PROGRAM 418 - VIRTUAL VA SUMMER GRANT			
4-205-61310-3000-003-10-418	PURCHASED SERVICES		106,125.00
		TOTAL	106,125.00
	TOTAL APPROPRIATION for FUND 205		311,445.91
REVENUE APPROPRIATION (REVENUE RECEIVED FOR ABOVE EXPENDITURES)			
SCHOOL FUND			
3-205-15020-0010	TUITION		3,860.00
3-205-15020-0010	TUITION		8,450.00
3-205-15020-0010	TUITION		5,850.00
3-205-15020-0010	TUITION		11,440.00
3-205-16120-0010	DAYCARE		5,013.97
3-205-16120-0010	DAYCARE		382.24
3-205-16120-0010	DAYCARE		11,239.41
3-205-16120-0010	DAYCARE		820.44
3-205-16120-0010	DAYCARE		9,664.04
3-205-16120-0010	DAYCARE		729.06
3-205-16120-0010	DAYCARE		13,209.30

3-205-16120-0010	DAYCARE	1,012.80
3-205-18990-0032	INSURANCE	8,961.64
3-205-18990-0032	INSURANCE	977.15
3-205-18990-0032	INSURANCE	18,943.65
3-205-18990-0032	INSURANCE	4,068.81
3-205-18990-0060	SCHOOL BLUE CROSS BLUE SHIELD	270.00
3-205-18990-0060	SCHOOL BLUE CROSS BLUE SHIELD	270.00
3-205-18990-0100	EXPENDITURE REFUNDS	30.60
3-205-18990-0100	EXPENDITURE REFUNDS	70.00
3-205-18990-0100	EXPENDITURE REFUNDS	2,004.73
3-205-18990-0100	EXPENDITURE REFUNDS	626.20
3-205-18990-0100	EXPENDITURE REFUNDS	5,532.76
3-205-18990-0100	EXPENDITURE REFUNDS	1,502.71
3-205-18990-0100	EXPENDITURE REFUNDS	31.40
3-205-25020-0200	ACTIVE LEARNING GRANT PK-2	19,218.00
3-205-25020-0200	ACTIVE LEARNING GRANT PK-2	10,782.00
3-205-25020-0210	ADVANCED PLACEMENT COMPUTER SCIENCE EXP GRNT	1,000.00
3-205-25020-0210	ADVANCED PLACEMENT COMPUTER SCIENCE EXP GRNT	1,000.00
3-205-25020-0210	ADVANCED PLACEMENT COMPUTER SCIENCE EXP GRNT	18,000.00
3-205-25020-0220	VIRTUAL VA SUMMER GRANT	106,125.00
3-205-25020-0250	LONGWOOD STEM GRANT	8,960.00
3-205-25020-0250	LONGWOOD STEM GRANT	685.44
3-205-25020-0250	LONGWOOD STEM GRANT	714.56
3-205-25020-0780	PBIS GRANT	10,000.00
3-205-25020-0780	PBIS GRANT	4,000.00
3-205-25020-0780	PBIS GRANT	2,000.00
3-205-25020-0780	PBIS GRANT	2,000.00
3-205-25020-0780	PBIS GRANT	3,000.00
3-205-25020-0780	PBIS GRANT	3,000.00
3-205-25020-0780	PBIS GRANT	3,000.00
3-205-25020-0780	PBIS GRANT	3,000.00
	TOTAL SCHOOL FUND APPROPRIATION	311,445.91

A copy teste: _____, Clerk
Brian S. Thrower

Southampton County Board of Supervisors
5/27/2025

SCHOOL APPROPRIATION - MAY 27, 2025
NO NEW FUNDS

SCHOOL BOARD

See attached letter/spreadsheet for:

(1) School Blue Cross Blue Shield
(2) Expenditure Refunds
(3) Daycare
(4) Insurance reimbursement
(5) Longwood Stem Grant
(6) Active Learning Grant PK-2
(7) PBIS Grant
(8) Virtutal VA Summer Grant
(9) Advanced Placement Computer Science Expansion Grant

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D. School Fund Reallocation Appropriation Resolution

The resolution reallocates various school expenditures and has no effect on the overall budget.

