



## VENDING MACHINE LICENSE

**"Vending machine"** means a self-service device that automatically dispenses on the insertion of currency, tokens, or similar means a predetermined unit serving of food, either in bulk or in package, without having to be replenished after each use. Food Vending Machine Fact Sheet (Found Below).

**"Vending machine location"** means an area or room where one or more vending machines are installed and operated, except that if the machines within an area are separated by more than one hundred fifty feet, each area separated by that distance constitutes a separate vending machine location.

Ohio law requires each vending machine location to have a Food Service Operation License. Before opening a vending machine location, you must submit a Vending Machine License Application (found below) and Fee. Prior to licensing your location, a pre-operational inspection must be done to assure compliance with Ohio Food Code. Please call the Food Safety Program at (330) 493-9904 to schedule the pre-operation inspection or if you have questions.

**Note: When a vending machine is located in a licensed Food Service Operation or Retail Food Establishment (example: a cafeteria), operated by the same licensed operator, the vending location can be covered under the Food Service Operation or Retail Food Establishment License. There is no need for a separate Vending Machine License.**

# FOOD VENDING MACHINE FACT SHEET

## Vending Machine Food Safety

The vending machine must:

1. Have an easily readable thermometer accurate to 1.5°C (2.7°F) located in the warmest part of cold food machines, and in coolest part of hot food machines.
2. Maintain cold foods at 41°F or below and hot foods at 135°F or above.

## Automatic Shutoff or “Health Switch”

The temperature specified for shutoff activation may deviate from the temperature and for a time immediately after the machine is filled, serviced, or restocked as follows:

**Refrigerated:** Ambient air temperature of 41°F or higher, for not more than 30 minutes.

**Hot Food:** Ambient air temperature below 135°F, for not more than 120 minutes.

## Potentially Hazardous Foods

Ready-to-eat potentially hazardous foods must be labeled with the preparation date to indicate the date by when the food shall be consumed, which is 7 days or less from the day of preparation. Dispose of ready-to-eat potentially hazardous foods if:

1. The seven-day shelf life has been exceeded.
2. After automatic shutoff, the machine is not repaired or reactivated within 4 hours of shutoff.
3. The internal temperature of the product exceeds 41°F.

## General Requirements

1. All potentially hazardous food vended from a machine must be in the original container in which it was packaged at the preparation facility.
2. Condiments need to be individual packages or dispensers filled at an approved location.
3. All food must be labeled in accordance with the Uniform Food Safety Code.
4. All vending machines must comply with National Automatic Merchandising Association (NAMA) & National Sanitation Foundation (NSF).
5. Outside vending machines (typically water machines) must have overhead protection. If not protected from outside elements, the dispensing compartment of a vending machine must be equipped with a self-closing door or cover.

## Application for a License to Conduct a Vending Machine Location

**Instructions:**

1. Complete the applicable sections. (Make any corrections if necessary.)
2. Sign and date the application.
3. Make a check or money order payable to:
4. Return check and signed application by\* 03/01/

**to:** STARK COUNTY HEALTH DEPARTMENT  
 3951 CONVENIENCE CIRCLE N.W.  
 CANTON, OH 44718

\* There is a mandatory penalty fee of 25% of the renewal fee for operating a vending machine location after the deadline (Chapter 3717 of the Ohio Revised Code).

Before license application can be processed the application must be completed and the indicated fee submitted.

Failure to complete this application and remit the proper fee will result in not issuing/renewing a license. This action is governed by Chapter 3717 of the Ohio Revised Code.

Vending company			
Phone #	Fax #	Email	
Address			
City		State	Zip

Location Name	Location Address (include City and Zip)	LHD use only	
		Audit number	License number

<i>I Herby certify that I am the license holder, or the authorized representative, of the vending machine location(s) indicated above.</i>	
Signature	Date

**Licensors to complete below**

License fee	+ Late fee	+ State amount	= Total Amount Due
-------------	------------	----------------	--------------------

Application approved for license and certified as required by Chapter 3717 of the Ohio Revised Code.

By	Date	<i>Page 1</i>
----	------	---------------