



SPECIAL EVENT PERMIT

This document must be uploaded as part of the application for a special event permit. It is null without the application and the application is null without this document. A permit is not valid unless signed by city staff.

EVENT/LOCATION: _____

DATES/TIME: _____

PERMITTEE NAME/ORGANIZATION: _____

CITY OF SPARKS BUSINESS LICENSE #: _____

AFFIDAVIT: I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event under the Sparks Municipal Code and I understand that this application is made subject to the rules and regulations established by the Sparks Parks & Recreation Department/ Special Events Office which includes any specific conditions clarified by city staff prior to the event. Applicant agrees to comply will all other requirements of the City, County, State, Federal Government, and any other applicable entity which may pertain to the use of the Event venue and the conduct of the Event. In the event that a possessory interest subject to property taxation is created by virtue of this use permit, I agree to pay all possessory interest taxes and the City shall not be liable for the payment of such taxes. I further agree that the payment of any such taxes shall not reduce any consideration paid to the City pursuant to this use permit. I further certify that the On-site Event Producer -- on behalf of the Permittee -- is authorized to commit that organization and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Sparks.

HOLD HARMLESS: Permittee agrees to defend, protect, indemnify and hold the City, its officers, employees and agents free and harmless from and against any and all claims, damages, expenses, loss of liability of any kind or nature whatsoever arising out of or resulting from, the alleged acts or omissions associated with the permitted event or activity. Permittee shall, at its own cost, risk and expense, defend any and all claims or legal actions that may be commenced or filed against the City, its officers, agents or employees and the Permittee shall honor any settlement entered into and shall satisfy any judgment that may be rendered against the City, its officers, agents or employees as a result of any alleged acts or omissions of Permittee or Permittee’s officers, agents or employees in connection with the uses, events or activities under the permit.

Print Name of PERMITTEE _____

Signature/date _____

Print Name of On-site Event Organizer _____

On-site Event Organizer 24-hour Phone Number _____

Under the provisions of Sparks Municipal Code 9.34.020, this Special Event Permit is:

APPROVED DENIED CONDITIONS APPLY, see attached

By _____

UPDATED 7/30/2017 MFB

Parks and Recreation Director or Special Event Designee/Date