



## **Town Center Sidewalk Repair Request for Proposals**

**RFP#: 2023-08-04**

**Published: 08/08/2023**

**Closes: 08/22/2023**

Village of University Park  
Elizabeth Scott, Village Manager  
44 Town Center Drive  
University Park, IL 60484  
Phone: (708)-235-4813  
Email: [escott@university-park-il.com](mailto:escott@university-park-il.com)

## **Town Center Sidewalk Repair Request for Proposals**

### **A. Project Overview**

The Village of University Park is seeing proposals from qualified contractors to complete the repair or replacement of a series of broken sidewalk (estimated 50) panels at the Village's Town Center shopping complex. In some areas the sidewalk pavement has become rust stained, split, or crumbled creating unsafe walking conditions for visitors.

### **B. Scope of Work**

The Village is currently seeking a contractor to partner with to furnish the materials, equipment, and labor to repair or replace approximately 50 damaged sidewalk panels at the Village's Town Center shopping complex (see **Appendix A**). Upon completion of the sidewalks, the Village will permit the Contractor to install a temporary sign advertising the Contractor's company in the vicinity of the new sidewalk for the duration of one week.

In the case of full panel replacement, the following is anticipated at a minimum:

- Removal of existing sidewalk
- Removal of subbase, if inadequate
- New 4" Granular subbase, installed within 24 hours of the removal of the existing sidewalk in areas where existing subbase was removed or in areas where additional subbase will be required
- New 4" PCC Sidewalk, installed within 24 hours of the removal of the existing sidewalk
- Coordination with Village Staff or Village Engineer

Additional work may also include:

- Curb and gutter removal and replacement
- Subbase preparation
- Fine grading
- Parkway restoration

The contractor will be responsible for coordinating all permits necessary to perform the work.

### **C. Insurance Requirements**

The selected contractor shall provide the following forms of insurance through the completion of the contract period:

- Commercial General Liability (CGL) coverage with limits of liability not less than \$1,000,000 per occurrence and not less than \$2,000,000 annual aggregate.
- Commercial Liability Umbrella coverage with limits of liability not less than \$2,000,000.
- Comprehensive Automobile Liability coverage with limits not less than \$1,000,000 per incident.
- Workers' Compensation and Employers' Liability.

The Village of University Park and The Antero Group, LLC shall be named as an additional insured on the policies required above. The selected contractor shall furnish certificates of insurance to the

Village and corresponding policy endorsement setting forth the required coverage herein prior to entering any project areas or commencing any work. Such policies shall contain an endorsement requiring the carrier to give at least ten days prior notice of cancellation to the Village. All insurance required by this contract shall be primary and non-contributing to any insurance maintained by the Village. This policy may not include any exclusion for IL Labor Laws, injury to employees or to subcontractors. Any subcontractors shall have an unmodified Commercial General Liability policy without limitation with respect to Employers Liability and injury to independent contractors. The contractor agrees to cause each subcontractor to furnish the Village with copies of certificates of insurance and the corresponding policy endorsements setting forth the required coverage herein prior to any such contractor entering any project area or commencing any work.

#### **D. Licensing and Bonding**

Payment and performance bonds will be required as a part of this project. A certificate of insurance will also be required including the Village and the Village engineers (Antero Group, LLC) as additional insured. Appropriate licenses and permits will also be required as a part of this project.

#### **E. Proposal Requirements**

Complete proposals shall include the following:

- **Quotes:** Provide unit price quotes including the quantity, material, equipment, and labor necessary for:
  - Removal of existing sidewalk
  - New 4"-depth Granular subbase
  - New 4"-depth PCC Sidewalk
  - Curb and gutter removal and replacement
  - Tree removal
  - ADA Ramp installation

Due to the variability of panel sizes and potential repair and replacement methodologies, a site visit is highly recommended for accurate cost estimation. Please reach out to [rstephens@anterogroup.com](mailto:rstephens@anterogroup.com) to schedule an accompanied site visit, otherwise, the Town Center complex is open to the public during normal business hours. While an overall price proposal is requested, per unit costs are also requested to support the review and evaluation process.

- **Relevant Work Experience:** Describe your experience as it pertains to sidewalk construction/replacement work including any participation as a contractor for other municipal sidewalk repair or replacement projects.
- **Confirmation of Capacity:** Describe your capacity to perform the as-needed work within 30 days of notification to proceed.
- **References:** Please provide three professional references.
- **Certification Statement (optional):** Please indicate whether your company is an Illinois certified M/WBE.

**F. Submission Instructions**

Proposals are due by Monday, August 22<sup>nd</sup>, 2023 by 5:00 pm. Proposals should be mailed or delivered to Village Manager Elizabeth Scott at:

Attn: Elizabeth Scott  
44 Town Center Drive  
University Park, IL 60484

Envelopes should be labeled "Town Center Sidewalk Repair – [COMPANY NAME]." Bids will be publicly opened and read aloud the next business day, Tuesday, August 23rd, at 10:00 a.m. (CST) at University Park's Village Hall. All bidders are invited to participate.

**G. Right to Amend or Terminate Contract**

If the contracting party fails to comply with any of the terms, provisions or conditions of the contract, including the exhibits, the Village shall have the right, in addition to all other available remedies, to declare the contract in default and, therefore, to terminate it and to resubmit the subject matter of the contract to further public procurement. In that event, the contracting party shall pay the Village, as liquidated damages, the amount of any excess of the price of the new contract over the contract price provided herein, plus any legal or other costs or expenses incurred by the town in terminating this contract and securing a new contracting party.



**Appendix A. Existing Conditions**





















