

Fund 006- Department : Information Technology Administration

A total of twelve (8) line accounts have been removed from this fund. Several of them were removed due to a lack of use, and attempt to stream line services and resources. In total the previous budget for the Department was \$371,997 and have been adjusted to 188,373 for 2017 which is a net savings of \$183,624 for the Departments budget with an additional \$207, 000 in additional savings impacting the general fund via (Telecommunications(VOIP and Mobile, Copier and computer hardware administration and leases) SEE BELOW

Total combined adjustments(savings) = 390,624

Budget Decreases

The majority of the decreases in this fund are tied to elimination of IT technician salary and benefits, eliminated training and equipment (software and application upgrades) and again streamlining services to internal departmental coverage(telecommunications)

Budget adjustments

We were asked to provide a realistic picture of what it takes for the Fire Department to operate for one year. From that perspective, increases were requested to regain some of the funding that had been removed over the years. We are an emergency response entity, which means that each and every expense that may come up cannot be reasonably projected with total accuracy. However, the following requests should provide us with the best chance of operating and remaining within budget.

- Account 806-010-IT Technician
 - Previous Budget \$76,125 adjusted budget \$0
- Account 455-013-Maintenance Website
 - Previous Budget 14,000 adjusted budget\$6,500
- Account 501-001-Rental General Equipment
 - Previous Budget \$4500 Adjusted budget \$0
- Account 511-000- Office Supplies
 - Previous Budget \$300 Adjusted budget \$0

- Account 581-000- miscellaneous
 - Previous Budget \$200 Adjusted budget \$0
- Account 611.000-Meetings & Conferences& Training
 - Previous Budget 10,000 Adjusted budget \$2,000
- Account 711-001 Document Retention/ Disaster Recovery
 - Previous Budget \$5,000 Requesting \$0

Net Savings to General Fund via Telecommunication and IT Administration

BUDGET Adjustments

- VOIP Phone system that was implemented Village wide. The Village was paying over 12,000 a month; plus an additional 9,000 per year for the maintenance contract for the older Avaya (Legacy and Merlin) phone systems. With the implementation of the VOIP system and management of this system by the IT **Department** there will be a savings of well over 135,000 per year
- Copier contract renegotiationreturning and removing 16 units
- Verizon Cellular account adjustments additional 72,000
- Net cuts.....\$207000

Capital Request for Infrastructure replacement

I have put together 3 Ethernet switch designs. Either of those solutions will work well for you, and will offer at least 10x the performance you currently have. All will provide at least 1 – 10Gb connection to each of your new servers as well as 1 – 10Gb connection to the FD and the VH. The 3650 and 3850 solutions will provide 2 – 10Gb connections to each of your new servers AND the FD and VH.

In terms of backplane speed, remember these numbers...

3850 – 480Gb backplane and stack bandwidth

3650 – 160Gb backplane and stack bandwidth

2960x – 80Gb backplane and stack bandwidth

All three solutions include the required switches to be installed at the PD, the FD, and the VH, assuming the FD and the VH only need 1 – 48 port switch each. If they need only 24 ports each, the price can be reduced. If you are not ready to upgrade the switches at the VH and FD, that is fine also. I can just remove 2 – 2960x switches from each of the 3 quotes.

All switches are POE+, allowing you to get rid of the power supplies for your Comcast phones, as well as wireless APs, and other POE devices that you currently or will use. All switches provide gigabit Ethernet to the desktop, with 10Gb uplinks to your new servers and between sites.

All three solutions also include the following...

1. Dell Dual port 10Gb Ethernet adapters for your new servers
2. The required Cisco 10Gb SFP+ fiber modules for both sides of the server connections
3. New switches for the FD and VH to receive either a single 10Gb or 2 - 10Gb connections from the PD core
4. All required Cisco 10Gb SFP+ modules for both sides of the PD-VH and PD-FD connections.
5. All required fiber patch cables to make the connections
6. Cisco Smartnet coverage on all Cisco hardware.
7. Redundant power supplies for the PD Core, whether that be dual power supplies in the switches (3850 and 3650) or redundant power supply unit (RPS2300) for the all 2960x solution.

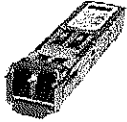
a Cisco ASA 5516x next generation firewall appliance along with the associated anyconnect plus VPN perpetual license for 25 users, the Firepower Services subscription license for 1 year including application visibility and control, advanced malware protection, url filtering, and intrusion protection, along with smartnet. There are 2 less expensive alternatives for firewalls, 5512-x, and 5508-x. However, if your budget allows, stick with the 5516x.



