



REQUEST FOR PROPOSALS REBID

UNIVERSITY PARK GOLF CLUB DECK REPLACEMENT

ONE (1) ELECTRONIC COPY OF THE RESPONSE TO BE SUBMITTED

RFP#: 2023-07-01

July 7th, 2023

All responses must be submitted to:

Elizabeth Scott, Village Manager
44 Town Center Drive
University Park, IL 6048

RESPONSES MUST BE RECEIVED NO LATER THAN 5:00 P.M. CST, ON JULY 24th, 2023.

Village of University Park
Elizabeth Scott, Village Manager
44 Town Center Drive
University Park, IL 60484
Phone: (708) 534-6451
Email: escott@university-park-il.com

REQUEST FOR PROPOSALS

UNIVERSITY PARK GOLF CLUB DECK REPLACEMENT

THE VILLAGE OF UNIVERSITY PARK, in accordance with the laws of the State of Illinois, hereby notifies all bidders that it will affirmatively ensure that the contract(s) entered into pursuant to this notice will be awarded to successful bidders without discrimination on the grounds of race, color, religion, sex, age, sexual orientation, marital status, disability, familial status or national origin. The Village seeks to enter into a contract to execute the in-kind replacement of the existing deck at the University Park Golf Club in University Park, Illinois. The Village seeks to retain a qualified contractor who will serve to complete and oversee this work in accordance with the scope of work outlined below.

Bid Number: 2023-07-01
Bid Issue Date: Friday, July 7th, 2023
Bid Due: Monday, July 24th, 2023 by 5:00 pm (CST)
Bid Opening Date: Tuesday, July 25th, 2023 at 5:00 pm (CST)
Award of Bid: The Village anticipates awarding the bid before August 18th.
Construction Completion: The project shall be completed prior to November 30th, 2023.

A. Project Overview

The Village of University Park has undertaken an initiative to remove and replace the deck at the University Park Golf Club. Current conditions are unsafe, inaccessible, and present a hazard to those who visit the Club. As such, the Village is seeking to remove the deck and replace it in-kind to improve the safety and experience of residents and visitors while maintaining the current look and functionality.

B. Scope of Work

The selected contractor will be required to complete the full removal of the deck present at the golf club currently and replace the deck with an in-kind replacement to return the deck to a state of good repair. The deck is currently in poor condition with rotted wood and termite damage which will need to be addressed during repairs. See **Appendix A** for a map of the site and **Appendix B** for photos of the existing conditions.

An in-kind replacement similar to the existing deck is requested. Product specifications should be provided for the proposed replacement including any proposed materials, dimensions, and quantities should be clearly identified in proposal responses. Furthermore, the proposed replacements should be similar in size to those existing contingent upon necessary differences to incorporate ADA compliant components. The existing deck is estimated to be 2520 sf (84 ft length, 30 ft width).

Proposed tasks include:

- Removal of all existing deck materials and related debris;

- Termite treatment and mitigation (as needed);
- Disposal of all waste materials; and,
- Replacement of comparably sized ADA compliant deck.

Payment for completed services will be processed within 30 days of completion on a project-by-project basis and the total contract term is not to exceed one calendar year.

C. Insurance Requirements

The selected contractor shall provide at its own cost the following forms of insurance through the completion of the contract period:

- Commercial General Liability (CGL) coverage with limits of liability not less than \$1,000,000 per occurrence and not less than \$2,000,000 annual aggregate.
- Commercial Liability Umbrella coverage with limits of liability not less than \$2,000,000.
- Comprehensive Automobile Liability coverage with limits not less than \$1,000,000 per incident.
- Workers' Compensation and Employers' Liability.

The Village of University Park shall be named as an additional insured on the policies required above. The selected contractor shall furnish certificates of insurance to the Village and corresponding policy endorsement setting forth the required coverage herein prior to entering any project areas or commencing any work. Such policies shall contain an endorsement requiring the carrier to give at least ten days prior notice of cancellation to the Village. All insurance required by this contract shall be primary and non-contributing to any insurance maintained by the Village. This policy may not include any exclusion for IL Labor Laws, injury to employees or to subcontractors. Any subcontractors shall have an unmodified Commercial General Liability policy without limitation with respect to Employers Liability and injury to independent contractors. The contractor agrees to cause each subcontractor to furnish the Village with copies of certificates of insurance and the corresponding policy endorsements setting forth the required coverage herein prior to any such contractor entering any project area or commencing any work.

D. Non-Collusion Certification

By submission of this response, each bidder and each person signing on behalf of any bidder certifies under penalty of perjury, that to the best of their knowledge and belief:

1. The prices included with this bid have been deduced independently without collusion, consultation, communication, or agreements, for the purpose of restricting completion, as to any matter relating to such prices with any other bidder or with any competitor; and
2. Unless otherwise required by law, the prices which have been provided in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
3. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

E. Proposal Requirements

Complete proposals shall include the following:

- **Quotes:** Provide a quote for the removal, disposal, and replacement of both docks identified in **Appendix A**. Per unit cost proposals are preferred as the Village may elect to move forward with a phased approach contingent upon pricing and availability of funds.
- **Relevant Work Experience:** Describe your team's experience as it pertains to projects of a comparable size and scope.
- **Confirmation of Capacity:** Describe your team's capacity including number of employees or your anticipated timeline to complete the work as outlined in the scope of work. Please also confirm the ability to initiate work within 14 days of a written notice to proceed.
- **Statement of Prevailing Wage:** As per Village ordinance, the Village is required to utilize prevailing wage on municipal contracts. Please include a statement acknowledging this requirement and your team's ability to adhere to this requirement.
- **Statement of Access to Supporting Documents:** Statement of ability to obtain the required insurance coverage, permits, and bonds (license and performance).
- **References:** Please provide three professional references.
- **Certification Statement (optional):** If applicable, please provide any statement of MBE/WBE certification for the proposed project team.

F. Submission Instructions

Proposals are due by Monday, July 24th, 2023, by 5:00 p.m. (CST). Proposals should be mailed or delivered to Village Manager Elizabeth Scott at:

Attn: Elizabeth Scott
44 Town Center Drive
University Park, IL 60484

Envelopes should be labeled "University Park Golf Club Deck Replacement Bid – [COMPANY NAME]." Bids will be publicly opened and read aloud the next business day, Tuesday, July 25th, 5:00 p.m. (CST) at University Park's Village Hall. All bidders are invited to participate.

G. Right to Amend or Terminate Contract

If the contracting party fails to comply with any of the terms, provisions or conditions of the contract, including the exhibits, the Village shall have the right, in addition to all other available remedies, to declare the contract in default and, therefore, to terminate it and to resubmit the subject matter of the contract to further public procurement. In that event, the contracting party shall pay the Village, as liquidated damages, the amount of any excess of the price of the new contract over the contract price provided herein, plus any legal or other costs or expenses incurred by the town in terminating this contract and securing a new contracting party.

Appendix A. University Park Golf Club Exhibit



Appendix B. Existing Conditions