Supervisor Updike made a motion to approve the reallocation appropriation resolution. Vice Chairman Gillette seconded the motion. The motion was approved 6 to 0 as follows:

Chairman Alan Edwards	aye
Vice-Chairman William Hart Gillette	aye
Supervisor Lynda Updike	aye
Supervisor Robert White	aye
Supervisor Christopher Cornwell	aye
Supervisor Carl Faison	aye

APPOINTMENTS

A. Blackwater Regional Library

William Worsham's term on the Blackwater Regional Library will expire June 30, 2025. Per the attached letter from Ben Neal, Library Director, Mr. Worsham has served two full terms on the Board and the Board appreciates his efforts.

The Library Board is requesting you appoint a new trustee to serve on the Library Board for a term of four years, expiring June 30, 2029. The Library Board would also like the new member to be aware of the commitment time involved.

The Board tabled this item until the June 2025 meeting.

B. Community Policy and Management Team (CPMT)

Stacey Barham, Children's Services Act (CSA) Coordinator is requesting you confirm the appointment of Vonda Warren-Lilly to the Community Policy and Management Team (CPMT) representing the WTCSB. Per state code section 2.2-5205, the governing body is required to make appointments to the CPMT.

Supervisor Updike made a motion to appoint Vonda Warren-Lilly to the Community Policy and Management Team (CPMT). Supervisor White seconded the motion. The motion passed 6 to 0 as follows:

Chairman Alan Edwards	aye
Vice-Chairman William Hart Gillette	aye
Supervisor Lynda Updike	aye
Supervisor Robert White	aye
Supervisor Christopher Cornwell	aye
Supervisor Carl Faison	aye

PUBLIC HEARINGS

VDOT SIX YEAR IMPROVEMENT PROGRAM RESOLUTION: Public Hearing and Request to Adopt

This public hearing is held pursuant to § 33.2-331, Code of Virginia, 1950, as amended to receive public comment on the Priority List for Proposed Improvements to the Secondary and Unpaved Roads of Southampton County and the FY 2026 Secondary and Unpaved Road Construction Budget. After the conclusion of this public hearing, the Board will consider the comments offered this evening and will adopt a resolution establishing its priorities for improvements to secondary and unpaved roads. George Bowman, Assistant Residency Administrator/Franklin VDOT Residency attended to provide a brief overview of the Priority List and the FY26 Construction Budget, after which we will receive public comment.

Mr. Ashburn Cutchin of Darden Point Road addressed the Board and stated that he is concerned with reevaluating the R-CUT design for Route 58 near the Camp Parkway intersection.

Supervisor White made a motion to approve the FY26-FY31 Virginia Department of Transportation (VDOT) six-year improvement program and FY26 construction budget via the resolution below. Vice Chairman Gillette seconded the motion. The motion passed 6 to 0 as follows:

Chairman Alan Edwards	aye
Vice-Chairman William Hart Gillette	aye
Supervisor Lynda Updike	aye
Supervisor Robert White	aye
Supervisor Christopher Cornwell	aye
Supervisor Carl Faison	aye

A RESOLUTION OF THE SOUTHAMPTON COUNTY BOARD OF SUPERVISORS ADOPTING THE FY26-FY3 1 VDOT SIX YEAR IMPROVEMENT PROGRAM AND FY26 CONSTRUCTION BUDGET

WHEREAS, in accordance with Section 33.2-331 of the Code of Virginia, as amended, the Southampton County Board of Supervisors and the Virginia Department of Transportation held a joint public hearing in Southampton County at 6:00 p.m. on Tuesday, May 27, 2025 to present a Priority List of road improvements to use in formulating the FY26 through FY31 Six Year Secondary Road Improvement Plan and Priority List of improvements to formulate the FY26 Secondary Road Construction Budget; and

WHEREAS, it is the desire of this Board to approve the Priority List of projects for the FY26 through FY31 Secondary Road Improvement Plan and FY26 Priority List of projects for the Secondary Road Improvement Plan.

