

City of Sparks



FY26 Budget Book

Table of Contents

Section	Page #
INTRODUCTION	1-34
City Leadership	3-5
City Council Agenda Staff Report	6-22
Fiscal Policies	23-32
Budgeted Expenditures - All Fund Types	33-34
GENERAL FUND	35-54
Financial Overview	36-49
Causes of Change in General Fund Revenues, Expenditures & Transfers	50-52
Payments to Other Governments & Non-Profits	53-54
OTHER CITY FUNDS	55-91
Introduction to Other Funds & Fund Structure Diagram	56-58
Part 1: Million Dollar+ Funds	59-81
Part 2: Smaller Funds Under \$1.0M	82-91
REDEVELOPMENT AGENCY AREAS 1 & 2	92-95
SUPPLEMENTARY CITYWIDE INFORMATION	96-124
Debt Review	97-99
Budgeted Positions	100-103
Department Review	104-119
Central Service Cost Allocation Plan	120-121
New Needs - Recommended - Summary and Detail	122-124
APPENDIX A: Capital Improvement Plan	125-152
Capital Improvement Plan Process	126-128
Capital Improvement Plan Executive Summary of FY24	129-135
Capital Improvement Plan Supplementary Information	136-139
Five Year Capital Improvement Plan FY24-FY28	140-152

Introduction Section



This page intentionally left blank

City Leadership



City of Sparks Elected Officials



Ed Lawson
Mayor



Paul Anderson
Ward 3



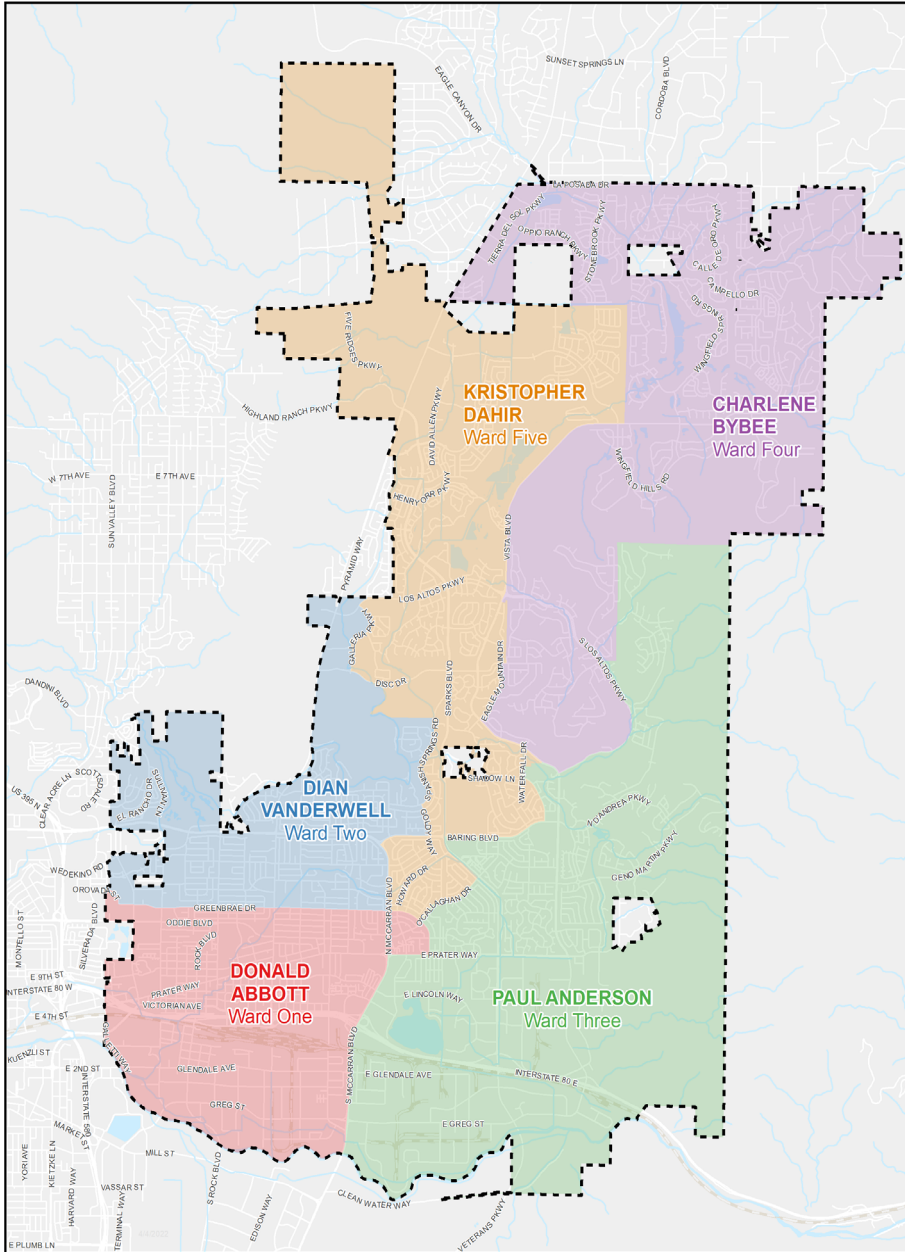
Donald Abbott
Ward 1



Charlene Bybee
Ward 4



Dian VanderWell
Ward 2



Joe Rodrigues
Ward 5



Wes Duncan
City Attorney



Shirle Eiting
Municipal Judge
Department 1



Robert Delong
Municipal Judge
Department 2

City of Sparks Leadership

Office	Official	Term
MAYOR, CITY COUNCIL AND CITY ATTORNEY		
Mayor	Ed Lawson	11/2022 - 11/2026
Ward 1	Donald Abbott	11/2024 - 11/2028
Ward 2	Dian VanderWell	11/2022 - 11/2026
Ward 3	Paul Anderson	11/2024 - 11/2028
Ward 4	Charlene Bybee	11/2022 - 11/2026
Ward 5	Joe Rodriguez	11/2024 - 11/2028
City Attorney	Wes Duncan	04/2022 - 11/2026
JUDICIAL		
Department 1	Shirle Eiting	11/2022 - 11/2028
Department 2	Robert Delong	11/2024 - 11/2030
STAFF LEADERSHIP		
City Manager	Dion Louthan	Appointed
Assistant City Mgr (Internal Operations)	Alyson McCormick	Appointed
Assistant City Mgr (Community Svcs)	Vacant	
City Clerk	Lisa Hunderman	Appointed
Chief Financial Officer	Jeff Cronk	Appointed
Community Service Director	Jim Rundle	Appointed
Fire Chief	Walt White	Appointed
Human Resource Director	Shonna Halterman	Appointed
Parks & Recreation Director	Nancy O'Conner	Appointed
Police Chief	Chris Crawforth	Appointed



City Council Agenda Staff Report



Special Note Regarding the FY26 Budget

This section includes the staff report that details the FY26 final budget recommendations that were presented to the City Council on May 12, 2025. During this meeting, the City Council directed City staff to prepare the FY26 final according to Budget Option #2 that is presented in this staff report.

However, on May 29, 2025, City Council decided to formally approve Budget Option #2, but gave the City Manager the following additional direction that will not be reflected in the FY26 final budget:

- Increase the Waste Management franchise fee only by 6% points, from 8% to 14% of gross receipts.
- Keep 2 Firefighters on the layoff list and 3 Police Officer positions vacant.

The differences between FY26 Budget Option #1 and Option #2 are summarized below:

Option #1 includes increasing the Waste Management franchise fee from 8% to 13% of gross receipts, generating approximately \$1.5M additional revenue.

Option #2 includes increasing the Waste Management franchise fee from 8% to 18% of gross receipts. This would generate \$1.5M of revenue in addition to Option #1 (i.e., total additional revenue of \$3.0M combined). The \$1.5M of additional revenue provided by Budget Option #2 was recommended by the City Manager to be used in the following manner:

- Remove 2 Firefighters from the layoff list and remove 3 Police Officers from the list of currently vacant positions (costing approximately \$0.8M).
- Increase the amount transferred-out of the General Fund to provide funding for capital projects (costing \$0.2M).
- Allocate the remaining \$0.5M to the budgeted ending fund balance to eliminate the FY26 budgeted fiscal deficit.

Sparks City Council Meeting
5/12/2025 2:00 PM

9.5 Consideration, discussion, and possible approval of fiscal year 2025-2026 (FY26) budget recommendations and fiscal items including 1) direction for the City of Sparks final FY26 budget including possible approval of an increase to the Waste Management franchise fee, and 2) possible approval of the proposed five-year Capital Improvement Plan. (For Possible Action)

Item Title: Consideration, discussion, and possible approval of fiscal year 2025-2026 (FY26) budget recommendations and fiscal items including 1) direction for the City of Sparks final FY26 budget including possible approval of an increase to the Waste Management franchise fee, and 2) possible approval of the proposed five-year Capital Improvement Plan. (For Possible Action)

Petitioner/Presenter: Dion Louthan, City Manager/Jeff Cronk, CPA, Chief Financial Officer

Recommendation: Staff recommends that the City Council 1) approve option #1 of the proposed final FY26 budget including an increase of the Waste Management franchise fee from 8% to 13% of gross receipts, and 2) the proposed five-year Capital Improvement Plan.

Financial Impact: \$This is City staff's recommended final budget for fiscal year 2025-2026 (FY26).

Financial Explanation: Seeking direction from City Council on how to build the final budget for FY26 which will be presented to City Council for approval on May 27, 2025.

Business Impact:

Agenda Item Brief: This agenda item seeks City Council approval or alternate direction of the City Manager's recommendations for the fiscal year 2024-2025 final budget and five-year Capital Improvement Plan.

Background:

The City Manager and Chief Financial Officer are presenting the City Manager's final budget recommendations for fiscal year 2025-2026 (FY26). The City Council is being asked to direct the City Manager in preparing the City's FY26 final budget documents for submission to the State of Nevada Department of Taxation. Approval of the FY26 five-year Capital Improvement Plan is also being sought.

The final budget recommendations come as the result of a process that began in earnest in October of 2024 involving many staff members from each City department. Each department is tasked with reviewing their current budgets and spending patterns to make recommendations for FY26 budget needs to continue meeting required service levels.

For the past several years, City staff has expended a great deal of effort to prepare "zero-based" budgets on the largest discretionary spending categories. These categories include travel and training, professional services, overtime and call back, software, maintenance and repairs, and equipment and furnishing. "Zero-based" budgeting means a department is required to review every expenditure

within each budget category and assign each budget dollar a specific purpose. Said another way, each department starts with a \$0 budget in each budget category listed above and is required to purposefully build their budget from there, justifying each recommended expenditure. This process helps to ensure budgets are built with purpose, enhancing efforts to eliminate unnecessary expenditures, and dramatically improving budgeting accuracy.

Additionally, departments are asked to identify expenditures that are commonly termed as “New Needs”. These are new expenditure requests identified by City departments as being needed in the coming fiscal year designed to improve the City’s service levels to help meet the needs of the citizens of Sparks. For FY26, no “New Needs” are being recommended for inclusion into the budget.

All this work was done leading up to the City Council FY26 priorities workshop which was held on December 6, 2024. One goal of this workshop is to present the highlights of the expected expenditures and service level requirements as identified by the departments as well as the preliminary revenue expectations as researched by the Financial Services Department.

After receiving direction regarding the City Council’s priorities for the upcoming FY26, City staff revised budget allocations with the goal of becoming better aligned to the Council’s priorities within the parameters of expectations and uncertainties comprising the most recent revenue projections. These revised expectations and recommendations were then presented to City Council for discussion and direction at the April 7, 2025 budget and capital improvement plan workshop.

Goals of this workshop include 1) reviewing the results of expected revenues and expenditures as they pertain to the City Council’s adopted fiscal policies and seeking direction on whether any policies need to be revised to meet the fiscal expectations and budgeting needs within the coming fiscal year, and 2) receiving final direction regarding the City’s 5-year Capital Improvement Plan.

During the April 7, 2025 budget workshop, the City Council provided feedback and direction on the 5-year Capital Improvement Plan to be approved on May 12, 2025, and provided the following directions on fiscal policies to be utilized when developing the final FY26 budget:

- **Policy #1:** Affirmed maintaining a minimum General Fund ending fund balance of at least 8.3%.
- **Policy #2:** Affirmed using a contingency budget of \$1.0M.
- **Policy #3:** Affirmed the policy of transferring 2.5% of total revenues plus resources to fund IT projects from the General Fund to the Capital Projects Fund for both general CIP capital projects and IT projects as identified in the 5-year Capital Improvement Plan. Although the overall policy was affirmed, City Council also provided direction that underfunding this transfer was acceptable for FY26. As such, the City Manager’s recommended FY26 budget includes underfunding the transfer by \$925K for general capital needs and by \$1.2M for IT capital needs.

- **Policy #4:** Affirmed maintaining a Stabilization Fund (which has an estimated ending fund balance of \$2.3M) but provided direction to exclude any revenue commitments to the Fund for FY26.
- **Policy #5:** Approved a change to the policy to reflect that General Fund payroll costs should be less than 75% (down from 78%).
- **Policy #6:** Affirmed that payroll benefit liabilities will continue to be funded on a pay-as-you-go basis.
- **NEW Policy #7:** Approved a new fiscal policy stating that the City will consider annual contributions of resources from the General Fund to the Road Fund. For FY26, the City Manager is recommending an initial year transfer equaling \$250K.
- **NEW Policy #8:** Approved a new fiscal policy stating that City staff will review various City fees each year and present recommendations for adjustment to those fees to City Council for review, consideration, and possible approval.

From the work done by City Departments to evaluate their budget requests, the expectations of City revenues as researched by the Financial Services Department, the direction received from the City Council on service priorities received on December 6, 2024, and the direction received from City Council regarding fiscal policies and capital projects during the April 7, 2025 FY26 budget and capital improvement plan workshop, the City Manager is presenting his recommended final FY26 proposed budget in summary form and is seeking direction to build the FY26 final budget for approval on May 27, 2025. The City Manager is also seeking approval of the proposed FY26 5-year Capital Improvement Plan as presented as an attachment to today's agenda item.

Additionally, City staff has filed the tentative budget for FY26 with the Nevada Department of Taxation by the required due date of April 15, 2025. In accordance with NRS 354.596, the City Council will hold a public hearing to receive public comment on the FY26 tentative budget at its regularly scheduled meeting on May 27, 2025.

Immediately following the public hearing on the FY26 tentative budget, the Chief Financial Officer will present the FY26 final budget documents which will be prepared based upon direction received in connection with this agenda item. NRS 354.598 requires a final budget to be approved on or before June 1 annually and filed with the Nevada Department of Taxation. During years in which the Legislature is in session, should the Legislature take action that affects the City's budget for the subsequent fiscal year, an additional 30 days would be granted to file an amended budget, if necessary, with the Nevada Department of Taxation.

Analysis:

The City Manager is seeking the following actions from the City Council:

1. Approval or alternate direction of the City Manager's FY26 Final Budget recommendations, including possible approval of an increase to the Waste Management franchise fee; and
2. Approval or alternate direction of the proposed FY26 five-year Capital Improvement Plan (CIP).

Item #1 -- Information Regarding the City Manager's FY26 Final Budget Recommendations:

- The City Manager's FY26 final budget recommendations have been prepared based upon direction received from the Mayor and City Council regarding the priority of City services and the 8 approved fiscal policies. This staff report is designed to provide key summary information regarding the recommended FY26 final budget.
- **General Fund Budget Deficit.** The term "Budget Deficit" is defined for purposes of this staff report as Net Uses (expenditures + transfers-out + contingency) exceeding Net Sources (revenues + transfers-in), and the recommended FY26 final budget includes a General Fund budget deficit equal to \$503K. The budget deficit in FY26 follows on the heels of an estimated General Fund deficit of \$8.1M in FY25, and an actual deficit of \$4.1M in FY24. These deficits within 3 successive years are the direct product of cost inflation outpacing revenue growth which began in earnest in FY23.

During the priorities workshop held on December 6, 2024, City staff presented City Council with an initial FY26 budget deficit in the General Fund of \$18.2M based on fully funding all positions listed in the City's staffing complement as well as all City Council fiscal policies. That General Fund projected fiscal deficit subsequently ballooned to \$21.4M due to revised revenue projections (primarily from softer CTAX, Fair Share, and Licensing & Permit revenue). Included in the City Manager's FY26 final budget recommendations are actions to reduce that initial deficit by \$20.9M, down from \$21.4M to \$0.5M. Those recommended actions totaling \$20.9M are summarized as follows:

- Reducing personnel costs by \$13.0M from 1) freezing vacant positions (42.5 FTE), 2) approving 11 Voluntary Employment Separation Program applications, 3) laying off 13 employees, and 4) budgeting additional savings from unidentified vacancy assumptions of \$1.3M (an approximate 1.6% vacancy assumption rate).
- Reducing Services & Supplies budgets City-wide and Transfers-Out by \$6.4M (including a \$1.0M reduction in the subsidy transferred to the Parks & Recreation Fund, and a resulting underfunding of Fiscal Policy #3 by \$2.1M regarding the amount of General Fund resources transferred to the Capital Projects Fund).

- Increasing budgeted revenue by \$1.5M by increasing the Waste Management franchise fee from 8% to 13% of gross receipts (i.e., 5% points).

Based on feedback received at the April 7, 2025 Budget Workshop, the City Manager is seeking clarity and approval of the exact amount of the Waste Management fee increase to include in the FY26 final budget. As such, the City Manager is presenting two options for City Council to consider.

Option #1 includes increasing the Waste Management franchise fee from 8% to 13% of gross receipts as included in the recommended action items listed above which would generate an additional \$1.5M of revenue.

Option #2 includes increasing the Waste Management franchise fee from 8% to 18% of gross receipts. This would generate \$1.5M of revenue in addition to Option #1 (i.e., total additional revenue of \$3.0M combined). Should City Council choose Option #2, the City Manager is recommending that the FY26 final budget include the following uses for the additional \$1.5M revenue:

- Remove 2 Firefighters from the layoff list and remove 3 Police Officers from the list of currently vacant positions (costing approximately \$0.8M).
- Increase the amount transferred-out of the General Fund to provide funding for capital projects (costing \$0.2M).
- Allocate the remaining \$0.5M to the budgeted ending fund balance to eliminate the FY26 budgeted fiscal deficit.

The following table shows the results from both Option #1 and Option #2:

Sparks General Fund 4-Year Summary (Amounts Listed in \$000's)	FY26 Budget Option #1	FY26 Budget Option #2	FY25 Estimates	FY24 Actuals	FY23 Actuals
Sources					
Revenue	\$109,818	\$111,318	\$103,961	\$102,262	\$96,222
Transfers-In (excludes contingency budget)	\$0	\$0	\$1,400	\$3,950	\$8,542
Total Sources	\$109,818	\$111,318	\$105,361	\$106,212	\$104,763
Uses					
Expenditures (excludes contingency budget)	\$102,683	\$103,437	\$108,422	\$101,843	\$91,432
Transfers-Out	\$7,638	\$7,838	\$5,024	\$8,485	\$8,824
Total Uses	\$110,321	\$111,275	\$113,445	\$110,328	\$100,256
Net Sources/(Uses)	(\$503)	\$43	(\$8,085)	(\$4,116)	\$4,508
Fund Balance					
Beginning Fund Balance	\$11,354	\$11,354	\$19,439	\$23,555	\$19,047
Ending Fund Balance (EFB)	\$10,851	\$11,397	\$11,354	\$19,439	\$23,555
Fiscal Policies					
Policy #1: EFB >= 8.3% of Exp's	10.6%	11.0%	10.5%	19.1%	25.8%
--> Amount Over/(Short) of 8.3% Balance	\$2,100	\$2,600	\$2,200	\$10,100	\$14,800
Policy #2: Contingency Budget	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Policy #3: Transfer to CIP	\$2,975	\$3,175	\$104	\$4,036	\$4,121
Policy #4: Stabilization Fund Contribution	\$0	\$0	\$250	\$250	\$250
Policy #5: Payroll Costs <= 78% of Revenue	74.3%	74.0%	80.8%	78.2%	73.3%
Policy #6: Payroll Benefit Liability Funding	"PayGo"	"PayGo"	"PayGo"	"PayGo"	"PayGo"
NEW Policy #7: Road Fund Contribution	\$250	\$250	N/A	N/A	N/A
NEW Policy #8: Review Fees Annually	N/A	N/A	N/A	N/A	N/A

FY27 Fiscal Deficit

While considering the FY26 budget, it's important to do so while also looking forward to FY27. The City Manager's final budget recommendations for FY26 include a deficit of \$0.5M, however, it's important to remember that those recommendations include utilizing \$2.4M of one-time funding sources to help mitigate the deficit. Those one-time use of funds include the following:

- Reducing the funding for general capital projects by \$0.9M.
- Reducing the funding for IT capital projects by \$1.2M.
- Eliminating any new commitment of funding to the Stabilization Fund by \$0.3M.

Combining the recommended FY26 deficit of \$0.5M with the use of one-time funds totaling \$2.4M means that the FY27 budget cycle will begin next year in a combined fiscal deficit position of \$2.9M.

Below is a summary of the City Manager's FY26 final budget recommendations specific to fiscal policy direction received from City Council during the budget and CIP workshop held on April 7, 2025:

Fiscal Policy #1: Establish a General Fund Minimum Ending Fund Balance

- The purpose of this policy is to establish a minimum ending fund balance target within the General Fund -- addressing both budget and actual results -- to help provide fiscal stability of the City's primary operations.
- City Council did not choose to alter their formally adopted policy of achieving a minimum ending fund balance of 8.3% which was established in FY11 as part of the City's effort to comply with the accounting standards set by the Governmental Accounting Standards Board (GASB) Statement 54.
- After updating revenue and expense estimates since the April 7, 2025 budget workshop, the City Manager is recommending a budgeted General Fund ending fund balance equal to 10.6% of expenditures for FY26. The result would equal 11.0% should City Council choose budget option #2.

Fiscal Policy #2: General Fund Contingency Budget

- The purpose of this policy is to provide budget authority and flexibility to address unexpected fiscal needs in FY26.
- The City Manager's FY26 final budget recommendations include a contingency budget of \$1,000,000 within the General Fund, offset by a budgeted transfer-in of an equal amount from the Motor Vehicle Internal Service Fund.
- The contingency budget is established for use only upon City Council approval to cover unexpected one-time budget shortfalls during the upcoming fiscal year. The corresponding transfer-in from the Motor Vehicle Fund will only be used should resources within the General Fund be insufficient to meet the need for which the Contingency budget might be used.
- **FY25 Note:** \$0 has been spent from the contingency budget that was established for the current FY25, and as of this publication, \$1,000,000 remains available within the contingency budget for the remainder of FY25.

Fiscal Policy #3: Transfer Resources from the General Fund to the Capital Projects Fund

- The purpose of this policy is to help ensure resources are allocated for infrastructure, facility, and technology needs as identified within the Capital Improvement Plan (CIP).
- The City Council's adopted Fiscal Policy #3 establishes the intent to annually transfer approximately 2.5% of budgeted General Fund revenues plus funds needed to cover identified Information Technology (IT) hardware and software costs as outlined in the 5-year CIP.

- The City Manager’s FY26 final budget recommendations include a transfer into the Capital Projects Fund of \$2,975,000 (\$2,114,024 short of policy goal), including \$1,775,000 for general CIP use (\$925,000 short of policy goal) and an additional \$1,200,000 for IT needs (\$1,189,024 short of policy goal).
 - Should City Council choose budget option #2, the City Manager is recommending an additional \$200,000 be transferred to the Capital Projects Fund for general CIP use.
- Additionally, Fiscal Policy #3 establishes that the City Council will annually provide direction as to the designation of marijuana licensing fees as well as the allocation of Electric and Gas Franchise Fees.
 - City Council directed that the Fund allocation for the 5% Electric and Gas Franchise fees remain unchanged in FY26. Namely, 2% will remain allocated to the General Fund; 2% to the Road Fund; and 1% to the Parks & Recreation Project Fund.
 - City Council also provided direction that FY26 budgeted revenues from marijuana licensing fees (estimated to be \$1,100,000) will be allocated for turf replacement and maintenance at the Golden Eagle Regional Park (\$800,000) as well as fund a portion of IT hardware and software needs (\$300,000).

Fiscal Policy #4: Commit Business License Revenue to the Stabilization Fund

- The purpose of this policy is to set aside resources to help stabilize operations during two specific occurrences: A) should General Fund revenues decline by at least 4% from the previous year; or B) to help pay expenses incurred to mitigate the effects of a natural disaster upon formal declaration by the City.
- Based on direction received at the FY26 budget workshop held on April 7, 2025, the City Manager’s FY26 final budget recommendations include no commitment of business license revenue to the Stabilization Fund.
- Even without a commitment of revenue, the FY26 budgeted ending fund balance within the Stabilization Fund will equal approximately \$2.3M.

Fiscal Policy #5: Personnel Costs do not Exceed 75% of Total General Fund Revenues

- The purpose of this policy is to ensure that expenditures within the General Fund do not become out of balance and that budgeted allocations for personnel costs do not out-pace the growth of General Fund revenues.
- This policy was originally adopted at a level of 78% in FY11 and subsequently modified in FY13 based on historical expenditure and fiscal stability trends. During the April 7, 2025 budget workshop, City Council decided to adjust the level to 75% to better reflect the effects of the recent

high inflationary period that has resulted since emerging from the Covid-19 pandemic.

- The City Manager's final budget recommendations for FY26 results in personnel costs equaling 74.3% of revenue. Should City Council choose budget option #2, personnel costs as a percentage of revenue would drop slightly to 74.0%

Fiscal Policy #6: Report employee and retiree benefit liabilities and determine strategies to either reduce or fund these liabilities

- The purpose of this policy is to ensure the City is addressing long-term liabilities specifically related to employee and retiree benefits.
- **Workers Compensation.** The liabilities within this Fund represent the present value of future costs that will be paid on past and present employees for general workers compensation claims and Heart/Lung/Cancer (HLC) claims from police and fire personnel.
 - Cash reserves in the Workers Compensation Fund are expected to be approximately \$4.0M by the end of FY26, an improvement from the \$3.3M expected by the end of FY25. The Financial Services Department is recommending that these cash reserves be maintained at a minimum level of at least \$3.0M, which is the equivalent of the coverage requirement per HLC claim prior to insurance coverage under the current stop-loss insurance policies maintained by the City.
 - Workers Compensation Fund long-term liabilities totaled \$7.1M in FY24 (the most recently audited fiscal year value).
- **Other Post-Employment Benefits (OPEB).** Based on discussion and direction received at the FY26 budget workshop, the City Manager is recommending that the City continues to fund its OPEB liability on a "pay-as-you-go" basis in FY26 and not create an irrevocable trust fund for funding the City's OPEB liability.
 - GASB statement 75, which was implemented by the City in FY18, has significantly changed the way this liability is presented on the City's balance sheet, requiring the City to now record the full actuarial value of the liability. This liability continues to rise and totaled \$42.4M at the end of FY24, which is the most recent audited valuation available.
 - Utilizing an irrevocable trust to fund this liability may become the recommended course of action in subsequent years; however, it is a financial tool with significant limitations, being inflexible by design, and should be considered carefully before implementation.
- **Sick Leave Conversion.** This liability equaled \$4.5M at the end of FY24 and represents balances available to retirees who have converted their accumulated sick leave balance in accordance with their employment contract at retirement.
- **Compensated Absences.** This liability equaled \$14.6M at the end of FY24 and represents the current value of all leave balances for active employees only (such as annual leave and sick leave).

- **Pension.** This liability equaled \$131.7M at the end of FY24. This pension liability is an odd liability in that it is required to be included on the City's government-wide balance sheet in compliance with Government Accounting Standards Board (GASB) Statement 68 yet does not represent an actual future liability of the City. Rather, this liability represents the City's portion of the total unfunded liability for Nevada PERS (the City of Sparks is a participating agency of Nevada PERS). This liability can only be reduced by either reducing retirement benefits afforded to retired members, or by increasing contributions from contributing agencies. However, both the benefits afforded to Nevada PERS member retirees and contributions from participating agencies are approved by the Nevada Legislature, and the City will never be responsible for paying Nevada PERS pension benefits directly to former City employees. Thus, the City has no control or ability to manage this liability, and it is only recorded on the City's balance sheet to comply with GASB Statement 68.

NEW Fiscal Policy #7: Transfer resources from the General Fund to the Road Fund to begin building resources to fund longer-term road projects identified within the 5-year Capital Improvement Plan.

- City Council approved the establishment of a new fiscal policy to provide resources for long-term road projects that previously did not have identified funding sources. The City Manager is recommending \$250,000 to be transferred from the General Fund to the Road Fund in FY26 as initial seed funding, but this amount will likely need to be increased in subsequent years depending on the level of resources available within the General Fund to do so.
- This policy has been established since fuel taxes are the primary revenue source for the Road Fund and have not kept up with the capital expenditure needs of the City's roads.

NEW Fiscal Policy #8: Review City fees annually and recommend whether changes are necessary.

- City Council approved the establishment of a new fiscal policy designed to require City Staff to review fees charged by the City to determine whether the fees need to be adjusted and to make fee-level recommendations for City Council consideration on an annual basis.
- This policy has been established to acknowledge that many City fees have not been adjusted in a very long time and need to be reviewed more routinely to determine if they have kept pace with required levels of service and cost inflation.

Other FY26 items regarding the City's General Fund that were presented or discussed at the April 7, 2025 budget workshop are presented below in greater detail with updated estimates that are captured in the final budget recommendations and fiscal policies listed above. Highlights of changes and expectations are provided below.

General Fund Revenues (based on recommended budget option #1)

- Property Taxes are trending higher by 7.9% in FY25 and by 8.0% in FY26.
 - Property tax caps are based on a complicated formula that factors the 10-year assessed value average growth rate within Washoe County and the national Consumer Price Index (CPI), resulting in a tax cap percentage up to 3% for owner-occupied residential properties (often referred to as the “residential cap”) and up to 8% for all other properties (often referred to as the “general cap”). For FY26, property tax caps will be 3.0% for owner-occupied residential properties and 8.0% for all other properties (new property improvements are exempt from these caps).
 - Property tax abatement (i.e., property taxes that are calculated, but removed from property owner’s tax bills because of the tax caps) is expected to equal approximately \$12.2M in FY26 as compiled and reported by the Nevada Department of Taxation and the Washoe County Treasurer’s office.
 - Based on the final revenue projection from the Nevada Department of Taxation, assessed value within the City of Sparks is projected to equal \$5.6B, an increase of 4.2% from FY25.
- Consolidated Tax (CTAX) and Fair Share revenue growth has significantly cooled compared to the years immediately following the pandemic and is trending flat (0%) for FY25. The FY26 budget includes an increase of 2.0%, but CTAX receipts are highly uncertain at this time due to economic conditions as well as reliable data reported from the Department of Taxation as the State began the process of moving to a new software system in November 2024 and is struggling with the software implementation. CTAX is considered one of the primary budget risks heading into FY26.
- License and Permit revenue is trending lower by 6.3% in FY25 primarily due to flat business licenses and a warmer than expected winter leading to reduced gas and electric franchise fees. FY26 is expected to rebound by 14.5% in FY26 as these revenue streams are expected to return to normal long-term trends.
- Overall, total General Fund revenues are trending higher by 1.7% in FY25, followed by a recommended budgeted increase of 5.6% in FY26.

General Fund Expenditures:

- Expenditures for Salaries, Wages, and Benefits are expected to increase 5.0% in FY25 followed by a recommended budgeted decrease of 2.5% in FY26 (which includes reductions from vacancies, VESP approvals, layoffs, and funding source adjustments listed above to mitigate the FY26 budget deficit).
 - The only settled contracts included in the FY26 budget recommendations are those for the Association of Sparks Fire Department Classified Chief Officers. As contract negotiations are

ongoing, no changes to open contracts have been assumed or included in the final budget recommendations for FY26.

- A significant inflationary item in FY26 is expected from increased PERS contributions as the State raised contribution rates from 50.0% to 58.75% for Police/Fire Member personnel (17.5% cost increase) and from 33.50% to 36.75% for Regular Member personnel (9.7% cost increase).
- The City's self-insured health plan has been experiencing low expenditures and is in a health fiscal position heading into FY26 with Fund reserves covering Fund expenditures by approximately 6 months. As such, the City Manager is recommending no change in premium rates for FY26.
- Services and Supplies expenditures are expected to increase 11.7% in FY25 followed by a budgeted decrease of 13.5% in FY26 based on efforts by departments City-wide to mitigate the budget deficit.
- Total General Fund expenditures (excluding contingency) are expected to increase by 6.5% in FY25 and decrease by 5.3% in the FY26 recommended final budget.

General Fund Transfers (total of \$1.0M transfers-in and \$7.60M transfers-out):

- **\$1,000,000 transfer-in** from the Motor Vehicle Fund is included in the FY26 final recommended budget to offset the contingency budget by an equivalent amount in accordance with Fiscal Policy #2 (see discussion above).
 - This transfer-in is only expected to be utilized if General Fund resources are insufficient to meet any contingency budget usage. This budget item is recommended to provide financial flexibility that might be needed to fund unforeseen expenditures. It must be recognized that a transfer from the Motor Vehicle Fund would damage the fiscal stability of that Fund and should be made only as a measure of last resort.
- **\$2,975,000 transfer-out** to the Capital Projects Fund (see Policy #3 discussion above for details). This would rise to \$3,175,000 should City Council choose budget option #2.
- **\$2,500,000 transfer-out** to the Parks & Recreation Fund representing a decrease of \$500K from FY25.
- **\$994,840 transfer-out** to the Debt Service Fund for the General Fund's portion of the 2014 CTAX refunding bond debt service for FY26 (which is scheduled to mature in FY26). Note: Fire Station #6 bond debt service will be paid from the Impact Fee Service Area #1 Fund for FY26 but will be moved to the General Fund in FY27 after the 2014 CTAX debt has matured.
- **\$800,000 transfer-out** to the Parks & Recreation Capital Project Fund to provide resources for turf replacement and maintenance at the Golden Eagle Regional Park (representing a partial allocation of budgeted

marijuana revenues -- see Fiscal Policy #3 discussion above for more detail).

- **\$250,000 transfer-out** to the Road Fund as established by new Fiscal Policy #7.
- **\$118,000 transfer-out** to the Landscape Maintenance Special Revenue Fund that was created in FY21 in compliance with Governmental Accounting Standards Board (GASB) Statements Nos. 54 and 84. This transfer-out represents the expected amount the General Fund will subsidize landscape maintenance costs within the Promontory, Mesa Meadows, and Triple Crown subdivisions.

General Fund Ending Fund Balance:

- The net ending fund balance is expected to be approximately \$11.3M in FY25 (representing 10.5% of General Fund estimated expenditures) and recommended to be \$10.9M in the FY26 budget (representing 10.6% of budgeted expenditures).

OTHER FUNDS

Other than the General Fund, the City and Redevelopment Agency manages 29 different Funds that have a recommended FY26 budgeted expenditures of \$179.5M. These include the following:

- 3 Enterprise Funds totaling \$108.9M of expenses, including:
 - Sewer Operations -- \$55.8M
 - Truckee Meadows Water Reclamation Facility (TMWRF) -- \$45.4M
 - Development Services -- \$7.7M
- 9 Capital Projects Funds totaling \$18.2M of expenditures, including:
 - Road Fund -- \$9.4M
 - Parks & Recreation Project Fund -- \$3.4M
 - Capital Projects Fund -- \$2.8m
 - Victorian Square Room Tax Fund -- \$1.2M
 - Capital Facilities Fund -- \$0.6M
 - Local Improvement District #3 Fund -- \$0.5M
 - Parks Districts 1, 2, & 3 Funds - \$0.3M (combined)
- 4 Internal Service Funds totaling \$30.7M of expenditures, including:
 - Group Self-Insurance Health Fund -- \$16.0M
 - Motor Vehicle Maintenance Fund -- \$9.4M
 - Worker's Compensation Self-Insurance Fund -- \$2.7M

- Municipal General Liability Self-Insurance Fund -- \$2.6M
- 1 Debt Service Fund totaling \$12.2M of expenditures
- 10 Special Revenue Funds totaling \$7.3M of expenditures, including:
 - Parks & Recreation Fund -- \$4.6M
 - Grants & Donations Fund -- \$0.8M
 - Municipal Court Administrative Assessment Fund -- \$0.7M
 - Street Cut Fund -- \$0.5M
 - Landscape Maintenance Fund -- \$0.3M
 - Tourism & Marketing Fund -- \$0.2M
 - Community Development Block Grant Entitlement Fund -- \$0.1M
 - Community Development Block Grant Fund -- \$0.1M
 - Impact Fee Service Area #1 -- \$0
 - Stabilization Fund -- \$0
- 2 Redevelopment Agency Funds totaling \$2.2M of expenditures, including:
 - Area #2 Revolving Capital Projects Fund -- \$0.6M
 - Area #2 Debt Service Fund -- \$1.6M

When combined with the General Fund expenditures of \$102.7M, the combined total expenditures recommended to be included in the FY26 budget equals \$282.2M across 30 different Funds.

Item #2 -- Information Regarding the City's FY26 Five-Year Capital Improvement Plan (CIP):

- The CIP document can be found as an attachment to this agenda item. The proposed capital projects were presented to the City Council during the CIP workshop held on April 7, 2025. The attached recommended five-year CIP was created based upon feedback and direction provided by the City Council during that workshop.

Nevada Revised Statute (NRS) 354.59801 requires that each local government have on file a copy of its plan for capital improvements. NRS 354.5945 further requires a five-year capital improvement plan be submitted to the Department of Taxation, Debt Management Commission of Washoe County, and the Director of the Legislative Counsel Bureau. In addition, NRS 354.5945 requires that copies be available for public record and inspection at the offices of the Sparks City Clerk and the Washoe County Clerk.

Alternatives:

1. City Council may approve both the FY26 final budget recommendations as presented as option #1 including an increase of the Waste Management franchise fee from 8% to 13% of gross receipts and the five-year CIP as presented.
2. City Council may reject the FY26 final budget recommendations and five-year CIP as presented and provide alternate direction to the City Manager.

Recommended Motion:

I move to approve the City Manager's final budget recommendations as presented as option #1, including an increase of the Waste Management franchise fee from 8% to 13% of gross receipts for fiscal year 2025-2026, and the five-year Capital Improvement Plan as presented.

Fiscal Policies



CITY OF SPARKS FISCAL POLICIES

1. Achieve a General Fund minimum unrestricted ending fund balance equal to 8.3% of expenditures

	Policy Target	RESULTS	AMOUNT OVER/ (UNDER) Policy Target	STATUS
FY24 Actuals	8.3%	19.1%	\$23.6M	✔
FY25 Estimates	8.3%	10.5%	\$18.2M	✔
FY26 Final Budget	8.3%	11.0%	\$11.5M	✔

City Targets		Statutory Targets	
Minimum Budget Target	Cash Flow Target	Must provide corrective action plan to State if under target per NAC 354.650	Removed From Negotiations per NRS 354.6241
8.3%	12.5%	4.0%	16.67%
FY26 Budget \$2.6M Over Target	FY26 Budget \$1.4M Under Target	FY26 Budget \$7.0M Over Target	FY26 Budget \$5.0M Under Target

Purpose of this Fiscal Policy

The purpose of this policy is to help maintain fiscal stability throughout each fiscal year.

Policy Target

City of Sparks formally adopted a policy of achieving an 8.3% minimum ending fund balance in 2011.

Budget Target

In past discussions, City Council has stated the minimum budgeted ending fund balance should be no lower than 5% in order to avoid State intervention which begins with budgeted ending fund balance below 4%. This was the case in FY21 when the Council approved a budgeted ending fund balance of 5%. City Council directed the City Manager to prepare a FY26 budget with an ending fund balance at least 8.3%.

Cash Flow Target

For fiscal health and to meet cash flow needs throughout the year, the Financial Services Department recommends achieving a 12.5% ending fund balance at the end of each year.

Statutory Targets

There are two statutory targets that should also be mentioned:

- Per NAC 354.650, a budgeted ending fund balance of less than 4% requires a city to provide a written explanation to the Department of Taxation that includes the reason for the low ending fund balance and a plan to increase the fund balance.
- NRS 354.6241 excludes a portion of ending fund balance from negotiations, equal to 16.67% of expenditures, less capital outlay.

CITY OF SPARKS FISCAL POLICIES

2. Establish a General Fund Contingency amount up to 3% of total expenditures in the annual budget

	GOAL	BUDGET	Contingency Amount	STATUS
FY24 Budget	up to 3%	1.0%	1,000,000	✔
FY25 Budget	up to 3%	1.0%	1,000,000	✔
FY26 Final Budget	up to 3%	1.0%	1,000,000	✔

Purpose of this Fiscal Policy

The contingency budget was established using the guidelines set forth in NRS 354.608 to provide for expenditures that are one-time, unexpected, and may be of an emergency nature.

Utilization of the contingency budget requires the approval of City Council, and is distinguished from the Stabilization Fund in that access to resources within the Stabilization Fund is much more restrictive in nature and may only be used for two specific reasons (see details in Policy #4).

In order to maximize flexibility and the City's ability to respond to emergency needs, a transfer into the General Fund from the Motor Vehicle Internal Service Fund will also be included in the budget matching the amount established as the contingency budget. This transfer-in is only expected to be utilized if General Fund resources are insufficient to meet any contingency budget usage. *It must be recognized that a transfer from the Motor Vehicle Fund would damage the fiscal stability of that Fund and should be made only as a measure of last resort.*

City Council provided direction at the budget workshop that this policy will continue in FY26.

Note: Per NRS 354.608, contingency and transfers-out are excluded from the calculation of total expenditures.

CITY OF SPARKS FISCAL POLICIES

3. Transfer a minimum of 2.5% of total General Fund revenues plus full funding of IT Hardware and Software Replacement Plans from the General Fund to the Capital Projects Fund

2.5% of General Fund Revenues	GOAL		RESULTS		STATUS
	%	\$	%	\$	
FY24 Actuals	2.5%	\$ 2,500,000	2.4%	\$ 2,450,000	!
FY25 Estimates	2.5%	\$ 2,650,000	0.1%	\$ 103,897	✗
FY26 Final Budget	2.5%	\$ 2,700,000	1.8%	\$ 1,975,000	✗

Full funding of IT Hardware & Software Replacement Plans	GOAL		RESULTS		STATUS
FY24 Actuals	\$	1,586,000	\$	1,586,000	✓\$
FY25 Estimates	\$	268,000	\$	103,897	✗
FY26 Final Budget	\$	2,389,024	\$	1,200,000	✗\$

3a. Council Allocation of Electric and Gas Franchise Fees:

	FY24	FY25	FY26
General Fund	2%	2%	2%
Road Fund	2%	2%	2%
Parks & Rec Project Fund	1%	1%	1%
Total	5%	5%	5%

3b. Council Designation of Revenue from Marijuana Licensing Fees

	FY24	FY25	FY26
GERP Turf Replacement/Maintenance	\$ 800,000	\$ 800,000	\$ 800,000
IT Hardware & Software	\$ 499,695	\$ 103,897	\$ 300,000
Unassigned	\$ -	\$ 296,103	\$ -
Total	\$ 1,299,695	\$ 1,200,000	\$ 1,100,000

Purpose of this Fiscal Policy

This policy ensures that the City continues to invest in infrastructure and technology needs as detailed in the City's 5 Year Capital Improvement Plan.

City Council provided direction at the budget workshop that franchise fees will have the same allocation in FY26 as they were in FY25. The City Council approved a transfer to the Capital Projects Fund for a total of 1.8% of the total General Fund revenues (\$2.0M) which is short of our 2.5% goal, plus a partial funding of the IT Hardware and Software Replacement Plans (\$1.2M).

Marijuana licensing fees are expected to equal approximately \$1.1M in FY26 and the FY26 budget includes designating \$800K of that revenue to the Parks and Rec Project Fund for GERP turf replacement and \$300K for IT hardware and software.