800.808.4239

Shopping Cart

Item	Quantity	Availability	Unit Price	Item Total
 <p>Cisco Catalyst 3650-48PQ-S - switch - 48 ports - managed - desktop, rack-mo</p> <p>MFG Part#: WS-C3650-48PQ-S CDW Part#: 3231175 UNSPSC: 43222612 Pricing Option Applied: Advertised Price</p>	2	<u>Call</u>	\$6,879.75	\$13,759.50
 <p>Cisco - power supply - 640 Watt</p> <p>MFG Part#: PWR-C2-640WDC=</p> <p>CDW Part#: 3197291 UNSPSC: 39121004 Pricing Option Applied: Advertised Price</p>	2	<u>11-13 days</u>	\$331.16	\$662.32
 <p>Cisco SMARTnet extended service agreement</p> <p>MFG Part#: CON-SNTP-WSC36PQS</p> <p>CDW Part#: 3762798 UNSPSC: 8111812 Pricing Option Applied: Advertised Price</p>	2	<u>In Stock</u>	\$1,199.98	\$2,399.96
 <p>Cisco Network Stacking Module for Catalyst 3650-24</p> <p>MFG Part#: C3650-STACK-KIT=</p> <p>CDW Part#: 3227948 UNSPSC: 43201404 Pricing Option Applied: Advertised Price</p>	2	<u>In Stock</u>	\$1,177.04	\$2,354.08
 <p>Dell Dual Port X520 DA2 - network adapter - 2 ports</p> <p>MFG Part#: 430-3815</p> <p>CDW Part#: 3948921 UNSPSC: 43201404 Pricing Option Applied: Advertised Price</p>	2	<u>6-8 days</u>	\$325.18	\$650.36
<p>Cisco - SFP+ transceiver module - 10 Gigabit Ethernet</p> <p>MFG Part#: SFP-10G-LR-S-</p>	4	<u>In Stock</u>	\$1,316.69	\$5,266.76



CDW Part#: 3653848
 UNSPSC: 43201553
 Pricing Option Applied: Advertised Price

Tripp Lite 3M 10Gb Duplex Multimode 50/125 OM3 Fiber Cable LC/LC Aqua 10' 5 In Stock \$20.94 \$104.70

MFG Part#: N820-03M
 CDW Part#: 793221
 UNSPSC: 26121609
 Pricing Option Applied: Advertised Price



Cisco Catalyst 2960X-48FPD-L 48-Port Gigabit Ethernet Switch 2 In Stock \$4,523.65 \$9,047.30

MFG Part#: WS-C2960X-48FPD-L
 CDW Part#: 3063408
 UNSPSC: 43222612
 Pricing Option Applied: Advertised Price



Tripp Lite 2M Fiber Optic Mode Conditioning Patch Cable ST/LC 6ft 5 In Stock \$104.73 \$523.65

MFG Part#: N422-02M
 CDW Part#: 941401
 UNSPSC: 26121609
 Pricing Option Applied: Advertised Price



Tripp Lite 2M Duplex Multimode Fiber 62.5/125 Patch Cable LC/ST 6' 5 In Stock \$16.95 \$84.75

MFG Part#: N318-02M
 CDW Part#: 520983
 UNSPSC: 26121609
 Pricing Option Applied: Advertised Price



Cisco - SFP+ transceiver module - 10 Gigabit Ethernet 8 In Stock \$477.79 \$3,822.32

MFG Part#: SFP-10G-SR-S=

CDW Part#: 3671906
 UNSPSC: 43201553
 Pricing Option Applied: Advertised Price

Cisco SMARTnet Onsite - extended service agreement - on-site 2 In Stock \$959.59 \$1,919.18

MFG Part#: CON-OSP-WSC296XL
 CDW Part#: 3132005
 UNSPSC: 21111812

Pricing Option Applied: Advertise Price




Subtotal: \$40,594.88
[Lease Option](#) (\$1,194.30 /month)

Tax and shipping will be calculated in checkout.




Customers Who Bought Products in Your Cart Also Bought... (12)



Cisco Catalyst 3650-48PS-S 48-Port Gigabit Ethernet Switch

\$5,434.37
Advertised Price


[Add to Cart](#)



Cisco Catalyst 3650-24PS-S 24-Port Gigabit Ethernet Switch

\$2,948.60
Advertised Price

[Add to Cart](#)



APC Smart-UPS X 2200VA Rack/Tower LCD UPS

\$1,300.73
Advertised Price

[Add to Cart](#)



Lenovo ThinkPad T540p 15.6" Core i5-4300M 500 GB HDD 4...