NOW, THEREFORE, BE IT RESOLVED that this Board does go on record as approving the FY26 through FY31 Priority List of Improvements to the Secondary Road System and the FY26 Priority List of projects for the Secondary Road Improvement Plan as attached herewith. Adopted on this 27th day of May 2025.

A COPY TESTE:

____ D R A F T _____
Brian S. Thrower
County Administrator

####

PLANNING COMMISSION ORDINANCE- Public Hearing and Request to Adopt

As discussed at your April 2, 2025 Work Session, attached are amendments to Section 2-72 of County Code pertaining to the composition of the Planning Commission. The purpose of the amendments is to align the composition of the Planning Commission to the new voting districts. You authorized conducting a public hearing on this ordinance at your April 22, 2025 meeting.

The amended ordinance allows for a total of seven (7) Planning Commission Members. Five (5) members will be appointed from each voting district, one (1) member will be an At-Large appointment, and one (1) member will be a member of the Board of Supervisors.

Per the attached memo from Jay Randolph, Director of Community Development and Planning, the Planning Commission has recommended the Planning Commission be comprised of eight (8) total members, with five (5) members from each district, two (2) At-Large appointments, and one (1) member from the Board of Supervisors.

Mr. Frank Urquhart read the following memorandum on behalf of the Planning Commission:

This space is intentionally blank.

May 27, 2025

MEMORANDUM

TO: The Honorable Board of Supervisors

FROM: James Randolph, Secretary to the Planning Commission (JR)

DATE: May 27, 2025

SUBJECT: Planning Commission Representation

A public hearing has been scheduled for your May meeting to consider revisions to the Planning Commission composition. Commissioners are appointed by the Board of Supervisors and serve a central role in the future planning and development of Southampton County.

At the direction of the Planning Commission, I am forwarding their recommendation that requests the Board of Supervisors consider establishing an eight (8) member commission consisting of the following:

One appointment from each of the five election districts	5
One representative from the governing body	1
Two representatives appointed at-large	2
Total	8

This recommendation is being made to provide the opportunity and flexibility for the Board of Supervisors to allow an additional at-large appointment to represent any geographic area of the County, including areas that have been traditionally underserved and to allow for the continued representation as provided above. Vice Chair Randall presented the motion to recommend this arrangement, and the motion was seconded by Commissioner Turner. The motion was adopted unanimously 8-0.

The Planning Commission respectfully requests your consideration of this amended format.

Thank you.

Supervisor Updike made a motion to abide by the Planning Commission's recommendations for establishing an eight (8) member commission consisting of one appointment from each of the five election districts, one representative from the governing body and two representatives appointed At-Large, totaling eight members. Supervisor White seconded the motion. The motion passed 6 to 0 as follows:

Chairman Alan Edwards	aye
Vice-Chairman William Hart Gillette	aye
Supervisor Lynda Updike	aye
Supervisor Robert White	aye
Supervisor Christopher Cornwell	aye

Supervisor Carl Faison aye

INDUSTRIAL DEVELOPMENT AUTHORITY ORDINANCE: Public Hearing and Request to Adopt

As discussed at the Board's April 2, 2025 Work Session, Mr. Thrower presented an ordinance outlining the composition of the Industrial Development Authority (IDA} moving forward. The purpose of the ordinance is to align the composition of the IDA to the new voting districts. You authorized conducting a public hearing on this ordinance at your April 22, 2025 meeting.

The ordinance specifies the IDA shall be composed of seven (7) members, as required by the State Code. Five (5) members will be appointed from each voting district and two (2) members will be At-Large appointments.

Mr. Ash Cutchin of Darden Point Road in Courtland addressed the Board stating that he serves on the IDA and does not wish to see it reduced in membership.

Supervisor White made a motion to adopt the ordinance. Supervisor Faison seconded the motion. The motion passed 6 to 0 as follows:

Chairman Alan Edwards	aye
Vice-Chairman William Hart Gillette	aye
Supervisor Lynda Updike	aye
Supervisor Robert White	aye
Supervisor Christopher Cornwell	aye
Supervisor Carl Faison	aye

AN ORDINANCE PERTAINING TO THE COMPOSITION, APPOINTMENT, AND TERMS OF THE INDUSTRIAL DEVELOPMENT AUTHORITY

Sec. 2-98. Composition; appointment and term of members.