CITY OF SPARKS FISCAL POLICIES

4. Commit a portion of annual business license receipts to the Stabilization Fund up to the maximum fund balance allowed within NRS 354.6115

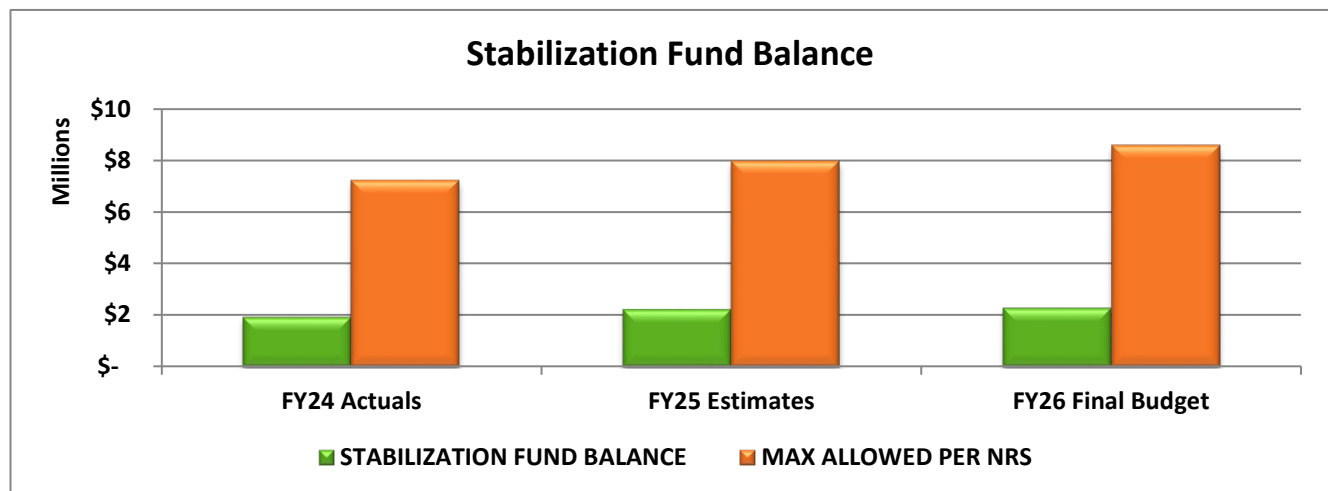
	MAX ALLOWED PER NRS	STABILIZATION FUND BALANCE	AMOUNT COMMITTED	STATUS
FY24 Actuals	\$ 9,143,203	\$ 1,913,147	\$ 250,000	✔
FY25 Estimates	\$ 10,186,113	\$ 2,213,696	\$ 250,000	✔
FY26 Final Budget	\$ 10,842,165	\$ 2,259,036	\$ -	✘

Purpose of this Fiscal Policy

The Stabilization Fund was established in accordance with NRS 354.6115 to stabilize operation of local government and mitigate effects of natural disasters. Per NRS 354.6115: *"The balance in the fund must not exceed 10 percent of the expenditures from the general fund for the previous fiscal year, excluding any federal funds expended by the local government."*

In June 2011, the City Council adopted the following Stabilization policy in compliance with GASB Statement 54: *"The City Council will authorize the use of the Stabilization Fund's resources only if A) the total actual General Fund revenues decrease by 4% or more from the previous year; or B) to pay for expenses incurred to mitigate the effects of a natural disaster (upon formal declaration by the City)."*

Due to budget restrictions, City Council decided not to commit revenue to the Stabilization Fund in FY26.



CITY OF SPARKS FISCAL POLICIES

5. General Fund personnel costs do not exceed 75% of General Fund total revenues

	GOAL	RESULTS	STATUS
FY24 Actuals	<=78%	78.2%	✔
FY25 Estimates	<=78%	80.8%	✘
FY26 Final Budget	<=75%	74.0%	✔

Purpose of this Fiscal Policy

The purpose of this policy is to achieve a balanced, sustainable expenditure model. This policy was adopted by Council in FY11 and has been modified over the years based on historical expenditure and fiscal stability trends. Council changed this policy in FY26 to less than 75%.

Expanded Dashboard for Historical Comparison

TOTAL USES AS % OF TOTAL REVENUES BY EXPENSE CATEGORY	2 Prior Years (FY22 & FY23) Historical Average	FY24 Actuals	FY25 Estimates	FY26 Final Budget
PERSONNEL COSTS	73%	78%	81%	74%
SERVICES & SUPPLIES & CAP. OUTLAY	23%	21%	23%	19%
TRANSFERS-OUT	10%	8%	5%	7%
*TOTAL	106%	107%	109%	100%

* Total uses as a % of total revenues exceeding 100% indicates that the year experienced greater expenses than revenues.

CITY OF SPARKS FISCAL POLICIES

6. Report the annual Other Post Employment Benefit (OPEB), Workers Compensation, and other benefit liabilities and determine strategies to reduce or fund these liabilities

	OPEB OBLIGATION	Workers Comp L/T Liability	Sick Leave Conversion	Compensated Absences	Pension Liability
FY14	\$6,680,705	\$9,258,452	\$5,358,051	\$12,315,501	N/A
FY15	\$7,414,353	\$5,068,496	\$5,525,864	\$12,015,239	\$71,650,806
FY16	\$8,058,889	\$6,190,050	\$5,296,356	\$13,200,845	\$77,407,621
FY17	\$9,087,068	\$5,528,459	\$5,143,950	\$13,905,438	\$87,624,211
FY18	\$34,637,555	\$5,244,238	\$4,848,680	\$14,950,456	\$86,625,696
FY19	\$35,835,214	\$7,313,134	\$5,279,911	\$15,265,336	\$88,692,434
FY20	\$43,493,794	\$8,502,962	\$5,275,717	\$15,861,763	\$89,439,220
FY21	\$52,188,710	\$9,015,819	\$5,019,109	\$16,961,129	\$91,507,090
FY22	\$41,172,387	\$7,539,487	\$4,467,253	\$15,372,687	\$65,542,565
FY23	\$38,567,308	\$7,358,447	\$4,667,015	\$15,974,276	\$127,345,514
FY24	\$52,061,869	\$7,118,512	\$5,321,490	\$19,685,581	\$131,688,922

Purpose of this Fiscal Policy

OPEB and Workers Comp obligations (particularly the Heart, Lung and Cancer (HLC) portion) have been identified by the Financial Services Department as two of the greatest financial risks threatening the City's short-term and long-term fiscal sustainability. Other large benefit liabilities worth noting include Sick Leave Conversion, Compensated Absences, and Pension liabilities. *All of these liabilities are currently on a "Pay-As-You-Go" funding status, and the FY26 budget reflects a continuation of this status.*

Other Post Employment Benefits (OPEB) - This \$52.1M liability represents post-employment healthcare insurance benefits accrued on both past and present employees.

Specific sources of the liability:

1. NRS 287.023 Nevada Public Employees' Benefits Program (NPEBP) subsidies (option for those retired before 11/29/08)
2. Firefighters and Fire Chief Officers pay reduced health insurance premiums on the City's plan upon retirement
3. Subsidies to certain employees retired after 1992 and before December 2001 (\$5 per month for each year of service)
4. Implied subsidy derived from the fact that retiree loss is pooled with active loss experience for the purpose of setting rates.
5. Approved employee contracts with Sparks Police Unions include retiree stipends. This may impact future OPEB pension liability to be determined during actuarial study.

CITY OF SPARKS FISCAL POLICIES

Fiscal Policy #6 Continued...

GASB Statement 75, implemented in FY18, changed how the City must report the OPEB liability by requiring the entire unfunded liability to be reported on the City's annual financial statements. ***This resulted in the liability increasing from \$9.1M in FY17 to \$34.6M in FY18.*** For reference, had GASB Statement 75 been implemented in FY17, the reported liability would have been \$32.8M.

There are currently no reserves in the City's Health Insurance Fund designated to mitigate this OPEB liability.

Alternate OPEB Funding Option: Primarily due to 1) the healthcare industry being still very much in a state of flux; 2) GASB Statement 75, which was implemented by the City in FY18 and changed the way the City's OPEB liability was accounted for; 3) the inflexible nature of an irrevocable trust; and 4) inadequate resources, the City Council has decided not to establish an irrevocable trust to fund the City's OPEB liability at this time. However, an irrevocable trust may be considered to be a viable OPEB liability funding tool in subsequent years.

Workers Compensation Liability - The \$7.1M liability represents the present value of future claims costs that will be paid on past and present employees for general workers compensation claims and Heart/Lung/Cancer (HLC) claims from Police and Fire personnel. The Liability is projected to grow due to the increasing number of expected Heart/Lung/Cancer claims from Police and Fire personnel and the benefits that were added by the Nevada Legislature.

Additional legislative changes have impacted the fund over the past few years; especially costly is the situation where a public safety employee files a claim before he or she retires and is subsequently granted a permanent disability status. In these cases, the City will be required, in addition to the medical payments, to make indemnity (wage replacement) payments to the employee for the rest of the employee's life and to his or her spouse for the rest of his or her life upon the death of the employee.

FY26 Fund cash reserves are expected to equal approximately \$4.0M is higher than FY25 estimates of \$3.3M.

Works Compensation Claims expense have remained steady over the past few years. It's expect that future cash infusions will be needed as more heart and lung claims are incurred and paid.

Sick Leave Conversion - This \$4.7M liability represents balances available to retirees who have converted their accumulated sick leave balances to help pay their health insurance premiums and remain in the City's health insurance plan in accordance with their employment contract at time of retirement

Compensated Absences - This \$16.0M liability represents the current value of all leave balances for every active employee. Examples include sick leave and annual leave.

Pension Liability - Pension liability was first added to the City's balance sheet in FY15 in compliance with GASB Statement 68, representing the City's portion of the total unfunded liability of the Nevada Public Employees Retirement System.

CITY OF SPARKS FISCAL POLICIES

7 Transfer \$250,000 from the General Fund to the Road Fund for specific future CIP Projects in the Road Fund.

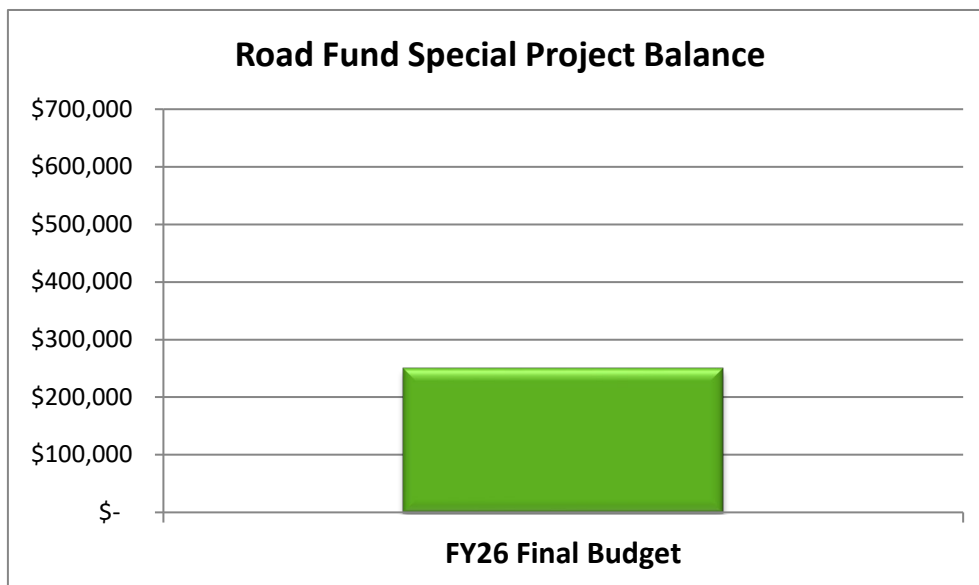
	Road Fund Dedicated Balance	AMOUNT COMMITTED	STATUS
FY26 Final Budget	\$ 250,000	\$ 250,000	✔

Purpose of this Fiscal Policy

City Council adopted Fiscal Policy #7 in FY26 to fund City of Sparks road projects needed in the CIP document. Fuel tax is a main source of revenue for this fund and those revenue dollars are dwindling for a variety of reasons. Fiscal Policy #7 will establish dedicated funds for much needed street improvements in the Road Fund.

Resources and projects are identifiable in the Capital Improvement Plan under the Road Fund #1401 section.

City Council directed the City Manager to transfer \$250K from the General Fund to the Road Fund in FY26.



CITY OF SPARKS FISCAL POLICIES

8 Review City fees annually and recommend whether changes are necessary.

Purpose of this Fiscal Policy

City Council has adopted Fiscal Policy #8 in FY26 to require City Staff to review fees charged by the City to determine whether the fees need to be adjusted and to make fee-level recommendations for City Council consideration on an annual basis.

Fee types for this annual evaluation include Licenses and Permits and Charge for Services fee types.

Total City Budgeted Expenditures - All Fund Types



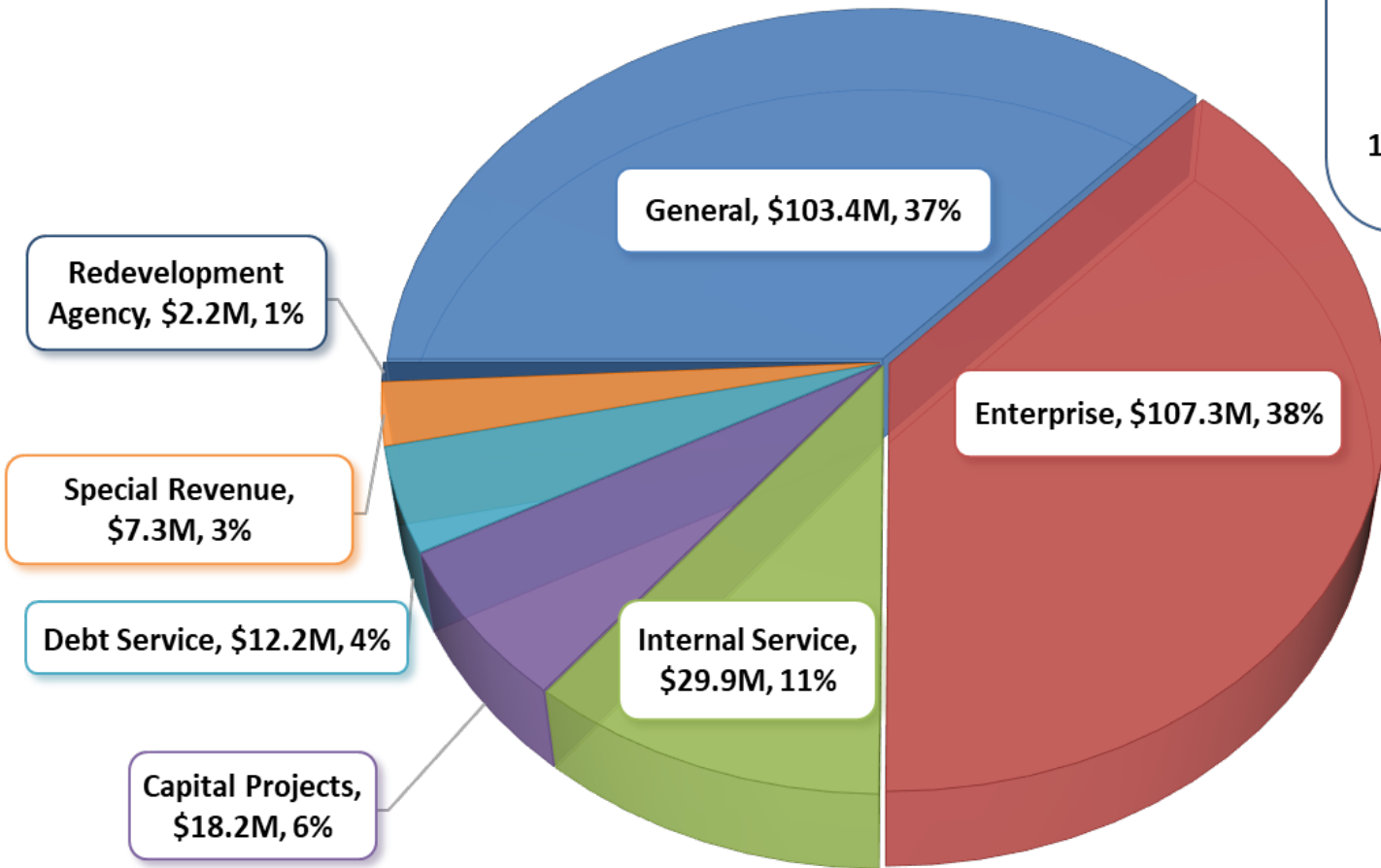
FY25 Budgeted Expenditures

All Fund Types -- \$280.5M

(Excludes Transfers)

30 Total Funds:

- 1 - General Fund (\$103.4M)
- 3 - Enterprise (\$107.3M)
- 4 - Internal Service (\$29.9M)
- 9 - Capital Project (\$18.2M)
- 1 - Debt Service (\$12.2M)
- 10 - Special Revenue (\$7.3M)
- 2 - Redevelopment (\$2.2M)



General Fund Section



GENERAL FUND

Financial Overview



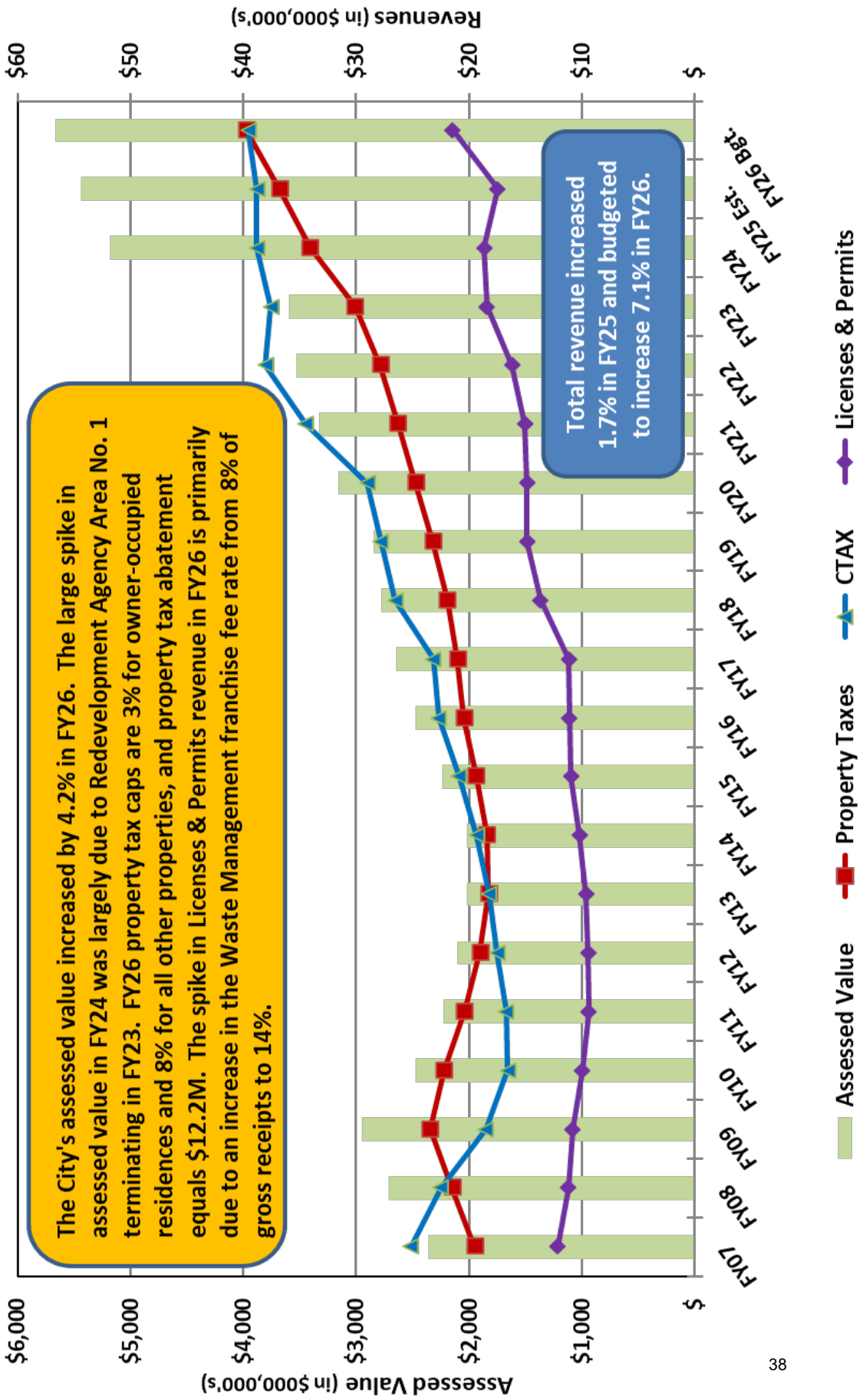
City of Sparks General Fund Summary

FY24 Results Through FY26 Budget

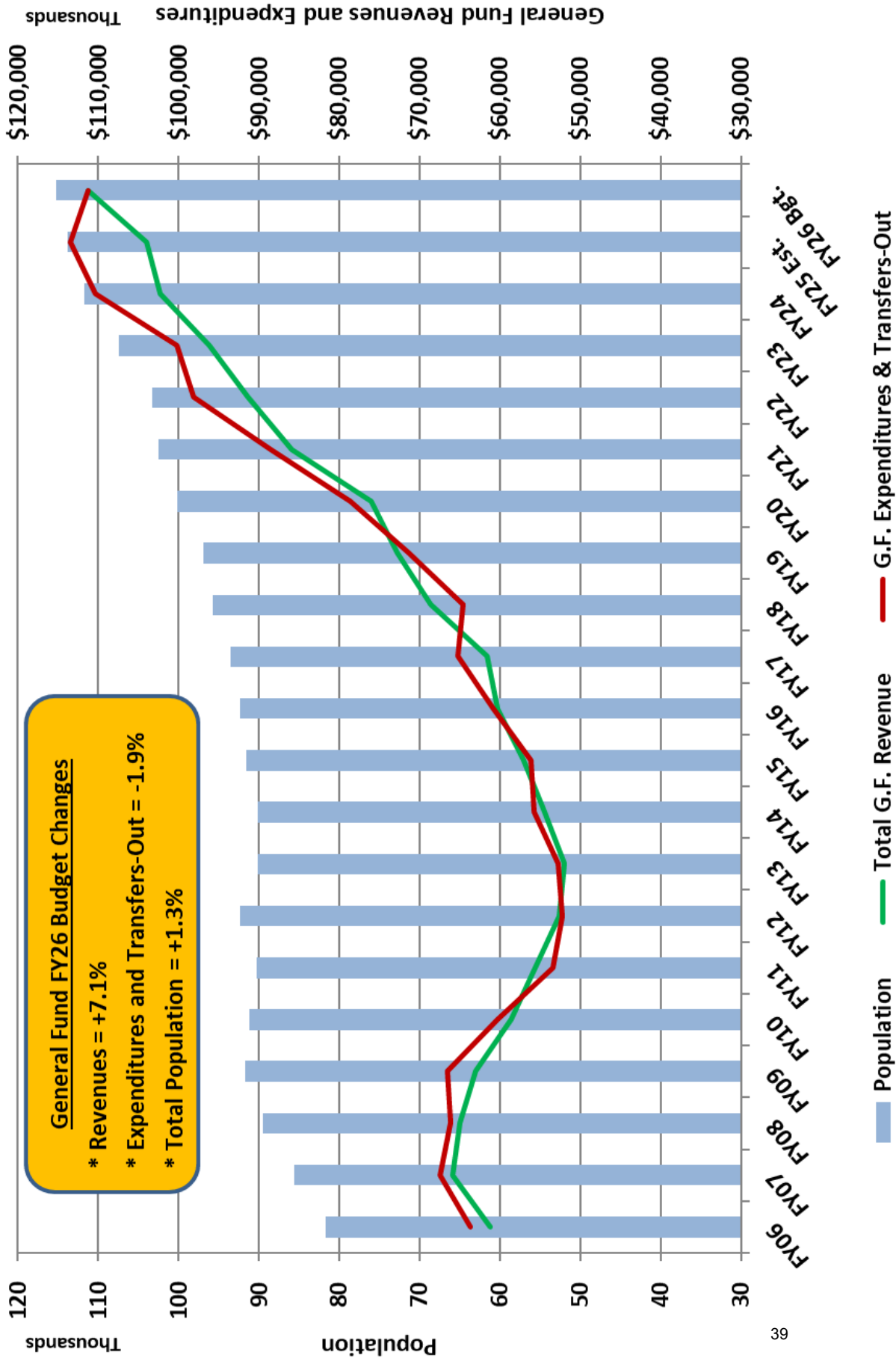
(Amounts Listed in \$000's)

	FY24 Actuals	FY25 Budget	FY25 Estimates	FY26 Budget
Resources <u>(excluding beginning fund balance)</u>				
Total Revenues	\$102,262	\$106,590	\$103,961	\$111,318
Transfers-In	\$3,950	\$2,400	\$1,400	\$1,000
Total Resources	\$106,212	\$108,990	\$105,361	\$112,318
Uses				
Total Expenditures	\$101,843	\$109,711	\$108,422	\$103,437
Total Transfers-Out	\$8,485	\$5,024	\$5,024	\$7,838
Contingency	\$0	\$1,000	\$0	\$1,000
Total Uses	\$110,328	\$115,735	\$113,445	\$112,275
Net Resources/(Uses)	(\$4,116)	(\$6,745)	(\$8,085)	\$43
Fund Balance				
Beginning Fund Balance	\$23,555	\$18,203	\$19,439	\$11,354
Ending Fund Balance	\$19,439	\$11,459	\$11,354	\$11,397
Ending Fund Balance as a % of Exp's (Less Capital Outlay)	19.1%	10.5%	10.5%	11.0%
Ending Fund Balance Amount Over/(Short) of 8.3%	\$10,200	\$2,200	\$2,200	\$2,600
Fiscal Policy #5 Personnel Costs as a % of Revenue Results	78.2%	79.1%	80.8%	74.0%

Sparks General Fund Primary Revenue Sources Compared to Assessed Valuation

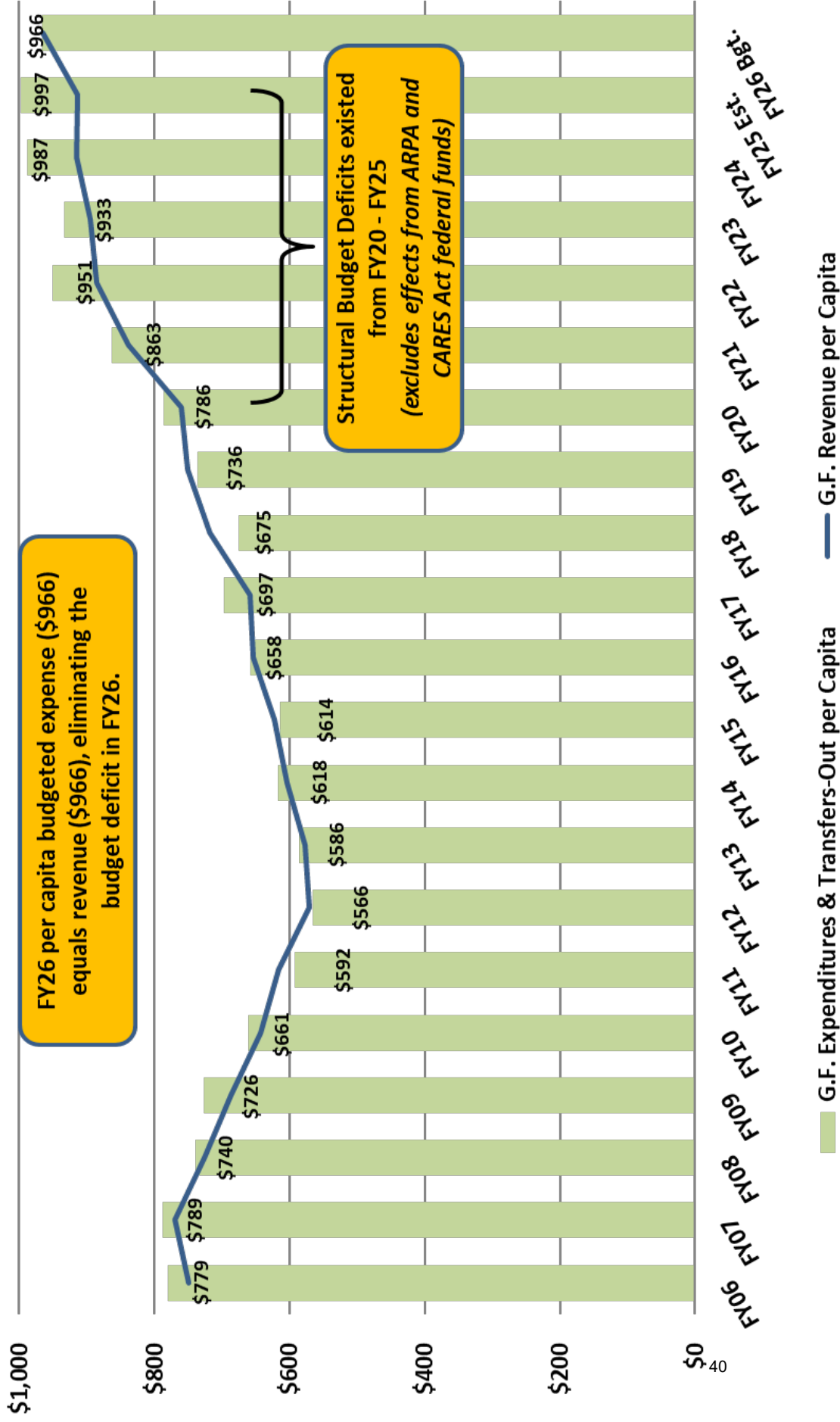


Sparks General Fund Revenues, Expenditures, and Transfers-Out Compared to Population

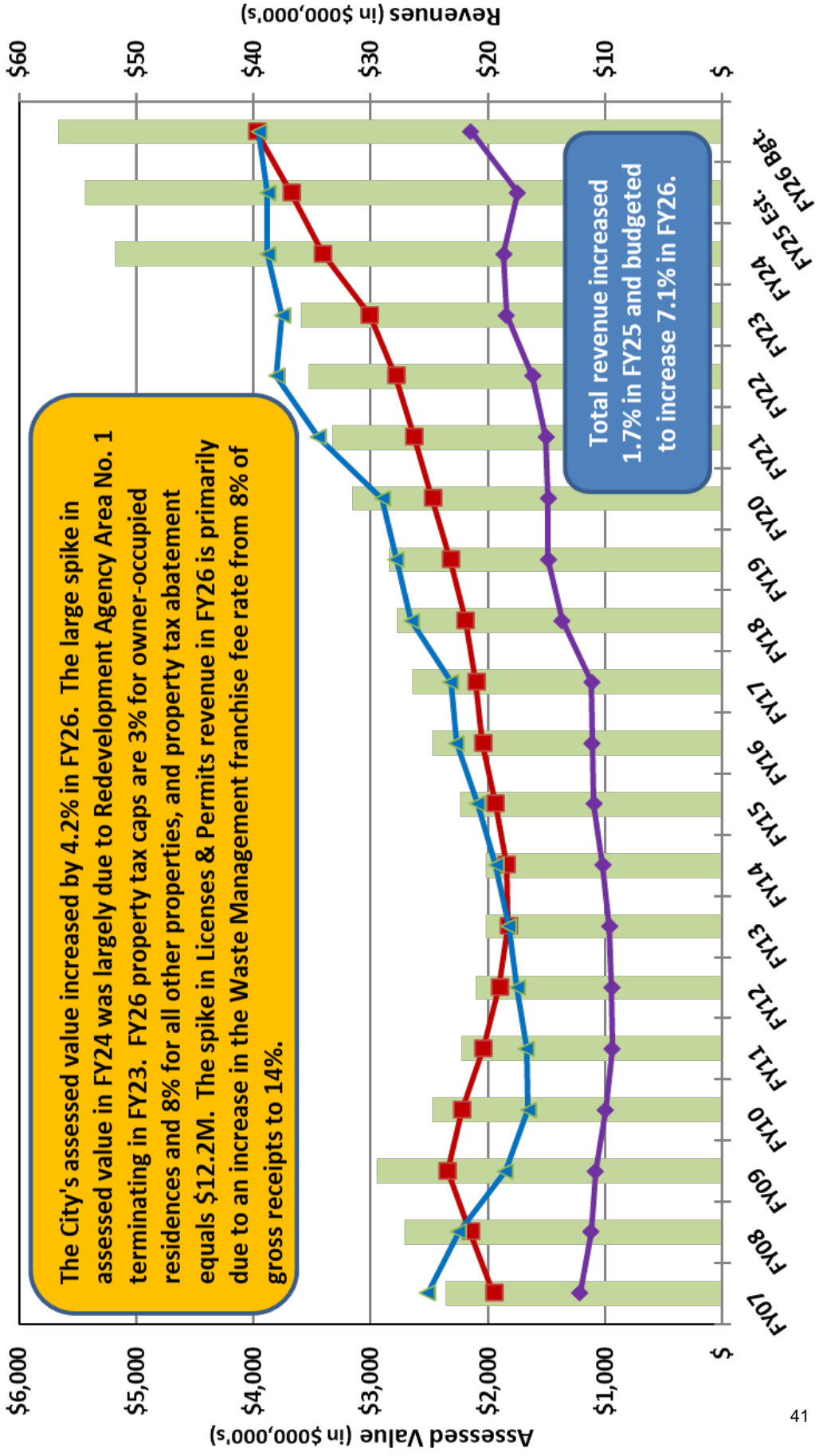


Sparks General Fund

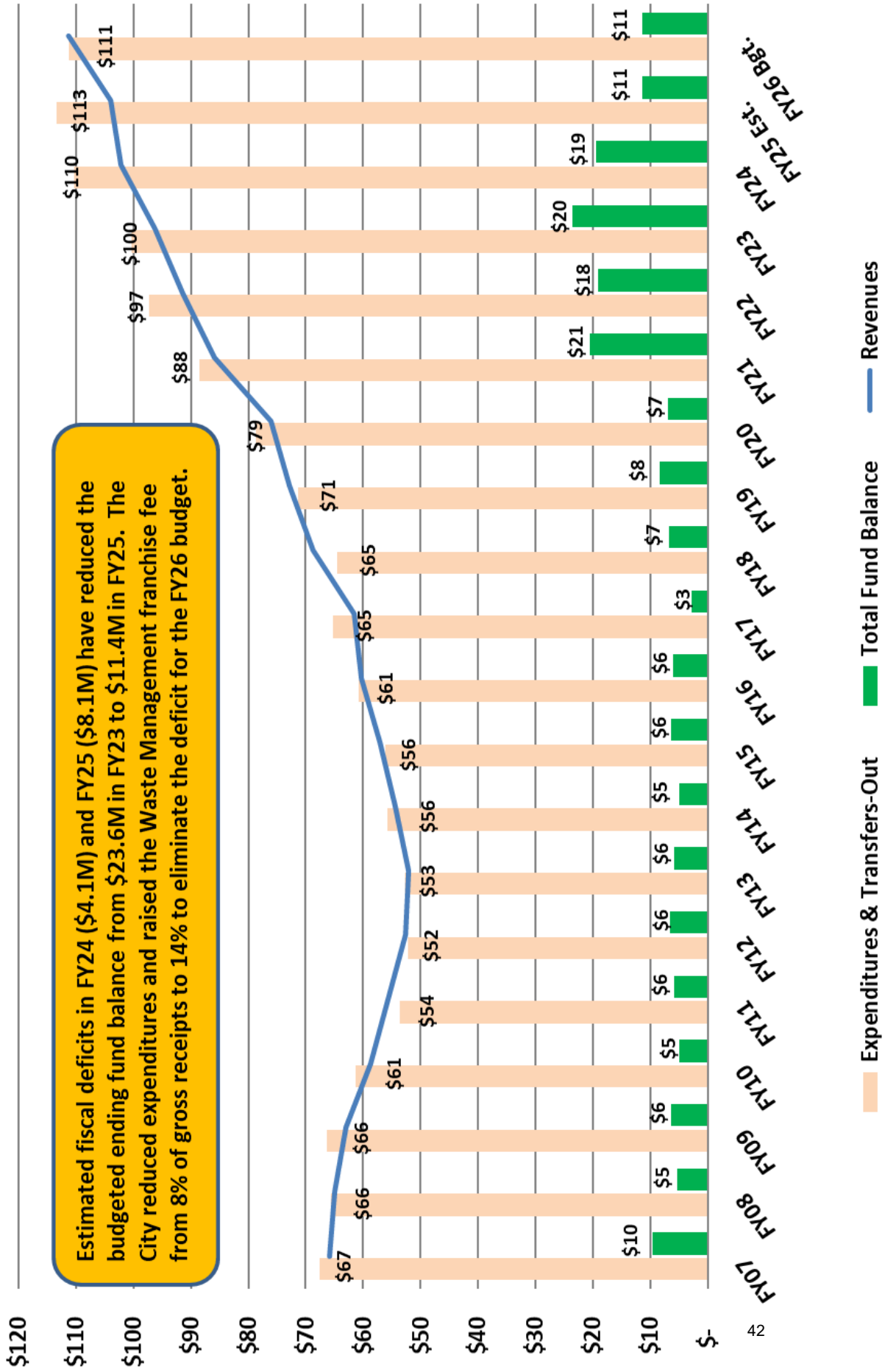
Revenues, Expenditures, and Transfers-Out per Capita



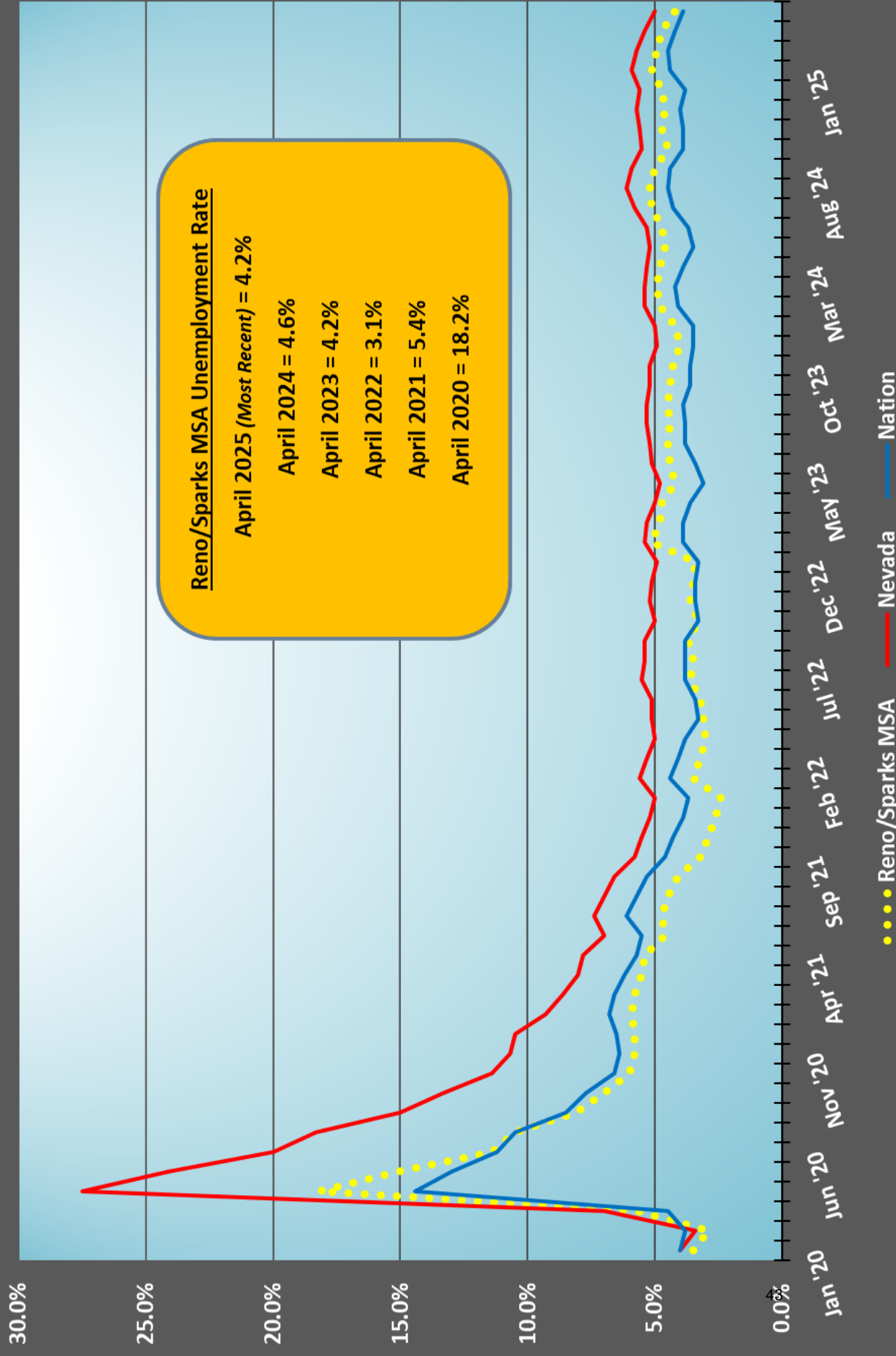
Sparks General Fund Primary Revenue Sources Compared to Assessed Valuation



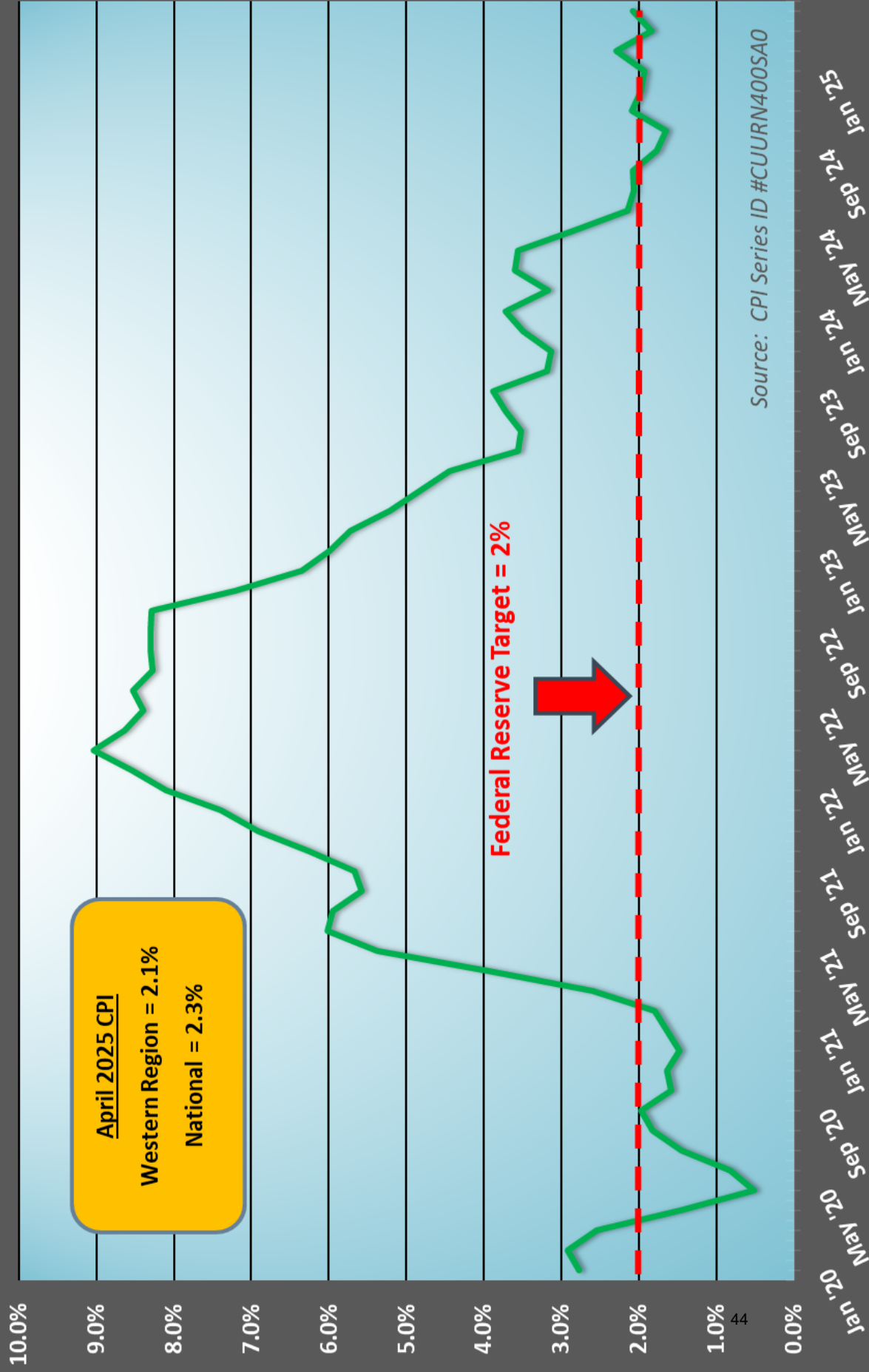
Sparks General Fund Revenues, Expenditures, and Fund Balance (amounts listed in \$000,000s)