\$1,135.15
Advertised Price

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Customers Who Bought Cisco Network Stacking Module for Catalyst 3650-24 Also Bought (12)



Tripp Lite Display TV LCD Wall Monitor Mount Fixed 26"

\$31.91
Advertised Price

[Add to Cart](#)



Tripp Lite 20' Cat6 Gigabit Snagless Molded Patch Cable...

\$9.97
Advertised Price

[Add to Cart](#)



Tripp Lite USB 2.0 to VGA Dual/Multi-Monitor Graphics Card...

\$48.99
Advertised Price

[Add to Cart](#)



Tripp Lite Smart 1000VA 800W UPS Rackmount AVR 120V USB DB9...

\$510.71
Advertised Price

[Add to Cart](#)

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IT Infrastructure emergency Project List.

- **Upgrade network infrastructure**
- **Problem/Risk:** The network infrastructure is more than 13 years old and several generations out-of-date.
- **Impact:** Network equipment will continue to fail and network performance is much slower than it should be by today's technology standards.
- **Action:** Upgrade all network switches and routers
- **Procurement costs:** A separate estimate had been put together last year. Approximate cost to upgrade the network equipment is \$25000, with additional cost to upgrade the fiber connection between the PD and FD buildings.
- **Resources:** This project would leverage UP internal resources,

Migrate FundBalance to new server (in progress)

- **Problem/Risk:** The existing FundBalance server is starting to fail.
- **Impact:** If the existing hardware fails beyond recovery, the accounting system will no longer be accessible. There may be a dependency on having users migrated into a new domain for the FundBalance migration (see next project). This dependency is currently being discussed with FundBalance support personnel.
- **Action:** Migrate the FundBalance application to a virtual server running on the pair of new Dell servers.
- **Resources:** This project would leverage UP internal resources
- **Procurement costs:** None.

Migrate Windows Domain

- **Problem/Risk:** The existing Windows Domain, which is used to manage all user accounts and computer accounts at the village, is running on outdated hardware and, due to an unexpected and unrecoverable failure of the original domain controller (server), has a corrupted database. Furthermore, the domain policies (such as password management) are out of date and unsecure.
- **Impact:** Corruption within the domain database is rendering the domain unstable with unpredictable results when new, domain integrated applications are configured. Secondly, the outdated hardware will fail in the near future, as it has already gone well past its end-of-service date.
- **Action:** Migrate all users and computers to a new domain, hosted on a virtual server running on the pair of new Dell servers. After successful migration, decommission the old domain servers.
- **Resources:** This project would leverage UP internal resources
- **Procurement costs:** None. All hardware and software is in place.

Migrate Will County connection from MPLS to VPN

- **Problem/Risk:** Will County will be installing a new, Comcast based, circuit at UP. As a result, the existing network configuration and firewall configuration will have to be modified to use the new circuit.
- **Impact:** If the connection is not migrated within 60 days of the new circuit installation, all Will County and state services (LEADS, CAD, P1 Records, etc.) will no longer be accessible.
- **Action:** Once the Will County VPN circuit is installed, test the new circuit. Upon a successful test, switch the network to use the new circuit
- **Resources:** This project will leverage our current resources

- **Procurement costs:** None.

Update firewall software

- **Problem/Risk:** The current firewall software is several years out of date.
- **Impact:** Out of date software is rendering the firewall and in turn the network at risk of being compromised by an external attacker.
- **Action:** Update all firewall software.
- **Resources:** This project would leverage our contracted resource at Pathfinder Data Services.
- **Procurement costs:** We would need to purchase a support agreement from Cisco to allow us to download the latest firewall software. Depending on the cost (assumed to be between \$1500-5000), it may also be feasible to simply purchase new firewalls, which would come with the latest software.