The Industrial Development Authority shall consist of seven (7) directors appointed by the Board of Supervisors. Five (5) of the directors shall be appointed from each of the five (5) election districts as referenced in Section 5-12 of the Southampton County Code. The remaining two (2) directors shall be At-Large appointments. Appointments shall be for terms of four (4) years, except appointments to fill vacancies, which shall be for the unexpired terms.

(Code 1976, § 2-15)

State law reference, Code of Virginia, §15.2-4904.

ADOPTED: May 27, 2025

EFFECTIVE: May 27, 2025

A COPY TESTE:

_____D R A F T _____
Brian S. Thrower
Clerk to the Board of Supervisors/
County Administrator

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SOLAR PROJECT SITING AGREEMENT WITH BAP POWER, LLC: Public Hearing

The public hearing is in regard to a proposed siting agreement between Southampton County and BAP Power, LLC for a proposed solar and battery storage project to be located on the parcel identified as tax map number 92-2. The parcel is located in the general proximity of General Thomas Highway, Delaware Road, Shady Brook Trail, and New Market Road. William {Bill) Pham and Kevin Osborne with Cenergy Power briefed the Board on the project. There were no actions needed other than conducting a public hearing.

Mr. Ash Cutchin of Darden Point Road in Courtland addressed the Board asking if BAP Power, LLC has any affiliation with China, to which was answered no.

Mrs. Colleen Flick addressed the Board stating that she appreciates BAP Power, LLC representatives' diligence in the information presented to Southampton County. She asked if this land was purchased.

Ms. Orris Lane of Shady Brook Trail in Courtland addressed the Board and asked if this was the same parcel of land presented several years ago and what are the benefits of this project for homeowners.

Mr. Justin Hermann of Newsoms addressed the Board with concerns regarding the training for local fire officials.

Mr. Leroy Hardy of Ivor Road and a representative for Nottoway Indian Tribe addressed the Board stating that he hopes to work with BAP Power, LLC regarding a tribal perspective cultural resource study on the land to ensure there are no artifacts prior to disturbing the land.

TAX RELIEF FOR THE ELDERLY AND DISABLED ORDINANCE: Public Hearing and Request to Adopt

As discussed at the Board's April 16, 2025 Budget Work Session, Mr. Thrower presented amendments to the Elderly and Disabled Persons Tax Relief Ordinance. The revisions raise the income qualification limit to $45,000, as well as increase the maximum exemption amount.

These amendments are needed to keep up with cost of living and wage increases so that residents will be able to continue participating in the program.

Mrs. Colleen Flick addressed the Board asking what elderly and disabled classifications is, to which was answered by the Code stating over 65 years of age.

Vice Chairman Gillette made a motion to adopt the Elderly and Disabled Persons Tax Relief Ordinance. Supervisor Updike seconded the motion. The motion passed 6 to 0 as follows:

Chairman Alan Edwards	aye
Vice-Chairman William Hart Gillette	aye
Supervisor Lynda Updike	aye
Supervisor Robert White	aye
Supervisor Christopher Cornwell	aye
Supervisor Carl Faison	aye

AN ORDINANCE AMENDING CHAPTER 15, DIVISION 2 OF THE COUNTY CODE PERTAINING TO EXEMPTINS FOR CERTAIN ELDERLY AND DISABLED PERSONS

DIVISION 2. EXEMPTIONS FOR CERTAIN ELDERLY AND DISABLED PERSONS[1]

Sec. 15-91. Authorized exemptions.

A real estate tax exemption is provided for qualified property owners who are 65 years of age or older or who are permanently and totally disabled in accordance with the provisions of Code of Virginia, §§ 58.1-3210 through 58.1-3218. Persons qualifying for the exemption are deemed to be bearing an extraordinary real estate burden in relation to their income and financial worth.

(Ord. of 6-26-06(1))

Sec. 15-92. Administration.