Unemployment Rate Since 2020



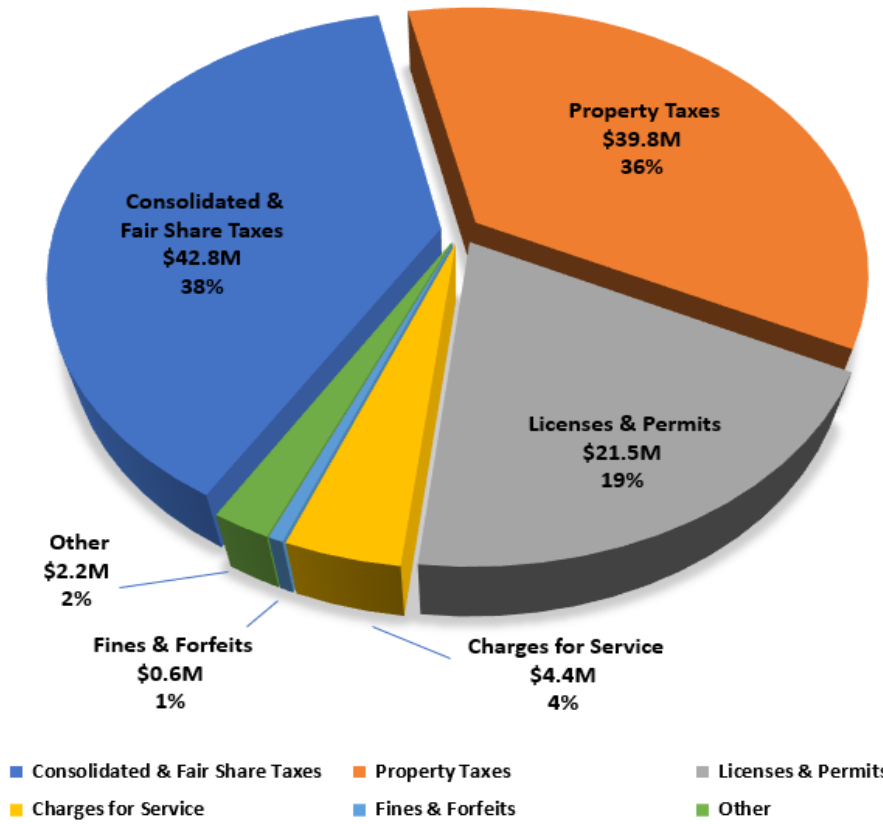
Consumer Price Index - Western Region % Change Since January 2020



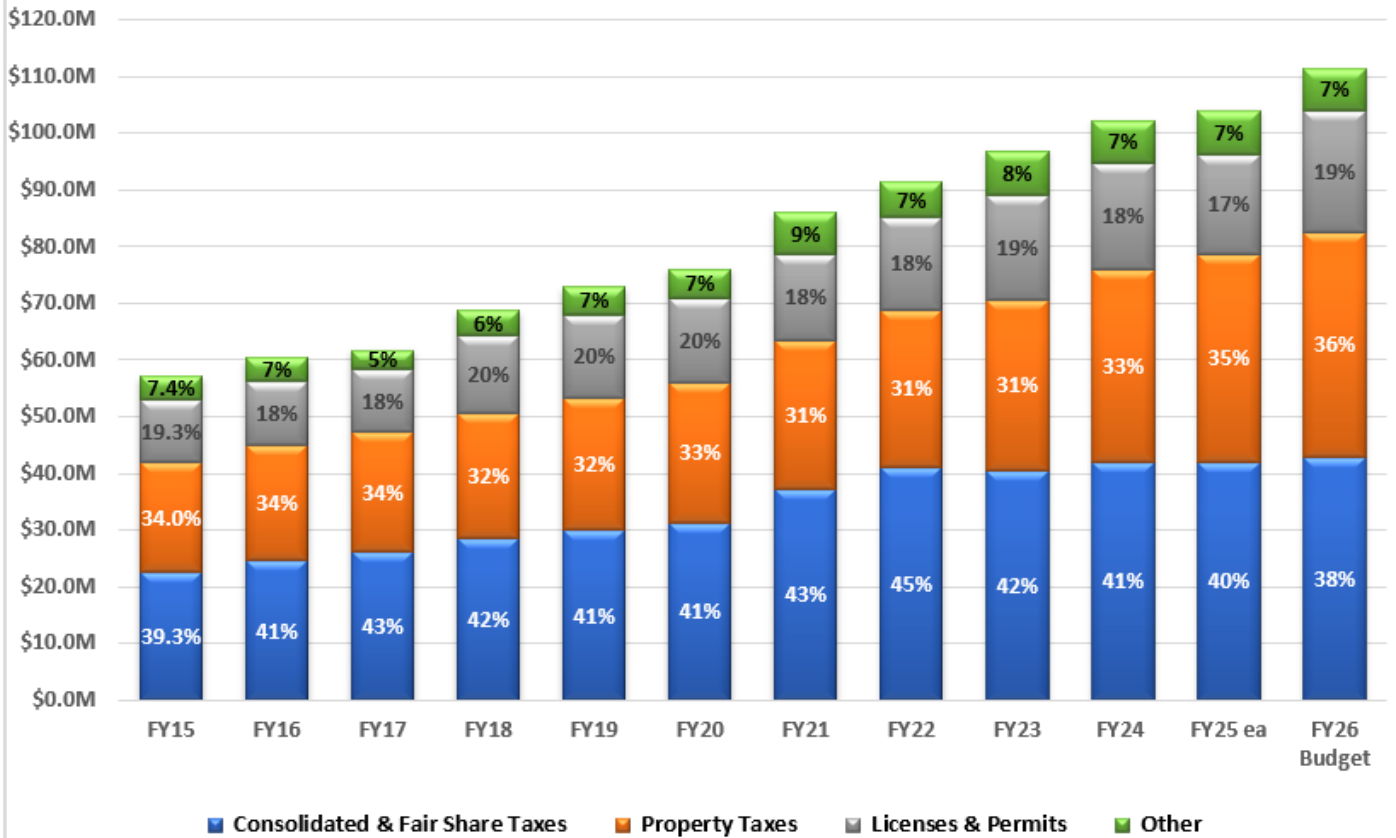
GENERAL FUND Revenues



FY26 General Fund Revenues - Total: \$111.3M



General Fund Revenues FY15 through FY26

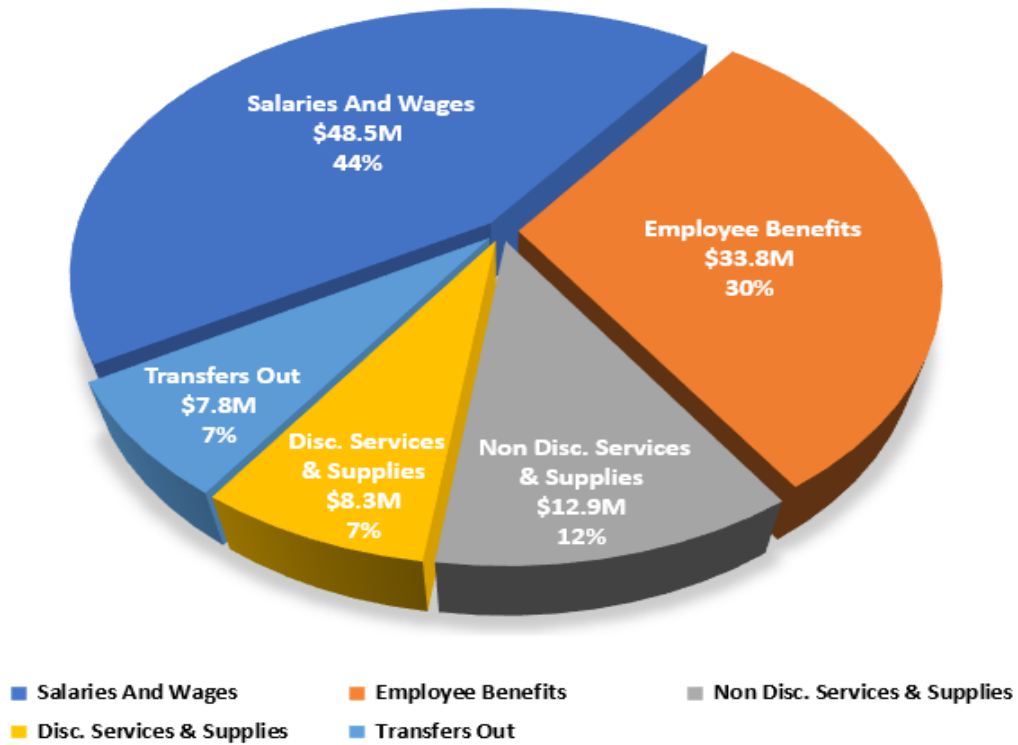


GENERAL FUND

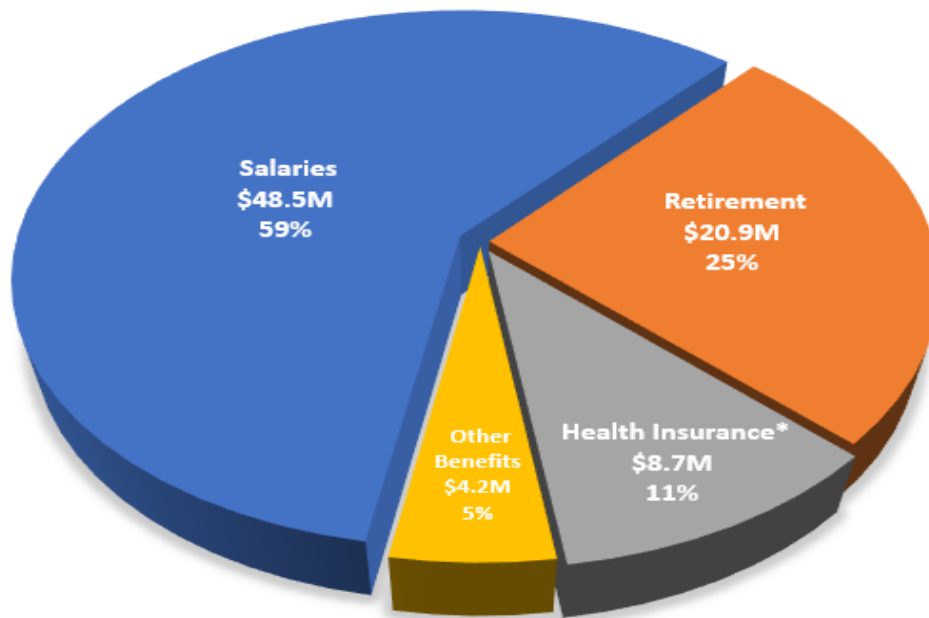
Expenditures and Transfers Out



FY26 General Fund Expenditures & Transfers-Out
(excluding Contingency) - Total: \$111.3M



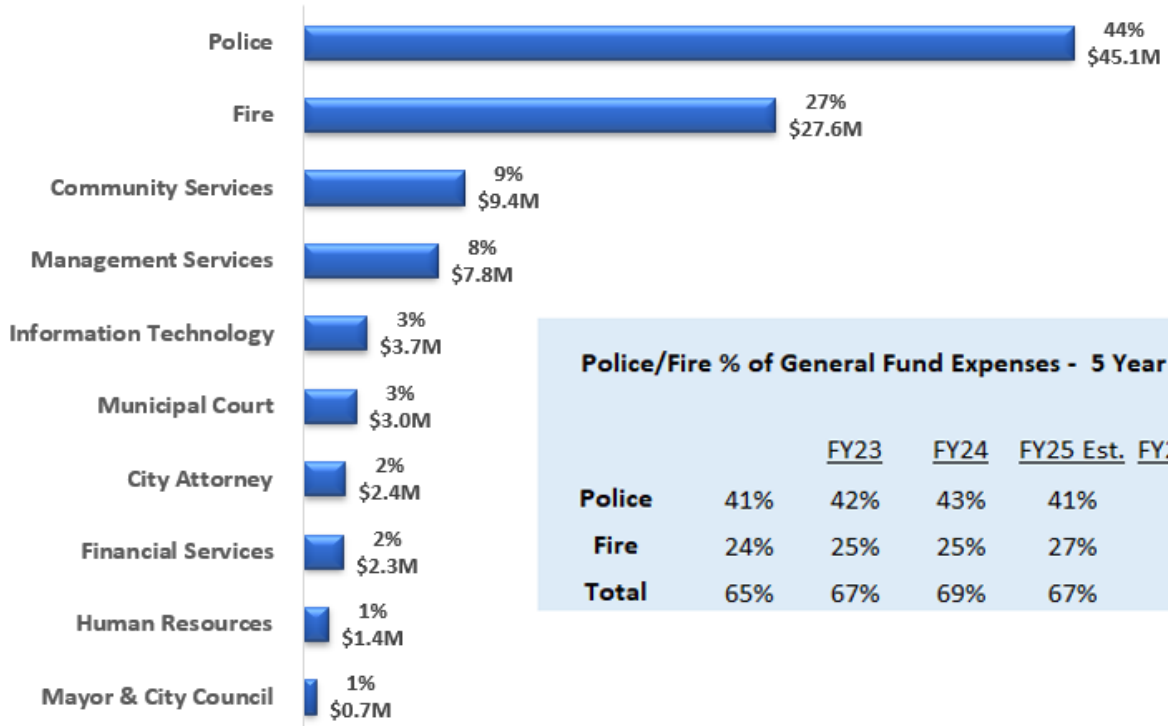
FY26 Salaries & Benefits - General Fund
Total: \$82.3M



* Health insurance costs include Sick Leave Conversion, Retiree Health Insurance Subsidies and NV PEBP Subsidy. Health insurance is 8.5% of total General Fund expenditures of \$102.6M (excludes transfers out and contingency).



**FY26 Budget - Expenditures by Dept. - General Fund
(Excludes Transfers Out and Contingency)
Total: \$103.4M**



Police/Fire % of General Fund Expenses - 5 Year Trend

		<u>FY23</u>	<u>FY24</u>	<u>FY25 Est.</u>	<u>FY26 Budget</u>
Police	41%	42%	43%	41%	44%
Fire	24%	25%	25%	27%	27%
Total	65%	67%	69%	67%	70%

GENERAL FUND
Causes of Change



City of Sparks

Causes of Change in General Fund Revenues, Expenditures and Transfers from FY25 Budget to FY25 Estimates

	FY25 Budget	FY25 Estimates	Change	
REVENUES	106,590,042	103,960,935	(2,629,107)	-2%
Primary Causes of Change				
CTAX and Fair Share (41% of total revenue)	43,225,000	41,950,000	(1,275,000)	
Property Taxes (33% of total revenue)	36,650,000	36,800,000	150,000	
Licenses and Permits (19% of total revenue)	19,478,250	17,479,500	(1,998,750)	
All Other Revenue (7% of total revenue)	7,236,792	7,731,435	494,643	
Total Primary Causes of Change =			<u>(2,629,107)</u>	
TRANSFERS-IN	2,400,000	1,400,000	(1,000,000)	-42%
Primary Causes of Change				
Unused contingency budget offset transfer from Motor Vehicle Fund			(1,000,000)	
Total Primary Causes of Change =			<u>(1,000,000)</u>	
SALARIES & BENEFITS	84,262,649	84,027,456	(235,193)	0%
Primary Causes of Change				
Vacancy savings			(1,890,369)	
IAFF Local No. 731 contract settlement (General Fund only)			981,352	
Sparks Fire Department Classified Chief Officers contract settlement			321,452	
Termination payouts not budgeted and not related to Voluntary Employee Separation Program			352,372	
Total Primary Causes of Change =			<u>(235,193)</u>	
SERVICES & SUPPLIES and CAPITAL OUTLAY	25,448,269	24,394,196	(1,054,073)	-4%
Primary Causes of Change				
Sparks Fire Department Rent-Real Property			(95,000)	
All City Departments - Travel and Training savings			(176,365)	
IT Department - Software Infrastructure savings			(110,000)	
All City Departments - Maintenance and Repairs savings			(114,000)	
All City Departments - Professional Services savings			(558,708)	
Total Primary Causes of Change =			<u>(1,054,073)</u>	
TRANSFERS-OUT	5,023,799	5,023,799	-	0%
Primary Causes of Change				
Total Primary Causes of Change =			<u>0</u>	

Causes of Change in General Fund Revenues, Expenditures and Transfers from FY25 Estimates to FY26 Budget

FY25 Estimates	FY26 Budget	Change
----------------	-------------	--------

REVENUES	103,960,935	111,317,653	7,356,718	7%
Primary Causes of Change				
CTAX and Fair Share (41% of total rev)	41,950,000	42,790,000	840,000	
Property Taxes (34% of total rev)	36,800,000	39,750,000	2,950,000	
Licenses and Permits (18% of total rev)	17,479,500	21,489,500	4,010,000	
All Other Revenue (7% of total revenue)	7,731,435	7,288,153	(443,282)	
Total Primary Causes of Change =			<u>7,356,718</u>	
TRANSFERS-IN				
	1,400,000	1,000,000	(400,000)	-29%
Primary Causes of Change				
Transfer from Vehicle Fund for Contingency			(1,000,000)	
Fire Station #6 apparatus			1,400,000	
Total Primary Causes of Change =			<u>400,000</u>	
SALARIES and BENEFITS				
	84,027,456	82,328,242	(1,699,214)	-2%
Primary Causes of Change				
PERs Contribution Increase (Public Safety 8.75% points to 58.75% and Regular 3.25% points to 36.75%)			2,588,847	
Voluntary Employee Separation Program, frozen positions, layoffs, and projected underspend.			(4,258,061)	
Total Primary Causes of Change =			<u>(1,669,214)</u>	
SERVICES and SUPPLIES, CAPITAL OUTLAY and CONTINGENCY				
	24,394,196	22,108,590	(2,285,606)	-9%
Primary Causes of Change				
Planned underspend all city departments			(500,000)	
Community Services Professional Services reduction			(1,202,000)	
Sparks Police Department Services & Supplies reductions			(782,142)	
Sparks Fire Department Service & Supplies reduction			(211,295)	
Travel & Training reduction			(71,585)	
Capital Spending reduction			(518,584)	
Contingency Budget (offset by transfer-in from Motor Vehicle Fund if necessary)			1,000,000	
Total Primary Causes of Change =			<u>(2,285,606)</u>	
TRANSFERS-OUT				
	5,023,799	7,837,840	2,814,041	56%
Primary Causes of Change				
Increase transfer to Capital Projects Fund in accordance with fiscal policy number 3.			3,071,103	
New transfer out to the Road Fund in accordance with new fiscal policy #7			250,000	
Reduction in transfer out to Parks and Rec Fund # 1221			(500,000)	
Reduction in transfer out to Debt Service Fund # 1301			(62)	
Reduction in transfer out to Landscape Maintenance Fund # 1230			(7,000)	
Total Primary Causes of Change =			<u>2,814,041</u>	

GENERAL FUND
Payments to Other Governments
& Non-Profits



Payments to Other Governments and Non-Profits

Interlocal service agreements, NRS mandates, cost sharing arrangements or Council approved subsidies

	FY24 Actuals	FY25 Estimates	FY26 Budget
State of Nevada			
Nevada Commission on Ethics NRS 281A.270	27,133	30,449	34,103
Wildland Fire Protection Plan (WFPP)	43,164	43,164	45,322
TOTAL PAYMENTS TO STATE OF NEVADA	70,297	73,613	79,425
Washoe County			
800 Megahertz (MHz) Radio Operation	130,753	152,228	167,452
Accela Software	106,412	115,970	215,997
Forensic Services	963,493	1,000,000	1,000,000
Behavioral Health Analyst	0	20,000	0
Regional Emergency Operation Center (EOC)	32,883	22,035	26,560
Regional Planning	307,723	318,801	325,496
Regional Training Center	122,672	121,317	125,000
Registrar of Voters Election Services (Expenses occur during election cycles)	0	25,000	0
Senior Center Staffing	21,500	21,500	0
Sheriff- Extraditions	36,938	40,000	50,000
Sheriff - Work Crew Park Maintenance & Weed Abatement	77,600	107,000	0
Technology Services - Base Map Subscription	12,000	12,500	13,125
P25 System Contribution	101,491	102,143	101,947
P25 System Contribution - Additional due to project cost inflation	0	0	127,722
TOTAL PAYMENTS TO WASHOE COUNTY	1,913,464	2,058,493	2,153,299
City of Reno			
Regional Hazmat Team (TRIAD)	16,000	16,000	0
TOTAL PAYMENTS TO CITY OF RENO	16,000	16,000	0
Membership Dues and Subsidies			
Economic Development Authority of Nevada (EDAWN)	100,000	100,000	25,000
Heroes with Heart	5,000	5,000	2,500
Karma Box	24,000	24,000	24,000
Keep Truckee Meadows Beautiful	10,000	15,000	10,000
National League of Cities (membership)	9,988	8,700	9,000
Nevada League of Cities and Municipalities (NLC and M)	30,735	24,000	30,000
Regional Air Services Corporation	10,000	10,000	0
The Chamber	1,362	1,362	1,362
Western Nevada Development District (WNDD)	7,500	7,500	7,500
TOTAL MEMBERSHIPS AND SUBSIDIES	198,585	195,562	109,362
Total Payments to Other Governments and Non-Profits	<u>2,198,346</u>	<u>2,343,668</u>	<u>2,342,086</u>

Other Funds Section



Other City Funds



City of Sparks

Other City Funds Section

Beyond the General Fund... An Introduction to Other City Funds

In addition to filing a budget for the General Fund, the City of Sparks has an additional 27 Funds for which a budget must be filed



**2 Redevelopment Agency Funds for Area 2
(see Redevelopment Agency Section for details)**

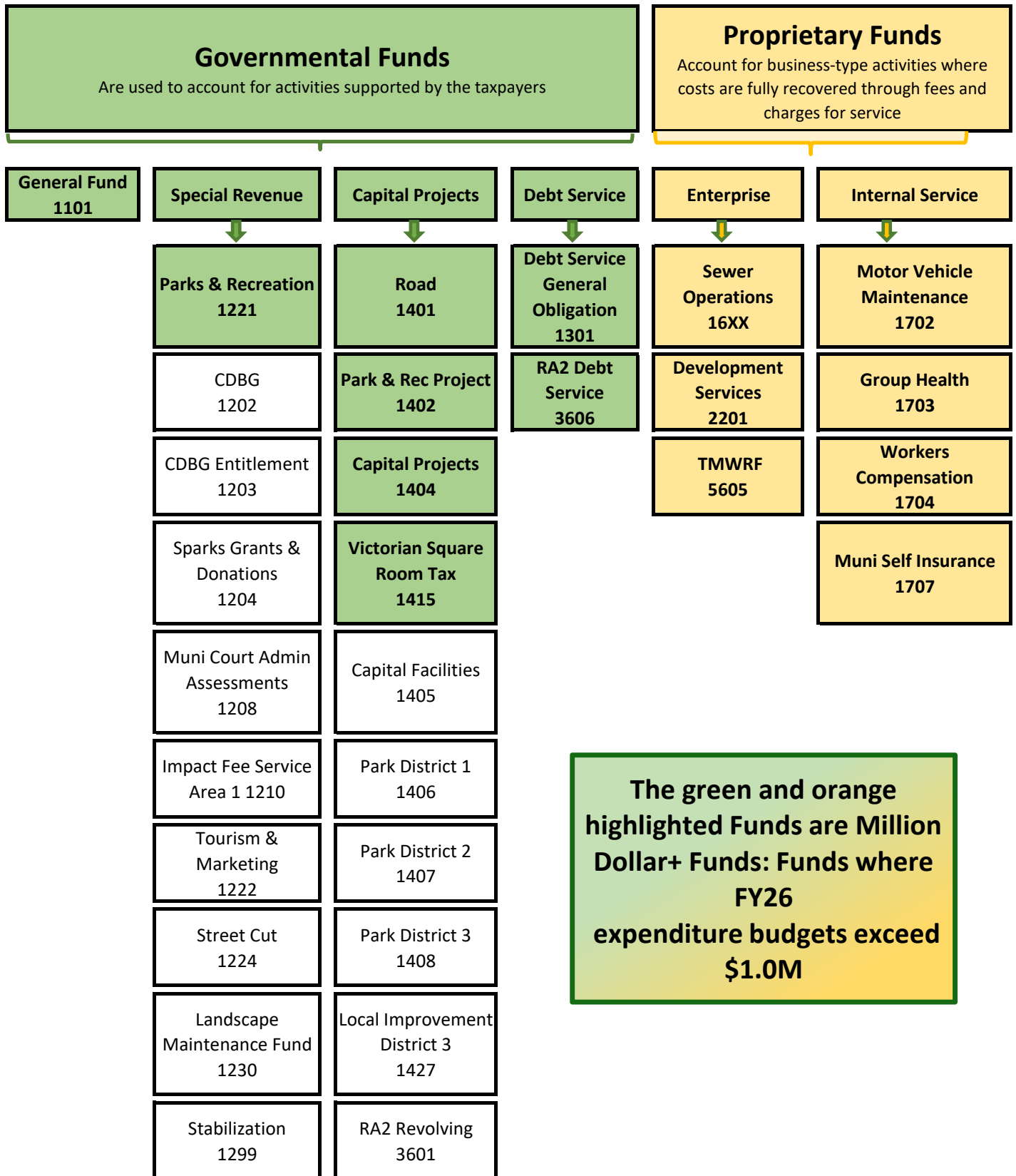
14 of these Funds will have a FY26 budget exceeding \$1.0M

**This next section presents the budget for all Funds excluding
General Fund**

**Part 1: Million Dollar+ Funds: Larger Funds with FY26 Expenditure
Budgets Exceeding \$1.0M**

**Part 2: Smaller Funds: Funds with FY26 Expenditure Budgets Under
\$1.0M**

OTHER FUNDS - CITY OF SPARKS FUND STRUCTURE DIAGRAM



Other Funds Section Part 1

Million Dollar+ Funds:
Larger Funds with FY26
Expenditure Budgets Exceeding
\$1.0M

Other Funds Section Part 1: Million Dollar+ Funds

General Obligation Debt Service Fund 1301 (Debt Service Fund)

Purpose of Fund: This Fund exists to account for the accumulation of resources to pay principal and interest on the City's general obligation bonds, revenue bonds, emergency loans, long-term contracts imposed by the State, long-term lease agreements, retirement of other bond issuances, etc.

		FY24 Actuals	FY25 Estimates	FY26 Budget	Principal Balance 6/30/2026	Maturity Date
CTAX Revenue Refunding Bonds 2014 - \$7,330,000	Beginning Reserve	0	(839,185)	(839,184)	\$3,619,000	5/1/2026
	T/I from General Fund 1101	187,657	994,902	994,840		
	T/I from Sewer Operations 1630	1,055	5,594	5,594		
	T/I from Development Svcs 2201	6,331	33,564	33,561		
	Interest	(90,228)	(61,059)	(30,992)		
	Principal	(944,000)	(973,000)	(1,003,000)		
	ENDING RESERVE	(839,185)	(839,184)	(839,181)		
Sr. & Subordinate STAR Bonds Series A, B & C 2019 - \$92,718,284	BEGINNING RESERVE	13,484,010	13,165,865	16,797,365	\$63,061,847	6/15/2028
	Sales Tax not Consolidated	17,319,427	17,500,000	17,500,000		
	Professional Services	(3,260)	0	0		
	Interest on Sr. Star	(1,099,312)	(698,500)	(397,375)		
	Principal on Sr. Star	(16,535,000)	(13,170,000)	(9,135,000)		
		ENDING RESERVE	13,165,865	16,797,365		
LID3 Refunding Bonds 2016 - \$13,498,290	BEGINNING RESERVE	3,710,240	3,537,686	3,406,384	\$4,688,136	9/1/2027
	Special Assessment Principal	645,077	700,000	637,565		
	Special Assessment Interest	126,867	110,241	136,655		
	Principal	(802,961)	(831,302)	(855,241)		
	Interest	(141,537)	(110,241)	(77,944)		
		ENDING RESERVE	3,537,686	3,406,384		
Fire Station 6 - Anticipated G.O. Bonds	BEGINNING RESERVE	0	0	0	\$15,000,000	5/1/2043
	T/I from General Fund 1101	421,137	0	0		
	T/I from IFSA #1 1210	0	732,413	732,413		
	Interest	(421,137)	(732,413)	(732,413)		
		ENDING RESERVE	0	0		
Total Ending Reserve In Debt Service Fund		15,864,366	19,364,565	27,173,228		

FISCAL NOTES

The existing debt in this Fund is either backed by consolidated taxes (CTAX bonds), sales tax revenues (STAR bonds), local improvement district assessments (LID bonds) or fire station bonds (Fire bonds). All revenue collected within this Fund is pledged for debt service. Of the \$24.7M in total ending reserves in STAR Bonds, \$7.9M is required to be maintained per bond covenants, leaving \$16.8M on hand at the end of FY26 to make future STAR bond payments. Of the \$3.2M in total ending reserves in LID3 Refunding Bonds 2016, \$475K is required to be maintained per bond covenants, leaving \$2.8M on hand at the end of FY26 to make future LID3 bond payments. The City of Sparks issued General Obligation (G.O) Bonds for Fire Station 6, and is paying interest only until May 1, 2027.

Other Funds Section Part 1: Million Dollar+ Funds

Parks and Recreation Fund 1221 (Special Revenue Fund)

Purpose of Fund: Used to provide recreation programs offered and administered by the City of Sparks Parks and Recreation Department. Special Events are accounted for in this Fund.

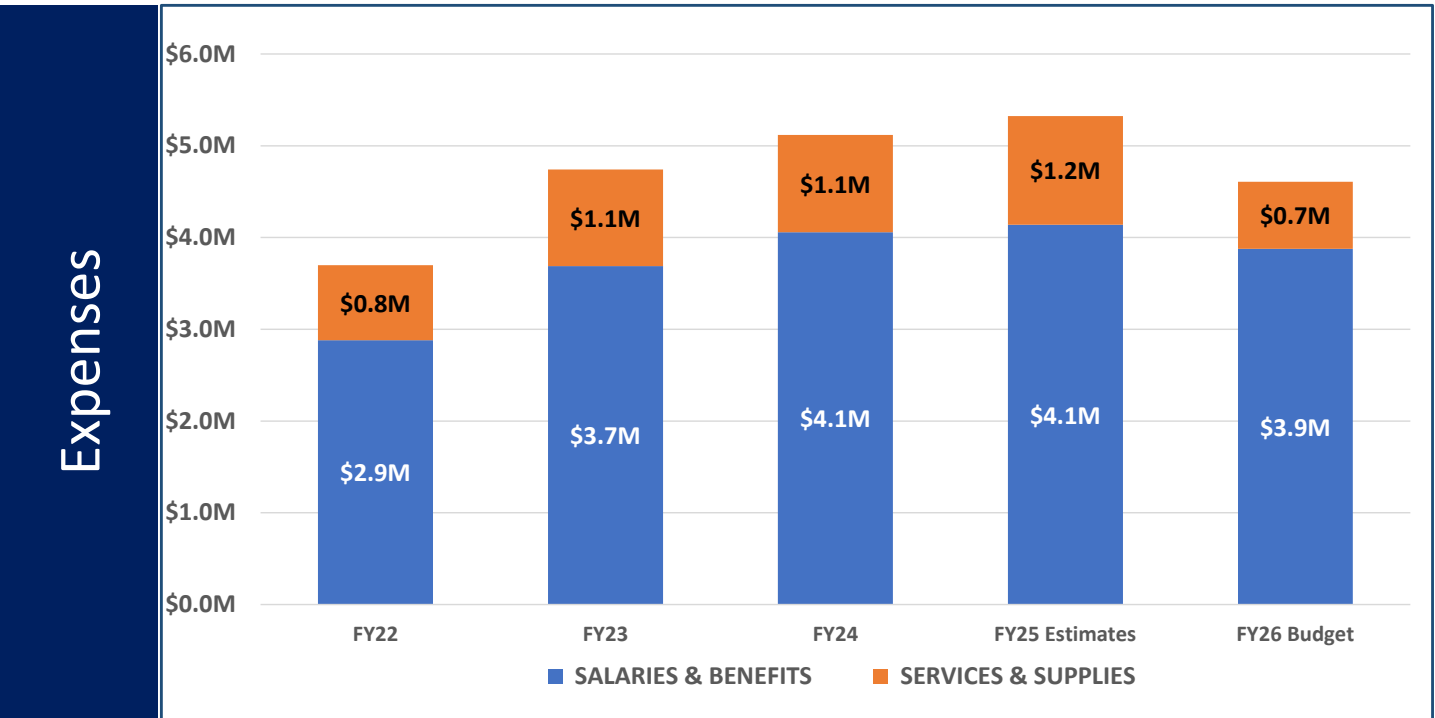
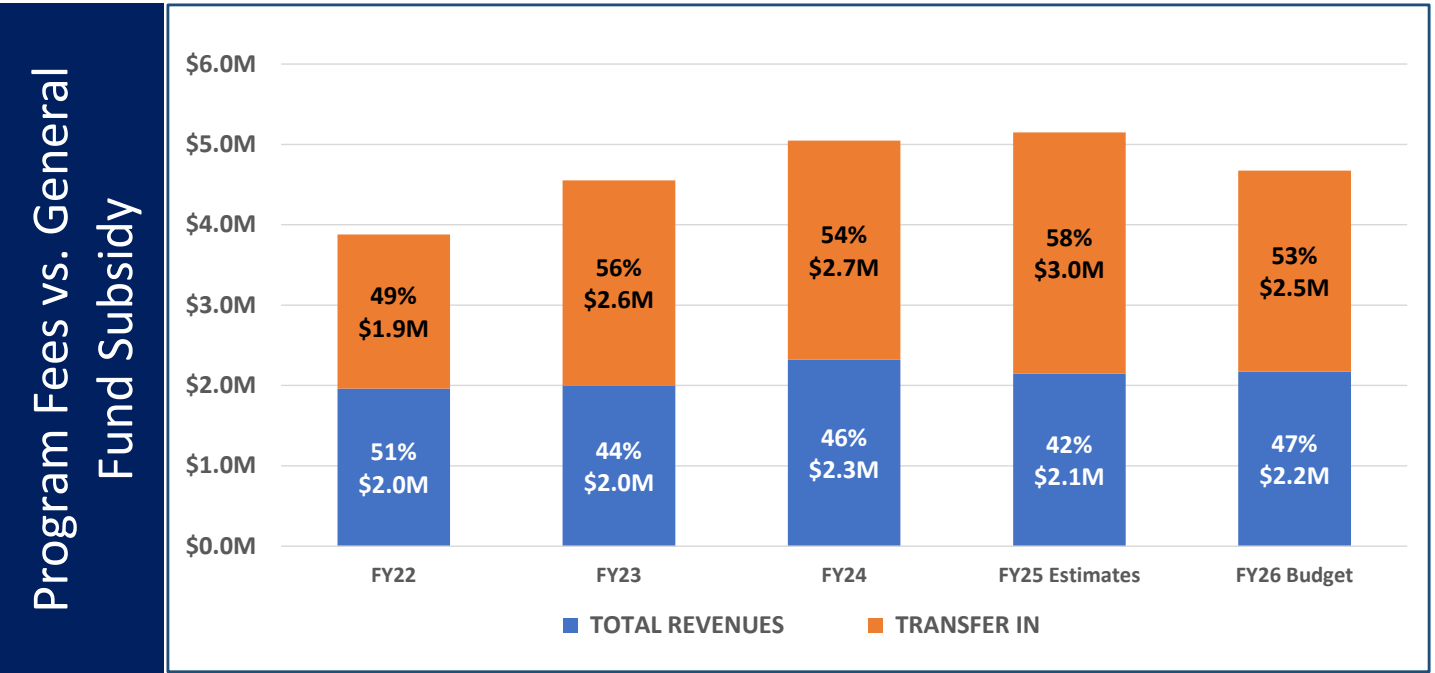
	FY22	FY23	FY24	FY25 Estimates	FY26 Budget
BEG FUND BALANCE	546,980	725,764	532,078	431,630	255,769
REVENUES					
Rec Program Fees	1,554,241	1,472,942	1,815,541	1,606,595	1,639,490
Special Event Revenue	305,081	414,140	391,122	431,252	427,375
All other revenues	101,082	114,676	114,612	111,387	107,030
TOTAL REVENUES	1,960,404	2,001,758	2,321,275	2,149,234	2,173,895
TRANSFER IN	1,917,250	2,550,000	2,725,000	3,000,000	2,500,000
EXPENSES					
Salaries & Benefits	(2,880,023)	(3,688,755)	(4,058,234)	(4,138,878)	(3,876,517)
Services & Supplies	(818,845)	(1,052,787)	(1,058,655)	(1,185,284)	(731,996)
Capital Outlay	0	0	(25,932)	(933)	0
TOTAL EXPENSES	(3,698,868)	(4,741,542)	(5,142,821)	(5,325,095)	(4,608,513)
TRANSFER OUT	0	(3,901)	(3,901)	0	0
CHANGE IN FUND BALANCE	178,786	(193,685)	(100,447)	(175,861)	65,382
TOTAL ENDING FUND BALANCE	725,764	532,078	431,630	255,769	321,151
<i>Less: Designated for Facilities & Public Art</i>	<i>(137,262)</i>	<i>(127,553)</i>	<i>(143,196)</i>	<i>(137,472)</i>	<i>(27,972)</i>
Undesignated Ending Fund Balance	588,502	404,525	288,434	118,297	293,179

FISCAL NOTES

Recreation Program fees are the largest revenue source in this Fund - approximately 75% of the total in FY26 projections. The top three revenue generating programs offered by our Parks and Rec Department are Kid Konnection, Alf Adult Sports, and Small Wonders.

Since FY22, the Parks and Recreation department has seen a significant increase in the amount of expenses overall and has not been immune to the effects of inflation. The department continues to struggle to fill temporary positions as they compete with other employers for qualified part time workers. In addition, there are five full time positions that are classified as frozen in the Parks & Recreation Department for the FY26 year, including one Inclusion Coordinator, one Special Events Marketing Coordinator, one Administrative Assistant, one Preschool Director, and one Recreation Manager. This is part of the City Manager's strategy to help control expenses as revenues catch up in these uncertain economic times.

Parks and Recreation Fund Continued...



Other Funds Section Part 1: Million Dollar+ Funds

Road Fund 1401 (Capital Projects Fund)

Purpose of Fund: To provide for maintenance, repair, acquisition and construction of roads and streets. Funding is provided by a portion of the City's Electric and Gas Franchise fees, Fuel Taxes and water utility Rights of Way fees.

	FY22	FY23	FY24	FY25 Estimates	FY26 Budget
BEG FUND BALANCE	1,521,134	2,164,656	5,795,229	6,215,970	2,350,755
REVENUES					
Fuel Taxes	2,520,706	2,974,777	2,898,124	3,093,640	3,093,640
TMWA Rights of Way	765,854	760,646	784,828	800,050	760,000
Electric Franchise Fees	1,680,038	2,069,401	2,067,914	1,663,400	1,750,000
Gas Franchise Fees	624,569	1,017,970	1,000,230	513,000	600,000
All other revenues	2,137,192	992,094	1,868,984	1,274,328	1,256,895
TOTAL REVENUES	7,728,359	7,814,888	8,620,080	7,344,418	7,460,535
TRANSFER IN	0	0	0	0	250,000
EXPENSES					
Salaries & Benefits	(1,768,299)	(1,717,925)	(2,044,154)	(2,212,392)	(2,628,434)
Services & Supplies	(3,536,230)	(1,981,665)	(3,746,136)	(4,662,635)	(4,688,719)
Capital Improvements	(1,780,308)	(484,725)	(2,409,050)	(4,334,606)	(2,112,500)
TOTAL EXPENSES	(7,084,837)	(4,184,315)	(8,199,340)	(11,209,633)	(9,429,653)
CHANGE IN FUND BALANCE	643,522	3,630,573	420,740	(3,865,215)	(1,719,118)
ENDING FUND BLANCE	2,164,656	5,795,229	6,215,970	2,350,755	631,637

FISCAL NOTES

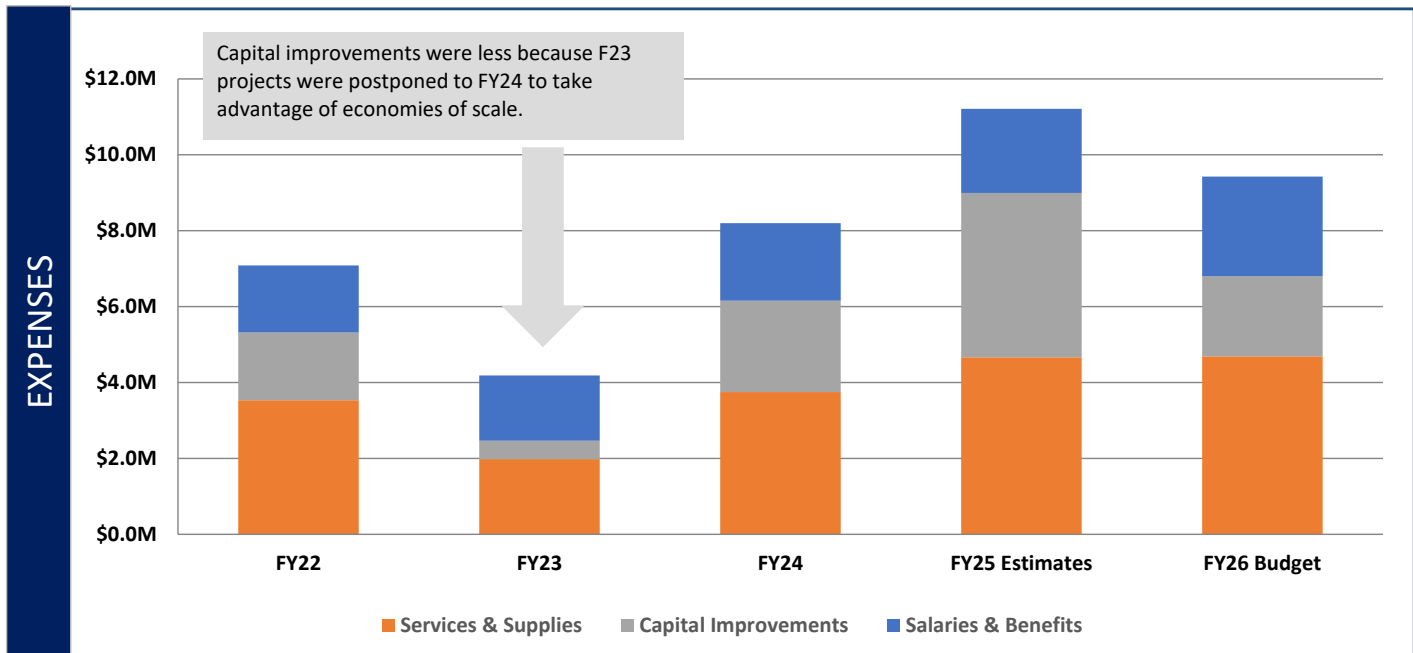
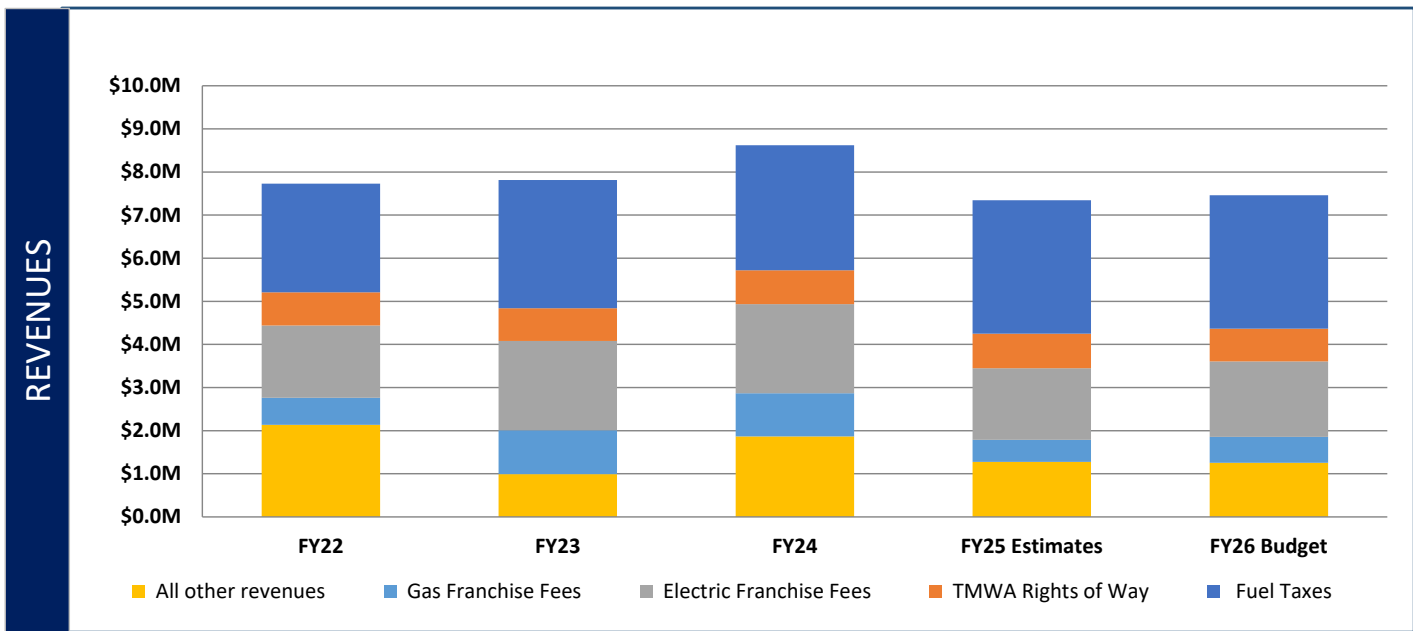
Fuel taxes are the largest revenue source in the Road Fund and are projected to stay flat in FY26 compared to FY25. Electric and Gas Franchise Fees are the second largest revenue source in this Fund, and make up 31% of the projected revenue in FY26. These franchise fees are expected to rebound in FY26 after dropping significantly in FY25 due to a warmer than expected winter.