Implement secure virtual machines for PD

- **Problem/Risk:** The current police department workstations commingle official police applications with any other, locally installed applications, including internet access.
- **Impact:** The lack of segregation introduces two issues: First, any compromise of the actual workstation due to unintentionally browsing to a malicious website will not only compromise the local workstation, but also access to police applications such as LEADS. Second, the lack of separation means that the network infrastructure (firewall, DNS, etc.) needs to be setup to accomodate traffic going to the internet and traffic going to the Will County network, causing additional maintenance overhead.
- **Action:** Configure a secure workstation build that consists of a base Windows 7 installation, which in turn will host a secured virtual machine. The base Windows installation will accommodate all local use of the PC, whereas the secured virtual machine will be configured to only host state of IL and Will County applications. This will enable enhanced security and will simplify the required network and DNS configurations.
- **Resources:** This project will leverage our current resources
- **Procurement costs:** VM Ware Workstation license, approximately \$150.
- **Resources:** This project would leverage UP internal resources
- **Configure patching server**
- **Problem/Risk:** All machines are currently configured to go out to the internet to download updates. UP staff does not have a centralized means to monitor patching status, making it difficult to track which machines are up-to-date and which machines are running on outdated software.
- **Impact:** Machines running without the latest patches may require additional support and introduce additional risk of data compromise for every critical security update that has not yet been installed. Having each machine download its patches from the internet also impact network performance, as each machine retrieves the patch remotely instead of from a central server hosted internally.
- **Action:** Configure and maintain a central patching server.
- **Procurement costs:** None.
- **Resources:** This project would leverage UP internal resources

PUBLIC WORKS

Public Works Department

The increase in public works department budget is due to the fact:

1. All fleet service is under PW
2. All building and grounds responsibility
3. All departmental supply orders (one order per month for all departments taken after departmental sharing has been exhausted)

Public works has been working to create a preferred vendors list for the village. Each department was once able to select and use various vendors.

With this type of list, we are able to condense things such as:

We had 6 alarm monitoring services, we are at two (2).

We have also condensed our automotive vendors.

Having a preferred vendors list will allow us to establish a controlled cost relationship.

PARKS & REC

Village of University Park

Director of Parks & Recreation

\$72,768 / \$66,153 (after 10% reduction)

Program Supervisor (1)

\$34,035/ \$30,631 (after 10% reduction)

Before & Afterschool Assistant (1)

\$26,800

Before & Afterschool Assistant (1)

\$12,096.00 (Temp for nine months-\$14 x 24 hours)

Day Camp Counselors

\$10,000

Summer Day Camp

(increase campers to 55 children)

age: 5-13 \$350.00 for 4 weeks/residents

age: 5-13 \$375.00 for 4 weeks/residents

Before care: \$140.00 for 4 weeks (if we have 10 or more)

After care: \$140.00 for 4 weeks

B & A care: \$160.00 for 4 weeks

Before & Afterschool Program

2016

Before care rate: \$135.00

After care rate: \$165.00

Before & after care: \$265.00

2017

Before care rate: \$145.00

Aftercare rate: \$175.00

Before & after care rate: \$275.00

Basketball Program (40 kids)

\$3,800.00 (\$95.00 per child)

Programs - Basketball

\$4,500.00

Increase due to uniform cost, referee & add a Pom/dance team for more revenue

Contractual - Programs

\$4,000 (Day Camp & trip locations)

Dues, Subscription, Publication \$1,000 (Memberships: NPRA & IPRA)

Pool
2016-2017 Leasing Pool (Send RFP by January
 \$2,500 for April
2017-2018 \$12,500.00 for May to September for 2017

Farm REMOVE FROM BUDGET

Grants
Blue Cross/Blue Shield Restore/Rebuild Craig Park
 Grant: \$5,000.00

Walmart-NPRA Healthy Out-of-School Time
 Grant: \$35,000.00

VILLAGE OF UNIVERSITY PARK

Revenue Title	Account Number	2015		2016		2016-2017 Bgt Proposal	2017-2018 Bgt Proposal	Variance to Budget vs Actual
		YTD April Actual	Bgt Proposal	YTD April Actual	Bgt Proposal			
Fees - Parks & Rec Programs	328.000							-
Fees- Peer Leader/College Tour								
Fees - Basketball	328.025					3800	4,569	769
Fees-Pom/Dance	328.031					600	1,300	
Fees - Before and Afterschool program	328.024					77000	99,000	22,000
Fees-Rental Parks & Farm	328.034					1250	1,750	500
Fees - Summer Day Camp Sessions	328.023					9618	14,625	5,007
Youth Programming	328.026					500	1,200	700
Adult Programming	328.027					250	700	450
Community Outing/Events	328.028					500	1,000	500
Leasing-Swimming Pool	328.029					2,500	12,500	10,000
Grant Opportunities	328.031					\$40,000	30,000	(10,000)
Total Revenue		-	-			136,018	172,344	37,126

**% Variance to
Budget vs
Actual**

#REF!