The exemption shall be administered by the commissioner of the revenue in accordance with the general provisions of Code of Virginia, §§ 58.1-3210 through 58.1-3218. The commissioner of the revenue is authorized and empowered to prescribe, adopt, promulgate and enforce rules and regulations in conformity with the general provisions of such code sections, including the requirements of answers under oath, as may be reasonably necessary to determine qualifications for exemption as specified by this division. The commissioner of the revenue may require the production of certified tax returns and appraisal reports to establish combined income and net combined financial worth.

(Ord. of 6-26-06(1))

Sec. 15-93. Qualifications for grant of exemption.

(a) The exemption provided in this division shall be granted to persons subject to the provisions in this section.

(b) The title to the property for which the exemption is claimed shall be held, or partially held, on January 1 of the taxable year by the person claiming the exemption. A dwelling shall qualify for exemption if owned jointly by husband and wife, and either spouse owning such property is sixty-five (65) years or older or is permanently or totally disabled on December 31 of the year immediately preceding the taxable year.

(c) The head of the household occupying the dwelling and holding the title or partial title to the dwelling is sixty-five (65) years of age or older or is permanently and totally disabled on December 31 of the year immediately preceding the taxable year. Such dwelling must be occupied as the sole dwelling of the person or persons claiming the exemption.

(d) The total combined income during the immediately preceding calendar year from all sources of the owners of the dwelling living in the dwelling, and of the owners' relatives living in the dwelling, shall not exceed forty five thousand dollars and zero cents ~~three hundred dollars and ninety nine cents~~ ($~~40,300.99~~45,000.00); and the first six thousand five hundred dollars ($6,500.00) of income of each relative living in the dwelling, other than the spouse of the owner, shall not be included in such total.

(e) The net combined financial worth, including the present value of equitable interests, as of December 31 of the immediately preceding calendar year, of the owner and of the spouse of any owner, excluding the value of the dwelling and the land, not exceeding one acre upon which the dwelling is situated, shall not exceed one hundred sixty-eight thousand five hundred one dollars ($168,501.00).

(Ord. of 6-26-06(1); Ord. of 4-24-17(1), eff 1-1-18)

Sec. 15-94. Claim procedure.

(a) On a three-year cycle, but not later than March 1 of that third taxable year, unless otherwise approved by the commissioner of the revenue for good cause shown, the person claiming an exemption under this division must file a real estate tax exemption affidavit with the commissioner of the revenue. On such years as a full real estate tax exemption affidavit is not required to be filed with the commissioner of the revenue, the person or persons claiming an exemption shall file an affidavit certifying that no information contained in the statement or last preceding affidavit has changed to violate the limitations and conditions provided in this section. The three-year cycle scheduled to commence on January 1, 2021 shall be deferred for one (1) calendar year and shall resume January 1, 2022 and each three (3) years thereafter.

(b) The affidavit shall set forth, in a manner prescribed by the commissioner of the revenue, the location, assessed value, and the tax on the property and the names of the related persons occupying the dwelling for which exemption is claimed, their gross combined income, and the combined net worth of the owners and the spouse of any owner.

(c) If, after audit and investigation, the commissioner of the revenue determines that such person is qualified for the exemption, he shall issue to such person a certificate which shall show the amount of the exemption from the claimant's real estate tax liability.

(d) Changes in respect to income, financial worth, ownership of property or other factors occurring during the taxable year for which the affidavit is filed and having the effect of exceeding or violating the limitations and conditions provided in this division shall nullify any exemption for the then current taxable year and the taxable year immediately following.

(Ord. of 6-26-06(1); Ord. of 4-24-17(1); Ord. of 11-24-20(3))

Sec. 15-95. Calculation of amount of exemption.