Expenditures in this fund include road maintenance employee costs and projects outlined in the FY26 Capital Improvement Plan (CIP). Beginning in FY26 Fiscal Policy #7 is adopted whereby a designated amount is transferred from the General Fund to finance much needed street improvements in the Road Fund. For FY26 City Council has directed the City Manager to transfer \$250k.

The Pavement Condition Index in Sparks currently averages about 80.0 out of 100. This index measures the overall drivability and appearance of a road. Community Service staff executes and manages annual projects to rehabilitate, maintain, and prevent damage on all city roads. Rising costs of construction and contractor availability continues to be the greatest barrier to accomplishing more projects per year.

Other Funds Section Part 1: Million Dollar+ Funds

Road Fund Continued...



Other Funds Section Part 1: Million Dollar+ Funds

Parks & Rec Project Fund 1402 (Capital Projects Fund)

Purpose of Fund: To provide for specific parks and recreation projects. Funding is provided by a portion of the City's electric and natural gas franchise fees. Golden Eagle Regional Park (GERP) generates specific concession franchise fees, advertising, facility rentals and sponsorship revenues that are subsequently used for GERP related projects.

	FY22	FY23	FY24	FY25 Estimates	FY26 Budget
BEG FUND BALANCE	4,421,593	5,210,318	5,940,641	6,429,946	4,956,898
REVENUES					
Electric Franchise Fees	840,019	1,034,701	1,033,957	767,125	805,000
Gas Franchise Fees	312,284	508,985	500,115	175,500	200,000
Golden Eagle Regional Park Revenues	223,413	440,448	649,520	470,520	436,564
All other revenues	(15,008)	12,154	16,425	22,699	15,053
TOTAL REVENUES	1,360,708	1,996,288	2,200,017	1,435,844	1,456,617
TRANSFER IN	800,000	800,000	800,000	800,000	800,000
EXPENSES					
Salaries & Benefits	(472,164)	(517,934)	(433,756)	(527,391)	(665,368)
Services & Supplies	(223,076)	(249,553)	(336,095)	(445,639)	(394,775)
Capital Improvements	(676,747)	(1,298,478)	(1,740,861)	(2,735,862)	(2,295,000)
TOTAL EXPENSES	(1,371,983)	(2,065,965)	(2,510,712)	(3,708,892)	(3,355,143)
CHANGE IN FUND BALANCE	788,725	730,323	489,305	(1,473,048)	(1,098,526)
ENDING FUND BLANCE	5,210,318	5,940,641	6,429,946	4,956,898	3,858,372

FISCAL NOTES

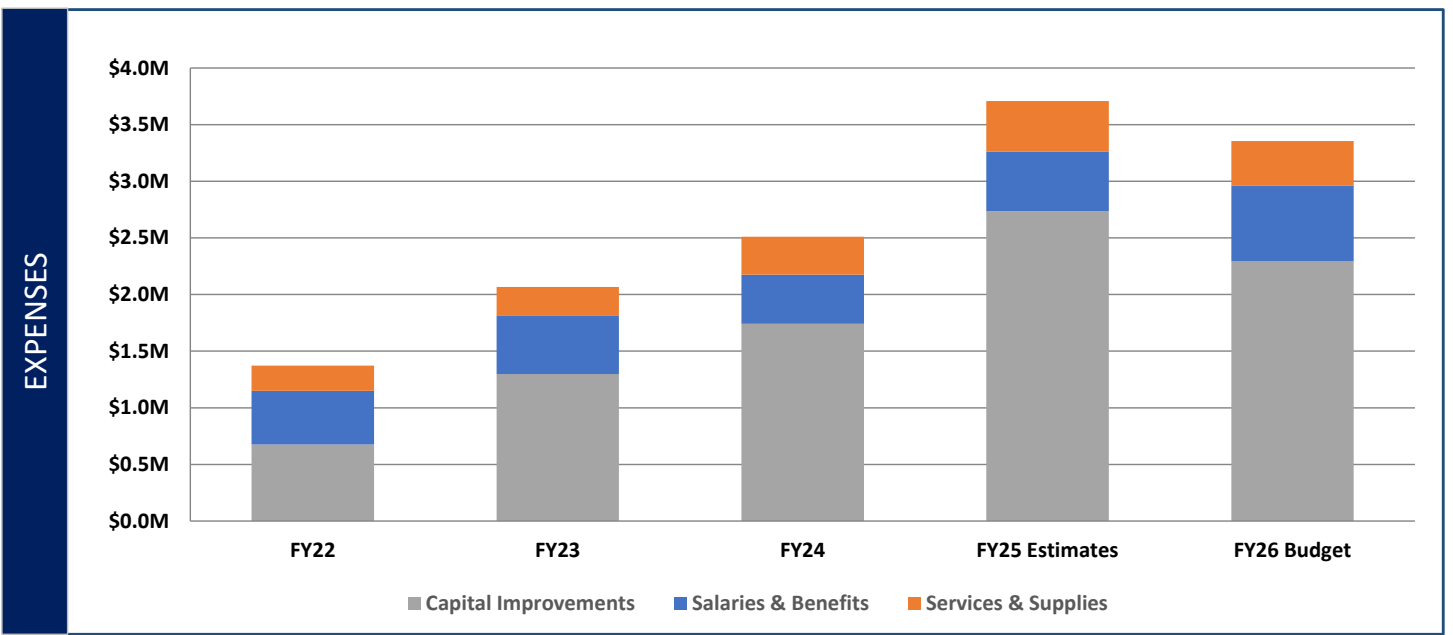
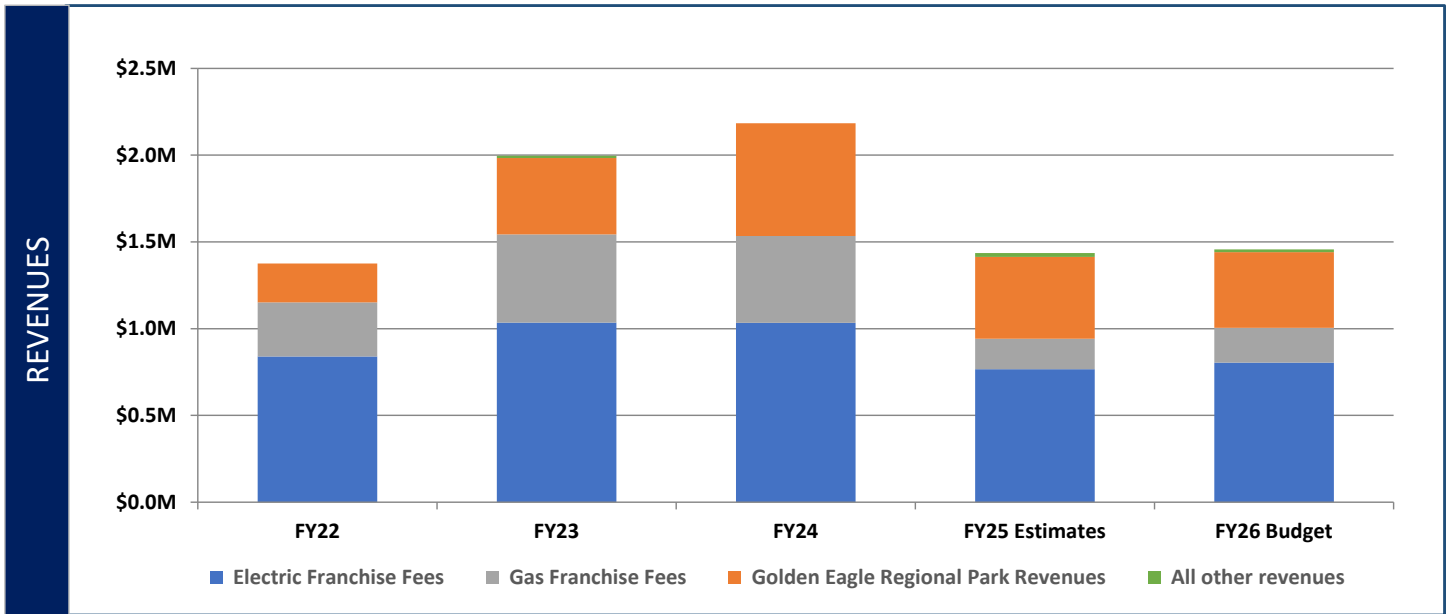
Electric and Gas Franchise Fees make up approximately 80% of the revenue in this Fund. City Council provided direction at the budget workshop pertaining to fiscal policy #3 to maintain the current allocation of electric and gas franchise fees for the fund. City Council also approved a transfer from the General Fund totaling \$800K of Marijuana Licensing to this Fund in FY26 for Golden Eagle Regional Park turf replacement and maintenance.

Golden Eagle Regional Park (GERP) revenues consist mainly of concession franchise fees and a contribution from the Youth Sports Foundation for use of the fields and facility reservation fees.

Expenditures in the Fund include park maintenance and other Community Services employee costs and projects outlined in the Capital Improvement Plan (CIP) that was presented to City Council on March 12, 2025.

Other Funds Section Part 1: Million Dollar+ Funds

Parks & Rec Project Fund Continued...



Other Funds Section Part 1: Million Dollar+ Funds

Capital Projects Fund 1404 (Capital Projects Fund)

Purpose of Fund: Used for acquiring and constructing fixed assets or for the renovation and rehabilitation of capital facilities. Funding comes mainly from City transfers and bond proceeds.

	FY22	FY23	FY24	FY25 Estimates	FY26 Budget
BEG FUND BALANCE	3,013,881	6,801,957	8,736,232	20,504,543	3,629,181
REVENUES					
Interest Earnings	(73,074)	394,260	435,678	595,977	536,380
All Other Revenues	2,132	(104,770)	16,298,707	19,038	0
TOTAL REVENUES	(70,942)	289,490	16,734,385	615,015	536,380
TRANSFER IN	5,753,580	4,121,180	4,036,000	103,897	3,175,000
EXPENSES					
Services & Supplies	(1,236,858)	(1,037,876)	(1,550,790)	(1,140,858)	(835,000)
Capital Improvements	(657,703)	(1,326,756)	(3,949,173)	(16,453,416)	(1,940,000)
Debt Issuance Costs	0	0	(345,453)	0	0
TOTAL EXPENSES	(1,894,562)	(2,364,632)	(5,845,416)	(17,594,274)	(2,775,000)
TRANSFER OUT	0	(111,763)	(3,156,658)	0	0
CHANGE IN FUND BALANCE	3,788,076	1,934,275	11,768,311	(16,875,362)	936,380
ENDING FUND BLANCE	6,801,957	8,736,232	20,504,543	3,629,181	4,565,561

FISCAL NOTES

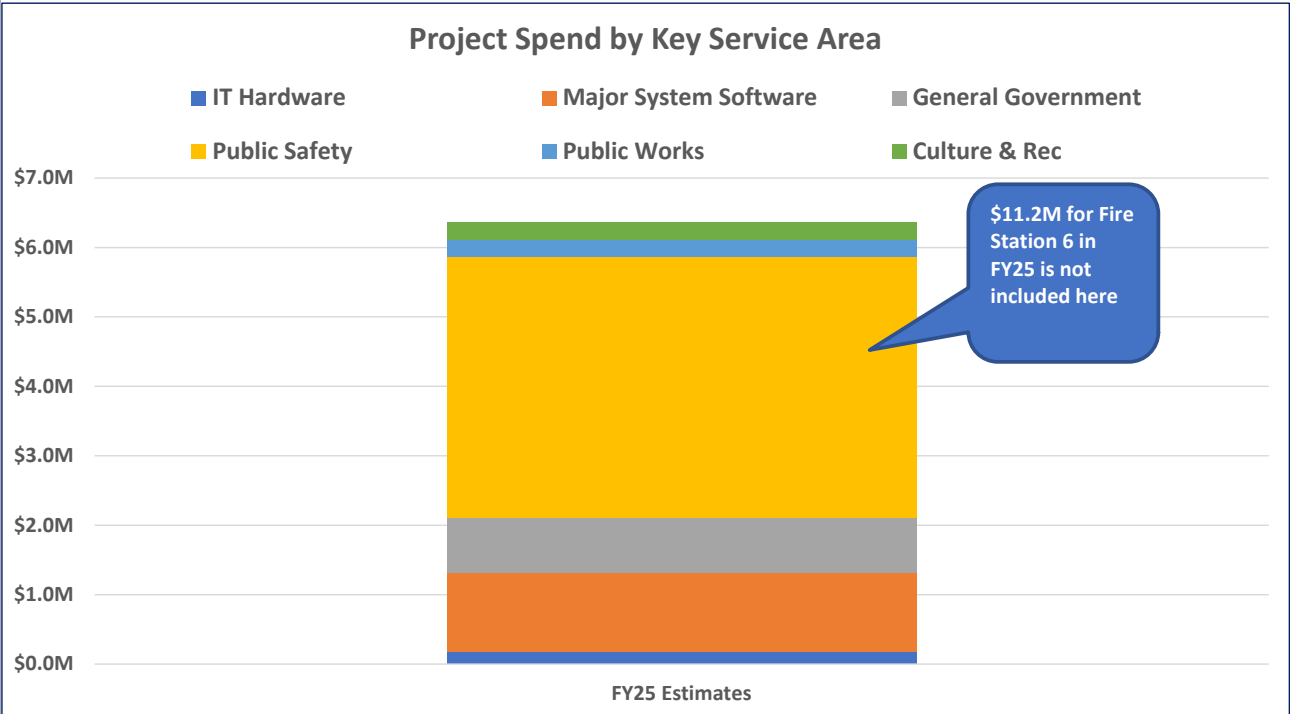
The City's Fiscal Policy #3, as it pertains to this fund, is partially funded in FY26. Fully funded policy states 2.5% of total General Fund revenues plus full funding of IT Hardware & Software Replacement Plans be transferred from the General Fund to the Capital Projects Fund. The FY26 transfer amount will be \$1.9M short of the \$5.1M Fiscal Policy #3 target.

In FY24 The City secured a \$15M general obligation bond to fund the construction of Fire Station #6. Work is ongoing and is scheduled to be completed in FY26. All of the projects slated for FY26 are outlined in the FY26-FY30 CIP document found in Appendix A of this book. The two largest of those projects include: Alf Sorenson Gym HVAC Replacement and Maintenance Yard Exterior Painting, Trim, and Window Replacement Project.

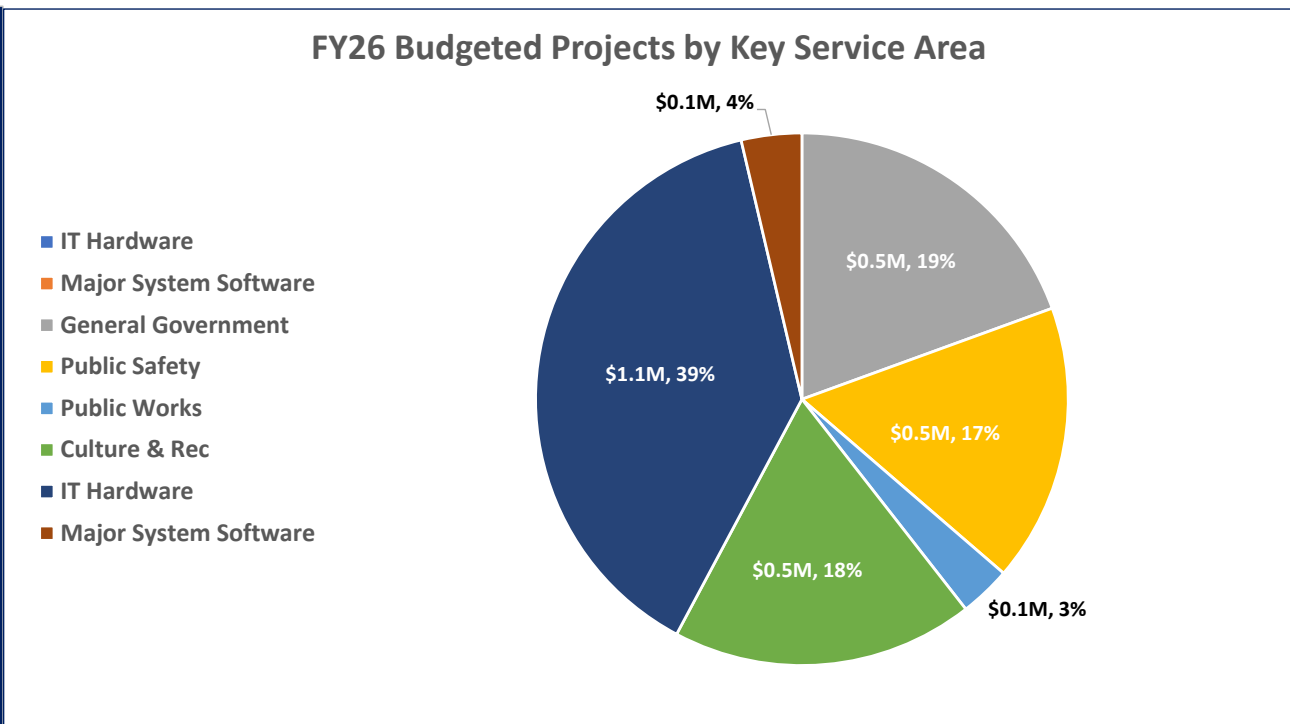
A transfer-in from the CARES Act funding of \$3M was included for development of Fire Station 6 in FY22 and this same funding was transferred back out to the General Fund in FY24 because of the debt funding for this project. Fiscal Policy #3 also reflects City Council designation of revenues from marijuana licensing fees to fully fund IT Hardware & Software replacement plans. Revenues in this Fund consist primarily of rebates from other agencies and interest earnings.

Capital Projects Fund 1404 (Capital Projects Fund)

Project Spend



FY26 Budgeted Projects



Other Funds Section Part 1: Million Dollar+ Funds

Victorian Square Room Tax Fund 1415 (Capital Projects Fund)

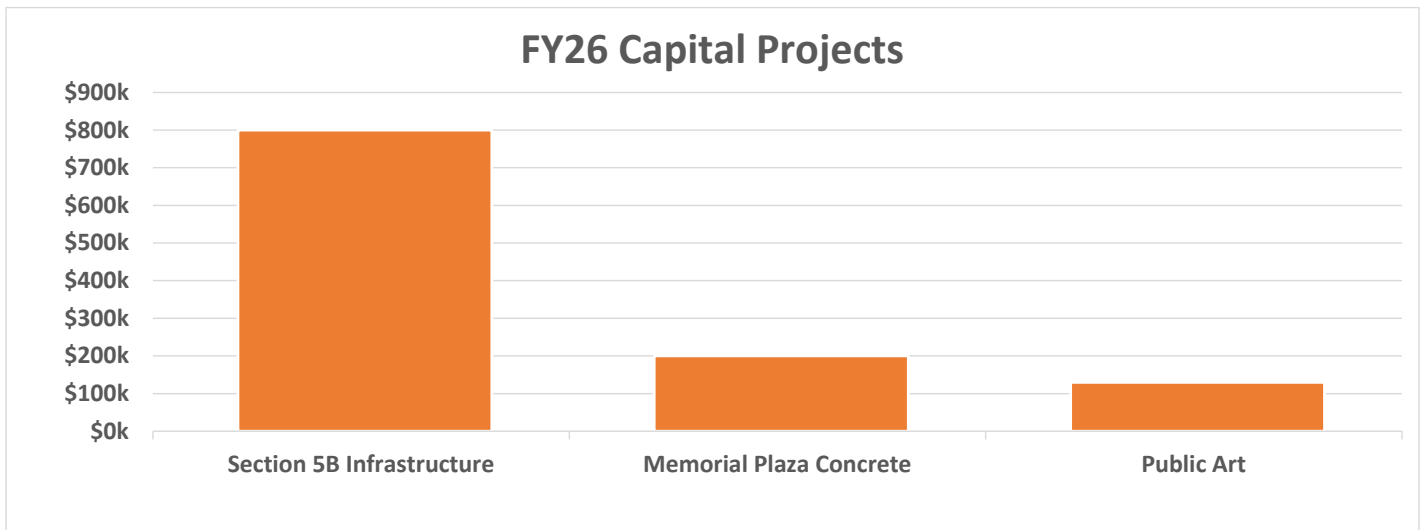
Purpose of Fund: To account for the resources received pursuant to section 6.6 of the Washoe County Taxes on Transient Lodging Act of 1999. Taxes on the revenue from the rental of transient lodging in the amount of 2.5% must be used for improvements and land acquisitions in the Victorian Square area.

	FY22	FY23	FY24	FY25 Estimates	FY26 Budget
BEG FUND BALANCE	5,274,219	5,739,472	6,817,585	8,537,880	9,022,187
REVENUES					
Room Tax	1,497,998	1,518,536	1,469,419	1,550,000	1,550,000
Interest Earned	(131,181)	420,238	337,694	225,792	203,213
Mark to Market	0	(336,090)	134,818	65,708	0
TOTAL REVENUES	1,366,817	1,602,684	1,941,931	1,841,500	1,753,213
TRANSFER IN	100,000	0	0	0	0
EXPENSES					
Services & Supplies	(260,256)	(208,816)	(112,855)	(75,000)	(75,000)
Capital Outlay	(741,310)	(315,755)	(108,781)	(1,282,193)	(1,130,000)
TOTAL EXPENSES	(1,001,564)	(524,571)	(221,636)	(1,357,193)	(1,205,000)
CHANGE IN FUND BALANCE	465,253	1,078,113	1,720,295	484,307	548,213
ENDING FUND BLANCE	5,739,472	6,817,585	8,537,880	9,022,187	9,570,400

FISCAL NOTES

Expenses are intended to revitalize, draw visitors to, and enhance the security of Victorian Square and the immediately adjacent area and historically have been made up of three primary projects: the Galaxy Theater, the Nugget Events Center and public arts projects. The Galaxy Theater project was an agreement with Syufy Enterprises to subsidize the re-opening and operation of the downtown theater consisting of a \$1.0M contribution in FY19 and five additional contributions of \$100K each from FY20-FY24. The Nugget Events Center project was an agreement to subsidize the construction and operation of the Nugget Events Center, an 8,500+/- seat outdoor concert venue consisting of a \$1.2M over 4 years; the final payment of \$142K was disbursed in FY22. The Public Art project consists of approximately \$169K spent through FY25 with another \$130k planned spending in FY26 for public art installations.

Based on our 2016 interdepartmental City assessments, a plan was developed to phase improvements to Victorian Square in the City's Capital Improvement Plan over several years. The improvements include rehabilitating concrete, pavers, curbs, landscaping, and street furniture such as tree planters, benches, and bollards. The largest FY26 capital project planned - "Section 5B" - is located on the north side of Victorian Avenue bounded on the west by Victorian Plaza Circle and on the east by Victorian Square. This project includes concrete sidewalk and tree planter replacement along with landscape and electrical upgrades. Additional projects for the area are listed in the FY26-FY30 CIP Appendix in this book.



Other Funds Section Part 1: Million Dollar+ Funds

Motor Vehicle Fund 1702 (Internal Service Fund)

Purpose of Fund: To account for the costs of maintaining the City's fleet including acquisition of replacement vehicles. Such costs are billed to the user departments and include replacement cost funding vehicles & equipment.

	FY22	FY23	FY24	FY25 Estimates	FY26 Budget
BEG NET ASSETS	16,661,749	18,230,689	19,205,705	22,080,336	22,034,979
REVENUES					
Vehicle & Equipment Rent - M&R	2,474,352	2,585,112	3,163,824	3,148,000	3,006,564
Vehicle & Equipment Rent -Replacement	2,685,956	2,981,380	3,192,768	3,570,000	2,761,003
Fuel Reimbursement	769,475	786,618	745,477	716,520	737,230
All other revenues	148,726	331,223	1,984,022	286,093	234,392
TOTAL REVENUES	6,078,509	6,684,333	9,086,091	7,720,613	6,739,189
TRANSFER IN	402,564	0	55,528	0	0
EXPENSES					
Salaries	(651,466)	(913,594)	(849,776)	(894,218)	(1,076,547)
Benefits	(275,215)	(455,854)	(594,330)	(566,526)	(825,100)
Services and Supplies	(1,987,196)	(2,386,901)	(2,402,101)	(2,560,280)	(2,487,838)
All other expenses (including Depreciation)	(1,998,256)	(1,952,968)	(1,752,765)	(2,344,946)	(2,454,160)
TOTAL EXPENSES	(4,912,133)	(5,709,317)	(5,598,972)	(6,365,970)	(6,843,645)
TRANSFER OUT	0	0	(650,000)	(1,400,000)	(1,000,000)
PRIOR PERIOD ADJUSTMENT	0	0	(18,016)	0	0
CHANGE IN NET ASSETS	1,568,940	975,016	2,874,631	(45,357)	(1,104,456)
ENDING NET ASSETS	18,230,689	19,205,705	22,080,336	22,034,979	20,930,523
<i>Less: Restricted funds for Fire Equip & Apparatus</i>	<i>(1,407,727)</i>	<i>(1,545,697)</i>	<i>(1,545,697)</i>	<i>(3,290,051)</i>	<i>(2,634,051)</i>
Unrestricted Ending Net Assets	16,822,962	17,660,008	20,534,639	18,744,928	18,296,472
** Item of Note - Capital Outlay	(1,692,077)	(2,031,236)	(1,835,067)	(7,077,126)	(2,555,000)
Total Expense including Capital Outlay	(6,604,210)	(7,740,553)	(7,434,039)	(13,443,096)	(9,398,645)

FISCAL NOTES

Resources in this Fund include user charges to all departments based on the number and type of vehicles used by each. A "rent" is charged on each vehicle to fund the operation of the City's garage (M&R rent) and to collect funds for the eventual replacement of each vehicle (Replacement rent). Fuel prices are consistently up and down over the years, for FY26 we project a 3% increase. This revenue is directly offset by the bulk fuel charge included in the Services & Supplies expense. The "all other revenue" resource is comprised of grants, recoveries & reimbursements, gain on the sale of assets in this fund and interest earnings.

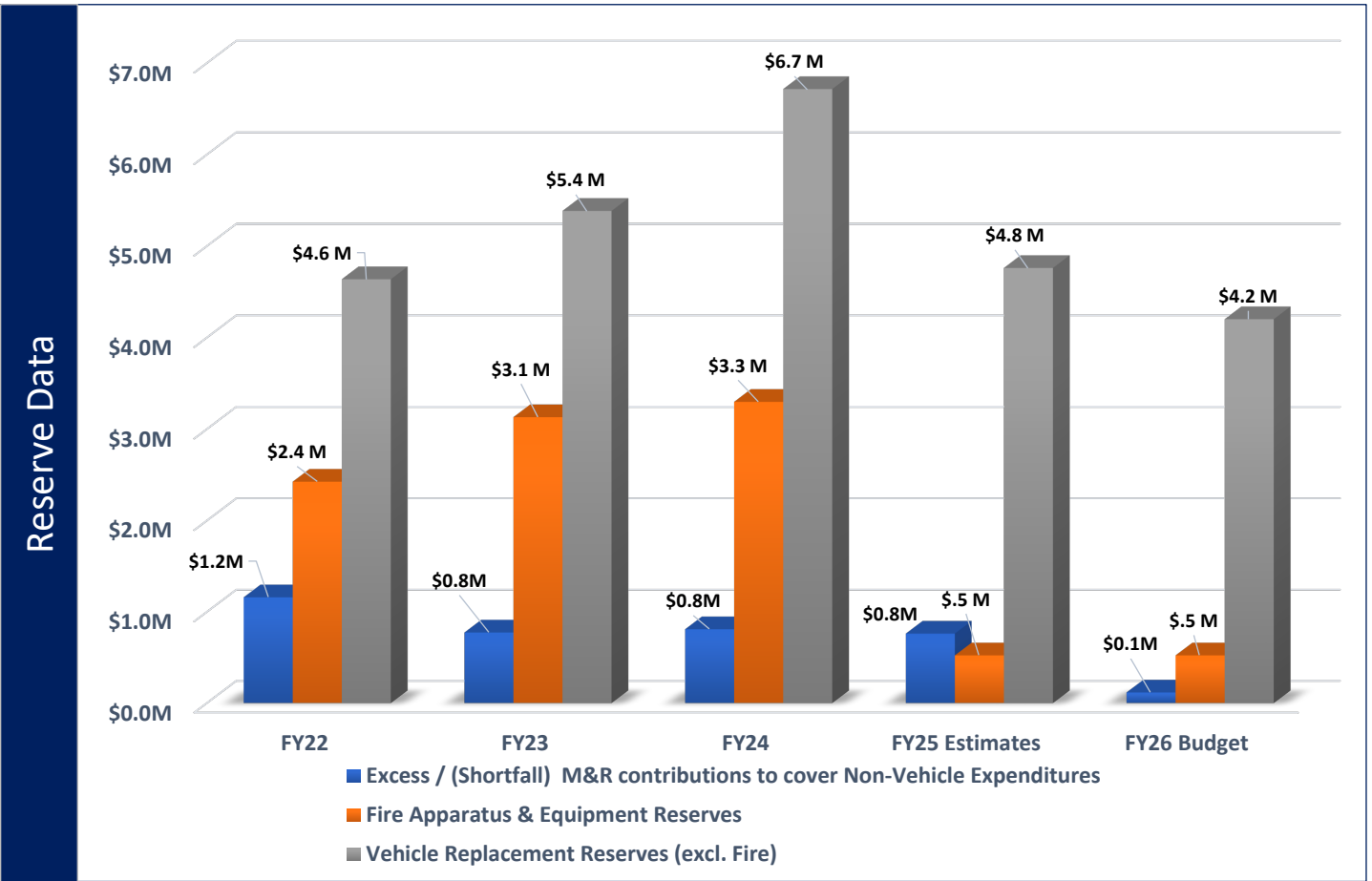
The proposed FY26 revenue budget includes full funding (via M&R and Replacement charges on every City vehicle) of \$3M in operational costs of the garage and \$2.7M of vehicle replacement funds. Replacement vehicles and equipment for FY26 include: 7 vehicles, 2 boom trucks, 5 pieces of heavy equipment, and \$100K in Fire Capital Equipment (defibrillators and SCBAs).

In FY24 the Vehicle Fund transferred \$650k into the General Fund for fire vehicles purchased using fire station bond proceeds. In FY25 \$1.4M will be transferred into the General Fund to offset the FY25 purchase of Fire apparatus' that was previously approved and funded to be paid from the Motor Vehicle Fund, but were instead purchased with fire station bond proceeds.

FY26 budget includes a \$1M transfer to the General Fund established in Fiscal Policy 2. This amount is budgeted annually to offset the Contingency budget in the General Fund and will only be made if the General Fund is unable to meet an emergency budget shortfall.

**Accounting Standards exclude Capital Outlay from the Statement of Net Assets therefore it is included above as an Item of Note.

Motor Vehicle Fund Continued...



Other Funds Section Part 1: Million Dollar+ Funds

Group Health Self Insurance Fund 1703 (Internal Service Fund)

Purpose of Fund: To account for the premiums collected from other Funds and retirees to fund operations of our self-funded group health and accident insurance program, which covers active city employees, their dependents and participating retirees.

	FY22	FY23	FY24	FY25 Estimates	FY26 Budget
BEG NET ASSETS	8,694,807	8,169,720	6,851,111	8,450,276	9,060,094
REVENUES					
City Contributions (all funds)	9,144,690	9,699,217	10,798,751	11,948,000	11,826,000
Employee Contributions	570,748	648,032	778,912	860,000	1,260,000
Retiree Contributions	966,243	1,020,022	1,071,738	1,188,000	1,000,000
Retiree Sick Leave Conversion	711,914	650,105	720,361	803,000	808,000
All other revenues	674,594	1,170,070	2,182,784	1,241,868	1,219,964
TOTAL REVENUES	12,068,189	13,187,446	15,552,545	16,040,868	16,113,964
EXPENSES					
Health/Dental/Vision Claims	(8,293,548)	(10,086,329)	(8,962,952)	(9,625,000)	(9,775,000)
Prescription Claims	(2,926,211)	(2,984,927)	(3,746,418)	(4,095,000)	(4,200,000)
Stop Loss, LTD & Life Ins Premiums	(649,590)	(643,311)	(830,173)	(866,000)	(855,000)
Other Admin costs including ACA	(508,511)	(518,422)	(655,427)	(620,050)	(915,245)
Liability Adjustment for incurred but not reported (IBNR) claims	(215,416)	(273,066)	241,592	(225,000)	(225,000)
TOTAL EXPENSES	(12,593,276)	(14,506,055)	(13,953,380)	(15,431,050)	(15,970,245)
CHANGE IN NET ASSETS	(525,087)	(1,318,609)	1,599,165	609,818	143,719
ENDING NET ASSETS	8,169,720	6,851,111	8,450,276	9,060,094	9,203,813
Total Expense including Capital Outlay	(12,593,276)	(14,506,055)	(13,953,380)	(15,431,050)	(15,970,245)

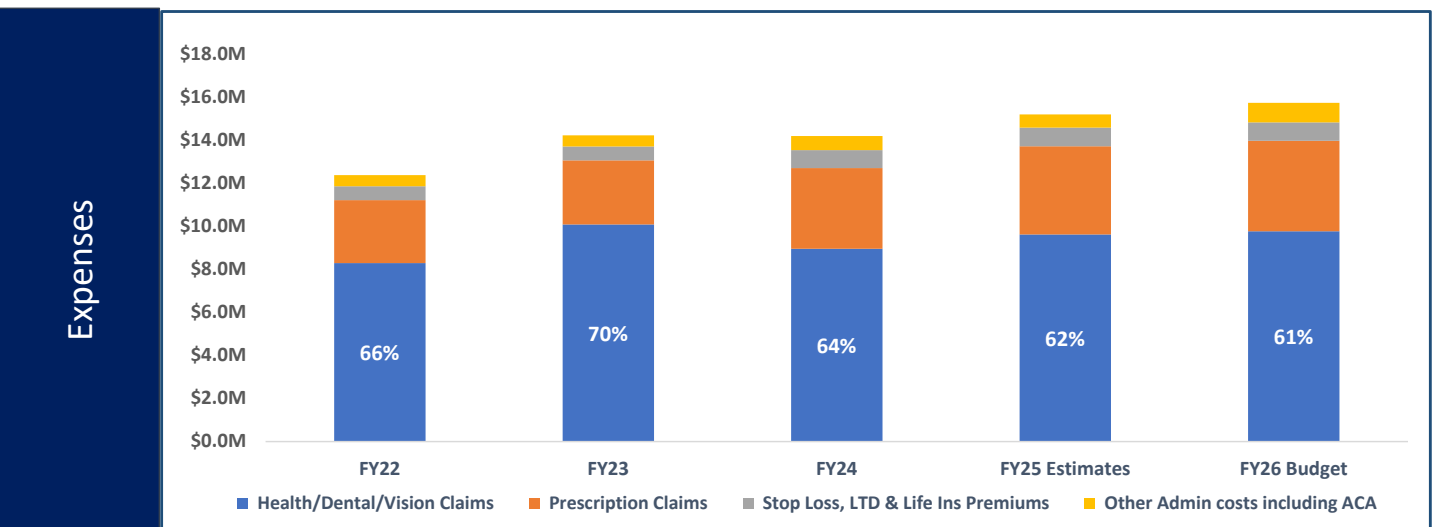
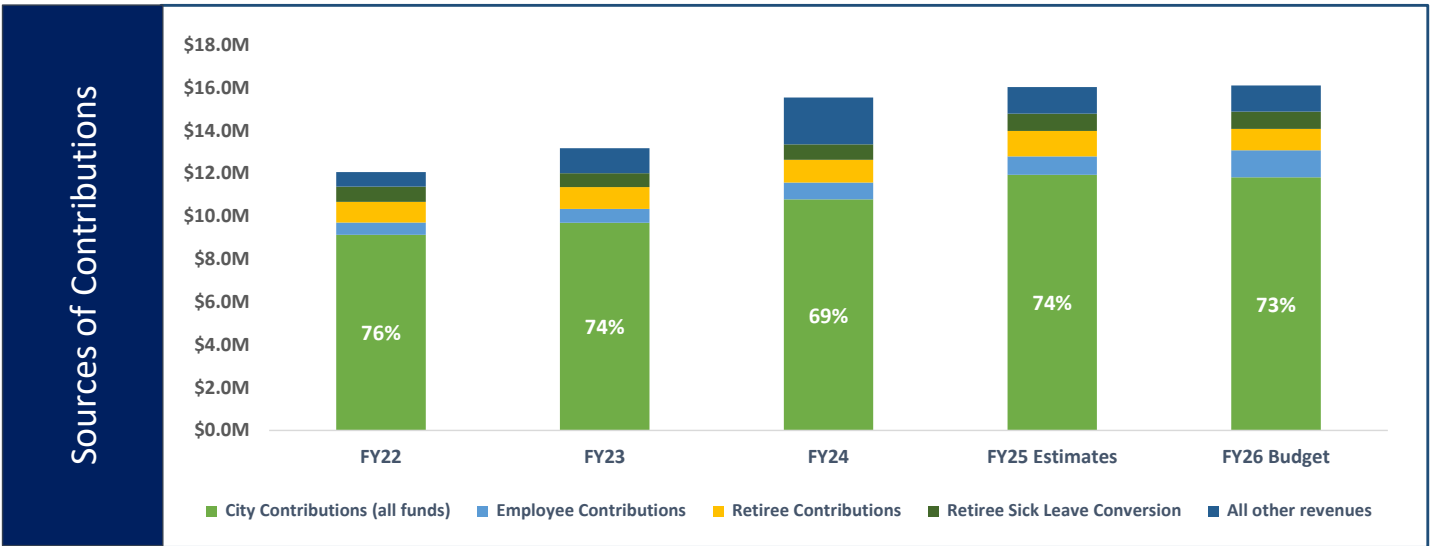
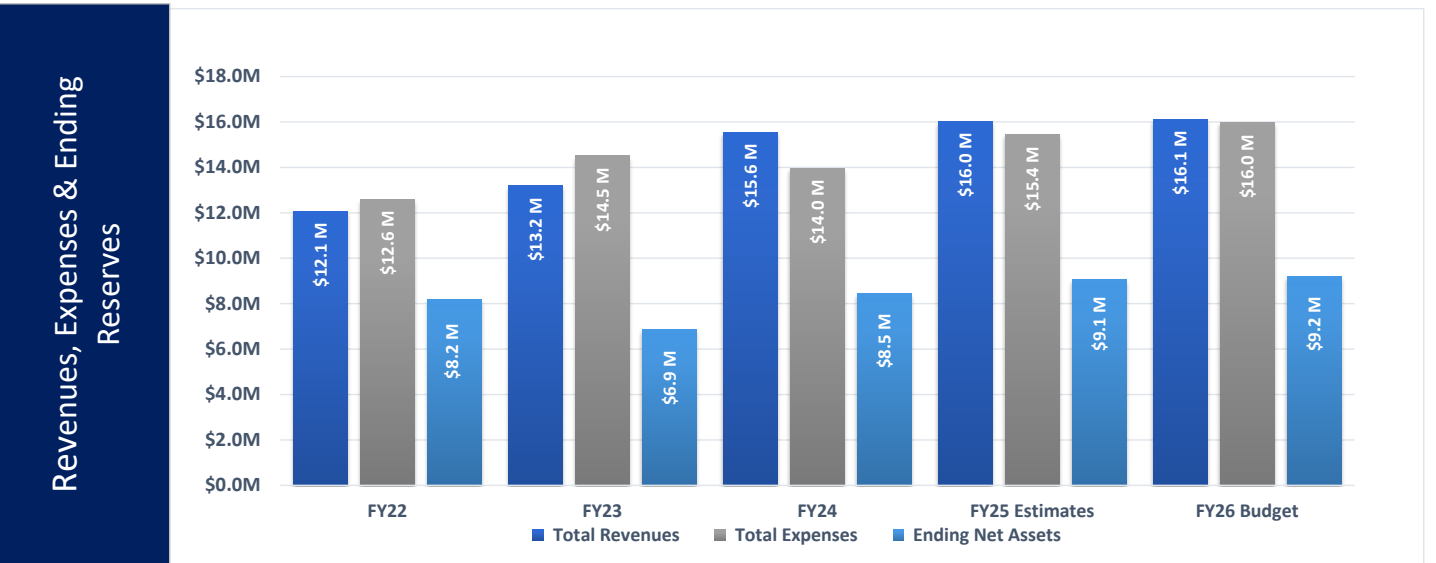
FISCAL NOTES

Resources in this Fund include City health insurance contributions for all active employees and premiums paid by active employees and retirees participating in the self-insured health plan. FY26 plan costs are expected to be \$16M (with \$14.8M representing claim estimates) a 3.5% increase in group health expenses primarily due to inflation and increased claims. The reserves in this Fund remain healthy, at a level that would cover approximately 7 months of expenses. Future rate increases will continue to be tied to claims expense as there is no excess reserve in this Fund for Post Employment Benefits Other than Retirement (OPEB). Due to modest expense increases, a healthy fund balance and other budgetary constraints, there will be no change in premium rates for FY26.