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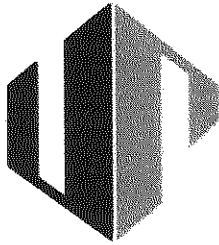
Comments

#REF!

Parks & Recreation Department 5 Year Revenue Projection

Programs	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Peer Leader/College Tour		\$5,700.00	\$6,000.00	\$6,300.00	\$7,100.00	\$7,400.00
Basketball	\$3,800.00	\$4,569.00	\$5,225.00	\$5,750.00	\$6,000.00	\$6,000.00
Pom Pom/ Dance	\$600.00	\$1,300.00	\$1,625.00	\$2,125.00	\$2,975.00	\$3,400.00
Before and Afterschool Program	\$77,000.00	\$99,000.00	\$101,970.00	\$104,399.00	\$107,530.00	\$110,755.00
Rental Parks & Farm	\$1,250.00	\$1,750.00	\$2,250.00	\$3,250.00	\$3,450.00	\$3,450.00
Summer Day Camp Sessions	\$9,618.00	\$14,625.00	\$17,875.00	\$21,375.00	\$24,875.00	\$28,375.00
Youth Programming	\$500.00	\$1,200.00	\$1,800.00	\$2,400.00	\$2,800.00	\$3,200.00
Adult Programming	\$250.00	\$700.00	\$1,100.00	\$1,800.00	\$1,800.00	\$1,800.00
Community Outing/Events	\$500.00	\$1,000.00	\$500.00	\$500.00	\$500.00	\$500.00
Pool Leasing Company	\$2,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00
Grant Opportunities	\$40,000.00	\$30,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$40,000.00
Total	\$136,018.00	\$172,344.00	\$179,845.00	\$189,099.00	\$197,430.00	\$209,980.00

POLICE




University Park Police Department
650 Burnham Drive, University, Park, Illinois 60484-2788
Phone (708) 534-0913 – Fax (708) 534-4830

John E. Pate, M.S. – Chief of Police

To: Village of University Park – Mayor and Board of Trustees

CC: Johnna Townsend, Acting Village Manager
Village of University Park – Finance Committee

From: John E. Pate, M.S., Chief of Police 

Re: 2016/2017 Budget Presentation - Police

Date: November 8, 2016

Attached to this document you will find the Division of Police's amended budgetary recommendations along with line item summaries for key areas of the budget for the upcoming budget year. There is also a 4 year salary projection broken down by each law enforcement employee of the Police Department to give a higher level overview of the staffing numbers that are provided in the budget based on potential salaries during current union negotiations. Police Department Administration has projected no raise for Collective Bargaining Unit Members for Year 1 and Year 2 of their upcoming contract, which ensure that the Village will not be obligated to pay retroactive pay since their current contract has been expired for almost 1 year. There will be projected 3% raise in Year 2 and 3% in Year 2, totaling 6% for the life of the 4 Year Contract. Significant consideration was given when determining proposed dollar amounts per line item compared to past budgetary projections. It is the Police Department's goal to reduce its budget as aggressively as possible without taking away from the law enforcement services provided to our residents of University Park.

The University Park Police Department has been working diligently to review all revenue sources that will offset and remove some burden from the taxpayers in regards to their contribution to the municipality's operating costs. We have taken the steps to review various local & state legislation and revise all revenue generating ordinances that directly impact the Police Department. It is imperative that the Police Department takes all the steps possible to become a more a self-sufficient department within the Village of University Park.

The Police Department has successfully amended both the Truck Weight Enforcement Ordinance and the Vehicle Impoundment Ordinance with unanimous vote of the Mayor and Board of Trustees. Also, the Police Department has entered into an Intergovernmental Agreement with the Board's approval with the Illinois Comptroller's Office – Debt Recovery Program. This program has provided the Police Department with alternative means to recover fines and penalties issued by the Police Department from individuals whom either work, do business, or file taxes with the State of Illinois. The program offsets monies from State of Illinois controlled revenue from individuals that have an outstanding Police Department debt. The purpose of the ordinance amendments and the execution of the Intergovernmental Agreement was to ensure that the University Park Police Department operating procedures reflect law enforcement best practices in our day-to-day enforcement activities, recover debts owed to the Police Department, as well as to prevent and detour civil disobedience and criminal activity with the boundaries of the Village of University Park. 50% of all funds from the above referenced revenue generating programs are allocated to the Police Department for use for capital improvements and to supplement budgetary fund shortages.