The persons qualifying for and claiming an exemption under this division shall be relieved of that portion of the real estate tax levied on the qualifying dwelling and land in the amount calculated in accordance with the following schedule:

Exemption Percentage Schedule

Range of Income	Exemption
$0.00—~~$23,400~~28,099.00	100% up to a maximum of ~~$1,000~~1,250.00
~~$23,401~~28,099.01~~.00~~—~~$29,100~~33,733.00	75% up to a maximum of ~~$1,000~~1,250.00
~~$29,101~~33,733.01~~.00~~—~~$34,600~~39,367.00	50% up to a maximum of ~~$1,000~~1,250.00
~~$34,601~~39,367.01~~.00~~—~~$40,300~~44,999.99	25% up to a maximum of ~~$1,000~~1,250.00
~~$40,301~~45,000.00 and above	0%

(Ord. of 6-26-06(1); Ord. of 4-24-17(1), eff. 1-1-18)

Sec. 15-95.1. Penalties for violation of division.

(a) Any person who shall falsely claim the exemption provided for in this division shall pay to the treasurer one hundred ten (110) percent of such exemption.

(b) The false claiming of the exemption authorized in this division shall constitute a class 3 misdemeanor.

(c) Failure to pay the difference between the exemption and the full amount of taxes levied on the property for which the exemption is issued by June 30 of the year after which exemption is issued shall constitute a forfeiture of the exemption.

(Ord. of 6-26-06(1))

ADOPTED: May 27, 2025

EFFECTIVE DATE: January 1, 2026

A COPY TESTE:

Brian S. Thrower
Clerk to the Board of Supervisors/
County Administrator

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SOLID WASTE MANAGEMENT FEE RELIEF FOR THE ELDERLY AND DISABLED ORDINANCE: Public Hearing and Request to Adopt

As discussed at the Board's April 16, 2025 Budget Work Session, Mr. Thrower presented amendments to the Solid Waste Management Fee Ordinance as it relates to the exemptions for elderly and disabled persons. The revisions raise the income qualification limit to $45,000. This ordinance amendment is being proposed in conjunction with the ordinance amendment pertaining to tax relief for the elderly and disabled, since both ordinances are tied together.

These amendments are needed to keep up with cost of living and wage increases so that residents will be able to continue participating in the program.

Mr. Frank Urquhart of General Mahone Boulevard in Ivor addressed the Board and stated that the household cannot exceed $45,000.

Supervisor White made a motion to adopt the Solid Waste Management Fee Relief for the Elderly and Disabled Ordinance. Supervisor Updike seconded the motion. The motion passed 6 to 0 as follows:

Chairman Alan Edwards	aye
Vice-Chairman William Hart Gillette	aye
Supervisor Lynda Updike	aye
Supervisor Robert White	aye
Supervisor Christopher Cornwell	aye
Supervisor Carl Faison	aye

FY26 BUDGET: Request to Adopt

The Board held the required public hearing on the proposed budget on May 14, 2025. At the conclusion of the public hearing, the Board voted to amend the proposed budget by increasing the amount to be given to the Western Tidewater Community Services Board (WTCSB) by $16,588. That increase was taken from the Contingency line item. That amendment is reflected in the attached budget.

Supervisor Faison made a motion to adopt the FY26 Budget, FY26-30 Capital Improvement Plan (CIP), Tax Rates Ordinance, Fees Ordinance, PPTRA Ordinance, and Bonus Payment for Constitutional Office and Social Services Employees Ordinance. Supervisor White seconded the motion. The motion passed 6 to 0 as follows:

Chairman Alan Edwards	aye
Vice-Chairman William Hart Gillette	aye
Supervisor Lynda Updike	aye
Supervisor Robert White	aye
Supervisor Christopher Cornwell	aye
Supervisor Carl Faison	aye

TAX ORDINANCE FOR FY26

BE IT ORDAINED by the Board of Supervisors of Southampton County, Virginia, that for the year 2025 (FY26) there is hereby levied:

1. A tax of $0.71 per $100.00 assessed valuation on all real estate in Southampton County, including manufactured homes.

2. A tax of $5.00 per $100.00 assessed valuation on all taxable, tangible, personal property located in Southampton County, except household goods and personal effects.

3. A tax of$1.90 per $100.00 assessed valuation on all farm machinery and farm implements, save and except machinery described in paragraph 4 herein below, located in Southampton County.