***Accounting Standards exclude Capital Outlay from the Statement of Net Assets therefore it is included above as an Item of Note.*

Other Funds Section Part 1: Million Dollar+ Funds

Group Health Self Insurance Fund Continued...



Other Funds Section Part 1: Million Dollar+ Funds

Worker's Compensation Self Insurance Fund 1704 (Internal Service Fund)

Purpose of Fund: To account for the contributions received from other city Funds for worker's compensation premiums, and the costs of worker's compensation claims and administration of a self-funded insurance program.

	FY22	FY23	FY24	FY25 Estimates	FY26 Budget
BEG NET ASSETS	(8,321,878)	(7,002,455)	(6,752,035)	(6,377,787)	(6,739,417)
REVENUES					
City Paid Worker's Comp Premiums	2,518,201	2,583,859	2,501,657	2,500,000	2,420,087
Claims Reimbursement	2,103	0	0	138,479	140,000
All other revenues	(58,536)	130,413	203,890	163,425	136,060
TOTAL REVENUES	2,461,768	2,714,272	2,705,547	2,801,904	2,696,147
EXPENSES					
Workman's Comp Claims-Non-HLC	(639,637)	(988,139)	(828,513)	(776,678)	(550,000)
Workman's Comp Claims-HLC	(1,374,140)	(992,287)	(1,083,248)	(681,322)	(700,000)
W/C liability adjustment - Non-HLC	(13,510)	95,193	(219,836)	(415,000)	(300,000)
W/C liability adjustment - HLC	1,431,551	3,082	313,708	(500,000)	(400,000)
Excess W/C premium (Stop-loss)	(179,751)	(184,090)	(205,624)	(260,000)	(230,000)
Administration Costs	(366,857)	(397,611)	(307,785)	(530,534)	(546,494)
TOTAL EXPENSES	(1,142,345)	(2,463,852)	(2,331,299)	(3,163,534)	(2,726,494)
CHANGE IN NET ASSETS	1,319,423	250,420	374,248	(361,630)	(30,347)
ENDING NET ASSETS	(7,002,455)	(6,752,035)	(6,377,787)	(6,739,417)	(6,769,764)
Total Expense including Capital Outlay	(1,142,345)	(2,463,852)	(2,331,299)	(3,163,534)	(2,726,494)

FISCAL NOTES

Workers Comp Heart, Lung and Cancer (HLC) obligations have been identified by the Financial Services Department as a risk to the City's short-term and long-term fiscal sustainability. The amount of the liability is based on an actuarial estimate of the expected future cost of indemnity (wage replacement) benefits, medical benefits, and allocated loss adjustment expenses due to claims for disability filed by public safety (active or retired) employees who develop heart disease, lung disease, hepatitis, or cancer, and file workers compensation claims under the presumptive benefit laws. Heart/Lung/Cancer (HLC) workers compensation benefits do not apply to non-public safety positions.

Current reserves in the Fund do not cover the total liability, causing a negative ending net asset balance.

How did we get here?

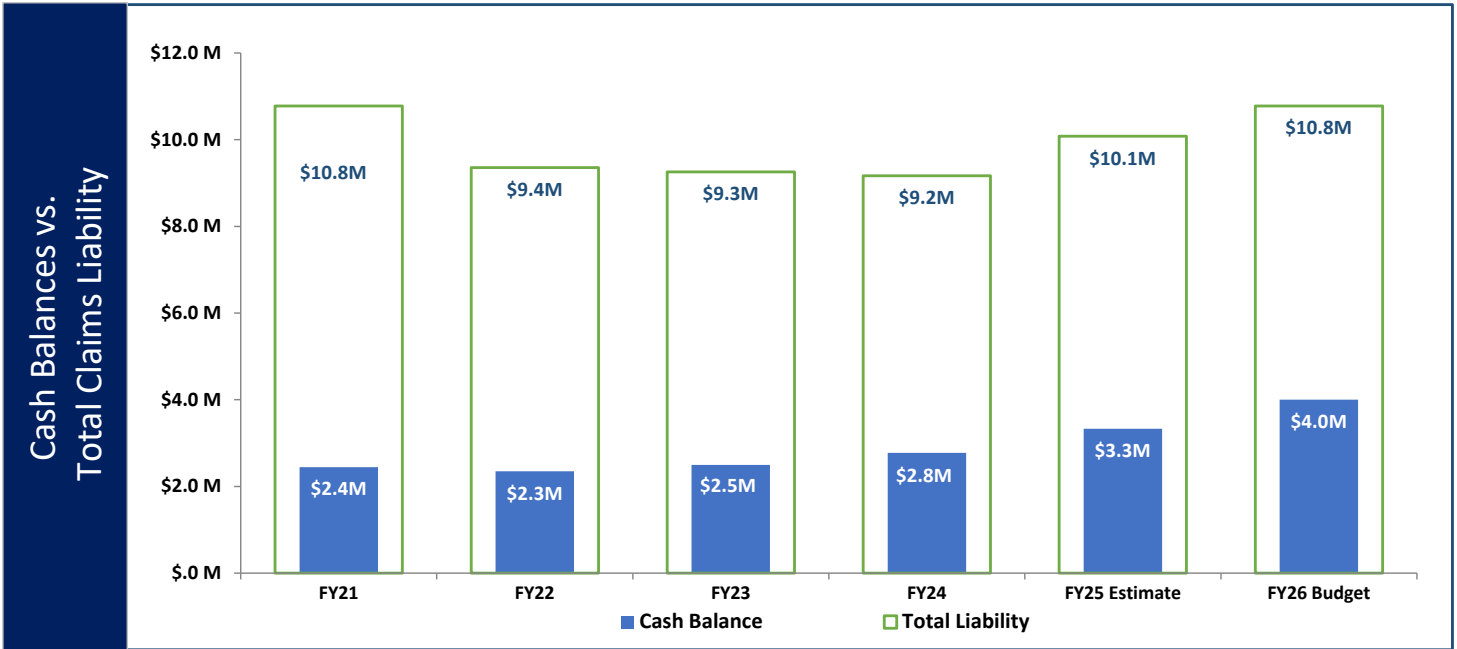
Due to efforts to weather the Great recession, contributions were lowered, redirecting General Fund (and other Fund) resources. During those years, the Worker's Comp Fund had sufficient cash reserves to sustain the reduced contributions. Beginning FY19, in an effort to slow the cash drain, the contributions to the Fund were significantly increased. FY20 cash increased to \$2.7M with an unplanned transfer from the General Fund of \$1.4M. FY21 ending cash balance was \$2.4M, and FY22 was \$2.3M. FY24 ending cash balance equaled \$2.4M and is estimated to increase to \$3.3M in FY25. The FY26 estimated ending cash balance of \$4.0M is considered a modest balance when compared to the \$3.0M current stop loss threshold per claim.

****Accounting Standards exclude Capital Outlay from the Statement of Net Assets therefore it is included above as an Item of Note.**

Other Funds Section Part 1: Million Dollar+ Funds

Worker's Compensation Self Insurance Fund 1704 Continued...

Composition of Ending Net Assets					
	FY22	FY23	FY24	FY25 Estimates	FY26 Budget
Ending Cash	\$2.3M	\$2.5M	\$2.8M	\$3.3M	\$4.0M
Other Current Net Assets	\$0.0M	\$0.0M	\$0.0M	\$0.0M	\$0.0M
Liability for Non-HLC Claims	(\$2.8M)	(\$2.7M)	(\$2.9M)	(\$3.3M)	(\$3.6M)
Liability for HLC Claims	(\$6.6M)	(\$6.6M)	(\$6.2M)	(\$6.7M)	(\$7.1M)
ENDING NET ASSETS	(\$7.0M)	(\$6.7M)	(\$6.4M)	(\$6.7M)	(\$6.8M)



Other Funds Section Part 1: Million Dollar+ Funds

Municipal Self Insurance Fund 1707 (Internal Service Fund)

Purpose of Fund: To account for monies received from other City Funds and insurance claims to cover the cost to repair and replace damaged real and personal property owned by the city. Settlement of claims or litigations against the City would also be recorded here.

	FY22	FY23	FY24	FY25 Estimates	FY26 Budget
BEG NET ASSETS	291,609	1,214,620	1,677,351	1,728,956	1,999,899
REVENUES					
Recoveries and Reimbursements	99,725	55,258	12,456	21,073	20,000
Contributions from City Funds	2,085,100	2,235,679	2,412,088	2,511,096	2,560,483
Other Revenues	1,508	29,890	56,363	37,687	33,918
TOTAL REVENUES	2,186,333	2,320,827	2,480,908	2,569,856	2,614,401
TRANSFER IN	250,000	250,000	0	0	0
EXPENSES					
General Insurance Premium	(988,443)	(1,087,862)	(1,073,146)	(1,159,833)	(1,240,825)
Self Insurance Claims	(516,534)	(910,916)	(1,303,705)	(1,119,480)	(1,322,500)
Other Expenses	(8,345)	(97,465)	(52,452)	(19,600)	(19,400)
TOTAL EXPENSES	(1,513,322)	(2,096,243)	(2,429,303)	(2,298,913)	(2,582,725)
TRANSFER OUT	0	(11,853)	0	0	0
CHANGE IN NET ASSETS	923,011	462,731	51,605	270,943	31,676
END NET ASSETS	1,214,620	1,677,351	1,728,956	1,999,899	2,031,575
Total Expense including Capital Outlay	(1,513,322)	(2,096,243)	(2,429,303)	(2,298,913)	(2,582,725)

FISCAL NOTES

Liability claims and insurance premiums are funded by the General Fund and Enterprise Funds via an annual charge. The amount each Fund pays is based on the types of claims paid in prior years. Due to the timing of having audited cost data, actual claims and premium costs are allocated two years in arrears, thus FY25 contributions from City funds represents recovery of FY23 claims and premium costs.

A portion of this Fund's revenue also comes from reimbursement from the City's third-party insurance providers for damage done to City property, vehicles, and the like. General insurance premium costs increased slightly in FY25 and are expected to do so again in FY26. Although cash reserves are increasing slowly, they are still critically low, and additional funding will likely be needed in future years to rebuild reserves and secure the financial health of this Fund.

***Accounting Standards exclude Capital Outlay from the Statement of Net Assets therefore it is included above as an Item of Note.*

Composition of Ending Net Assets

	FY22	FY23	FY24	FY25 Estimates	FY26 Budget
Ending Cash	1,167,857	1,619,687	1,713,248	1,984,191	2,015,867
Other Current Net Assets	86,540	147,430	76,989	76,989	76,989
Liability	(39,777)	(89,767)	(61,282)	(61,282)	(61,282)
ENDING NET ASSETS	1,214,620	1,677,350	1,728,955	1,999,898	2,031,574

Other Funds Section Part 1: Million Dollar+ Funds

Sewer, Storm Drain and Effluent Reuse Operations Funds 16XX (Enterprise Fund)

Purpose of Funds: To account for the provision of sewer, storm drain and effluent reuse services to the residents of the City and some residents of Washoe County. All activities necessary to provide such services are accounted for in this fund including, but not limited to administration, operations, maintenance, capital improvements, and debt financing.

	FY22	FY23	FY24	FY25 Estimates	FY26 Budget
BEG NET ASSETS	264,821,071	282,784,739	300,327,495	319,109,546	327,643,682
REVENUES					
Sewer & Storm Drain User Fees (Residential)	19,718,499	21,037,504	21,539,885	22,450,000	22,450,000
Sewer & Storm Drain User Fees (Commercial)	5,822,392	6,105,942	6,032,436	6,063,950	6,063,950
Sewer & Storm Drain Connection Fees (Residential)	6,964,279	8,690,432	9,233,238	7,780,000	7,780,000
Sewer & Storm Drain Connection Fees (Commercial)	1,169,899	656,503	462,979	666,500	666,500
Sewer Connection Fees (Washoe County)	1,530,298	1,340,405	1,635,579	1,287,500	1,287,500
River Flood Fees (User and Connection)	3,319,950	3,724,982	4,477,459	4,684,403	4,450,044
Effluent Reuse User, Meter & Connection Fees	1,454,554	852,853	826,150	850,000	850,000
Sun Valley TMWRF Reimbursement	1,052,897	1,361,145	1,319,310	1,237,561	1,235,600
Contributions of Infrastructure from Developers	5,120,991	1,625,366	1,356,836	0	0
All other revenues	470	2,811,068	5,497,639	4,702,642	3,956,529
TOTAL REVENUES	46,154,002	48,206,200	52,381,511	49,722,556	48,740,123
NET TRANSFERS	(125,182)	236,929	224,201	194,406	194,406
EXPENSES					
Salaries & Wages	(3,935,088)	(3,955,809)	(3,952,510)	(4,559,549)	(5,064,093)
Benefits	(1,652,985)	(2,641,520)	(3,073,182)	(2,734,083)	(3,323,143)
Services and Supplies	(5,474,654)	(5,268,909)	(6,607,875)	(10,786,506)	(10,482,364)
Sparks Share of TMWRF Operating	(7,741,383)	(8,429,536)	(9,700,258)	(12,496,871)	(12,323,352)
Depreciation	(6,868,630)	(7,047,165)	(7,169,117)	(8,138,077)	(8,534,140)
Debt Service Interest	(172,114)	(127,763)	(90,800)	(67,740)	(41,339)
All other expenses	(2,220,519)	(3,429,671)	(3,139,364)	(2,600,000)	(2,850,000)
TOTAL EXPENSES	(28,065,152)	(30,900,373)	(33,733,106)	(41,382,826)	(42,618,431)
CHANGE IN NET ASSETS	17,963,668	17,542,756	18,872,606	8,534,136	6,316,098
PRIOR PERIOD ADJUSTMENT	0	0	(90,555)	0	0
END NET ASSETS	282,784,739	300,327,495	319,109,546	327,643,682	333,959,780
** Item of Note - Capital Outlay	(5,310,938)	(7,579,836)	(5,180,088)	(43,136,980)	(13,231,110)
Total Expense including Capital Outlay	(33,376,090)	(38,480,209)	(38,913,194)	(84,519,806)	(55,849,541)

FISCAL NOTES

On April 14, 2025, the Sparks City Council conducted a Sewer Rate Study Workshop. Staff working with DOWL Consulting Engineers completed the rate study for the next 5 years of both operations and capital development for the City of Sparks. The council approved moving forward with a plan to purchase 1.5million gallons per day (MGD) from the City of Reno share at the Truckee Meadows Water Reclamation Facility. This would change Sparks/Reno ownership split for 31.37%/68.63% to 34.94%/65.06% and would include increased user rates and connection fees.

Staff is currently conducting a business impact study on the proposed fees and holding public meetings for community input. From there, council would then adopt the business impact statement and approve an ordinance to change sewer fees in upcoming council meetings.

(Fiscal Notes Continued Next Page)

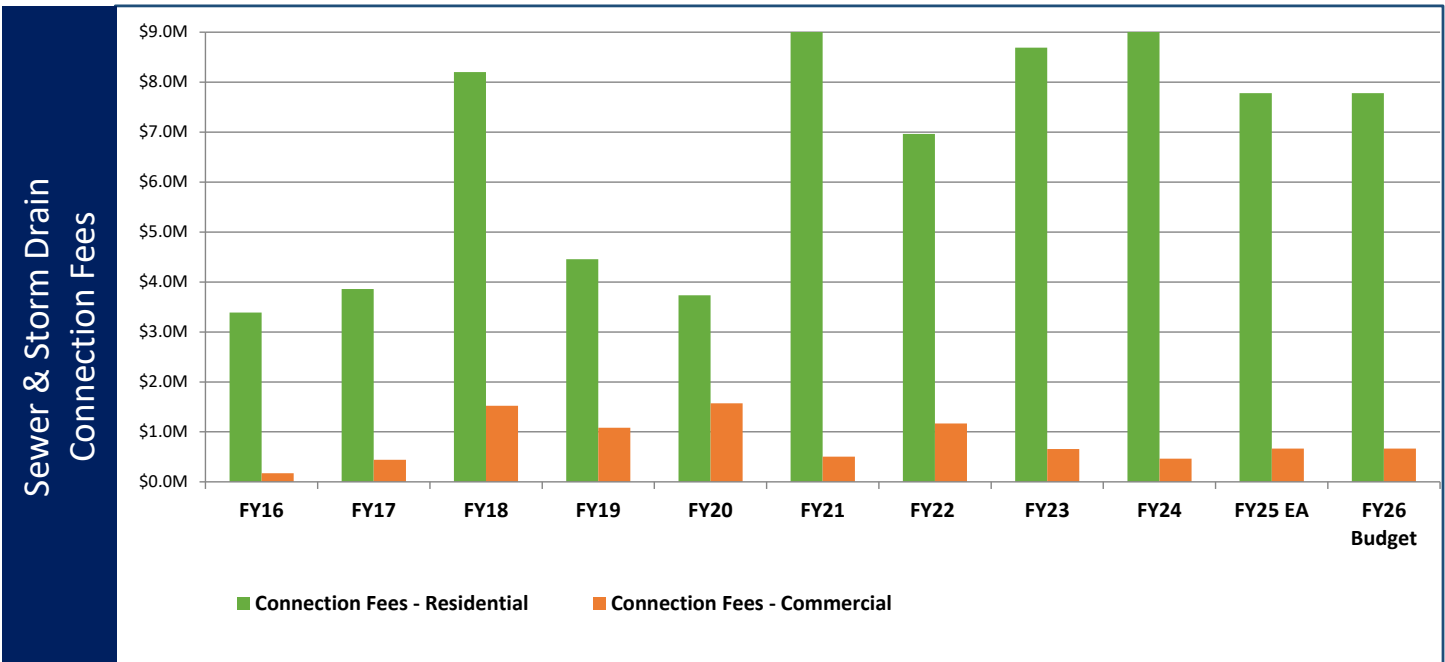
Other Funds Section Part 1: Million Dollar+ Funds

Sewer, Storm Drain and Effluent Continued...

FISCAL NOTES CONTINUED

The primary resources to this fund include sewer, storm, and effluent resue user fees making up 60% of total revenue in fiscal the fiscal 26 budget. Sewer connection fee make up the second largest revenue stream in the sewer fund of 18%. The budge did not include any rate increase from the rate study.

***Accounting Standards exclude Capital Outlay from the Statement of Net Assets therefore it is included above as an Item of Note .*



Other Funds Section Part 1: Million Dollar+ Funds

Development Services Fund 2201 (Enterprise Fund)

Purpose of Fund: Process all activities related to the building and development in the community including, but not limited to, permit processing, issuance, monitoring, building inspection, plan checking, development reviews and administration.

	FY22	FY23	FY24	FY25 Estimates	FY26 Budget
BEG NET ASSETS	4,320,392	4,905,727	3,272,497	2,452,573	2,347,443
REVENUES					
Building Permits (402120)	2,070,020	1,558,985	1,832,316	2,210,404	1,538,515
Plan Checking (404120)	2,248,024	1,456,367	1,903,333	2,228,690	1,450,254
Planned Development/Subdivision Related	912,496	308,686	399,771	400,127	445,495
All other revenues	817,950	1,150,940	1,476,222	1,342,419	1,053,655
TOTAL REVENUES	6,048,490	4,474,978	5,611,642	6,181,640	4,487,919
EXPENSES					
Base Salary and Wages	(2,292,661)	(2,496,383)	(2,432,640)	(2,426,694)	(3,105,854)
Benefits	(928,362)	(1,461,882)	(1,725,860)	(1,355,143)	(2,122,986)
Third Party Costs	(1,073,875)	(894,190)	(691,617)	(1,131,727)	(1,086,165)
Services and Supplies	(1,110,750)	(1,212,205)	(1,510,442)	(1,312,324)	(1,325,879)
All other expenditures	(33,490)	(19,572)	(23,508)	(27,318)	(28,684)
TOTAL EXPENSES	(5,439,142)	(6,084,232)	(6,384,067)	(6,253,206)	(7,669,568)
TRANSFER OUT	(24,012)	(23,976)	(6,331)	(33,564)	(33,561)
CHANGE IN NET ASSETS	585,336	(1,633,230)	(778,756)	(105,130)	(3,215,210)
PRIOR PERIOD ADJUSTMENT	0	0	(41,167)	0	0
END NET ASSETS	4,905,727	3,272,497	2,452,573	2,347,443	(867,767)
** Item of Note - Capital Outlay	(204,556)	(42,261)	0	0	0
Total Expense including Capital Outlay	(5,643,698)	(6,126,493)	(6,384,067)	(6,253,206)	(7,669,568)

FISCAL NOTES

Revenues in Fund 2201 are driven by construction and new development, with the largest sources coming from building permits and plan checking. These revenues are calculated as a percentage of a project’s total valuation. Projected revenues for FY25 and FY26 are intentionally conservative, with expenses budgeted to cover anticipated costs, including third-party consulting and contract personnel. Revenues are expected to decrease in FY26 to \$4.4 million from \$5.6 million in FY24 and an estimated \$6.1 million in FY25, reflecting a negative trend.

Revenue projections for FY25 and FY26 are based on the number of permits issued, including single-family (SF), multi-family (MF), and commercial permits. SF permits account for most revenues, while MF and commercial permits can contribute substantially but are more variable. Projections also consider City Council-approved subdivision maps and large upcoming projects. External factors, such as mortgage rates and the state of the national and regional economies, are also considered.

For FY26, staff conservatively estimates 350 detached SF permits and 120 attached SF permits, based on the decreasing number of finished lots in approved SF subdivisions. Staff also estimates at least 355 MF permits will be issued. This figure includes 210 units in Kiley Ranch North, 35 units near the Sparks Marina, and 110 units on Oddie Boulevard. Actual permit issuance will also depend on external factors like mortgage rates and economic conditions.

(Fiscal Notes Continued Next Page)

Other Funds Section Part 1: Million Dollar+ Funds

Development Services Enterprise Fund Continued...

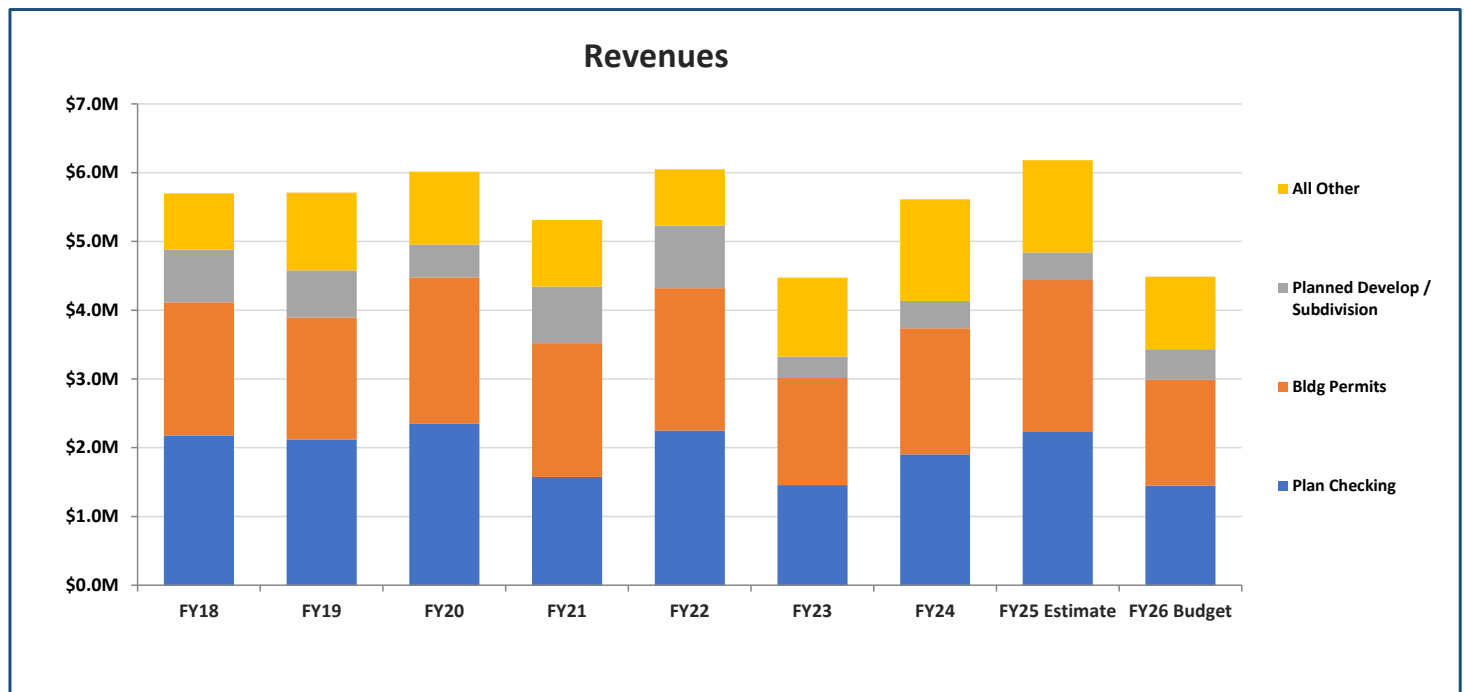
FISCAL NOTES CONTINUED

Actual permit issuance will also depend on external factors like mortgage rates and economic conditions. While actual permit numbers could exceed estimates, revenue projections are based on conservative assumptions due to higher interest rates, financing challenges, construction cost uncertainty, tariffs, and a limited supply of finished lots. The Sparks-Reno economy remains robust, but current conditions suggest that some pending or anticipated permits may be deferred or canceled.

For non-residential construction, key projects include a 93-room hotel at Prater Way and Marina Gateway Drive, a 109-room hotel near Scheels in the Legends development, and Reed High School modernization. FY25 projections assume building permits for these projects. For FY26, projections include permits for portions of two non-residential projects in the Kiley Ranch North development: a 259,000 square foot commerce center and a 2 million square foot retail center, with 50% and 15% of each project’s permits assumed, respectively.

Overall expenses in Fund 2201 are projected to increase by 28.2% in FY26, primarily due to salary and wage increases. Third-party costs are regularly reviewed to balance the need for outside services with available staff capacity.

Ending Net Assets are closely monitored, as continued year-over-year deficits may require the use of cash reserves for operations.



Other Funds Section Part 1: Million Dollar+ Funds

Truckee Meadows Water Reclamation Facility Fund 5605 (Enterprise Fund)

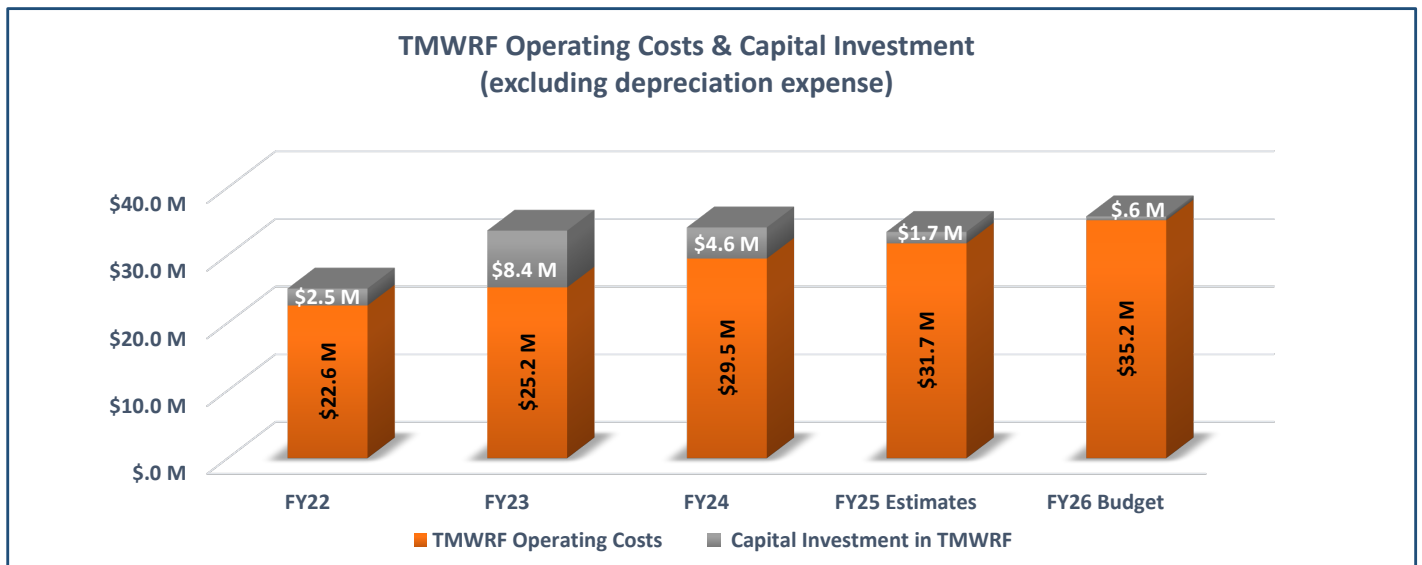
Purpose of Fund: To account for the operation of the Truckee Meadows Water Reclamation Facility (TMWRF), which provides waste water treatment. TMWRF is a joint venture between the City of Reno and the City of Sparks.

	FY22	FY23	FY24	FY25 Estimates	FY26 Budget
BEG NET ASSETS	124,832,372	119,896,438	120,221,253	116,078,862	111,001,222
REVENUES					
Operating Contribution - Sparks	8,274,830	8,690,547	10,480,936	12,734,708	13,014,662
Operating Contribution - Reno	13,952,839	15,076,658	17,413,578	19,276,052	21,482,968
Capital Contributions - Sparks	785,251	2,632,944	1,444,192	680,000	177,868
Capital Contributions - Reno	1,717,939	5,760,247	3,159,545	1,020,000	389,132
All other revenues	997,767	1,136,460	1,069,279	1,068,599	1,149,928
TOTAL REVENUES	25,728,626	33,296,856	33,567,530	34,779,359	36,214,558
EXPENSES					
Base Salary and Wages	(5,093,555)	(5,166,885)	(5,711,867)	(5,887,414)	(6,744,047)
Benefits	(1,818,271)	(2,986,277)	(3,565,086)	(3,128,065)	(3,959,128)
Services and Supplies	(15,641,559)	(17,075,824)	(20,214,316)	(22,725,533)	(24,453,859)
Depreciation	(8,111,175)	(7,743,055)	(8,133,929)	(8,115,987)	(8,691,789)
TOTAL EXPENSES	(30,664,560)	(32,972,041)	(37,625,198)	(39,856,999)	(43,848,823)
CHANGE IN NET ASSETS	(4,935,934)	324,815	(4,057,668)	(5,077,640)	(7,634,265)
PRIOR PERIOD ADJUSTMENT	0	0	(84,724)	0	0
END NET ASSETS	119,896,438	120,221,253	116,078,862	111,001,222	103,366,957
** Item of Note - Capital Outlay	(440,151)	(493,884)	(613,567)	(2,822,260)	(1,567,000)
Total Expense including Capital Outlay	(31,104,711)	(33,465,925)	(38,238,765)	(42,679,259)	(45,415,823)

FISCAL NOTES

TMWRF's budget was approved by the Joint Coordinating Committee on March 5, 2025. Operating costs of the plant are allocated to the cities of Sparks and Reno based on actual wastewater inflow from each agency. In FY24, the plant treated 11.2 billion gallons or approximately 30.6 million gallons per day (MGD) of waste water. Of that 30.6 MGD, Sparks contributed 11.6 MGD (38.2%) and Reno contributed 19.0 MGD (61.8%). Capital investments are split on capacity ownership of 31.37% for Sparks and 68.63% for Reno. Capital contributions from Sparks and Reno shown above include both the capital projects shown on the FY26 Capital Improvement Plan (CIP) and other capital projects managed by TMWRF staff which are not reported on the CIP.

***Accounting Standards exclude Capital Outlay from the Statement of Net Assets therefore it is included above as an Item of Note.*



Other Funds Section Part 2

Smaller Funds:
Funds with FY26 Expenditure
Budgets Under \$1.0M

Other Funds Section Part 2: Smaller Funds: < \$1M

GOVERNMENTAL FUNDS

Special Revenue Funds

FUND 1202 - Community Development Block Grant (CDBG)	Purpose of Fund: To account for revolving Fund monies received from the repayment of Single Family Housing Rehab Deferred Loans, which is a program funded by the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG). Per HUD regulations, the program income generated must remain in the loan program.			
	FY23	FY24	FY25 Estimates	FY26 Budget
BEG FUND BAL	125,748	145,748	168,377	99,377
REVENUES	20,000	42,645	21,000	50,000
EXPENSES	0	(20,015)	(90,000)	(50,000)
CHANGE IN FB	20,000	22,630	(69,000)	0
END FUND BAL	145,748	168,377	99,377	99,377
FISCAL NOTES				
<p>This Fund is part of the Community Development Block Grant Fund (CDBG) and represents previous housing loans that have been repaid. As of March 2025, there were 49 no-interest housing rehab loans outstanding with a cumulative loan balance of \$865k. Repayment of these loans will occur when the property changes ownership. All funds collected must be re-loaned to new applicants and distributed before any new grant year entitlement funds can be used for new loans. It is estimated that two loans will be repaid in FY26 totaling approximately \$40k in revenues and three new loans will be issued totaling \$60,000.</p>				

Other Funds Section Part 2: Smaller Funds: < \$1M

Special Revenue Funds Continued...

FUND 1203 - Community Development Block Grant (CDBG) Entitlement	Purpose of Fund: To account for the entitlement grant spending of Community Development Block Grant (CDBG) for programs that benefit low and moderate income households, as approved by the granting Federal agency, U.S. Department of Housing & Urban Development (HUD).			
	FY23	FY24	FY25 Estimates	FY26 Budget
BEG FUND BAL	0	0	0	0
GRANT REVENUES	2,203,985	743,355	779,763	119,100
EXPENSES	(2,203,985)	(743,355)	(779,763)	(119,100)
CHANGE IN FB	0	0	0	0
END FUND BAL	0	0	0	0

FISCAL NOTES

The CDBG budget is estimated and as a result the budget for the Community Development Block Grant Fund (CDBG) may be adjusted after the start of the fiscal year when the actual grant award is released from Housing and Urban Development (HUD). The Grant Fund revenues will match expenditures each year as the grant is a reimbursement-based grant where the City must first pay the expense and then submit claims to HUD via an online portal to be reimbursed.

The CDBG Grant for FY25 (Grant Year 2024) was \$990K. Budgeted expenses for the awarded funds are: \$20K for Fair Housing, \$70k for Emergency Repair Grants, \$106k for public services which include \$87k for the Eddy House Homeless Youth Shelter and \$20k for Silver State Fair housing, \$138K for Planning & Administration, \$319K for Pedestrian Improvements, and \$55K for Housing Administrative Costs. In FY25 there were \$302K in available funds that rolled forward from prior grant years and are budgeted for use in FY25 pedestrian improvement projects. This is in addition to the \$319k of new entitlement funding. In total there are \$621k of funds available to be used on pedestrian improvement projects. The city has \$155k in program income to use for Housing Rehab Loans that are carried forward from FY24 to FY25. There will be no newly awarded entitlement funds budgeted for rehabilitation loans from the FY25 Entitlement Grant Award. The City of Sparks has \$330k remaining of the \$965K that was awarded from the CARES Act (CDBG-CV) for use to respond to the COVID pandemic.

The FY26 (Grant Year 2025) entitlement award is estimated to be \$688k and budgeted as \$20K for Fair Housing, \$50k for Emergency Repair Grants, \$83k for the Eddy House Homeless Youth Shelter, \$137K for Planning & Administration, \$343K for Pedestrian Improvements, and \$55K for Housing Administrative Costs. It is estimated that \$92k of entitlement funds will roll forward from FY25 to FY26 and be available for use in FY26 Pedestrian Projects in addition to the \$343k of new entitlement funding for a total of \$435k.

The Community Development Block Grant (CDBG) Program supports community development activities to build stronger and more resilient communities. The primary objective of the Community Development Block Grant Program is the development of viable communities by providing: i) expanding economic opportunities principally for people of low and moderate income, ii) suitable living environments, and iii) decent housing.

Other Funds Section Part 2: Smaller Funds: < \$1M

Special Revenue Funds Continued...

FUND 1204 - Sparks Grants & Donations Fund	Purpose of Fund: Special Revenue Fund to account for grants received by the City. Does not include Community Development Block Grants or grants received by Proprietary Funds.			
	FY23	FY24	FY25 Estimates	FY26 Budget
BEG FUND BAL	363,245	1,195,113	824,377	824,377
Police Grants	1,665,853	3,274,352	1,915,895	814,809
Fire Grants	29,573	226,711	735,204	0
Parks & Rec Grants	847,763	63,780	65,493	0
Other Grants	9,716,461	5,201,449	2,197,697	0
EXPENSES	(2,224,048)	(8,343,018)	(4,914,289)	(801,410)
TRANSFER OUT	(9,203,734)	(794,010)	0	0
CHANGE IN FB	831,868	(370,736)	0	13,399
END FUND BAL	1,195,113	824,377	824,377	837,776

FISCAL NOTES

Most of the budget for this fund is established after the start of the fiscal year as grants are awarded. The unspent balances of existing grants and donations are rolled forward into the new fiscal year. Grants awarded to the Police and Fire Departments historically make up most of the revenues in this fund. Donations are received prior to expenses being incurred in contrast to grant funds which are generally paid to the City to reimburse expenses after they have been incurred and paid.

In FY24, the Grant Fund ended with a fund balance of \$824,000. This amount was made up of \$951,000 in available funds, offset by \$126,000 in unavailable funds, resulting in a net balance of \$824,000. The fund balance included program allocations as follows: \$623,000 for Federal Drug Forfeitures, \$288,000 for the American Rescue Plan Act (ARPA), \$73,000 for the Youth Sports Foundation, \$68,000 for State of Nevada NRS 453 Drug Forfeitures, \$49,000 for SAFE, \$34,000 from General Forfeitures, \$14,000 for Partners in Parks & Recreation, \$13,000 for HOPE, \$11,000 for Specialty Court Support, \$11,000 for Partners in Parks & Recreation (duplicate allocation), and \$11,000 from the AARP Community Challenge Grant. The remaining funds were distributed among various smaller programs within the Grant Fund.

FUND 1208- Muni Court Administration Assessments	Purpose of Fund: To account for monies received from the Municipal Court administrative assessments and collection fees to finance Municipal Court related improvements to operations and facilities per NRS 176.0611.			
	FY23	FY24	FY25 Estimates	FY26 Budget
BEG FUND BAL	\$ 930,772	\$ 909,721	\$ 949,498	\$ 827,956
REVENUES	\$ 136,838	\$ 150,792	\$ 177,125	\$ 145,100
EXPENSES	(157,889)	(111,015)	(298,667)	(701,500)
CHANGE IN FB	(21,051)	39,777	(121,542)	(556,400)
END FUND BAL	\$ 909,721	\$ 949,498	\$ 827,956	\$ 271,556

FISCAL NOTES

Salary and Benefits for court personnel are covered almost entirely by the General Fund. There is one planned project outlined in the FY26 CIP for this fund: Carpet Replacement. Each year, in order to provide spending flexibility while avoiding budget violations, any available balance in the Fund is budgeted in Services & Supplies, hence the low ending fund balance of \$271,556 for FY26.

Other Funds Section Part 2: Smaller Funds: < \$1M

Special Revenue Funds Continued...

FUND 1210-Impact Fee Service Area 1	Purpose of Fund: To account for impact fees collected from development in Impact Fee Service Area 1, to be used for the construction of sanitary sewers, flood control, parks, and public facilities.			
	FY23	FY24	FY25 Estimates	FY26 Budget
BEG FUND BAL	4,050,422	4,888,781	6,023,281	6,209,297
TOTAL REVENUE	1,317,874	1,528,445	1,197,324	1,162,090
Flood Impact Fees	115,470	11,404	40,000	40,000
Parks Impact Fees	442,138	428,953	380,000	380,000
Public Facility Impact Fees	355,881	528,096	310,000	310,000
Sewer Impact Fees	235,689	274,055	200,000	200,000
Other Revenues	168,696	285,937	267,324	232,090
TRANSFER IN	0	42,650	0	0
EXPENSES	(238,289)	(155,811)	(78,895)	0
TRANSFER OUT	(241,226)	(280,784)	(932,413)	(932,413)
CHANGE IN FB	838,359	1,134,500	186,016	229,677
END FUND BAL	4,888,781	6,023,281	6,209,297	6,438,974

FISCAL NOTES

Four types of impact fees are collected in this Fund - Sewer, Flood, Parks, & Public Facilities. Revenues are only recorded from developers paying cash for impact fees. In lieu of paying cash for these fees, several developers use credits earned as a result of constructing and dedicating parks and flood control infrastructure to the City. As of 6/30/2024, credit balances totaled \$3.7M with the majority of credit in Flood impact fees. \$732k from Public Facilities will be transferred out to be used for Fire Bond Debt Service in FY26. All cash collected for Sewer Impact Fees is used to repay the City's Sewer Fund 1631 for the \$3.8M I-80 Reliever line of which there is a remaining balance of \$719k as of 12/31/2024.

Fund 1222 - Tourism & Marketing Fund	Purpose of Fund: Revenue and spending related to the Washoe County Taxes on Transient Lodging Act of 1999 (SB 477, now codified in Chapter 432, Statutes of Nevada 1999) which added 1% to transient lodging taxes collected county-wide. Sparks receives a small portion of this 1% and is capped at \$200,000 per year, less administrative fees. Funds must be used for the marketing and promotion of tourism in the City of Sparks and for the operation and maintenance of capital improvements within redevelopment areas.			
	FY23	FY24	FY25 Estimates	FY26 Budget
BEG FUND BAL	181,078	147,502	106,848	72,498
REVENUES	204,599	209,346	203,650	202,885
EXPENSES	(238,175)	(225,000)	(238,000)	(238,000)
TRANSFER OUT	0	(25,000)	0	0
CHANGE IN FB	(33,576)	(40,654)	(34,350)	(35,115)
END FUND BAL	147,502	106,848	72,498	37,383

FISCAL NOTES

The TOURMARK Committee meets annually to hear presentations and distribute funding to successful applicants for events in Sparks. In February 2025, the TOURMARK Committee approved a total of \$196k in funding requests for Sparks 2025 events. The following pledges were approved for the first half of the 2025 event season (FY25); \$3.5K The Rotary Club of Sparks Kids Free Fishing Day, \$30k Nugget Event Center 2025 Concert Series, \$15k Cinco De Mayo Sparks, \$1k Walk for ALS and \$15k Taco Fest 2025. The following pledges were approved for the second half of the 2025 event season (FY26); Star Spangled Sparks \$20.5k, Hot August Nights \$40k, 39 North Pole Village \$15k, Folk Fest \$8k, Best in the West Nugget Rib Cookoff \$30k, Water Lantern Festival \$7k, Wild West Watercross \$10k and 7th Annual Lizzy Hammond Foundation Fun Run/5k walk \$1k. The committee has chosen to keep 15% of the annual funding, \$30K in reserve for late events that may need funding and would benefit the city's tourism.

Other Funds Section Part 2: Smaller Funds: < \$1M

Special Revenue Funds Continued...

Fund 1224 - Street Cut Fund	Purpose of Fund: To account for resources received principally from private utility companies to repair city streets after utility installation, according to the provisions of Sparks Municipal Code Chapter 50.			
	FY23	FY24	FY25 Estimates	FY26 Budget
BEG FUND BAL	1,046,432	995,597	501,627	605,027
REVENUES	433,846	311,333	941,801	337,621
EXPENSES	(484,681)	(805,303)	(838,401)	(529,796)
CHANGE IN FB	(50,835)	(493,970)	103,400	(192,175)
END FUND BAL	995,597	501,627	605,027	412,852

FISCAL NOTES

The Street Cut Fund is designated to provide orderly repair of City streets relating to street excavations by commercial contractor services. Sources of revenue are primarily from permit fees and are structured to cover the cost of the associated expense. Expenses in this Fund represent the pavement repair costs associated with the street cut permit revenue with the exception of FY24, where the \$800k in expenses represents costs for repairs in FY24 and prior years and is considered to be a catch up year for untimely past billing. The FY26 Street Cut program expenditures are expected to level out after the catch up year to pre FY24/25 levels. Estimates for these costs come from the approved Capital Improvement Plan.