The Police Department has also outlined various potential grant programs that may be available in the upcoming fiscal year that the Police Department may be able to participate in. This is another initiative that will be utilized this upcoming budget year and future budget years to come to remove financial burden from the General Operating Fund and the residences of University Park.

In advance, thank you for your ongoing support in regards to providing your advisement in making the Village of University Park and the University Park Police Department fiscally, a better place. Please feel free to contact me with any questions you may have.

Section 1: Revised/Recommended Budget

See Attached

Fund: (20)
Department: Police Admin

Expenditure Title	Account Number	2015		2016		2016		2016		2017		Variance to Budget vs Actual		% Variance to Budget vs Actual	
		YTD April Actual	Budget Proposal	YTD April Actual	YTD October Actual	Budget Proposal	YTD April Actual	YTD October Actual	Budget Proposal	Actual	Budget vs Actual	Actual	Actual	Actual	
Police Chief	807,000	91,154	100,000	48,103		90,002		90,002		16,268		16,268		0%	
Commander	822,000	168,111	181,685	117,839		89,752		89,752		11,207		11,207		476%	
Longevity	842,000	-	-	-		1,000		1,000		2,621		2,621		1330%	
Salary Increases	XXX,XXX	-	-	-		-		-		23,000		23,000		-13%	
Personal Service		259,265	281,685	165,942		180,753		180,753		53,095		53,095		86%	
IMRF/Pension - Employer Contributions	903,000	-	3,231	-		16,268		16,268		1,800		1,800		0%	
Social Security	904,000	-	2,046	1,944		11,207		11,207		1,800		1,800		0%	
Medicare	904,001	-	479	183		2,621		2,621		-		-		0%	
Group Insurance	553,001	40,831	50,694	26,400		23,000		23,000		-		-		0%	
Fringe Benefits		40,831	56,450	28,528		53,095		53,095		1,800		1,800		350%	
Uniform Allowance	503,001	-	-	400		1,800		1,800		-		-		0%	
Uniform - Other costs	503,003	-	-	-		-		-		-		-		0%	
Office Supplies	511,000	-	-	-		-		-		1,800		1,800		350%	
Material & Supplies		-	-	400		1,800		1,800		-		-		0%	
Contractual Cost - MSI	575,006	5,089	-	6,129		6,000		6,000		6,000		6,000		-2%	
Contractual Cost - Central DI	575,007	200,600	211,806	142,742		150,000		150,000		150,000		150,000		5%	
Miscellaneous	581,000	-	500	653		-		-		-		-		-100%	
Dues, Subscription, Publication	601,000	-	1,000	2,050		-		-		-		-		-100%	
Meeting, Conference, Training	611,000	-	2,000	1,792		2,000		2,000		-		-		-100%	
Community Policing - Pub. Rel	619,001	-	2,500	-		-		-		-		-		0%	
Purchase - Office Equipment	709,000	-	-	-		-		-		8,000		8,000		0%	
Purchase - Software & Comp Eq	711,000	-	-	-		-		-		-		-		0%	
Purchase - General Equipment	741,000	-	-	-		-		-		-		-		0%	
Contractual Services		205,689	217,806	153,366		166,000		164,000		166,000		164,000		8%	
Division Total		505,785	555,941	348,236		401,649		399,649		401,649		399,649		15%	