4. A tax of $1.25 per $100.00 assessed valuation on all farm machinery designed solely for the planting, production or harvesting of a single product or commodity, located in Southampton County.

5. A tax of$0.71 per $100.00 assessed valuation on all real estate and $5.00 per $100.00 assessed valuation on all taxable, tangible personal property of public service corporations based on the assessment fixed by the State Corporation Commission of Virginia.

6. A tax of $2.40 per $100.00 assessed valuation on all machinery and tools.

7. A tax of $0.50 per $100.00 assessed valuation on merchant's capital.

8. A tax of $1.95 per $100.00 assessed valuation on all heavy construction machinery, including but not limited to land movers, bulldozers, front-end loaders, graders, packers, power shovels, cranes, pile drivers, forest harvesting equipment and ditch and other types of diggers.

9. A tax of $2.40 per $100.00 assessed valuation on all motor vehicles, trailers, and semitrailers with a gross vehicle weight of 10,000 pounds or more used to transport property for hire by a motor carrier engaged in interstate commerce.

All levies shall be due on or before December 5, 2025.
A COPY TESTE:

___D R A F T_____
Brian S. Thrower,
Clerk to the Board of Supervisors/ County Administrator
Adopted: May 27, 2025

####

WATER, SEWER AND SOLID WASTE FEES FOR FY26

BE IT ORDAINED by the Board of Supervisors of Southampton County, Virginia, that beginning for the billing period after July 1, 2025, the following fees are hereby prescribed:

WATER FEES:

Base rate:	$41 per month for the 1st 4,000 gallons
Over 4,000 gallons:	$19 per 1,000 gallons or any fraction thereof

Multi-family units shall be assessed the base rate times the number of connected residential units plus $19 for each 1,000 gallons (or fraction thereof) above the number of connected residential units times 4,000.

Example: 50 residential units using an aggregate of 250,000 gallons

($0 x $41) + ($19 x 50) = $3,000.

SEWER FEES:

Base rate:	$49 per month for the 1st 4,000 gallons
Over 4,000 gallons:	$21 per 1,000 gallons or any fraction thereof

Multi-family units shall be assessed the base rate times the number of connected residential units plus $21 for each 1,000 gallons (or fraction thereof) above the number of connected residential units times 4,000.

Example: 50 residential units using an aggregate of 250,000 gallons

(50 x $49) + ($21 x 50) = $3,500.

Any residential wastewater customers who are connected to privately-owned wells shall be assessed the base sewer rate each month.

SOLID WASTE FEE:

$200.00 annually for each occupied residential household

A COPY TESTE:

Brian S. Thrower,
Clerk to the Board of Supervisors/
County Administrator

Adopted: May 27, 2025

####

An Ordinance Setting the Personal Property Tax Relief Rate for FY26

B E IT ORDAINED by the Board of Supervisors of Southampton County, Virginia, that for the year 2025 (FY26) that personal property tax relief shall be granted at the rate of 28% for first $20,000 of personal use vehicle value; 100% for personal use vehicles valued at less than $1,000.

A COPY TESTE:

_____D R A F T _____
Brian S. Thrower,
Clerk to the Board of Supervisors/ County Administrator
Adopted: May 27, 2025

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AN ORDINANCE PROVIDING FOR PAYMENT OF MONETARY BONUSES TO CONSTITUTIONAL OFFICE AND SOCIAL SERVICES EMPLOYEES

Virginia State Code Section 15.2-1508 requires local governing bodies to authorize payment of bonuses for local employees. Furthermore, the General Assembly and Governor have included one-time bonus payments for constitutional office and local social services department employees in the State's FY26 budget.

This ordinance authorizes the payment of the aforementioned bonuses via the County's FY26 budget.

ADOPTED: May 27, 2025

A COPY TESTE:

____ D R A F T _____
Brian S. Thrower
Clerk to the Board of Supervisors/
County Administrator

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There being no further business, the meeting was adjourned at 9:08 p.m.

_____ D R A F T _____
Dr. Alan W. Edwards, Chairman

_____ D R A F T _____
Brian S. Thrower, County Administrator (Clerk)

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