Fund 1230 - Landscape Maintenance Fund	Purpose of Fund: To Account for the revenue and expense for landscape maintenance of The Promontory, Mesa Meadows, and Triple Crown subdivisions. Established February 22, 2021.			
	FY23	FY24	FY25 Estimates	FY26 Budget
BEG FUND BAL	183,204	249,049	284,296	205,847
REVENUES	88,606	94,134	94,793	90,539
TRANSFER IN	150,000	100,000	125,000	118,000
EXPENSES	(172,761)	(158,887)	(298,242)	(258,226)
CHANGE IN FB	65,845	35,247	(78,449)	(49,687)
END FUND BAL	249,049	284,296	205,847	156,160

FISCAL NOTES

On February 22, 2021, City Council approved the creation of this Fund to track expenses of The Promontory, Mesa Meadows and Triple Crown subdivisions in compliance with GASB Statement #84. Each subdivision will be considered separate accounts within the Special Revenue Fund. Landscape fees are established by each of the three agreements. Appropriations from other City Funds will be accounted for as transfers-in as approved by City Council. The largest expense in this Fund is the landscape maintenance agreement, which is expected to cost \$117k/year to renew the contract from April 2025 through March 2026. Other expenses include regular water and electricity utility bills.

Other Funds Section Part 2: Smaller Funds: < \$1M

Special Revenue Funds Continued...

Fund 1299 - Stabilization Fund	Purpose of Fund: Reserve to stabilize the operation of the City in the event of a revenue shortfall or natural disaster. In order to comply with GASB statement 54, the Council approved a policy in June of 2011, which states that Stabilization Fund resources could only be used if General Fund revenues decrease by 4% or more from the previous year or to pay expenses incurred to mitigate the effects of a declared natural disaster.			
		FY23	FY24	FY25 Estimates
BEG FUND BAL	1,263,886	1,569,391	1,913,146	2,213,695
REVENUES	305,505	343,755	300,549	45,340
CHANGE IN FB	305,505	343,755	300,549	45,340
END FUND BAL	1,569,391	1,913,146	2,213,695	2,259,035

FISCAL NOTES

The City of Sparks Council approved Fiscal Policy #4 to commit a portion of General Fund Business License revenue to the Stabilization Fund each year. To date, the City has only needed to tap into these reserves one time, in FY17, to help mitigate the financial effects of the January and February 2017 flood event.

Due to budget restrictions, City Council decided not to commit revenue to the Stabilization Fund in FY26.

Capital Projects Funds

Fund 1405 - Capital Facilities Fund	Purpose of Fund: To provide for the acquisition of land, improvements to land, purchase of major equipment, renovations of government facilities and repayment of short-term financing for these activities. Funding is provided by a special ad valorem tax rate as required by NRS 354.59815.			
		FY23	FY24	FY25 Estimates
BEG FUND BAL	679,346	747,484	844,754	415,638
REVENUES	331,662	361,177	319,081	311,769
EXPENSES	(263,524)	(263,907)	(748,197)	(560,000)
CHANGE IN FB	68,138	97,270	(429,116)	(248,231)
END FUND BAL	747,484	844,754	415,638	167,407

FISCAL NOTES

Fund revenues are primarily derived from property taxes which have been stable for the last several years. Expenses represent qualified projects from the approved Capital Improvement Plan (CIP) - FY25 estimates assume 100% project completion and continued projects from prior years. Approved projects in the FY26 Capital Improvement Plan include: City Hall - Cooling Tower/Return Fan Replacement-Construction, and Maintenance Yard Bull Pen Ventilation Improvement Project

Other Funds Section Part 2: Smaller Funds: < \$1M

Capital Projects Funds Continued...

Fund 1406 - Rec & Parks District 1 Fund	Purpose of Fund: Construction Tax revenues collected in Park District 1 to be used for the acquisition, improvement and expansion of neighborhood parks, playgrounds and recreational facilities within that district. Park District 1 encompasses the area to the West of McCarran Blvd and the majority of the area between Pyramid Hwy and Sparks Blvd.			
		FY23	FY24	FY25 Estimates
BEG FUND BAL	1,427,396	1,214,200	813,391	133,725
REVENUES	129,449	72,422	64,025	56,558
EXPENSES	(342,645)	(473,231)	(743,691)	(140,000)
CHANGE IN FB	(213,196)	(400,809)	(679,666)	(83,442)
END FUND BAL	1,214,200	813,391	133,725	50,283

FISCAL NOTES

The change in revenue is generally due to construction activity variability and collection of deferred fees. Deferred fees are difficult to project as planned developments progress at different schedules. CIP projects that are underway or have been completed during the FY 25 Capital Improvement Plan (CIP) include the Deer Park Play Structure Replacement. CIP projects scheduled for FY26 include the Burgess, Rock and Deer Park Security Camera Installation.

Fund 1407 - Rec & Parks District 2 Fund	Purpose of Fund: Construction Tax revenues collected in Park District 2 to be used for the acquisition, improvement and expansion of neighborhood parks, playgrounds and recreational facilities within that district. Park District 2 encompasses the area to the East of McCarran Blvd. and Sparks Blvd up through Los Altos Pkwy.			
		FY23	FY24	FY25 Estimates
BEG FUND BAL	1,077,443	926,462	883,060	403,992
REVENUES	55,404	142,094	71,694	59,766
EXPENSES	(206,385)	(185,496)	(550,762)	(145,000)
CHANGE IN FB	(150,981)	(43,402)	(479,068)	(85,234)
END FUND BAL	926,462	883,060	403,992	318,758

FISCAL NOTES

The change in revenue is generally due to construction activity variability and collection of deferred fees. Deferred fees are difficult to project as planned developments progress at different schedules. CIP projects that have been completed during the FY25 Capital Improvement Plan (CIP) include the Canyon Hills Play Structure Replacement and the Pah Rah Park Security Cameras. CIP projects scheduled for FY26 include the Pah Rah Park Basketball Court replacement and the Shelley Park Security Cameras.

Other Funds Section Part 2: Smaller Funds: < \$1M

Capital Projects Funds Continued...

Fund 1408 - Rec & Parks District 3 Fund	Purpose of Fund: Construction Tax revenues collected in Park District 3 to be used for the acquisition, improvement and expansion of neighborhood parks, playgrounds and recreational facilities within that district. Parks District 3 encompasses the area south of La Posada Dr down to Disc Dr. and East of Pyramid Hwy.			
	FY23	FY24	FY25 Estimates	FY26 Budget
BEG FUND BAL	2,487,846	3,379,651	4,560,859	4,105,800
REVENUES	953,038	1,259,904	856,492	803,453
EXPENSES	(61,233)	(78,697)	(1,311,551)	(75,000)
CHANGE IN FB	891,805	1,181,207	(455,059)	728,453
END FUND BAL	3,379,651	4,560,859	4,105,800	4,834,253
FISCAL NOTES				
The change in revenue is generally due to construction activity variability and collection of deferred fees. Deferred fees are difficult to project as planned developments progress at different schedules.				
CIP projects that are continuing in FY25 include the Planning of Stonebrook Community Park and the Black Hills Park Playground Construction. CIP projects scheduled for FY26 include the Redhawk Park Play Structure Replacement and the Jacinto Park Turf Reduction and Landscape.				

Capital Projects Funds Continued...

Fund 1427 - Local Improvement District 3 Legends Fund	Purpose of Fund: Accounts for proceeds of \$26M received June 2008 from special assessment bonds and from developer cash contribution (\$2.6M) to be used to acquire public roadway, water, sewer and storm drain improvements constructed by RED Development per an Acquisition Agreement. The Fund will be dissolved once bond proceeds are spent.			
	FY23	FY24	FY25 Estimates	FY26 Budget
BEG FUND BAL	484,484	499,291	522,978	538,881
REVENUES	13,930	24,295	17,903	16,113
TRANSFER IN	1,470	0	0	0
EXPENSES	(592)	(608)	(2,000)	(520,000)
CHANGE IN FB	14,808	23,687	15,903	(503,887)
END FUND BAL	499,291	522,978	538,881	34,994
FISCAL NOTES				
All cash in this Fund is being held in a trust account to pay on-going administrative and legal costs associated with the special assessment debt issue and for additional public infrastructure related to new properties being developed in the Local Improvement District 3 (LID3). As of March 31, 2025 there was \$20K available for on-going administrative and legal costs and \$476K available for additional public infrastructure. Once these funds have been exhausted, the Fund will be dissolved and any remaining on-going administrative and legal fees will be paid from special assessments. The FY26 Expenditure budget represents the entire remaining balance in order to provide flexibility should administrative or public infrastructure costs related to new properties arise.				

Other Funds Section Part 2: Smaller Funds: < \$1M

Debt Service Funds

Fund 1305 - SID No.1 Debt Service Fund	Purpose of Fund: Accounts for financial activities leading up to and including the possible issuance of special assessment bonds to finance infrastructure at 5 Ridges development within Special Improvement District #1.			
	FY23	FY24	FY25 Estimates	FY26 Budget
BEG FUND BAL	150,000	110,345	29,283	0
EXPENSES	(39,655)	(81,062)	(29,283)	0
CHANGE IN FB	(39,655)	(81,062)	(29,283)	0
END FUND BAL	110,345	29,283	0	0

FISCAL NOTES

This Special Improvement District Fund is no longer needed beginning in FY25. The issued debt for 5 Ridges Development is not the responsibility of the City of Sparks.

Redevelopment Agency Area 2 Section



Redevelopment Agency Financial Overview



Redevelopment Agency Area 2 Detail

Redevelopment Area 2 Funds 3601 and 3606 (Debt Service and Capital Project Fund)

Purpose of Funds: To accumulate monies for the repayment of debt for land acquisitions and capital improvements in Redevelopment Area 2 and to pay other necessary or incidental expenditures in accordance with a redevelopment plan for the Redevelopment Agency Area 2 until the Area terminates in 2029.

	FY22	FY23	FY24	FY25 Estimates	FY26 Budget
BEGINNING FUND BALANCE	10,591,277	13,644,331	23,319,562	26,107,743	33,009,871
REVENUES					
Property Taxes (Real & Personal)	5,196,840	5,646,804	6,902,822	6,900,000	7,428,000
All other revenues (including refunding bond proceeds)	(100,713)	630,378	1,510,438	1,778,140	1,576,247
TOTAL REVENUES	5,096,127	6,277,182	8,413,260	8,678,140	9,004,247
TRANSFERS IN					
T/I from R/A Revolving 3401	0	5,081,986	0	0	0
TOTAL TRANSFERS IN	0	5,081,986	0	0	0
EXPENSES					
Salaries & Benefits	0	0	(32,267)	(33,301)	(131,639)
Services and Supplies	(81,424)	(58,465)	(121,211)	(194,085)	(505,213)
Cap Project Professional Svcs	0	0	(60,780)	0	0
Site Improvements	(416,123)	(81,369)	(3,868,025)	0	0
Debt Service - Principal	(1,259,000)	(1,291,000)	(1,324,000)	(1,365,000)	(1,396,000)
Debt Service - Interest	(286,526)	(253,102)	(218,794)	(183,626)	(147,318)
TOTAL EXPENSES	(2,043,073)	(1,683,936)	(5,625,077)	(1,776,012)	(2,180,170)
TRANSFERS OUT					
TOTAL TRANSFERS OUT	0	0	0	0	0
CHANGE IN FUND BALANCE	3,053,054	9,675,232	2,788,183	6,902,128	6,824,077
ENDING FUND BLANCE	13,644,331	23,319,562	26,107,743	33,009,871	39,833,948
<i>Less: Restricted for Debt Service & Note Receivable</i>	<i>(2,205,871)</i>	<i>(2,262,999)</i>	<i>(2,350,776)</i>	<i>(2,383,023)</i>	<i>(2,411,469)</i>
Unrestricted Ending Fund Balance	11,438,460	21,056,563	23,756,967	30,626,848	37,422,479
** Item of Note - Capital Outlay	(416,123)	(81,369)	(3,928,806)	0	0
Total Expense including Capital Outlay	(2,459,196)	(1,765,305)	(9,553,883)	(1,776,012)	(2,180,170)

Redevelopment Agency Area 2 Detail

Redevelopment Area 2 Funds 3601 and 3606 (Debt Service and Capital Project Fund)

FISCAL NOTES

Redevelopment Agency Area 2 paid the remaining committed expenditures from Area 1 in the amount of \$4.0M during FY24. This was covered by the \$5M transfers from Redevelopment Area 1 at the end of the FY23 when the agency terminated, resulting in a net increase to FY24 ending fund balance of \$1M. These were approved projects by the Redevelopment Agency including completion of the Nugget Event Center Forecourt project and support for the Home Means Nevada Initiative.

Resources in these Funds consist mainly of property taxes collected within Redevelopment Agency Area 2 (RDA2). Revenues are expected to exceed expenditures by \$6.8M in FY26. These resources are used to repay the remaining two bonds issued in the name of RDA2, namely Tax Increment Revenue Bonds Series 2016 (maturing FY28) and Series 2014 (maturing FY29). Total debt service for FY26 totals \$1.5M.

**Accounting Standards exclude Capital Outlay from the Statement of Net Assets therefore it is included above as an Item of Note.

Supplementary Citywide Information Section



Debt Review

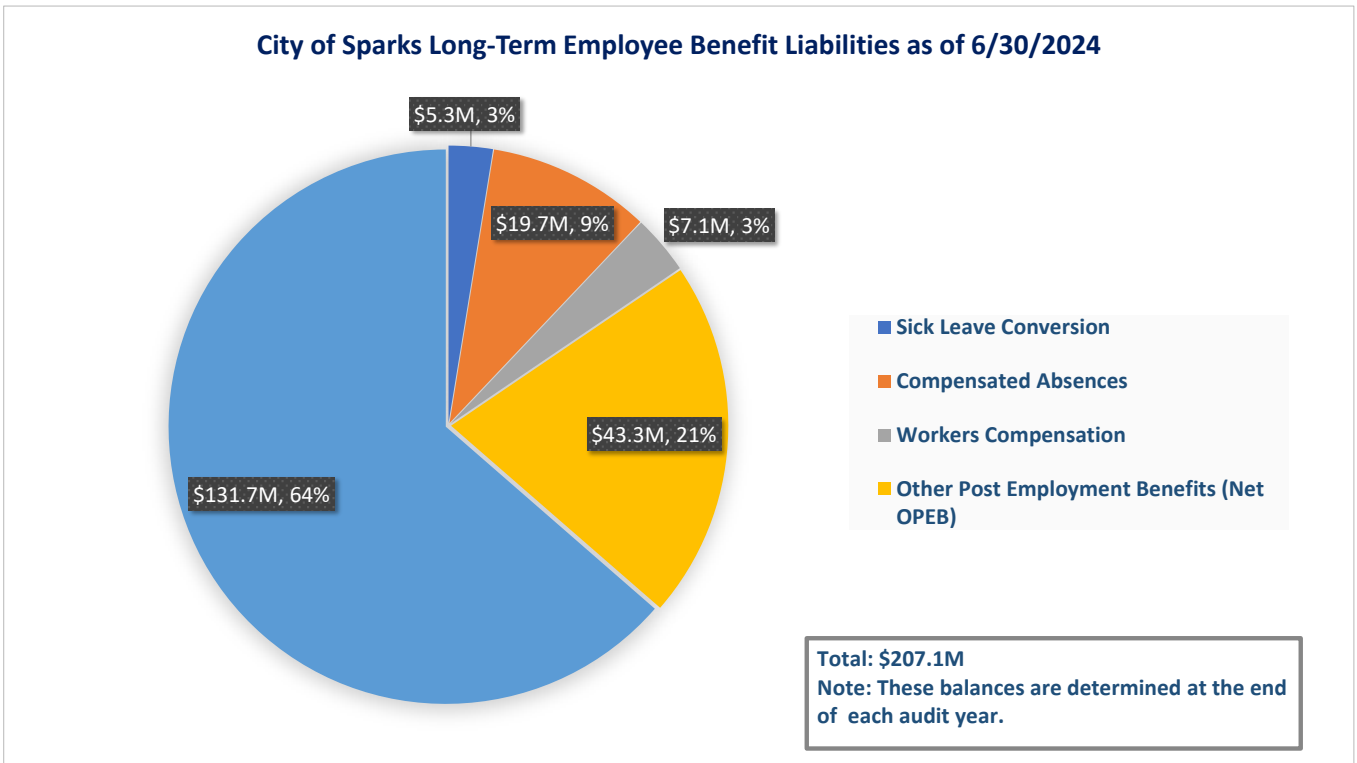
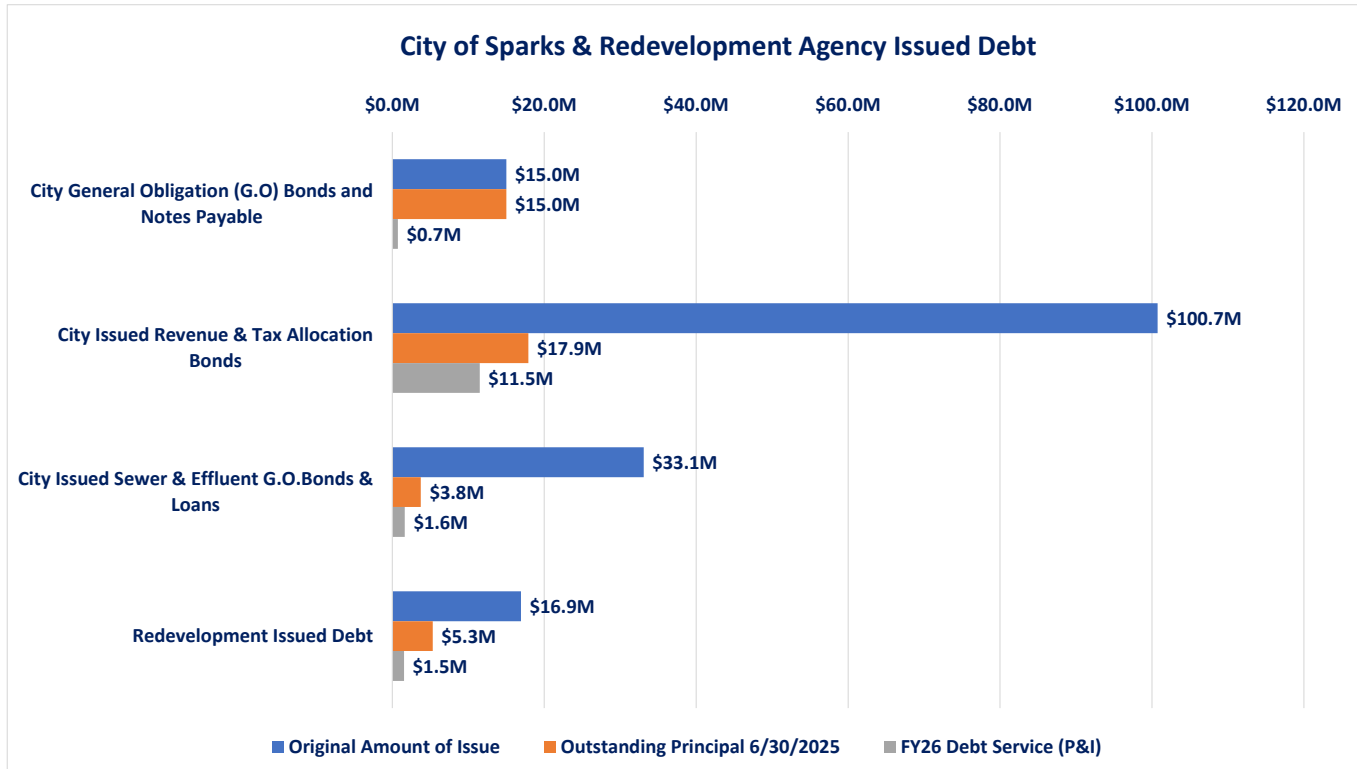


City of Sparks & Redevelopment Agency Issued Debt and Long-Term Employee Benefit Liabilities

City of Sparks & Redevelopment Agency Issued Debt

NAME OF BOND OR LOAN	Term (years)	Original Amount of Issue	Scheduled Maturity Date	Outstanding Principal ending 6/30/2025	FY25 Debt Service (P&I)
<u>City General Obligation (G.O) Bonds</u>					
<i>General Obligation CTAX Bonds, Series 2023 (Fire Station Project)</i>	20	\$15,000,000	5/1/2043	\$15,000,000	\$732,413
<u>City Issued Revenue & Tax Allocation Bonds</u>					
<i>CTAX Bond Series 2014</i>	12	\$7,330,000	5/1/2026	\$1,003,000	\$1,033,993
<i>Senior Sales Tax Anticipation Series A Refunded 2019</i>	8	\$79,905,000	6/15/2028	\$14,450,000	\$9,532,375
<i>Local Improvement District #3 Special Assessment Bonds Series 2016</i>	10	\$13,498,290	9/1/2027	\$2,462,713	\$933,185
<u>City Issued Sewer & Effluent G.O.Bonds & Loans</u>					
<i>Sewer Utility Refunding Bond SRF 2016B</i>	13	\$27,099,691	7/1/2029	\$3,713,147	\$1,602,195
<i>TMWRF Expansion Loan- Sparks Portion of Reno-issued SRF Water Pollution Bonds</i>	8	\$5,998,790	7/1/2025	\$41,386	\$41,719
<u>Redevelopment Issued Debt</u>					
<i>Agency Area #2 Tax Increment Revenue Bonds Series 2014</i>	15	\$7,285,000	6/1/2029	\$2,570,000	\$588,499
<i>Agency Area #2 Tax Increment Revenue Bonds Series 2016</i>	12	\$9,660,000	6/1/2028	\$2,739,000	\$954,819
TOTAL CITY & REDEVELOPMENT ISSUED DEBT		\$165,776,771		\$41,979,246	\$15,419,197

City of Sparks & Redevelopment Agency Issued Debt and Long-Term Employee Benefit Liabilities



Funded Positions



**City of Sparks
FY26 Funded Full Time Positions**

	General Fund	Parks & Recreation Fund	Sewer Enterprise Fund	Development Services Enterprise Fund	Road Fund	Parks & Rec Project Fund	Motor Vehicle Fund	TMWRF Fund	Other Funds	Total
Base Salaries & Wages										
Base Salaries & Wages	35,381,113	1,008,200	4,507,222	2,805,559	1,439,568	333,984	973,772	5,510,352	575,339	52,535,109
Part-time Temporary Wages *	15,500	1,595,116	0	0	0	0	0	0	0	1,610,616
Special Pays **	3,858,013	10,000	234,000	119,839	5,000	3,000	48,300	313,800	33,000	4,624,952
Longevity	1,091,825	27,010	105,871	74,656	33,939	10,964	26,475	130,895	2,000	1,503,635
Overtime/Premium Pays ***	8,141,338	503,180	217,000	105,800	93,000	63,250	28,000	789,000	55,000	9,995,568
Total Salaries & Wages	48,487,789	3,143,506	5,064,093	3,105,854	1,571,507	411,198	1,076,547	6,744,047	665,339	70,269,880
Benefits										
Retirement	20,865,284	392,633	1,727,907	1,108,140	544,244	137,625	365,496	2,019,087	198,976	27,359,392
Health Insurance ****	8,279,013	248,453	1,272,150	597,973	413,588	98,523	324,437	1,283,274	130,631	12,648,042
Workers Comp	2,121,766	33,705	67,627	64,585	22,110	4,020	11,055	64,389	76,859	2,466,116
Medicare	769,370	21,270	121,076	41,575	21,235	5,002	14,524	80,928	8,822	1,083,802
Cell, Uniform and Car Allowance	255,390	0	14,400	7,944	6,600	1,200	4,200	16,200	0	305,934
Deferred Compensation Match	1,004,010	36,950	119,983	70,600	49,150	7,800	23,888	133,250	17,835	1,463,466
Other Benefits	545,620	0	0	232,169	0	0	81,500	362,000	0	1,221,289
Total Benefits	33,840,453	733,011	3,323,143	2,122,986	1,056,927	254,170	825,100	3,959,128	433,123	46,548,041
Total Salaries, Wages & Benefits	82,328,242	3,876,517	8,387,236	5,228,840	2,628,434	665,368	1,901,647	10,703,175	1,098,462	116,817,921
Total Funded in FY26 Budget	355	11	55	25	17	0	12	63	5	543

***Part-time Temporary Wages** include wages for temporary employees on Sparks' payroll and do not include amounts to be paid to temp agencies. Temporary positions are NOT included in the position counts.

****Special Pays** include Bilingual, Education Incentive, and Special Assignment

*****Overtime/Premium Pays** include Overtime, Callback, Worked Holiday, Standby, Night Differential and Comp Bank cash outs.

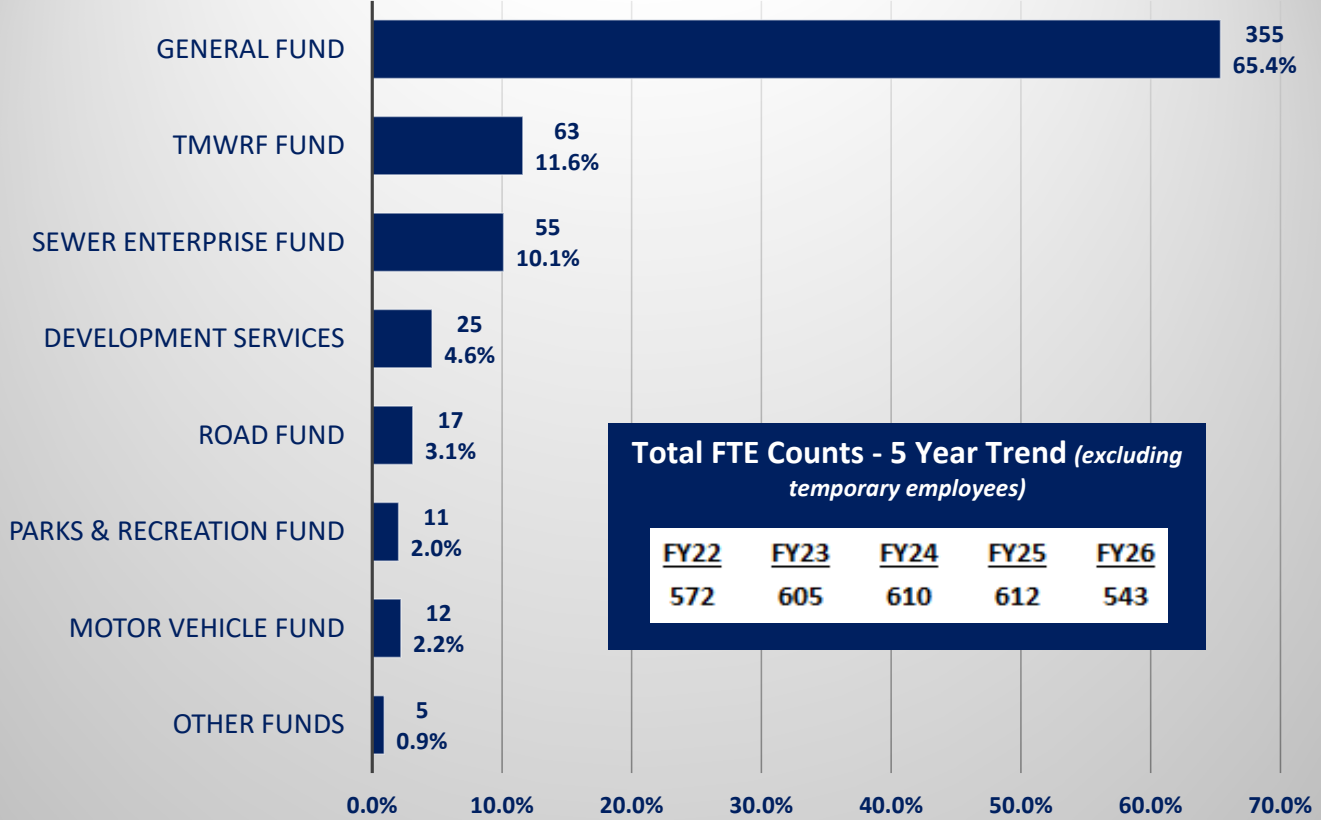
******Health insurance** costs include Health Insurance Fund contributions and premiums, Sick Leave Conversion and NV PEBP Subsidy

City of Sparks
FY26 Funded Full Time Positions General Fund by Department

	City Council	Mayor	Management Services	City Attorney	Municipal Court	Financial Services	Police Department	Fire Department	Community Services	Information Technology	Human Resources	Total
Base Salaries & Wages												
Base Salaries & Wages	272,044	68,027	1,481,751	1,354,230	1,561,582	1,090,816	16,270,492	9,782,402	1,469,859	1,413,462	616,448	35,381,113
Part-time Temporary Wages *	15,500	0	0	0	0	0	0	0	0	0	0	15,500
Special Pays **	0	0	244,000	46,841	65,033	25,446	2,491,697	892,357	18,839	59,900	13,900	3,858,013
Longevity	0	0	33,318	11,016	40,353	32,879	441,575	424,399	64,438	35,847	8,000	1,091,825
Overtime/Premium Pays ***	0	0	8,150	1,400	18,000	1,500	5,189,288	2,693,100	126,900	98,000	5,000	8,141,338
Total Salaries & Wages	287,544	68,027	1,767,219	1,413,487	1,684,968	1,150,641	24,393,052	13,792,258	1,680,036	1,607,209	643,348	48,487,789
Benefits												
Retirement	99,976	25,000	555,010	522,104	627,738	438,087	10,575,672	6,567,176	624,804	589,555	240,162	20,865,284
Health Insurance ****	97,745	13,013	888,673	186,277	322,612	204,940	3,738,522	2,059,030	453,587	202,955	111,659	8,279,013
Workers Comp	5,025	1,005	11,659	11,055	34,650	9,045	771,689	1,238,490	18,643	14,475	6,030	2,121,766
Medicare	4,171	987	24,912	21,391	24,267	17,743	361,376	255,015	26,286	23,478	9,744	769,370
Cell, Uniform and Car Allowance	47,195	10,034	6,135	36,810	0	0	16,640	131,076	5,400	2,100	0	255,390
Deferred Compensation Match	0	0	73,360	41,050	62,200	36,000	449,149	226,927	38,624	46,700	30,000	1,004,010
Other Benefits	0	0	500,620	12,000	0	4,000	17,000	12,000	0	0	0	545,620
Total Benefits	254,112	50,039	2,060,369	830,687	1,071,467	709,815	15,930,048	10,489,714	1,167,344	879,263	397,595	33,840,453
Total Salaries, Wages & Benefits	541,656	118,066	3,827,588	2,244,174	2,756,435	1,860,456	40,323,100	24,281,972	2,847,380	2,486,472	1,040,943	82,328,242
Total Funded in FY26 Budget General Fund	5	1	9	11	14	9	174	93	19	14	6	355

* **Part-time Temporary Wages** include wages for temporary employees on Sparks' payroll and do not include amounts to be paid to temp agencies. Temporary positions are NOT included in the position counts.
 ** **Special Pays** include Bilingual, Education Incentive, and Special Assignment
 *** **Overtime/Premium Pays** include Overtime, Callback, Worked Holiday, Standby, Night Differential and Comp Bank cash outs.
 **** **Health Insurance** costs include Health Insurance Fund contributions and premiums, Sick Leave Conversion and NV PEBP Subsidy
Note: Authorized position include organizational position changes to IT and Management Services not reflected in the complement. Additionally five SPD officers are assigned to the Grant Fund and not reflected in the authorized position count for the General Fund.

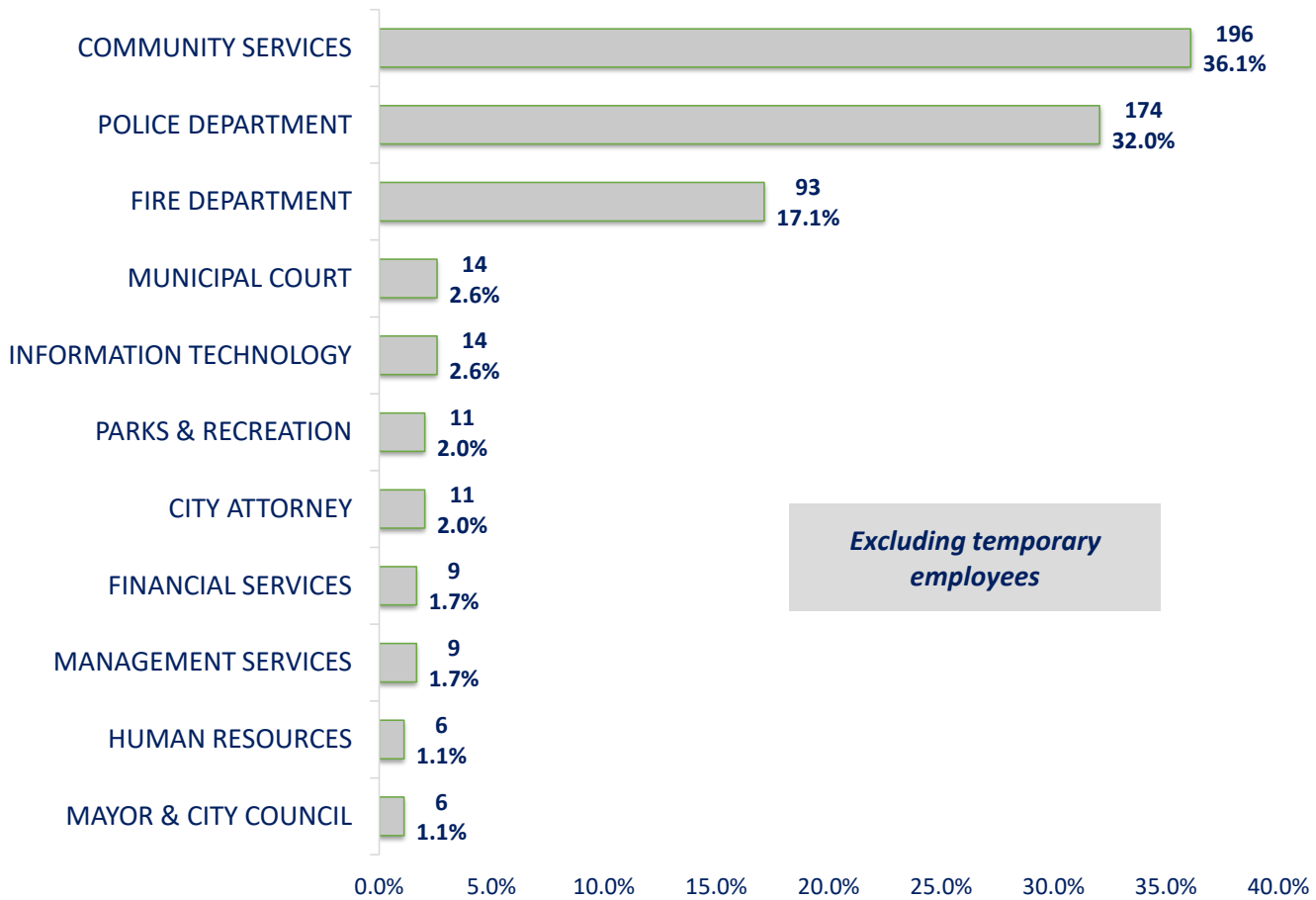
FY26 Funded FTE Counts by Fund



Total FTE Counts - 5 Year Trend (excluding temporary employees)

FY22	FY23	FY24	FY25	FY26
572	605	610	612	543

FY26 Funded FTE Counts by Dept - all Funds



Excluding temporary employees

Department Review



Mayor and City Council

The Mayor is elected by all voters in the City of Sparks, is the head of the executive branch of the City's government and presides over meetings of the City Council in a non-voting role. The Mayor frequently represents the City government for ceremonial purposes and performs any emergency duties necessary to protect the general health, welfare, and safety of the City and its residents, visitors, and businesses. Subject to confirmation by the City Council, the Mayor appoints the City Manager, members of many City boards and commissions, and City officials in the event of a vacancy in any City elected office. The Mayor also serves as a voting member of the City's Redevelopment Agency.

The Sparks City Council is the legislative body responsible for making policy decisions for the City of Sparks. The City Council consists of five members, each of whom is elected by the residents of each of the City's five wards. The City Council charts the course for the City by identifying community needs, setting priorities, approving the budget, and representing the City on regional boards and commissions. In addition to the Mayor, members of the City Council also act as members of the City's Redevelopment Agency, setting policy priorities for the City's redevelopment efforts.

Municipal Court

It is the goal of the Sparks Municipal Court to provide fair, impartial, effective, and efficient judicial services to the public. The Sparks Municipal Court is an official court of record established by state statute and adopted by the City of Sparks Municipal Charter.

The Court has two judges who are elected to office for six-year terms. As a separate and co-equal branch of government, the Court is responsible for the adjudication of traffic and criminal misdemeanor violations, and code violations that occur within the limits of the City of Sparks.

These are cases in which the maximum penalty for each convicted offense may not exceed six months in jail and/or a fine of \$1,000, or any combination of jail and fine(s) not to exceed the combined maximums. Jail sentences and fines for multiple offenses may be ordered to run concurrently or consecutively. Therefore, a consecutive jail sentence may exceed one year. A judge may also suspend a jail sentence or a fine for one (1) to three (3) years on any number of conditions. The Court also administers treatment and supervision for offenders who participate in its specialty court programs, promoting public safety and accountability in those seeking recovery.

City Attorney

The City Attorney is an elected official charged with the responsibility of representing the City of Sparks in a wide spectrum of legal matters, from the prosecution of misdemeanor crimes and defense of civil claims made against the City to providing legal advice to every City department. The City Attorney's Office is organized by three primary functions: Civil, Criminal, and Victim Advocate Divisions.

Civil Division: Represents the City in civil litigation in Nevada's state and federal courts and in proceedings before administrative and regulatory agencies; reviews claims against the City and evaluates risks connected to the conduct of City business; drafts and reviews contracts, agreements, transactional documents and legislation; advises the City Council and every City department concerning legal questions related to the City's operation; attends all meetings of the City Council, Sparks Planning Commission, Sparks Civil Service Commission, Charter Committee, and Sparks Parks and Recreation Committee.

Criminal Division: Prosecutes misdemeanors in Sparks Municipal Court; represents the City in appeals to the District Court from the Sparks Municipal Court; advises law enforcement officials on criminal matters; aids in regional public safety and cooperative efforts of law enforcement agencies; assists the Sparks Police Department in preparing and applying for certain warrants; provides education to community through volunteerism at mock trial competitions and presentations at local schools.

Victim Advocate: Advises and assists victims of crime in obtaining social services or other support; coordinates victims' attendance in court and participation in any relevant proceedings as witnesses; provides education to community regarding domestic violence.



Management Services

Management Services is led by the City Manager, the appointed chief executive of the City of Sparks. The City Manager oversees all day-to-day operations of the City, prepares and implements the City Council-approved budget, and is the primary advisor to the Mayor and City Council on governmental operations. The Management Services Department supports the City Manager in serving the residents, businesses, and visitors of Sparks by assuring excellence in several functional areas.

Organizational Efficiency and Support: The Management Services Department identifies and develops information needed to drive City policies and achieve measurable outcomes related to the business of the City. This includes the City's applications for and administration of federal and state grants. Management Services is also responsible for evaluating and mitigating organizational and operational risks to help ensure fiscal responsibility. Management Services coordinates with other leaders in the City and the broader community to ensure effective management of the City and its real property, equipment, and finances. This work empowers other City departments and employees to maintain essential services in the community.

Government Affairs: The Management Services team represents the City before federal, state, and other agencies; analyzes proposed legislation and its potential impacts on the City; coordinates legislative relations on behalf of the City; and collaborates with contracted lobbyists and staff from other agencies to advocate for legislation that will benefit the City.

City Clerk: The City Clerk attends all meetings of the City Council and the Redevelopment Agency; publishes meeting agendas and public notices; tracks and processes all actions of the City Council and Redevelopment Agency; maintains City records and processes public records requests in accordance with Nevada law; processes applications for participation on City boards and commissions; coordinates the City's elections; and provides training to employees throughout the City regarding public records and public meetings.

Client Relations: The Client Relations division provides high-quality service to the City's various customers, from City sewer users to business license holders. The Client Relations team also provides the public with general information about the City, helps customers resolve City billing issues or other complaints, and refers customers to appropriate departments for various City services and programs.

Communications: The Communications team produces public information materials including press releases, City Council and City Attorney update videos, social media content, and the *Ignite Sparks* podcast; serves as the City's primary point of contact for media outlets; and manages the City's public-facing website content and design. Communications staff also develops internal communications materials and supports the City's internal and external communications strategies.



Community Services



The Community Services Department provides services associated with traditional Community Development, Public Works, Parks Maintenance, Transportation and Wastewater Treatment departments and is comprised of the following divisions:

Administration: Develops and manages strategic initiatives and performance measures, the department's divisional budgets and fiscal internal controls; provides succession planning to ensure staff are adequately prepared to fill vacancies as they occur and/or advance within the organization; supports Planning Commission, Sparks Building Code Board of Appeals, Capital Improvements Advisory Committee, Enterprise Fund Oversight Committee and the Sparks Tourism Facility and Revitalization Steering Committee; administers the City's Impact Fee Program; designs programs for infrastructure and capital investment including development of the City's Capital Improvement Program; coordinates infrastructure projects and regional programs with federal, state and local agencies; administers the City's redevelopment and economic development initiatives; supports the City's Emergency Management Team; and oversees the City's sustainability efforts.

Planning & Community Enhancement Division: Updates and maintains the City's Comprehensive Plan; undertakes advance planning initiatives; coordinates City review of planning entitlements (e.g., annexations, Comprehensive Plan amendments, rezoning, planned developments, conditional use permits, site plan reviews, etc.); participates in regional planning efforts; represents the City on technical committees of the Washoe County HOME Consortium, RTC, and other agencies; administers the City's Community Development Block Grant and housing rehabilitation programs; oversees code enforcement and community enhancement; and plans and manages projects and initiatives in the city's two redevelopment areas.

Capital Improvements Projects Division: Leads the development and administration of the Capital Improvement Program (CIP), engineering design, coordinate and select consultants for design, prepare project specifications and bid documents, manage construction and inspection, and approve payment requests. Provides technical review and approval of development-related civil improvement plans, reports, and specifications. Provides inspections and materials testing services within the public rights-of-way related to the construction of new developments.



Building & Safety Division: Processes all applications for building, street cut, fire sprinkler, and flood plain permits within the city of Sparks and sewer tap permits in unincorporated areas of Washoe County adjacent to the City; reviews building construction plans and inspects all building construction for compliance with City codes and ordinances; provides guidance and assistance for code compliance and permit application to contractors, architects, engineers and the general public; assesses and collects building, Impact Fee Service Area #1, Residential Construction Tax, sewer and RTC fees associated with new growth; and oversees implementation of the building code.

Public Works Maintenance & Operations Services Division

Facility Maintenance: Maintains approximately 700,000 square feet of City facilities, provides custodial services, and oversees contracts with vendors for services; provides graffiti removal on public property.

Fleet and Equipment Services: Responsible for the requisition, repair, and maintenance of the City's fleet of vehicles and equipment according to national standards, and state and federal laws; maintains a fleet parts inventory, secures a safe and reliable fuel source, and responds to the special needs of the various City departments.

Park Maintenance: Maintains more than 560 acres of safe, accessible and attractive parks.

Sanitary Sewer & Effluent Maintenance: Maintains sanitary sewer lines, sewage lift stations, and reclaimed water system.

Storm System Maintenance and Street Sweeping: Maintains storm drain lines, catch basins, ditches, detention dams, debris traps, leaf pickup and street sweeping.