Expenditure Title	Account Number	2015		2016		2016		2016		2017		Variance to Budget vs Actual	% Variance to Budget vs Actual
		YTD April Actual	Budget Proposal	YTD April Actual	YTD October Actual	YTD April Actual	YTD October Actual	Budget Proposal	Variance to Budget vs Actual				
Seargent	814.001	430,694	336,000	246,543		336,444		336,444		336,444		36%	
Police Officers	815.000	759,631	800,000	686,535		687,045		687,045		687,045		13%	
Crossing Guards	817.000	1,700	2,400	1,493		7,000		7,000		7,000		389%	
Overtime	840.000	196,371	100,000	170,683		140,000		140,000		140,000		-18%	
Salary Increases	XXX.XXX											0%	
Personal Service		1,388,395	1,238,400	1,025,254		1,170,489		1,170,489		1,170,489		14%	
IMRF/Pension - Employer Contributions	903.000					105,344		105,344		105,344		0%	
Social Security	904.000	4,272	5,220	4,439		72,570		72,570		72,570		1535%	
Medicare	904.001	1,399	1,221	1,699		16,972		16,972		16,972		889%	
Group Insurance	553.001	235,653	220,000	162,581		145,000		145,000		145,000		-11%	
Fringe Benefits		241,324	226,441	168,720		339,886		339,886		339,886		101%	
Maintenance - Vehicles	455.001	40,885	12,000	14,049		15,000		15,000		15,000		7%	
Maintenance - Office Equipment	455.002	(282)	2,000			300		2,000		2,000		0%	
Maintenance - Computer Equip	455.003	7,099	4,800	6,797		6,500		6,500		6,500		-4%	
Maintenance - Communication Equipment	455.005	497	10,000	1,123		500		500		500		-55%	
Maintenance - General Equipment	503.001	13,435	15,000	7,025		9,800		9,800		9,800		40%	
Uniform Allowance	503.003	3,343	5,000	15,725		2,000		2,500		2,500		-87%	
Uniform Other Cost	505.000											0%	
Gasoline, Oil	511.000	3,111	2,000	3,938		2,000		2,000		2,000		-49%	
Office Supplies	515.001		2,500									0%	
Weapon Replacement	515.001		15,500			6,000		6,000		6,000		47%	
Special Supplies - Ammunition	515.000	10,007		4,079								47%	
Materials & Supplies		37,210	67,500	52,738		42,109		39,380		39,380		-20%	
Animal Control - Impoundment	561.001					1,500		1,500		1,500		-100%	
Contractual Cost - Other	575.012	71,574	10,000	47,983		500		3,000		3,000		0%	
Reimbursement Medical	553.006					3,000		12,000		12,000		0%	
Dues, Subscription, Publication	601					3,000		32,000		32,000		2826%	
Training - Schooling	609.000					55,000							
Purchase - Communication Equip	741.002	6,065	5,000	1,219									
Purchase - General Equipment	741.000	77,734											
Purchase - Vehicles	741.006												
Contractual Services		155,468	16,000	49,202		107,000		33,000		33,000		117%	

VILLAGE OF UNIVERSITY PARK

Fund: (22)
 Department: Police Invest

Expenditure Title	Account Number	2015		2016		2017		Variance to Budget vs Actual	% Variance to Budget vs Actual
		YTD April Actual	Budget Proposal	YTD April Actual	YTD October Actual	Budget Proposal	Budget Proposal		
Investigator	819,000	75,838	147,000	56,315	148,019	148,019	148,019	163%	
Personal Service		197,467	272,000	140,968	148,019	148,019	148,019	5%	
IMRF/Pension - Employer Contributions	903,000	-	-	-	13,322	13,322	13,322	0%	
Social Security	904,000	4,272	-	4,439	9,177	9,177	9,177	107%	
Medicare	904,001	1,399	-	1,699	2,146	2,146	2,146	26%	
Group Insurance	553,001	47,793	25,000	23,033	24,646	24,646	24,646	7%	
Fringe Benefits		47,793	25,000	23,033	24,646	24,646	24,646	7%	
Uniform Allowance	503,001	-	-	-	-	-	-	0%	
Rental - Communication Equip	501,004	-	900	-	1,800	1,800	1,800	0%	
Office Supplies	511,000	-	300	-	500	500	500	0%	
Material & Supplies		157	2,700	-	2,000	2,000	2,000	0%	
Purchase - General Equipment	741,000	-	5,000	-	4,000	4,000	4,000	0%	
Contractual Services		-	15,500	1,179	4,000	4,000	4,000	239%	
Division Total		245,416	315,200	165,181	180,965	180,965	180,965	10%	

Section 2: Line Item Summary

Administrative

Contractual Costs – MSI collection services \$6000

Contractual Cost – Central Dispatch (EASTCOM) \$208,000, STARCOM Radio Service \$10,200, Freedom 1st Aid \$300, Notary \$300, Midwest Radar \$1000, S.O.S Suspensions \$300 - Total \$220,900.00

Community Policing Public Relations – Community/Awareness Programs \$2000

Purchase Software & Computer Equipment – Mobile Data Terminal's (MDT), Docking Stations, and Printers for the Vehicles for Electronic Traffic Enforcement/Accident Reports - Total \$8000.00

Patrol

Maintenance – Office Equipment, Repair/Replacement is needed for the Fingerprint Reader and Palm Reader of the Live Scan Machine – Total \$300.00