Street / Traffic Paint and Signs / Traffic Signals: Maintains nearly 800 lane miles of safe, accessible roadway; provides compliant road markings and signage, 24-hour response and routine maintenance for over 100 traffic signals and over 2500 street and park lights.

Transportation Engineering Division: Oversees all traffic control and traffic flow within the City; serves as the administrator of the City's Pavement Management Program and is responsible for engineering and support services for rehabilitation and preventative maintenance projects; conducts and reviews traffic surveys, impact studies, accident reviews, traffic circulation plan development, and residential traffic calming projects; coordinates traffic signal timing and synchronization; administers projects with state, regional, local agencies, and utility companies; participates in state and regional technical advisory committees; participates in regional initiatives for pedestrian safety and micro mobility initiatives; develops and implements the 5-year Pavement Management Program using US Army Corps of Engineers Micro Paver and Asset Management software; responsible for administration of the Encroachment Permit Program that monitors all roadway utility street cut requests and construction activities within the City of Sparks public right-of-way.



Utility Engineering Division

Engineering: Responsible for managing engineering and support services to construct, operate, and maintain sanitary sewer, storm drain, flood and reclaimed water infrastructure; provides engineering services, design support, project management and coordination for utility-related civil improvement projects; manages utility infrastructure to ensure appropriate cost recovery and an equitable rate structure by developing and implementing capacity masterplans, maintenance and operational priorities, managing reclaimed water discharge permits, administering reclaimed water account services, and developing a long term CIP for system reinvestment.

Geospatial Information Systems (GIS) and Location Services: Responsible for managing GIS hardware and software City-wide; develops and maintains geospatial mapping products for all departments including personalized data collection applications; compiles engineering documents for public records requests; provides “Call Before You Dig” location services for City underground infrastructure; collects and manages spatial data for City utilities.

Truckee Meadows Water Reclamation Facility

The Truckee Meadows Water Reclamation Facility (TMWRF) is responsible for daily operation of the community wastewater treatment plant that serves all of Sparks and portions of Reno and unincorporated Washoe County. TMWRF currently treats approximately 30 million gallons of wastewater each day through the combined efforts of the following functional areas:

Administration: Develops and implements budget management and cost tracking procedures; plans for future wastewater treatment needs; maintains compliance with all regulatory requirements; and collaborates on regional water management efforts.

Plant Operations: Operates wastewater treatment systems and provides effluent water for reuse; assures National Pollutant Discharge Elimination System (NPDES) permit compliance; administers and operates septage receiving operations for metropolitan area and surrounding communities within a 150-mile radius.

Plant Maintenance: Performs routine preventative maintenance and facility predictive maintenance program; evaluates facility and process equipment, buildings and grounds for serviceability and state of repair; and repairs, overhauls and installs plant equipment.

Laboratory: Performs analyses for wastewater treatment plant process control and test TMWRF final effluent; conducts testing for the Truckee River sampling/monitoring program; and conducts all testing on the septage waste collected at the wastewater treatment plant.

Environmental Control: Inspects & monitors the Sparks industrial commercial community to maintain compliance with federal, state and local pre-treatment & storm water programs, including hazardous spill response.



Financial Services

The Financial Services Department provides stewardship of all city assets by coordinating financial, accounting, purchasing and budgetary services with all departments and stakeholders. The Financial Services Department is staffed by fourteen highly dedicated professionals within the following three Divisions:

Accounting Systems and Compliance: Processes, measures, and reports on the City's financial transactions while maintaining quality internal controls over the City's financial assets and systems; ensures the City's grants are fiscally compliant; provides fixed asset management; oversees general ledger maintenance; ensures compliance with financial reporting in accordance to Generally Accepted Accounting Principles; and coordinates the annual external audit resulting in the preparation of the Comprehensive Annual Financial Report.

Accounting Operations: Processes payroll, accounts receivable and payable; provides debt and investment management; manages the daily cashflow needs of the City; provides employee contract support; and processes the City's purchase orders and procurement card transactions.

Budget and Departmental Support: Provides credible budget and fiscal planning analysis to all stakeholders with a focus on communication, accuracy and transparency; supports other City departments by coordinating to establish a working budgetary plan for operating the City and Redevelopment Agency; prepares the City Manager's final budget recommendations book and files the tentative and final budget documents as required by Nevada law; works with all departments to develop cost estimates of organizational changes and proposed new services; and monitors budgets throughout the year to avoid budget violations.

Fire Department



Through continuous improvement, professional development, and dedication to the community the Sparks Fire Department provides an extremely high level of fire prevention, fire suppression, rescue, emergency medical care, and related services to the citizens, businesses, and visitors to the City of Sparks. Four divisions comprise the Department: Administration, Prevention, Operations, and Training.

Fire Administration: The Administration Division plans, administers, and coordinates the resources necessary to assure cost effective and efficient delivery of Fire Department services by: maintaining a professional workforce and a quality work environment; developing and managing strategic initiatives and performance measures; developing and implementing budget management procedures; establishing, coordinating, and assigning employees to internal and external work-related committees and teams; developing and updating department operating procedures; anticipating and analyzing risks in the City and developing service delivery models to address these risks; procuring operating supplies, equipment, and apparatus; maintaining the Department's facilities; maintaining the Department's records and record management system; and collecting and analyzing fire department data.

Fire Department (continued)

Fire Prevention Bureau: The Fire Prevention Bureau saves lives and protects property through fire safety education, inspections, investigations, and engineering efforts. To do this, the Bureau focuses on conducting fire and life safety inspections of new and existing businesses; providing public fire safety education programs; investigating the causes and origins of fires; and reviewing plans for new development.

Fire Operations: The Operations Division provides timely and effective emergency services throughout the City to limit the loss of life, property, and environmental impact. The Operations Division also provides automatic and mutual aid to other local, regional, and federal agencies.

Emergency Services

- Fire suppression
- Emergency medical services (EMS); Advanced and Paramedic life support
- Technical rescue responses (Water/Ice/Confined Space/High Angle/Trench)
- Hazardous materials response
- Emergency management support

Non-Emergency Support Services

- Personnel management
- Equipment testing and maintenance
- Pre-incident planning
- Project management

Fire Training and Safety: The Training and Safety Division plans, coordinates, and delivers practical, state-of-the-art training to Department employees so they can operate safely and efficiently at emergency incidents. Major responsibilities of the Training and Safety Division include: scheduling, delivering, and documenting department training, including special teams; professional development – Task Books, Promotional Assessment Centers and Education Leave; ensuring compliance with applicable policies, procedures, standards and laws; ensuring the safety of personnel operating at emergency incidents; and EMS oversight/compliance, State and County EMS, Regional Protocols, report writing, training and certification.

Human Resources

The Human Resources Department (HR) promotes the City's strategic and tactical goals with expertise in the Human Resources profession. HR is responsible for ten functional areas also known as core competencies: benefits; workers' compensation; classification and compensation; employee relations; labor relations; Human Resources Information Systems (HRIS) management, including data entry; employment and labor law; organizational development; diversity, equity, inclusion, and belonging initiatives; and recruitment and selection. HR administers the City's benefits and workers' compensation programs; oversees personnel investigations, grievance resolution, and employee discipline; conducts and facilitates external and internal recruiting, supervisory, and skills training; assists with leave management and payroll data entry; and ensures compliance with relevant regulatory requirements. In addition, HR supports commissions and committees related to the ten core competencies, provides both technical and analytical expertise in negotiating collective bargaining agreements with multiple employee bargaining units, and ensures that agreements and resolutions governing City employees are fairly and faithfully administered in accordance with state and federal law.

Information Technology

The City's Information Technology (IT) Department is comprised of three key divisions—Operations, Development, and Cybersecurity—working collaboratively to support and enhance the City's technology ecosystem. The Operations team ensures the seamless functioning of technology systems by managing support services, troubleshooting issues, and maintaining critical infrastructure to provide high availability and security. The Development team focuses on designing and maintaining software solutions, integrating systems, and optimizing processes to align technology with the City's strategic objectives. Meanwhile, the Cybersecurity team protects digital assets and systems by monitoring for threats, responding to incidents, enforcing policies, and promoting a culture of security awareness. Together, these divisions drive innovation, safeguard operations, and ensure the City's technology meets the needs of its departments and residents.

- **Operations:** Responsible for ensuring the seamless functioning of the City's technology systems by managing both support services and infrastructure. On the support side, the team handles incident resolution, service requests, and technical troubleshooting to ensure end-users can efficiently perform their tasks. On the infrastructure side, the team oversees the maintenance and monitoring of servers, networks, storage, and cloud environments, ensuring high availability, scalability, and security. They also implement patches, and upgrades to minimize downtime and data loss. Together, these functions enable the City to maintain operational stability, address user needs promptly and align IT resources with the overall City strategy.
- **Development:** Designing, building, and maintaining software solutions while ensuring seamless integration with existing systems. On the software development side, the team creates custom applications, enhances existing platforms, and performs rigorous testing to deliver solutions that will streamline and improve existing processes. On the analysis and integration side, they gather and evaluate requirements, ensure compatibility across systems, and integrate third-party tools or application programming interfaces (APIs) to optimize functionality and efficiency. By combining technical expertise with strategic analysis, the IT development team drives innovation, aligns technology with City objectives, and delivers solutions that enhance productivity and operational effectiveness.
- **Cybersecurity:** Protecting the City's digital assets, systems, and data from cyber threats. Their responsibilities include monitoring networks for suspicious activity, responding to security incidents, and implementing preventative measures such as firewalls, intrusion detection systems, and endpoint protection. The team conducts regular vulnerability assessments, risk analysis, and penetration testing to identify and mitigate potential weaknesses. They also enforce security policies, ensure compliance with regulatory standards, and provide training to employees to promote a culture of cybersecurity awareness. By proactively addressing threats and securing infrastructure, the cybersecurity team plays a critical role in safeguarding the City's operations and reputation.



Parks and Recreation

The Parks and Recreation Department manages the City's parks and fosters the recreation opportunities and special events that enhance the image, economic vitality and quality of life of our community. Key services include:

Administration: Provides direction and planning for Parks and Recreation through development and management of strategic initiatives, performance measures and budget controls; develops and implements policies and procedures, oversees - resource management and expenditures through established budget; provides high-level customer service; manages grants awarded to the Department; identifies and addresses leisure service needs and business office operations.

Parks Administration: Ensures a safe, aesthetic and functional park system by overseeing asset management; designs and implements modern maintenance and safety requirements; plans and coordinates improvements and renovations to the City's recreation facilities.

Facility Operations: Delivers community recreational facilities including Alf Sorensen Community Center, Larry D. Johnson Community Center, Recreation Center, Sports Complex at Golden Eagle Regional Park, Shadow Mountain Sports Complex, Sparks Marina Park, Deer Park Pool (seasonal), three reservable event venues and approximately 15 sports fields at eight school sites.

Recreation Programs/Services: Develops, administers and coordinates programs and services for all ages and abilities including youth and adult sports, out-of-school programs, community classes, swimming lessons and aquatic programs, arts programs, and programming for people with disabilities.

Special Events: Recruits, facilitates, produces, and manages family-oriented events at Victorian Square, Sparks Marina and sports complex venues for residents and visitors to the area.

Marketing: Broadens awareness of Parks and Recreation services, programs and events and the related benefits, to encourage and engage community participation.

Police Department



The Sparks Police Department protects the community's quality of life by assuring personal safety and protection of property by preventing crime through the Office of the Chief and three divisions of the Department: Administration, Operations, and Investigations.

Office of the Chief: The Chief of Police, and an Administrative Assistant are responsible for: Directing the overall operations of the police department; maintaining professional employee conduct by performing quality internal affairs investigations; developing and managing strategic initiatives and performance measures related to community policing and best practices; providing an effective response to all emergency, disaster, and terrorism events; managing the overall operation and function of the police facility; coordinating Department teams responsible for developing innovated ideas to enhance internal and external customer service; taking a leadership role in building a strong community partnership; and researching and developing department General Orders that ensure service delivery that meets the highest ethical and legal standards.

Administration Division: The Administration Division is comprised of the Communications Section, the Records Section, Police Assistants and the Terminal Agency Coordinator, which receive and dispatch emergency and non-emergency police, fire and medical calls for service; maintain all official department records with an organized filing, microfilming and imaging systems; correlate and perform data entry of all police reports, citations and investigations; provides official record copies to courts, prosecutors, law enforcement agencies and citizens; provide technical support for the department's computer systems, process Department statistics, compile and audit National Incident Based Reporting System (NIBRS) reports; perform data entry of all arrest warrants into the Sparks Police Records Management System, National Crime Information Center (NCIC), and Nevada Criminal Justice Information Services (NCJIS); serve as Terminal Agency Coordinator to validate all department warrants, missing/unidentified person records and stolen articles listed in NCIC and NCJIS; and process a variety of work permits and business license applications including but not limited to alcoholic beverage and gaming; provide police assistant function to facilitate citizen reports and referrals.

Police Department (continued)

Operations Division: The Operations Division consists of the Patrol Section, and Traffic Section. This division delivers uniformed police response to emergency and non-emergency calls for service; performs service delivery through a Community Policing Philosophy and pro-active problem solving strategies focusing on the intelligence led policing model; provides specialized support activities to the department and community through special units such as SWAT, Consolidated Bomb Squad, K-9 Unit and Mounted Unit; assures safe streets and highways through enforcement of traffic laws and investigation of traffic accidents; coordinates risk assessment of all special events in the City.

Investigations Division: The Investigations Division includes a Deputy Chief, the Professional Standards Unit, the Support Services Section, the Detective Section, Information and Technology Unit, and Property and Evidence Unit, and Regional Investigations. This division conducts criminal investigations, prepares cases for prosecution and weekly crime analysis reports; conduct investigations for outside agencies; conducts internal investigations; supervises the Regional Crime Suppression Unit, and the Regional Repeat Offender Program; participates in the Regional Gang Unit, Human Exploitation and Trafficking Team, the Regional Sex Offender Notification Unit, the Internet Crimes Against Children Unit, the Drug Interdiction Task Force, the Regional Narcotics Unit enforcing street level drug crimes, vice, and juvenile alcohol crimes; and oversees fleet and facility maintenance for the Police Department. The Support Services Section designs mandatory and specialized annual police officer in-service training courses that meet the Nevada Commission on Peace Officers Standards and Training requirements; conducts community outreach efforts through a Media Liaison and social media including neighborhood watch, school programs, a Citizen's Academy, and conducts backgrounds investigations for all future employees. Also within the Support Services Section are the Homeless Outreach Proactive Enforcement (HOPE) team and Neighborhood Police Unit (NPU). The HOPE team's primary focus is to provide outreach and resources to individuals experiencing homelessness. NPU's mission is to improve overall quality of life for visitors and Sparks residents using various community-oriented and problem-solving methodologies.

Central Service Cost Allocation Plan



FY26 Cost Allocation Plan - Common Service Charges

The General Fund of the City of Sparks, funds the costs of "Central Services" provided to all Funds in the City including the jointly-owned Truckee Meadows Water Reclamation Facility (TMWRF). Central Services include such things as Accounting, Finance, Human Resources, City Clerk, Purchasing, Information Technology, and others. Not all Central Service costs are allocated to all Funds. The City's cost allocation plan identifies all the central service costs and allocates them to other Funds using various allocation methods such as percentage of expenditures, headcount (FTE's), percentage of revenues, etc. The allocation method is selected individually for each central service based on which method will allocate the costs most equitably. For instance, the most equitable way to share the costs of Human Resources, is to allocate them by percentage of full-time equivalent employees. Due to the timing of having audited cost data, actual central service costs are allocated two years in arrears. The FY26 plan allocates central service costs from FY24. A detailed view of these costs and the allocation methods can be obtained by contacting Wayne Webber at wwebber@cityofsparks.us.

Central Service Costs Allocated to Other Funds	4,230,152	21%
Unallocated Central Service Costs	<u>15,842,472</u>	79%
Total Central Service Costs - FY24 Actuals	<u>20,072,624</u>	

Summary of Central Service Costs Allocated

	Sewer Funds	Vehicle Fund	Health Insurance Fund	Worker's Comp Fund	Development Services Enterprise Fund	TMWRF	Redevelopment Area 2	Total
City Attorney	153,647	29,044	-	-	79,423	106,728	-	368,842
Community Services	350,943	24,059	-	-	69,750	-	43,033	487,785
Financial Services	592,279	115,392	160,232	26,749	209,887	330,158	46,680	1,481,377
Management Services	686,264	132,866	80,272	14,580	483,067	311,277	31,653	1,739,979
Mayor & Council	46,069	18,081	23,240	5,165	48,721	2,609	8,284	152,169
Total FY26 Common Service Charge	1,829,202	319,442	263,744	46,494	890,848	750,772	129,650	4,230,152

**New Needs Summary - Not
Recommended for Inclusion in the
FY26 Budget**



FY26 New Needs Requests - SUMMARY

General Fund

Dept	Fund	Category	Brief Description	FY26	Recommend? Yes/No
Management Svcs Department					
05	1101	Personnel	Administrative Analyst City Manager's Office	\$ 132,991	No
Total Management Services				<u>\$ 132,991</u>	
Police Department					
09	1101	Equipment	Police K-9 Vehicle	\$ 126,012	No
09	1101	Equipment	Lexipol - Online Policy Platform	\$ 26,213	No
09	1101	Personnel	Police Staffing Correction - 1 Police Sergeant	\$ 259,834	No
09	1101	Personnel	Real Time Info Center Police Sergeant Position	\$ 314,834	No
Total Police Department				<u>\$ 726,893</u>	
Fire Department					
10	1101	Personnel	Station 6 - 3 FAO Positions	\$ 607,848	No
10	1101	Personnel	Station 6 - 3 Captain Positions	\$ 683,463	No
Total Fire Department				<u>\$ 1,291,311</u>	
Community Services Department					
13	1101	Personnel	Electrician assigned to Facility Maintenance	\$ 184,433	No
13	1101	Personnel	Code Enforcement Team - 3 officers plus one assistant	\$ 677,910	No
13	1101	Personnel	Maintenance Crew for city wide weed abatement	\$ 537,267	No
Total Community Services Department				<u>\$ 1,399,610</u>	
Parks & Recreation					
12	1221	Prof Services	Fee Study	\$ 31,200	No
Total Parks & Recreation Fund 1221				<u>\$ 31,200</u>	
Total General Fund approved New Needs				<u>\$ 3,582,005</u>	
Total General Fund & Recreation				<u>\$ 3,582,005</u>	
Total - All Other Funds				<u>\$ 3,385,022</u>	
Combined Total - All Funds - approved New Needs				<u>\$ 6,967,027</u>	

FY26 New Needs Requests - SUMMARY

All Other Funds

Dept	Fund	Category	Brief Description	FY26	Recommend? Yes/No
Fund 1204					
09	1204	Personnel	COPS Hiring Grant - Misd. Follow up team - 3 Police Officers	\$ 700,711	No
09	1204	Personnel	COPS Hiring Grant - Misd. Follow up team - 1 Police Sergeant	\$ 311,434	No
09	1204	Personnel	STOP Grant - Victim Advocate for HEAT Team	\$ 215,667	No
Total Fund 1204				\$ 1,227,812	

Fund 16XX					
05	1630	Equipment	Customer Management and Sewer Billing Software	\$ 786,000	Yes
13	1640	Personnel	2 - Parks Maintenance Worker to maintain drainage system areas also used as parks	\$ 348,054	No
13	1640	Personnel	Promotion of Utility Maintenance Worker I/II to Lead	\$ 5,922	No
13	1650	Personnel	3 - Parks Maintenance Workers for Effluent Reuse Areas	\$ 522,081	No
13	1650	Personnel	1 - Parks Maintenance Worker Lead to oversee crew	\$ 191,159	No
Total Fund 16XX				\$ 1,853,216	

Fund 1702					
13	1702	Personnel	Assistant Public Works Manger to oversee fleet operations	\$ 165,675	No
Total Fund 1702				\$ 165,675	

Fund 5605					
13	5605	Personnel	Assistant Management Supervisor for Asset Mgnmt & CMMS	\$ 138,319	No
Total Fund 2201				\$ 138,319	

All Other Funds Total	\$ 3,385,022
------------------------------	---------------------

Total General Fund & Recreation	\$ 3,582,005
--	---------------------

Total - All Other Funds	\$ 3,385,022
--------------------------------	---------------------

Combined Total - All Funds - approved New Needs	\$ 6,967,027
--	---------------------

Appendix A: Capital Improvement Plan Section



Capital Improvement Plan Process



City of Sparks

CAPITAL IMPROVEMENT PLAN PROCESS

The City's infrastructure is the foundation of our economy, supporting the basic needs of business and industry and providing for the quality of life of our local residents. One of the City's primary responsibilities is to ensure the maintenance of and investment into the City's portfolio of assets through capital improvement projects which attracts business, provides jobs, and maintains the City's ability to support our business community and provide for our residents.

The Capital Improvement Plan (CIP) outlines the City's plan for achieving the goals, objectives, and service delivery levels desired by the Mayor and City Council. The purpose of this plan is to forecast and match projected revenues and major capital needs over a five (5)-year period. Capital planning is an important management tool that strengthens the linkages between community infrastructure needs and the financial capacity of the City. It allows for the systematic evaluation of projects assuring the greatest needs are being addressed. The City's CIP is made up of sixteen funds that are each unique in their revenue streams and terms of use based upon federal, state, or local statutes.

The City of Sparks takes a long-term view of the community and its needs. Larger capital improvement projects take years to plan and complete, including financing. Still being affected by the recent recession experienced in Northern Nevada, the primary focus of the Capital Improvement Plan has been to preserve the existing infrastructure.

Nevada Revised Statute (NRS) 354.59801 requires that each local government have on file, a copy of its plan for capital improvements. NRS 354.5945 further requires a five-year capital improvement plan be submitted to the:

- Department of Taxation
- Debt Management Commission of Washoe County
- Director of the Legislative Counsel Bureau

In addition, NRS 354.5945 requires that copies be available for public record and inspection at:

- The Sparks City Clerk
- The Washoe County Clerk

CAPITAL IMPROVEMENT PLAN PROCESS CONTINUED

The Community Services Department partners with Financial Services to ensure the appropriations for funding the CIP are correct. Then Community Services Department schedules meetings with all the various Departments City wide. In these meetings the following is reviewed:

- We review the 2 to 5 year projects to determine:
 - If the project is still relevant
 - If the project's scope needs updating
 - If additional funding is needed
- Requests for new projects are submitted using:
 - Project Title
 - Brief Project Description
 - Engineer's Estimate to cost with related expenses such as consultants, permitting, etc.
 - Desired completion timeframe

Recommendations are then developed based on fund availability and restrictions, risk analysis, citizen concerns, and Council priorities.

A presentation of the draft CIP Document is reviewed annually at a Council Workshop. Council provides input for any revisions to staff's recommendations. The recommendations from this workshop are then used to prepare the final CIP document.

Capital Improvement Plan Executive Summary



CITY OF SPARKS

Executive Summary of FY26 CIP Projects

Project #	Project Description		Total Budget 2025-2026
-----------	---------------------	--	---------------------------

ROAD FUND (1401): Transportation Systems Street Projects

PAVEMENT MANAGEMENT PROGRAM

Planned Capital Improvements

26-0500	Street Improvements - Corrective and Rehab	\$	1,680,000
26-0501	Sidewalk Rehabilitation	\$	1,210,000
26-0502	Alley, Parking Lot and Pathway - Rehab	\$	300,000

Annual Recurring Capital Projects and Maintenance/Materials

26-0590	Street and Alley Surfaces - Preventative	\$	1,200,000
26-0591	Annual Pavement Management Program Support:	\$	100,000
26-0592	Annual Street Surface Maintenance and Materials for: Crack Sealing and Road Surfacing	\$	320,536

TRAFFIC PROGRAM

26-0693	Traffic Signs and Paint	\$	149,109
26-0690	Traffic Safety	\$	52,500
26-0691	Electrical System Upgrades	\$	50,000
26-0692	MUTCD Sign Compliance Requirements Program	\$	50,000

TOTAL ROAD FUND 1401 PROJECTS	\$	5,112,145
--------------------------------------	----	------------------

CAPITAL PROJECTS FUND (1404): City Facilities Projects

CITY FACILITIES & EQUIPMENT

Planned Capital Improvements

26-1001	Alf Sorensen - Gym HVAC Replacement - Construction	\$	500,000
26-1002	City Hall - Cooling Tower/Return Fan Replacement - Construction	\$	290,000
26-1003	Fire Station #1 - West Concrete Ramp Subgrade Failure Repairs	\$	100,000

Annual Recurring Capital Projects and Maintenance/Materials

140105	IT Hardware Replacement Plan	\$	1,050,000
140106	IT Major Systems Replacement Plan	\$	150,000
26-1090	Annual City-wide Facility Improvements	\$	120,000
26-1091	Annual City Lighting Energy Retrofits	\$	30,000
26-1092	Annual Maintenance Contract for Photovoltaic Systems and Inverter Replacement	\$	55,000
26-1093	Annual City Facilities ADA Mitigation Improvements	\$	20,000
26-1094	Annual City-wide Elevator Retrofit and Upgrades	\$	70,000
26-1095	Annual City-wide Door Replacement Project	\$	30,000
26-1096	Annual Police Department Taser Replacement	\$	335,000
26-1097	Annual Police Department Rifle Replacement	\$	25,000

TOTAL CAPITAL PROJECTS-CITY FACILITIES	\$	2,775,000
---	----	------------------

CAPITAL FACILITIES FUND (1405): Capital Facilities Projects

CAPITAL FACILITIES PROJECTS

Planned Capital Improvements

26-1501	Maintenance Yard Bull Pen Ventilation Improvement Project - Construction	\$	300,000
26-1502	City Hall - Cooling Tower/Return Fan Replacement - Construction	\$	260,000

TOTAL CAPITAL FACILITIES PROJECTS	\$	560,000
--	----	----------------

CITY OF SPARKS

Executive Summary of FY26 CIP Projects

Project #	Project Description	Total Budget 2025-2026
-----------	---------------------	---------------------------

PARKS and RECREATION PROJECTS (1402): Capital Improvements

PARKS AND RECREATION PROJECTS		
Planned Capital Improvements		
26-1601	Alf Sorensen Sink Replacement and Backflow Installation - Construction	\$ 95,000
26-1690	Bike Path Rehabilitation	\$ 100,000
26-1691	Tree Replacement	\$ 15,000
26-1692	Sports Fields Grass Turf Replacement	\$ 25,000
26-1693	Marina Park Landscape, Path Modifications, and Upgrades	\$ 40,000
26-1694	Annual Park Facilities Improvements	\$ 65,000
Sub-Total Parks and Recreation Capital Projects		\$ 340,000
GOLDEN EAGLE REGIONAL PARK PROJECTS		
Planned Capital Improvements		
26-1700	Synthetic Turf Replacement - Field 11, 12, and 15 (Outfields)	\$ 2,200,000
Annual Recurring Capital Projects and Maintenance/Supplies		
26-1790	Annual GERP Site and Facilities Improvements	\$ 40,000
26-1791	Annual Turf Maintenance Contract	\$ 80,000
Sub-Total Golden Eagle Regional Park Projects		\$ 2,320,000
TOTAL PARKS & REC CAPITAL & GERP PROJECTS		\$ 2,660,000

PARK CONSTRUCTION TAX DIST #1 (1406): Park District #1 Capital Projects

PARK DISTRICT #1 PROJECTS		
26-1800	Burgess, Rock, and Deer Park Security Camera Installation	\$ 65,000
25-1890	Annual Park District 1 Improvements	\$ 75,000
TOTAL PARK CONSTRUCTION TAX DIST #1 PROJECTS		\$ 140,000

PARK CONSTRUCTION TAX DIST #2 (1407): Park District #2 Capital Projects

PARK DISTRICT #2 PROJECTS		
26-1900	Shelly Park Security Camera Installation	\$ 20,000
26-1901	Pah Rah Park Basketball Court Replacement	\$ 75,000
26-1990	Annual Park District 2 Improvements	\$ 50,000
TOTAL PARK CONSTRUCTION TAX DIST #2 PROJECTS		\$ 145,000

CITY OF SPARKS

Executive Summary of FY26 CIP Projects

Project #	Project Description	Total Budget 2025-2026
-----------	---------------------	---------------------------

PARK CONSTRUCTION TAX DIST #3 (1408): Park District #3 Capital Projects

PARK DISTRICT #3 PROJECTS		
26-2090	Annual Park District 3 Improvements	\$ 75,000
TOTAL PARK CONSTRUCTION TAX DIST #3 PROJECTS		\$ 75,000

VICTORIAN SQUARE ROOM TAX (1415): Victorian Square Room Tax Projects

VICTORIAN SQUARE ROOM TAX PROJECTS		
Planned Capital Improvements		
26-2100	Victorian Square Infrastructure Improvement Project Section 5b	\$ 800,000
26-2101	Memorial Plaza Concrete Repairs	\$ 200,000
26-2102	Victorian Square Public Art Program	\$ 130,000
Annual Recurring Capital Projects and Maintenance/Supplies		
26-2190	Victorian Square Development Contribution	\$ 75,000
TOTAL VICTORIAN SQUARE ROOM TAX PROJECTS		\$ 1,205,000

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) (1203): Capital Projects

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS		
26-2290	Pedestrian and Street Improvements	\$ 450,000
TOTAL CDBG PROJECTS		\$ 450,000

MUNICIPAL COURT ADMINISTRATIVE ASSESSMENT FUND (1208):

MUNICIPAL COURT ADMIN ASSESSMENT PROJECTS		
Planned Capital Improvements		
26-2300	Carpet Replacement	\$ 50,000
Annual Recurring Capital Projects and Maintenance/Supplies		
26-2390	Annual Municipal Court Facility Improvements	\$ 20,000
TOTAL MUNICIPAL COURT PROJECTS		\$ 70,000

STREET CUT FUND (1224):

STREET CUT PROJECTS		
26-2490	Street Cut Repair Contract (Annual)	\$ 450,000
TOTAL STREET CUT PROJECTS		\$ 450,000

CITY OF SPARKS

Executive Summary of FY26 CIP Projects

Project #	Project Description	Total Budget 2025-2026
-----------	---------------------	---------------------------

SPARKS UTILITIES (1600's): Sanitary Sewer, Storm Drain, and Effluent Projects

SANITARY SEWER PROJECTS (Fund 1631) - Expansion/Rehabilitation of Sewer Infrastructure Systems

TMWRF Projects

25-6580	Gas Conditioning System Improvements Construction	\$	941,100
25-6587	Aeration Basin Tank 1B Rehab Design	\$	156,850
26-6589	Manhole Rehab Design (annual recurring)	\$	62,740
26-6590	Manhole Rehab Construction	\$	94,110
26-6574	Mobile Organic Biofilm (MOB) lease to own (NUVODA + installation)	\$	313,700
26-6575	MOB Full Scale Master Plan Pre-Design & Design	\$	470,550
26-6580	Clarifier Basin #2B Primary & Secondary - Concrete & Steel Rehab	\$	470,550
26-6581	Thickened Primary Sludge Pumping Impr. - Design	\$	250,960
26-6582	Digester #4 Cover Improvement Construction	\$	1,411,650
26-6595	Plant Backup Power - Design	\$	313,700
26-6596	Facility Plan	\$	627,400
26-6585	Seismic Retrofit - Pre-Design	\$	313,700

Sub-Total TMWRF Projects \$ 5,427,010

SEWER INFRASTRUCTURE PROJECTS (Fund 1631)

26-6600	Gleeson Way Sewer Rehab - Construction	\$	1,600,000
26-6601	Greg St (Kleppe Ln) Sewer Lift Station Rehabilitation - Design and Construction	\$	200,000
26-6602	Sewer Camera Van - Hardware/Software Retrofit Upgrade	\$	350,000
26-6603	SS Interceptor and Large Diameter Trunk Condition Assessment	\$	250,000
26-6604	SS Rehabilitation Project (CIP19) - Byrd Dr and Sullivan Ln Sewer Upsize - Preliminary Design	\$	25,000
26-6605	Sewer Manhole Rehabilitation Program - Design and Construction	\$	350,000
26-6606	Sewer Spot Repair Program - Design and Construction	\$	150,000
26-6607	Annual Sewer System Rehab	\$	1,500,000
26-6608	Annual Sewer System Street Improvement Coordination	\$	250,000

Sub-Total Fund 1630 & 1631 Projects \$ 10,252,010

STORM DRAIN PROJECTS & EQUIPMENT (Fund 1641)

Expansion / Rehabilitation of Storm Drain Infrastructure Systems

26-6601	Annual Storm Drain Street Improvement Coordination	\$	1,300,000
26-6602	Annual Storm Drain System Dam, Ditch, Flood and Drainage Structures	\$	250,000
26-6603	Drainage Improvements	\$	1,550,000
26-6604	Sparks Marina Dewatering Upgrades - Design	\$	125,000
26-6605	Storm Drain Master Plan Amendment	\$	250,000

Storm Drains Operational Efficiency Projects (Fund 1640)

26-6696	FEMA CRS/CAV	\$	50,000
26-6697	North Truckee Drain Annual Cleaning	\$	150,000
26-6698	Storm Drain Outreach Maintenance Program	\$	15,000
26-6699	Annual Contingency for Emergencies	\$	150,000
26-6700	Annual Dam Maintenance	\$	50,000

Sub-Total Fund 1640 & 1641 Projects \$ 3,890,000

CITY OF SPARKS
Executive Summary of FY26 CIP Projects

Project #	Project Description	Total Budget 2025-2026
EFFLUENT REUSE PROJECTS (Fund 1651)		
26-6701	Effluent Tank Rehabilitation - Construction	\$ 1,500,000
26-6702	Annual Effluent Vault Rehab Program	\$ 75,000
26-6703	Effluent Condition Assessment Program	\$ 75,000
Effluent Reuse Operational Efficiency Projects (Fund 1650)		
26-6790	Effluent Metered Site Upgrades	\$ 100,000
26-6791	Annual Contingency for Emergencies	\$ 150,000
Sub-Total Fund 1650 & 1651 Projects		\$ 1,900,000
River Flood Projects		
26-6800	Sun Valley and Spanish Springs Dam Structural Assessment and Dam Metered Flow Release Design	\$ 200,000
Sub-Total River Flood Projects		\$ 200,000
TOTAL SEWER IMPROVEMENT FUNDS		\$ 16,242,010
MOTOR VEHICLE FUND (1702):		
CITY VEHICLE AND EQUIPMENT REPLACEMENTS		
26-7500A	Vehicle and Equipment Replacement Plan - current year	\$ 2,455,000
100903	Fire Capital Equipment Replacement Plan - 1702	\$ 100,000
TOTAL MOTOR VEHICLE RELATED PROJECTS		\$ 2,555,000
REDEVELOPMENT AREA 2 (3601)		
PLANNED CAPITAL IMPROVEMENTS		
26-3601	Annual Infrastructure Improvements in RDA 2	\$ 100,000
TOTAL REDEVELOPMENT AREA 2 PROJECTS		\$ 100,000
GRAND TOTAL OF FY25 CIP PROJECTS		\$ 32,539,155

City of Sparks Five Year Capital Improvement Plan
FY26 - FY30
FY26 Total Project Outlay Spending Summary

Fund Name	Total Estimated Project Outlay	Capital	Non-Capital
1401 - ROAD	\$5,112,145	\$2,112,500	\$2,999,645
1404 - CAPITAL PROJECTS	\$2,775,000	\$1,940,000	\$835,000
1405 - CAPITAL FACILITIES	\$560,000	\$560,000	\$0
1402 - PARKS and RECREATION PROJECTS	\$2,660,000	\$2,295,000	\$365,000
1406 - PARK CONSTRUCTION TAX DIST #1	\$140,000	\$65,000	\$75,000
1407 - PARK CONSTRUCTION TAX DIST #2	\$145,000	\$0	\$145,000
1408 - PARK CONSTRUCTION TAX DIST #3	\$75,000	\$0	\$75,000
1415 - VICTORIAN SQUARE ROOM TAX	\$1,205,000	\$1,130,000	\$75,000
*1203 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	\$450,000	\$0	\$0
1208 - MUNI COURT ADMIN ASSESSMENT	\$70,000	\$0	\$70,000
1224 - STREET CUT	\$450,000	\$0	\$450,000
Total Governmental Funds:	\$ 13,642,145	\$ 8,102,500	\$ 5,089,645
1600's - SPARKS UTILITIES (minus TMWRF)	\$10,815,000	\$10,000,000	\$815,000
1702 - MOTOR VEHICLE	\$2,555,000	\$2,555,000	\$0
2201 - DEVELOPMENT SERVICES (not inc. in 5 yr CIP)			
**TMWRF Projects	\$5,427,010	\$3,231,110	\$2,195,900
Total Proprietary Funds:	\$ 18,797,010	\$ 15,786,110	\$ 3,010,900
3601 - REDEVELOPMENT AREA 2	\$100,000	\$0	\$100,000
Total Redevelopment Funds:	\$ 100,000	\$ -	\$ 100,000
TOTAL FY26 CITY CIP PROJECTS	\$ 32,539,155	\$ 23,888,610	\$ 8,200,545

* The budget for the Community Development Block Grant Fund (CDBG) may be adjusted after the start of the fiscal year when the actual grant award is released from Housing and Urban Development (HUD).

** Note this is an investment in Truckee Meadows Water Reclamation Facility (TMWRF) and not City of Sparks Capital Spending

Capital Improvement Plan Supplementary Information

* TMWRF Summary

*Fire Apparatus & Equipment
Replacement Plan

*Vehicle Replacement Plan



**TMWRF FY2026 Five-Year Capital Improvement Program
Summary
Replacement and Rehabilitation of TMWRF Infrastructure**
For Presentation, Discussion and Possible Approval.

Process: Description of Activity	FY26	FY27	FY28	FY29	FY30	Total
Gas Conditioning System Improvements (Construction)	\$3,000,000					\$3,000,000
Digester #2 Seal Repair/Cover Improvements (Construction)				\$1,000,000		\$1,000,000
Aeration Basin Rehabilitation Tank 1B (Design)	\$500,000					\$500,000
Aeration Basin Rehabilitation Tank 1B (Construction)		\$6,000,000				\$6,000,000
Manhole Rehabilitation (Design)	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
Manhole Rehabilitation (Construction)	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
Mobile Organic Biofilm Lease to Own (Nuvoda + Installation)	\$1,000,000					\$1,000,000
Design	\$1,500,000					\$1,500,000
Mobile Organic Biofilm Phase 1 Construction (System 3 - Building)		\$5,000,000				\$5,000,000
Clarifier Basin Concrete and Steel Rehabilitation	\$1,500,000		\$1,500,000		\$1,500,000	\$4,500,000
Fluidized Bed Reactors Process Upgrade (Design)				\$2,000,000		\$2,000,000
Fluidized Bed Reactors Process Upgrade (Construction & ESDC)					\$10,000,000	\$10,000,000
New Dewatering Facility (Construction & ESDC)		\$60,000,000				\$60,000,000
Thickened Primary Sludge Pumping Improvements (Design)	\$800,000					\$800,000
Thickened Primary Sludge Pumping Improvements (Construction)		\$3,000,000				\$3,000,000
Return Activated Sludge System II & III (Design verification)			\$300,000			\$300,000
Return Activated Sludge System II & III (Construction & ESDC)				\$5,700,000		\$5,700,000
Dissolved Air Flotation Thickener #3 (Design)			\$1,500,000			\$1,500,000
Dissolved Air Flotation Thickener #3 (Construction)					\$10,000,000	\$10,000,000
Digester #4 Cover Improvements (Construction)	\$4,500,000					\$4,500,000
Primary Sludge and Digester Piping (Design)				\$600,000		\$600,000
Primary Sludge and Digester Piping (Construction)					\$2,400,000	\$2,400,000
Backup Power (Design)	\$1,000,000					\$1,000,000
Backup Power (Construction)			\$6,000,000			\$6,000,000
Facility Plan	\$2,000,000					\$2,000,000
Seismic Pre-Design (Phase 1)	\$1,000,000					\$1,000,000
APD Improvements (Design)		\$600,000				\$600,000
APD Improvements (Construction)			\$6,000,000			\$6,000,000
Totals (Not including previous FY CIPs) =	\$17,300,000	\$75,100,000	\$15,800,000	\$9,800,000	\$24,400,000	\$142,400,000
Prior Proposed Budget	\$17,800,000	\$75,300,000	\$28,300,000	\$9,900,000	\$17,500,000	\$148,800,000

FY26-FY30 Fire Apparatus Replacement Plan

	Vehicle #	FY26	FY27	FY28	FY29	FY30
PUMPER #6	31200					
PUMPER #7	31210					
PUMPER #8	396B					
AMBULANCE ACCESSORIES						
BRUSH TRUCK #1	383B			600,000		
BRUSH TRUCK #2	389B			600,000		
BRUSH TRUCK #3	343385			600,000		
Total		\$ -	\$ -	\$ 1,800,000	\$ -	\$ -

FY26-FY30 Fire Equipment Replacement Plan

	FY26	FY27	FY28	FY29	FY30
Self Contained Breathing Apparatus					
Radios					
Defibrillators	100,000		100,000		
Total	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -

FY26 Vehicle & Equipment Replacement Plan

Department	Vehicle #	Vehicle YR	Description/Make/ Model	Replacement Cost	Replace With
DRAINS	736D	1998	CATERPILLER 938G	300,000	REBUILD
DRAINS	7323	2015	ISUZU A4 STORM	420,000	
DRAINS	7323	2015	RAVO B.V. EURO SWEEPER	420,000	
FIRE	307	2006	FORD EXPIDITION	85,000	P/U 3/4 XCAB 4WD
FIRE	313	2008	FORD F250	85,000	P/U 3/4 XCAB 4WD
FIRE	324	2007	DODGE P/U 3/4	65,000	
PARKS	767A	1998	BOBCAT HI FLO	150,000	ALL TERRAIN FORKT LIFT
PARKS	784A	1986	DIABLO OVER 10000LBS	20,000	14000LBS
PARKS	531A	1997	FORE 800 BOOM TRUCK	400,000	65FT LIFT
POLICE	2110	2012	Dodge Caravan	50,000	
POLICE	2115	2005	Ford Taurus	50,000	
POLICE	2207	2017	Chevy Tahoe	105,000	
POLICE	2208	2017	Chevy Tahoe	105,000	
COMMUNITY SERVICES	543	2005	Ford Altec Boom	200,000	Altec

\$ 2,455,000

Five Year Capital Improvement Plan FY26-FY30



City of Sparks
Five Year Capital Improvement Plan 2025/26- 2029/30

	FY26	FY27	FY28	FY29	FY30
ROAD FUND (1401): Transportation Systems, Road Improvements and related road maintenance projects					
Capital Resources					
Funding Available from Prior Year	\$1,852,833	(\$115,418)	(\$1,652,080)	(\$3,566,094)	(\$4,672,685)
Fuel Tax Revenues	\$3,093,640	\$3,155,513	\$3,218,623	\$3,282,996	\$3,348,655
TMWA MUA Revenue	\$760,000	\$775,200	\$790,704	\$806,518	\$822,648
Electric and Gas Franchise Fees	\$2,350,000	\$2,397,000	\$2,444,940	\$2,493,839	\$2,543,716
Miscellaneous. Revenue/Expenses	\$156,895	\$25,000	\$25,000	\$25,000	\$25,000
Less Road Maintenance Personnel	(\$3,216,641)	(\$3,313,140)	(\$3,412,534)	(\$3,514,910)	(\$3,620,358)
Total Available For Road Projects	\$4,996,727	\$2,924,155	\$1,414,653	(\$472,652)	(\$1,553,024)

PAVEMENT MANAGEMENT PROGRAM

Street Improvement & Equipment - Corrective / Rehabilitation
project # Description

26-0500	Street Improvements - Corrective and Rehab	\$ 1,680,000	\$ 1,330,000	\$ 1,540,000	\$ 1,064,590	\$ 960,000
26-0501	Sidewalk Rehabilitation	\$ 1,210,000	\$ 980,000	\$ 1,130,000	\$ 780,000	\$ 700,000
26-0502	Alley, Parking Lot and Pathway - Rehab	\$ 300,000	\$ 325,000	\$ 350,000	\$ 375,000	\$ 400,000
Annual Recurring Capital Projects and Maintenance / Materials						
26-0590	Street and Alley Surfaces - Preventative	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000
26-0591	Annual Pavement Management Program Support:	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
26-0592	Annual Street Surface Maintenance and Materials for: Crack Sealing and Road Surfacing Design/Geotechnical Support RTC- Fuel TAX Supported Roadway Projects and NDOT Enhancement Supported Projects Real Property / Right of Way Services	\$ 320,536	\$ 330,152	\$ 340,057	\$ 350,258	\$ 360,766
Sub-total Pavement Program		\$ 4,810,536	\$ 4,265,152	\$ 4,660,057	\$ 3,869,848	\$ 3,720,766

TRAFFIC PROGRAM

Annual Recurring Capital Projects and Maintenance/Supplies
project # Description

26-0693	Traffic Signs and Paint Line Laser for Traffic Paint and Signs Traffic Paint Materials Street Signs	\$ 149,109	\$ 153,582	\$ 158,190	\$ 162,935	\$ 167,823
26-0690	Traffic Safety Safe Route To School Plan Updates City-wide Signal Coordination/Capacity Improvements Traffic Calming Enhancements	\$ 52,500	\$ 55,000	\$ 57,500	\$ 60,000	\$ 62,250
26-0691	Electrical System Upgrades	\$ 50,000	\$ 52,500	\$ 55,000	\$ 57,250	\$ 60,000
26-0692	MUTCD Sign Compliance Requirements Program	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Sub-total Traffic Program		\$ 301,609	\$ 311,082	\$ 320,690	\$ 330,185	\$ 340,073

TOTAL ROAD FUND 1401 PROJECTS	\$ 5,112,145	\$ 4,576,234	\$ 4,980,746	\$ 4,200,034	\$ 4,060,840
--------------------------------------	---------------------	---------------------	---------------------	---------------------	---------------------

City of Sparks
Five Year Capital Improvement Plan 2025/26- 2029/30

	FY26	FY27	FY28	FY29	FY30
1401A - Capital Resources - Sparks Fiscal Policy #7 - Specified Road Projects					
Funding Available from Prior Year	\$0	\$250,000	\$500,000	\$750,000	\$1,000,000
Transfer from 1101 Fiscal Policy #7 (FY27-FY30 estimates only)	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
Total Available For Capital Projects	250,000.00	\$500,000	\$750,000	\$1,000,000	\$1,250,000

Street Improvement & Equipment - Corrective / Rehabilitation						
project #	Description					
XX-0500 & 0501	Street Improvements - Corrective and Rehab & Sidewalk Rehabilitation	\$ -	\$ -	\$ -	\$ -	\$ 3,890,000

TOTAL 1401A - CAPITAL PROJECTS - Specific Road Projects - Fiscal Policy #7						\$ 3,890,000
TOTAL ROAD PROJECTS FUND 1401 (INCLUDING PART A)						\$ 7,950,840

CAPITAL PROJECTS FUND (1404): Acquisition and construction of fixed assets and rehabilitation of capital facilities.

1404A - Capital Resources City Facilities and Equipment					
Funding Available from Prior Year	3,660,158.00	\$1,924,903	\$2,069,403	(\$1,267,892)	(\$4,494,711)
General Fund Transfer for Public Works Projects	\$1,775,000	\$2,523,500	\$2,599,205	\$2,677,181	\$2,757,497
Miscellaneous Revenue/Expenses	\$14,745	\$8,500	\$8,500	\$8,500	\$8,500
Funding for Fire Apparatus	(\$750,000)				
Funding for Software and Hardware	(\$1,200,000)	\$0	\$0	\$0	\$0
Total Available For Capital Projects	\$3,499,903	\$4,456,903	\$4,677,108	\$1,417,789	(\$1,728,714)

CITY FACILITIES & EQUIPMENT					
project #	Description				
26-1001	Alf Sorensen - Gym HVAC Replacement - Construction	\$ 500,000			
26-1002	City Hall - Cooling Tower/Return Fan Replacement - Construction (Part 1a)	\$ 290,000			
26-1003	Fire Station #1 - West Concrete Ramp Subgrade Failure Repairs	\$ 100,000			
	Maintenance Yard Building Exterior Painting, Trim and Admin Window Replacement Project (Admin, Garage, Bullpen)		\$ 450,000		
	Fire Station #1 Lift Station Replacement		\$ 200,000		
	Police Dept. - Chiller Compressor Replacement Project		\$ 50,000		
	Maintenance Admin Electrical Upgrades - Design and Construction		175,000		
	Fire Station #1 - Cooling Tower and Boiler Replacement - Design		\$ 65,000		
	Fire Station #1 - Heat Pump Replacement (three per year)		\$ 30,000	\$ 30,000	\$ 30,000
	Gandolfo Park Salt/Sand Shed Cover Replacement		\$ 200,000		
	Maintenance Garage Admin Office HVAC Upgrades - Design		\$ 30,000		
	Police Dept. - HVAC System Boiler/Chiller Replacement Project - Final Design		\$ 75,000		
	Police Dept. - Shower/Locker Room Remodel		\$ 175,000		
	Fire Station #4 - Window Replacement		\$ 50,000		
	Police Dept. - Helmet 5 Year Replacement Cycle (SWAT)		\$ 25,000		
	Fire Station #1 - Cooling Tower and Boiler Replacement - Construction			\$ 650,000	
	City Hall - Exterior Fascia, Trim and Paint - Construction			\$ 450,000	
	City Hall - IT Door and Office Remodel - Construction			\$ 200,000	
	Fire Station #3 - Automatic Security Gates and Fence Enclosure			\$ 300,000	
	Maintenance Yard West Vehicle Storage Building Enclosure and Parking Lot Rehab - Design			\$ 80,000	
	Police Dept.- Electrical Evaluation and Planning			\$ 50,000	
	Police Dept.- Enclose Atrium for Additional Office Space - Design			\$ 150,000	

City of Sparks
Five Year Capital Improvement Plan 2025/26- 2029/30

	FY26	FY27	FY28	FY29	FY30
Police Dept. - HVAC System Boiler/Chiller Replacement Project - Construction			\$ 1,900,000		
Alf Sorensen - Boiler Replacement Construction			\$ 400,000		
Fire Department - Replace Two Large Extrication Equipment			\$ 120,000		
Fire Station #2 - Signage Upgrades			\$ 25,000		
Maintenance Garage Admin Office HVAC Upgrades			\$ 300,000		
Maintenance Garage - West Side Parking Lot Rehabilitation - Construction			\$ 250,000		
Police Dept. - Helmet 5 Year Replacement Cycle (Patrol)			\$ 50,000		
Police Dept. - Plate Carriers 5 Year Replacement Cycle (SWAT)			\$ 30,000		
Police Dept. - Rifle Plate 5 Year Replacement Cycle (Patrol)			\$ 75,000		
City Hall - Legislative Building Restroom Renovation and Entry Door ADA Upgrade				\$ 500,000	
City Hall - West Parking Lot Rehabilitation				\$ 450,000	
Fire Station #1 - Generator Replacement/Electrical Upgrades - Design				\$ 60,000	
Fire Station #4 - Dorm Addition Remodel (Conference Room)				\$ 150,000	
Gandolfo Park Security Fencing				\$ 550,000	
Maintenance Yard West Vehicle Storage Building Enclosure and Parking Lot Rehab - Construction				\$ 800,000	
Police Dept.- Enclose Atrium for Additional Office Space - Construction				\$ 2,000,000	
City Hall - Southeast ADA Ramp Improvements - Design				\$ 40,000	
Fire Station #1 - East Side Concrete Apron Replacement				\$ 75,000	
Fire Station #5 - Dorm Addition Remodel				\$ 150,000	
City Hall Legislative Bldg Chair Replacement				\$ 150,000	
Fire Station #5 - Exterior Building Paint				\$ 50,000	
City Hall - Southeast ADA Ramp Improvements - Construction					\$ 250,000
Fire Station #1 - Generator Replacement/Electrical Upgrades - Construction					\$ 600,000
Police Dept. - Heavy Vest and Plate Replacement					\$ 50,000
Police Dept. - Evidence Building Mobile Shelving					\$ 150,000
Sub-Total City Facilities Equip	\$ 890,000	\$ 1,525,000	\$ 5,060,000	\$ 5,005,000	\$ 1,080,000

Annual Recurring Capital Projects and Maintenance/Supplies

project #	Description	FY26	FY27	FY28	FY29	FY30
26-1090	Annual City-wide Facility Improvements	\$ 120,000	\$ 120,000	\$ 120,000	\$ 125,000	\$ 125,000
26-1091	Annual City Lighting Energy Retrofits	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
	Annual Maintenance Contract for Photovoltaic Systems and Inverter Replacement	\$ 55,000	\$ 55,000	\$ 60,000	\$ 60,000	\$ 60,000
26-1093	Annual City Facilities ADA Mitigation Improvements	\$ 20,000	\$ 20,000	\$ 20,000	\$ 25,000	\$ 25,000
26-1094	Annual City-wide Elevator Retrofit and Upgrades	\$ 70,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
26-1095	Annual City-wide Door Replacement Project	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
26-1096	Annual Police Department Taser Replacement	\$ 335,000	\$ 350,000	\$ 365,000	\$ 375,000	\$ 391,000
26-1097	Annual Police Department Rifle Replacement	\$ 25,000	\$ 27,500	\$ 30,000	\$ 32,500	\$ 35,000
	Annual Soundwall Repairs	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
	Annual Security Upgrades	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
	Sub-Total Annual Recurring	\$ 685,000	\$ 862,500	\$ 885,000	\$ 907,500	\$ 926,000

TOTAL 1404A - CAPITAL PROJECTS \$ 1,575,000 \$ 2,387,500 \$ 5,945,000 \$ 5,912,500 \$ 2,006,000

1404B - Capital Resources - IT Sustainability Plan #1 - Hardware (Tech Refresh)					
Funding Available from Prior Year	\$56,194	\$56,194	\$56,194	\$56,194	\$37,134
Transfer from 1101 IT Hardware Replacement Plan	\$1,050,000	\$100,000	\$100,000	\$80,940	\$100,000
Total Available For Capital Projects	1,106,194.00	\$156,194	\$156,194	\$137,134	\$137,134

City of Sparks
Five Year Capital Improvement Plan 2025/26- 2029/30

	FY26	FY27	FY28	FY29	FY30
--	------	------	------	------	------

Annual Recurring Capital Projects and Maintenance/Supplies					
project #	Description				
140105	IT Hardware Replacement Plan	\$ 1,050,000	\$ 100,000	\$ 100,000	\$ 100,000

TOTAL 1404B - CAPITAL PROJECTS - IT Sustainability Plan					
#1		\$ 1,050,000	\$ 100,000	\$ 100,000	\$ 100,000

1404C - Capital Resources - IT Sustainability Plan #2 - Software (Major Systems)					
	Funding Available from Prior Year	\$222,976	\$222,976	\$222,976	\$222,976
	Transfer from 1101 Major Software Replacement Plan	\$150,000	\$2,070,000	\$415,000	\$550,000
	Total Available For Capital Projects	\$372,976	\$2,292,976	\$637,976	\$772,976

Annual Recurring Capital Projects and Maintenance/Supplies					
140106	IT Major Systems Replacement Plan	\$ 150,000	\$ 2,070,000	\$ 415,000	\$ 550,000

1404C - TOTAL CAPITAL PROJECTS - IT Sustainability Plan					
#2		\$ 150,000	\$ 2,070,000	\$ 415,000	\$ 550,000

TOTAL CAPITAL PROJECTS FUND 1404 (INCLUDING PART A, B, AND C)		\$ 2,775,000	\$ 4,557,500	\$ 6,460,000	\$ 6,562,500	\$ 2,266,000
--	--	---------------------	---------------------	---------------------	---------------------	---------------------

CAPITAL FACILITIES FUND (1405): Acquisition of land, improvements to land, purchase of major equipment, renovations to government facilities and repayment of short term financing for these activities.

Capital Resources					
	Funding Available from Prior Year	\$392,393	\$144,162	\$311,531	\$478,843
	Ad Valorem Taxes designated for Capital Projects per NRS 354.59815 and 354.598155	\$280,000	\$285,600	\$291,312	\$297,138
	Miscellaneous Revenue/Expenses	\$31,769	\$31,769	\$1,000	\$1,000
	Total Available For Capital Projects	\$704,162	\$461,531	\$603,843	\$776,981

CAPITAL FACILITIES PROJECTS						
Project #	Description					
26-1501	Maintenance Yard Bull Pen Ventilation Improvement Project - Construction	\$ 300,000				
26-1502	City Hall - Cooling Tower/Return Fan Replacement - Construction (Part 1b)	\$ 260,000				
	Maintenance Garage Electrical Upgrade Project		\$ 150,000			
	Fire Station #4 Rear Door Replacement			\$ 125,000		
	Muni-Court Parking Lot Rehabilitation				\$ 300,000	
	Fire Station #1 - Ventilation Improvement for Apparatus Bays				\$ 250,000	
TOTAL CAPITAL FACILITIES PROJECT FUND 1405		\$ 560,000	\$ 150,000	\$ 125,000	\$ 550,000	\$ -

PARKS AND RECREATION PROJECTS (1402): Park Improvement Projects, including Sparks Marina.					
Capital Resources					
	Funding Available from Prior Year	\$2,332,612	\$2,338,331	\$1,469,221	\$905,083
	Electric and Gas Franchise Fees	\$1,005,000	\$1,025,100	\$1,045,602	\$1,066,514
	Miscellaneous Revenue/Expenses	\$15,053	\$15,354	\$15,661	\$15,974
	Less Park and Recreation Personnel	(\$674,334)	(\$694,564)	(\$715,401)	(\$736,863)
	Total Available For Capital Projects	\$2,678,331	\$2,684,221	\$1,815,083	\$1,250,709

City of Sparks
Five Year Capital Improvement Plan 2025/26- 2029/30

		FY26	FY27	FY28	FY29	FY30
PARKS AND RECREATION PROJECTS						
Project #	Description					
26-1601	Alf Sorensen Sink Replacement and Backflow Installation - Construction	\$ 95,000				
	Deer Park Pool Liner and Fence Upgrades - Construction		\$ 550,000			
	Recreation Gym and Admin Building Interior Paint		\$ 100,000			
	Shadow Mountain Field Replacement Phase 1		\$ 200,000			
	Alf Sorensen Cement Deck and Pool Surface Refurbishment - Design		\$ 100,000			
	Deer Park Pool Shower Upgrades - Construction			\$ 350,000		
	Pah Rah Park - New Parking Area - Design			\$ 35,000		
	Richards Way Gym Floor Repairs			\$ 60,000		
	Shadow Mountain Field Replacement Phase 2			\$ 200,000		
	Alf Sorensen Cement Deck and Pool Surface Refurbishment - Construction				\$ 1,200,000	
	Pah Rah Park - New Parking Area - Construction				\$ 350,000	
	Rock Park Additional Parking - Design				\$ 50,000	
	Shadow Mountain Field Replacement Phase 3				\$ 200,000	
	Rock Park Additional Parking - Construction					\$ 500,000
Sub-Total Parks and Rec		\$ 95,000	\$ 950,000	\$ 645,000	\$ 1,800,000	\$ 500,000
Annual Recurring Capital Projects and Maintenance/Supplies						
26-1690	Bike Path Rehabilitation	\$ 100,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
26-1691	Tree Replacement	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
26-1692	Sports Fields Grass Turf Replacement	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
26-1693	Marina Park Landscape, Path Modifications, and Upgrades	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
26-1694	Annual Park Facilities Improvements	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000
Sub-Total Annual Recurring		\$ 245,000	\$ 265,000	\$ 265,000	\$ 265,000	\$ 265,000
TOTAL CAPITAL PROJECTS PARKS AND RECREATION		\$ 340,000	\$ 1,215,000	\$ 910,000	\$ 2,065,000	\$ 765,000
Capital Resources - Golden Eagle Regional Park (GERP)						
	Funding Available from Prior Year	2,624,286.00	\$1,520,041	\$399,113	(\$227,459)	\$525,308
	General Fund Transfer - Marijuana Licensing Fees are the designated resource in FY23	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000
	GERP Facility Rentals, Sponsorship, Advertising, and Lighting Revenue	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000
	GERP Concession Franchise Fees	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000
	Miscellaneous Revenue	\$216,564	\$505	\$505	\$505	\$505
	Less Golden Eagle Regional Park Operations	(\$20,809)	(\$21,433)	(\$22,076)	(\$22,739)	(\$23,421)
	Total Available For Capital Projects	\$3,840,041	\$2,519,113	\$1,397,541	\$770,308	\$1,522,392
GOLDEN EAGLE REGIONAL PARK PROJECTS						
Project #	Description					
26-1700	Synthetic Turf Replacement - Field 11, 12, and 15 (Outfields)	\$2,200,000				
	Synthetic Turf Replacement - Field 5 and 6 (Outfields)		\$ 1,800,000			
	Replace Irrigation Pumps		\$ 200,000			
	Synthetic Turf Replacement - Field 1 through 4 (Outfields)			\$ 1,500,000		
	GERP - Paint Main Softball Building				\$ 120,000	
Sub-Total GERP Projects		\$ 2,200,000	\$ 2,000,000	\$ 1,500,000	\$ 120,000	\$ -
Annual Recurring Capital Projects and Maintenance/Supplies						
26-1790	Annual GERP Site and Facilities Improvements	\$ 40,000	\$ 40,000	\$ 45,000	\$ 45,000	\$ 45,000
26-1791	Annual Turf Maintenance Contract	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
Sub-Total Annual Recurring GERP		\$ 120,000	\$ 120,000	\$ 125,000	\$ 125,000	\$ 125,000
TOTAL CAPITAL PROJECTS - GERP		\$ 2,320,000	\$ 2,120,000	\$ 1,625,000	\$ 245,000	\$ 125,000
TOTAL PARKS AND REC PROJECTS FUND 1402		\$ 2,660,000	\$ 3,335,000	\$ 2,535,000	\$ 2,310,000	\$ 890,000

City of Sparks
Five Year Capital Improvement Plan 2025/26- 2029/30

	FY26	FY27	FY28	FY29	FY30
--	------	------	------	------	------

PARK CONSTRUCTION TAX DIST #1 (1406): Construction of new park facilities located in Park District #1.

Capital Resources					
Funding Available from Prior Year	\$133,725	\$66,179	(\$338,878)	(\$622,878)	(\$921,878)
Budgeted Residential Park Construction Tax	\$48,000	\$75,000	\$75,000	\$75,000	\$75,000
Miscellaneous Revenue/Expenses	\$24,454	\$24,943	\$1,000	\$1,000	\$1,000
Total Available For Neighborhood Parks	\$206,179	\$166,122	(\$262,878)	(\$546,878)	(\$845,878)

PARK DISTRICT #1 PROJECTS						
Project #	Description	FY26	FY27	FY28	FY29	FY30
26-1800	Burgess, Rock, and Deer Park Security Camera Installation	\$ 65,000				
	Village Green Park Paver Replacement		\$ 30,000			
	Aimone Park Tennis Court Replacement		\$ 400,000			
	Burgess Park Play Structure Replacement			\$ 285,000		
	Glendale Park Restroom Replacement				\$ 300,000	
	Cottonwood Park Restroom Replacement					\$ 300,000
	Sub-Total	\$ 65,000	\$ 430,000	\$ 285,000	\$ 300,000	\$ 300,000
	Annual Recurring Capital Projects and Maintenance/Supplies					
25-1890	Annual Park District 1 Improvements	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
TOTAL CAPITAL PROJECTS - PARK DISTRICT #1		\$ 140,000	\$ 505,000	\$ 360,000	\$ 375,000	\$ 375,000

PARK CONSTRUCTION TAX DIST #2 (1407): Construction of new park facilities located in Park District #2.

Capital Resources					
Funding Available from Prior Year	\$403,992	\$311,202	\$70,496	(\$709,659)	(\$889,814)
Budgeted Residential Park Construction Tax	\$48,000	\$165,000	\$165,000	\$165,000	\$165,000
Miscellaneous Revenue/Expenses	\$4,210	\$4,294	\$4,845	\$4,845	\$4,845
Total Available For Neighborhood Parks	\$456,202	\$480,496	\$240,341	(\$539,814)	(\$719,969)

PARK DISTRICT #2 PROJECTS						
Project #	Description	FY26	FY27	FY28	FY29	FY30
26-1900	Shelly Park Security Camera Installation	\$ 20,000				
26-1901	Pah Rah Park Basketball Court Replacement	\$ 75,000				
	Wood Trail Play Structure Replacement		\$ 300,000			
	Pah Rah Park Automatic Entrance Gate		\$ 30,000			
	Van Meter Park Paver Replacement		\$ 30,000			
	Vista View Play Structure Replacement			\$ 300,000		
	Pah Rah Dog Park			\$ 600,000		
	Sage Canyon Play Structure Replacement				\$ 300,000	
	Annual Recurring Capital Projects and Maintenance/Supplies					
26-1990	Annual Park District 2 Improvements	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
TOTAL CAPITAL PROJECTS - PARK DISTRICT #2		\$ 145,000	\$ 410,000	\$ 950,000	\$ 350,000	\$ 50,000

PARK CONSTRUCTION TAX DIST #3 (1408): Construction of new park facilities located in Park District #3.

Capital Resources					
Funding Available from Prior Year	\$4,105,800	\$4,834,343	\$5,264,957	\$5,504,957	\$5,844,957
Budgeted Residential Park Construction Tax	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000
Miscellaneous Revenue/Expenses	\$103,543	\$105,614	\$15,000	\$15,000	\$15,000
Total Available For Neighborhood Parks	\$4,909,343	\$5,639,957	\$5,979,957	\$6,219,957	\$6,559,957

PARK DISTRICT #3 PROJECTS						
Project #	Description	FY26	FY27	FY28	FY29	FY30
	Jacinto Play Structure Replacement		\$ 300,000			
	Stonebrook Community Park - Design			\$ 400,000		
	Bodega Park Playground Replacement				\$ 300,000	
	Kiley Community Park - Design					\$ 400,000
	Annual Recurring Capital Projects and Maintenance/Supplies					
26-2090	Annual Park District 3 Improvements	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
TOTAL CAPITAL PROJECTS - PARK DISTRICT #3		\$ 75,000	\$ 375,000	\$ 475,000	\$ 375,000	\$ 475,000

City of Sparks
Five Year Capital Improvement Plan 2025/26- 2029/30

	FY26	FY27	FY28	FY29	FY30
--	------	------	------	------	------

VICTORIAN SQUARE ROOM TAX (1415): Capital projects and land acquisitions in the Victorian Square.

Capital Resources					
Funding Available from Prior Year	\$9,022,187	\$9,570,400	\$10,273,613	\$8,876,826	\$4,380,039
Anticipated Victorian Square Room Tax Revenues	\$1,550,000	\$1,375,000	\$1,375,000	\$1,375,000	\$1,375,000
Miscellaneous Revenue/Expenses	\$203,213	\$203,213	\$203,213	\$203,213	\$203,213
Total Available For Room Tax Projects	\$10,775,400	\$11,148,613	\$11,851,826	\$10,455,039	\$5,958,252

Project #	Description				
VICTORIAN SQUARE ROOM TAX PROJECTS					
	Victorian Square Infrastructure Improvement Project Section 5b	\$ 800,000			
26-2100	Memorial Plaza Concrete Repairs	\$ 200,000			
26-2102	Victorian Square Public Art Program	\$ 130,000			
	Victorian Square Infrastructure Improvement Project Section 3		\$ 800,000		
	Barricade Project - Phase 3			\$ 1,000,000	
	Victorian Plaza - Design			\$ 600,000	
	Victorian Plaza Play Structure			\$ 500,000	
	Victorian Square Infrastructure Improvement Project Sections 6 & 7b			\$ 800,000	
	Victorian Plaza - Construction				\$ 6,000,000
	Sub-Total Victorian Square Projects	\$ 1,130,000	\$ 800,000	\$ 2,900,000	\$ 6,000,000

Annual Recurring Capital Projects and Maintenance/Supplies					
26-2190	Victorian Square Development Contribution	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
	Sub-Total Annual Recurring	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000

TOTAL VICTORIAN SQUARE ROOM TAX PROJECTS	\$ 1,205,000	\$ 875,000	\$ 2,975,000	\$ 6,075,000	\$ 75,000
---	---------------------	-------------------	---------------------	---------------------	------------------

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) (1203): Projects that benefit low and moderate income people; help to prevent or eliminate slum and blight;

Capital Resources					
Funding Available from Prior Year	\$225,000	\$1,802	\$1,802	\$1,802	\$1,802
Grant Award	\$226,802	\$225,000	\$225,000	\$225,000	\$225,000
Total Available For CDBG Projects	\$451,802	\$226,802	\$226,802	\$226,802	\$226,802

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS					
Project #	Description				
26-2290	Pedestrian and Street Improvements	\$ 450,000	\$ 225,000	\$ 225,000	\$ 225,000
	TOTAL CDBG CAPITAL PROJECTS	\$ 450,000	\$ 225,000	\$ 225,000	\$ 225,000

MUNICIPAL COURT ADMINISTRATIVE ASSESSMENT FUND (1208): Projects that enhance or support municipal court facilities and operations.

Capital Resources					
Funding Available from Prior Year	\$174,273.00	\$144,273	\$179,273	\$114,273	(\$140,727)
Admin Assessment Fees per NRS 176.0611	\$40,000	\$55,000	\$55,000	\$55,000	\$55,000
Total Available For Muni Court Projects	\$214,273	\$199,273	\$234,273	\$169,273	(\$85,727)

City of Sparks
Five Year Capital Improvement Plan 2025/26- 2029/30

		FY26	FY27	FY28	FY29	FY30
MUNICIPAL COURT ADMIN ASSESSMENT PROJECTS						
Project #	Description					
26-2300	Carpet Replacement	\$ 50,000				
	Exterior Building Paint			\$ 100,000		
	Security Furniture Replacement				\$ 40,000	
	Security Remodel				\$ 250,000	
	Sub-Total Muni Court Projects	\$ 50,000	\$ -	\$ 100,000	\$ 290,000	\$ -
Annual Recurring Capital Projects and Maintenance/Supplies						
26-2390	Annual Municipal Court Facility Improvements	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
	Sub-Total Annual Recurring	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
TOTAL MUNI COURT CAPITAL PROJECTS		\$ 70,000	\$ 20,000	\$ 120,000	\$ 310,000	\$ 20,000

STREET CUT (1224): Street repairs as a result of street cuts from local vendors.						
Capital Resources						
	Funding Available from Prior Year	\$605,027.00	\$386,394	\$371,181	\$359,430	\$333,909
	Street Cut Permits	\$300,000	\$306,000	\$312,120	\$318,362	\$324,730
	Miscellaneous Revenue/Expenses	\$17,375	\$17,375	\$17,375	\$100	\$100
	Less Street Cut personnel and operational costs	(\$86,008)	(\$88,588)	(\$91,246)	(\$93,983)	(\$96,803)
	Total Available For Street Cut Projects	836,394.00	\$621,181	\$609,430	\$583,909	\$561,936

STREET CUT PROJECTS						
Project #	Description					
26-2490	Street Cut Repair Contract (Annual)	\$ 450,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
TOTAL STREET CUT PROJECTS		\$ 450,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000

SPARKS UTILITIES (1600's): Sanitary sewer, storm drain, and effluent projects						
Capital Resources						
	Capital Funding Available from Prior Year	\$49,615,986	\$45,204,100	\$43,339,119	\$40,621,434	\$35,501,900
	Connection Fees	\$7,650,000	\$6,000,000	\$6,000,000	\$5,750,000	\$5,750,000
	Sun Valley TMWRF capital contributions	\$1,188,740	\$759,266	\$769,902	\$780,832	\$267,264
	Miscellaneous Revenue	\$928,900	\$300,000	\$300,000	\$300,000	\$300,000
	System Reinvestment Transfer from Operating	\$6,773,000	\$6,908,000	\$7,046,000	\$7,187,000	\$7,331,000
	Operational Efficiency Projects paid for out of Operating Funds	\$869,000	\$765,000	\$740,000	\$740,000	\$740,000
	Sparks share of TMWRF staff capital (capital budget in fund 5605)	(\$1,715,000)	(\$1,749,000)	(\$1,784,000)	(\$1,820,000)	(\$1,856,000)
	Debt Service	(\$4,064,516)	(\$3,438,247)	(\$3,174,587)	(\$2,267,366)	(\$1,644,575)
	Total Resources Available for Utilities Projects	\$61,246,110	\$54,749,119	\$53,236,434	\$51,291,900	\$46,389,589

SANITARY SEWER PROJECTS (Fund 1631) - Expansion/Rehabilitation of Sewer Infrastructure Systems

TMWRF Projects

Project #	Description					
25-6580	Gas Conditioning System Improvements Construction	\$ 941,100				
25-6587	Aeration Basin Tank 1B Rehab Design	\$ 156,850				
26-6589	Manhole Rehab Design (annual recurring)	\$ 62,740				
26-6590	Manhole Rehab Construction	\$ 94,110				
26-6574	Mobile Organic Biofilm (MOB) lease to own (NUVODA + installation)	\$ 313,700				
26-6575	MOB Full Scale Master Plan Pre-Design & Design	\$ 470,550				
26-6580	Clarifier Basin #2B Primary & Secondary - Concrete & Steel Rehab	\$ 470,550				

City of Sparks
Five Year Capital Improvement Plan 2025/26- 2029/30

		FY26	FY27	FY28	FY29	FY30
26-6581	Thickened Primary Sludge Pumping Impr. - Design	\$ 250,960				
26-6582	Digester #4 Cover Improvement Construction	\$ 1,411,650				
26-6595	Plant Backup Power - Design	\$ 313,700				
26-6596	Facility Plan	\$ 627,400				
26-6585	Seismic Retrofit - Pre-Design	\$ 313,700				
<i>(See TMWRF FY26 CIP for out years)</i>						
Sub-Total TMWRF Projects		\$ 5,427,010	\$ -	\$ -	\$ -	\$ -

Sewer Infrastructure Projects (Fund 1631)

26-6600	Gleeson Way Sewer Rehab - Construction	\$ 1,600,000				
26-6601	Greg St (Kleppe Ln) Sewer Lift Station Rehabilitation - Design and Construction	\$ 200,000				
26-6602	Sewer Camera Van - Hardware/Software Retrofit Upgrade	\$ 350,000				
26-6603	SS Interceptor and Large Diameter Trunk Condition Assessment	\$ 250,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
26-6604	SS Rehabilitation Project (CIP19) - Byrd Dr and Sullivan Ln Sewer Upsize - Preliminary Design	\$ 25,000				
26-6605	Sewer Manhole Rehabilitation Program - Design and Construction	\$ 350,000		\$ 350,000		\$ 350,000
26-6606	Sewer Spot Repair Program - Design and Construction	\$ 150,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 400,000
26-6607	Annual Sewer System Rehab	\$ 1,500,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	\$ 2,000,000
26-6608	Annual Sewer System Street Improvement Coordination	\$ 250,000	\$ 200,000	\$ 250,000	\$ 200,000	\$ 200,000
	*Annual Road Ahead		\$ 55,000			
	*RTC Road Ahead			\$ 550,000		
	Sewer Cured-in-Place Pipe (CIPP) Lining Program - Design and Construction		\$ 2,000,000		\$ 4,000,000	
	SS Rehabilitation Project (CIP19) - Byrd Dr and Sullivan Ln Sewer Upsize - Final Design		\$ 125,000			
	SS Rehabilitation Project (CIP19) - Byrd Dr and Sullivan Ln Sewer Upsize - Construction			\$ 2,500,000		
	Spice Island Sewer Lift Station Rehabilitation - Design and Construction			\$ 200,000		
	SS Rehabilitation Project (CIP15) - David Allen Parkway Sewer Upsize - Final Design			\$ 75,000		
	O'Callaghan Sewer Lift Station Rehabilitation - Design and Construction				\$ 150,000	
	SS Rehabilitation Project (CIP15) - David Allen Parkway Sewer Upsize - Construction				\$ 750,000	
	Rate Study - Sewer					\$ 125,000
	Sewer Lift Station Rehabilitation - Design and Construction					\$ 200,000
Sub-Total Sewer Infrastructure Projects		\$ 4,675,000	\$ 4,480,000	\$ 6,075,000	\$ 7,250,000	\$ 3,425,000

SEWER OPERATIONAL EFFICIENCY PROJECTS (Fund 1630)

26-6597	Annual Contingency for Emergencies	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Sub-Total Sewer Operational Efficiency Projects		\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000

TOTAL SANITARY SEWER PROJECTS \$ 10,252,010 \$ 4,630,000 \$ 6,225,000 \$ 7,400,000 \$ 3,575,000

STORM DRAIN PROJECTS & EQUIPMENT (Fund 1641)

Expansion / Rehabilitation of Storm Drain Infrastructure Systems

Project #	Description	FY26	FY27	FY28	FY29	FY30
26-6601	Annual Storm Drain Street Improvement Coordination	\$ 1,300,000	\$ 700,000	\$ 900,000	\$ 650,000	\$ 600,000
	*Annual Road Ahead					
	*RTC Road Ahead					
26-6602	Annual Storm Drain System Dam, Ditch, Flood and Drainage Structures	\$ 250,000	\$ 250,000	\$ 300,000	\$ 300,000	\$ 350,000
	*Annual SD System and Ditch Rehab					
	*Annual Dam/Flood Structure/City-wide Flood Rehab Construction					
26-6603	Drainage Improvements	\$ 1,550,000	\$ 2,100,000	\$ 1,550,000	\$ 1,600,000	\$ 2,200,000

City of Sparks
Five Year Capital Improvement Plan 2025/26- 2029/30

		FY26	FY27	FY28	FY29	FY30
26-6604	Sparks Marina Dewatering Upgrades - Design	\$ 125,000				
26-6605	Storm Drain Master Plan Amendment	\$ 250,000				
	SD Upgrade Project - C Street - 21st to Rock - Design		\$ 125,000			
	Sparks Marina Emergency Dewatering Upgrade - Construction		\$ 1,500,000			
	Sparks Marina SCADA Upgrades		\$ 50,000			
	Snider Storm Drain (SD) Lift Station Rehabilitation - Design and Construction		\$ 150,000			
	Glendale Ave and Dermody Way Storm Drain Project - Preliminary Design		\$ 125,000			
	Rate Study - Storm Drain		\$ 150,000			
	SD Upgrade Project - C Street - 21st to Rock - Construction			\$ 1,200,000		
	Meredith Storm Drain (SD) Lift Station Rehabilitation - Design and Construction			\$ 150,000		
	Glendale Ave and Dermody Way Storm Drain Project - Final Design			\$ 800,000		
	Glendale Ave and Dermody Way Storm Drain Project - Construction Ph1				\$ 5,100,000	
	Glendale Ave and Dermody Way Storm Drain Project - Construction Ph2					\$ 8,400,000
	Glendale Ave and Dermody Way Storm Drain Project - Construction Ph2					\$ 8,400,000
Sub-total Storm Drain Infrastructure Projects		\$ 3,475,000	\$ 5,150,000	\$ 4,900,000	\$ 7,650,000	\$ 19,950,000

Storm Drains Operational Efficiency Projects (Fund 1640)

Project #	Description	FY26	FY27	FY28	FY29	FY30
26-6696	FEMA CRS/CAV	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
26-6697	North Truckee Drain Annual Cleaning	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
26-6698	Storm Drain Outreach Maintenance Program	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
26-6699	Annual Contingency for Emergencies	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
26-6700	Annual Dam Maintenance	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Sub-total Storm Drain Efficiency Projects		\$ 415,000	\$ 415,000	\$ 415,000	\$ 415,000	\$ 415,000

TOTAL STORM DRAIN PROJECTS \$ 3,890,000 \$ 5,565,000 \$ 5,315,000 \$ 8,065,000 \$ 20,365,000

EFFLUENT REUSE PROJECTS (Fund 1651) - Expansion/ Rehabilitation of Effluent Reuse Infrastructure Systems

Project #	Description	FY26	FY27	FY28	FY29	FY30
26-6701	Effluent Tank Rehabilitation - Construction	\$ 1,500,000				
26-6702	Annual Effluent Vault Rehab Program	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
26-6703	Effluent Condition Assessment Program	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
	Effluent System Expansion Projects		\$ 500,000	\$ 750,000		
	Effluent Management and Master Plan Updates		\$ 365,000			
Sub-total Effluent Infrastructure Projects		\$ 1,650,000	\$ 1,015,000	\$ 900,000	\$ 150,000	\$ 150,000

Effluent Reuse Operational Efficiency Projects (Fund 1650)

Project #	Description	FY26	FY27	FY28	FY29	FY30
26-6790	Effluent Metered Site Upgrades	\$ 100,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
26-6791	Annual Contingency for Emergencies	\$ 150,000	\$ 125,000	\$ 100,000	\$ 100,000	\$ 100,000
Sub-total		\$ 250,000	\$ 200,000	\$ 175,000	\$ 175,000	\$ 175,000

TOTAL EFFLUENT REUSE PROJECTS \$ 1,900,000 \$ 1,215,000 \$ 1,075,000 \$ 325,000 \$ 325,000

Capital Resources- River Flood						
Funding Available from Prior Year	\$16,680,500	\$20,241,500	\$21,253,197	\$24,665,445	\$26,781,261	
River Flood User Fees	\$3,480,000	\$3,351,697	\$3,452,248	\$3,555,816	\$3,662,490	
River Flood Connection Fees	\$270,000	\$100,000	\$100,000	\$100,000	\$100,000	
Miscellaneous Revenue	\$11,000	\$60,000	\$60,000	\$60,000	\$60,000	
Debt Service (Paid off in FY21)	\$0	\$0	\$0	\$0	\$0	
Total Available for RIVER FLOOD Capital Projects	\$20,441,500	\$23,753,197	\$24,865,445	\$28,381,261	\$30,603,751	

City of Sparks
Five Year Capital Improvement Plan 2025/26- 2029/30

	FY26	FY27	FY28	FY29	FY30
RIVER FLOOD PROJECTS					
Project #	Description				
26-6800	\$ 200,000				
	Sun Valley and Spanish Springs Dam Structural Assessment and Dam Metered Flow Release Design				
		\$ 2,000,000			
	Truckee River Levee Backflow Device Rehabilitation Project - Design and Construction				
		\$ 500,000			
	Dam Metered Release Preliminary Construction				
			\$ 200,000		
	Baring Blvd / NTD Stormwater Pump Station - Feasibility/Design				
				\$ 1,600,000	
	NTD Debris Removal Maintenance Access				
TOTAL RIVER FLOOD PROJECTS	\$ 200,000	\$ 2,500,000	\$ 200,000	\$ 1,600,000	\$ -
TOTAL UTILITIES PROJECTS	\$ 16,242,010	\$ 13,910,000	\$ 12,815,000	\$ 17,390,000	\$ 24,265,000

MOTOR VEHICLE FUND (1702): Vehicle replacement and capital improvements to the vehicle maintenance facility.					
Capital Resources					
Funding Available from Prior Year	5,521,643.00	\$4,316,347	\$4,163,583	\$3,998,181	\$3,818,259
Vehicle Rent and Replacement Cost Contributions from other Funds	\$2,661,003	\$2,794,053	\$2,933,756	\$3,080,444	\$3,234,466
Fuel Reimbursement from other Funds	\$737,230	\$575,000	\$575,000	\$575,000	\$575,000
Miscellaneous Revenue	\$234,392	\$25,000	\$50,000	\$75,000	\$107,000
Less transfer to General Fund	(\$1,000,000)	\$0	\$0	\$0	\$0
Less Motor Vehicle Fund personnel and services and supplies	(\$1,382,921)	(\$1,452,067)	(\$1,524,670)	(\$1,600,904)	(\$1,680,949)
Total Available For Vehicle Replacement and Capital Projects	\$6,771,347	\$6,258,333	\$6,197,669	\$6,127,721	\$6,053,775

CITY VEHICLE AND EQUIPMENT REPLACEMENTS					
Project #	Description				
26-7500A	Vehicle and Equipment Replacement Plan - current year				
	\$ 2,455,000	\$ 2,094,750	\$ 2,199,488	\$ 2,309,462	\$ 2,424,935
Sub-Total Motor Vehicle Related Projects					
	\$ 2,455,000	\$ 2,094,750	\$ 2,199,488	\$ 2,309,462	\$ 2,424,935

Capital Resources - Fire Apparatus Replacement Plan					
Funding Available from Prior Year	\$522,553	\$522,553	\$1,362,546	\$2,296,600	\$1,306,897
Vehicle Cost Recovery from General Fund for Fire apparatus	\$0	\$739,993	\$734,054	\$710,297	\$710,297
Vehicle Rent from General Fund Fire Dept for Capital Equipment Plan	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Charges for Services-Mutual Aid	\$0	\$100,000	\$100,000	\$100,000	\$100,000
Total Available For Fire Apparatus and Capital Equip Replacement	\$622,553	\$1,462,546	\$2,296,600	\$3,206,897	\$2,217,194

Fire Apparatus and Capital Equipment Replacement Plan					
Project #	Description				
100902	Fire Apparatus Replacement Plan - 1702				
				\$ 1,800,000	\$ -
100903	Fire Capital Equipment Replacement Plan - 1702				
	\$ 100,000	\$ 100,000		\$ 100,000	\$ -
Sub-Total Fire Apparatus and Capital Equip Replacement Plan					
	\$ 100,000	\$ 100,000	\$ -	\$ 1,900,000	\$ -

TOTAL VEHICLE AND CAPITAL EQUIPMENT REPLACEMENT FUND 1702	\$ 2,555,000	\$ 2,194,750	\$ 2,199,488	\$ 4,209,462	\$ 2,424,935
--	---------------------	---------------------	---------------------	---------------------	---------------------

City of Sparks
Five Year Capital Improvement Plan 2025/26- 2029/30

	FY26	FY27	FY28	FY29	FY30
REDEVELOPMENT AREA 2 (3601): Projects in the Marina, Oddie Boulevard and Conductor Heights areas funded by property taxes					
Capital Resources					
Funding Available from Prior Year	30,626,848.00	\$34,930,988	\$37,407,057	\$39,079,409	\$41,230,631
Property Taxes (Real & Personal)	\$4,228,196	\$2,996,756	\$3,086,659	\$3,179,258	\$3,274,636
Interest	\$283,420				
Other Revenues & Operating Expenses	(\$107,476)	(\$20,687)	(\$24,307)	(\$28,036)	(\$31,878)
Total Available For Redevelopment Area 2 Projects	\$35,030,988	\$37,907,057	\$40,469,409	\$42,230,631	\$44,473,389

Project #	Description	FY26	FY27	FY28	FY29	FY30
Planned Capital Improvements						
26-3601	Annual Infrastructure Improvements in RDA 2	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
	Marina Turf Area Drainage Improvements		\$ 250,000			
	Marina Irrigation Pump Replacement - South Side		\$ 150,000			
	Marina Drainage and Sitting Steps at Volleyball Courts - Design			\$ 40,000		
	Marina LED Pathway Lighting Replacement			\$ 500,000		
	Marina North Side Wall Replacement			\$ 350,000		
	Marina Drainage and Sitting Steps at Volleyball Courts - Construction			\$ 400,000		
	Gateway Park Upgrades				\$ 500,000	
	Marina Trail Replacement (Southeast Side)				\$ 400,000	
	Marina Peninsula Beach and Rental Facility					\$ 1,000,000
	Sub-total	\$ 100,000	\$ 500,000	\$ 1,390,000	\$ 1,000,000	\$ 1,100,000
TOTAL REDEVELOPMENT AREA 2 PROJECTS		\$ 100,000	\$ 500,000	\$ 1,390,000	\$ 1,000,000	\$ 1,100,000