Maintenance Communications Equipment - Infrastructure upgrades to the Computer Network and for the Building Camera Surveillance System – Total \$6500.00

Maintenance - General Equipment - 2 Sinks and a Cabinet are in of Repair/Replacement
Uniforms – other costs Department Ribbons, Identification Cards, Patches and Replacement Ballistic Vests. (Vest fees may be reimbursed through grant opportunities) – Total \$2000.00

Office Supplies – File Folders, Labels, Envelopes, Forms – Total \$2000.00

Dues, Subscription, Publications – Major Crimes Task Force, ILEAS, SSERT – Total \$2650

Purchase Communication Equipment - Squad Car Radios – Total \$1200.00

Purchase General Equipment – Equipment for Two Squad Cars (Camera Systems, Radar Units, Cages, Gun Racks) – Total \$32,000

Purchase Vehicles – Purchase 2 Police Interceptor Utility Squad Cars – Total \$55,000.00

Investigations

Purchase General Equipment – Purchase Beast Evidence Management System – Total \$4000.00

Section 3: Projected Personnel Salaries – 4 Year Outlook

See Attached

Village of University Park - Division of Police
 Salary Projections 2016-2019

	2016	2017	2018	2019
ADMINISTRATION				
John Pate	90000	90000	92700	95481
Deborah Wilson	89752	89752	93444.56	97247
SERGEANTS				
Dan Murphy	84235.88	84235.88	86762.96	89365.96
Lance Ray	84235.88	84235.88	86762.96	89365.96
Jason Kinnan	83985.88	83985.88	86504.88	89100.03
Scott Glowinke	83985.88	83985.88	86504.88	89100.03
OFFICERS				
Sam Ollaway	73814.54	73814.54	76028.98	78309.85
Dalian Pearman	73814.54	73814.54	76028.98	78309.85
Don Cunningham	72856.04	72856.04	75041.72	77292.97
Mickey McNair	72856.04	72856.04	75041.72	77292.97
Russ Ledezma	72356.04	72356.04	75041.72	77292.97
Ustad Jaco	72356.04	72356.04	75041.72	77292.97
Steve Sockwell	70954.51	70954.51	73082.85	75275.55
Julio Garcia	70954.51	70954.51	73082.85	75275.55
INVESTIGATORS				
Jermaine Jones	73064.54	77573.98	79847.29	
Charles Wynn	70954.51	74885.65	77132.22	

Section 4: Revenue Generation Section

Truck Enforcement (As of 11/08/2016)

Amount Paid: \$109,988.00

Amount Outstanding: \$60,662.00

Total: \$170,650.00

Revenue Projections

Amount Written:

2016 \$175,000.00

2017 \$200,000.00

2018 \$250,000.00

2019 \$300,000.00

2020 \$300,000.00

Amount Paid:

2016 \$125,000.00

2017 \$150,000.00

2018 \$175,000.00

2019 \$200,000.00

2020 \$200,000.00

P&C Local Ordinance Citations (As of 11/08/2016)

Amount Paid: \$44,419.57

Amount Outstanding: \$181,314.18

Total: \$270,152.75

Revenue Projections

Amount Written:

2016 \$300,000.00

2017 \$350,000.00

2018 \$400,000.00

2019 \$450,000.00

2020 \$450,000.00

Amount Paid:

2016	\$50,000.00
2017	\$75,000.00
2018	\$75,000.00
2019	\$75,000.00
2020	\$75,000.00

Debt Recovery Program (As of 11/08/2016)

Amount Recovered: \$29,985.88

Revenue Projections

2016	\$45,000.00
2017	\$200,000.00
2018	\$35,000.00
2019	\$25,000.00

Section 5: Potential Grants for FY 2016/2017 and 2017/2018

COPS Hiring Program

Details about the program:

- Open to all **state, local, and tribal law enforcement agencies** with primary law enforcement authority
- Provides funding to **hire and re-hire** entry level career law enforcement officers
 - Number of **officer positions equals 5% of your actual sworn force strength** (up to 15 officers for agencies with a service population of less than 1 million; or, up to 25 officers for agencies with a service population of over 1 million)
 - **75 percent** of the entry-level salary and fringe benefits of each newly hired and/or rehired full-time officer, up to \$125,000 per officer
- Up to **\$137 million** is available
- Each grant is **three years** (36 months)
- Addresses **specific crime and disorder problems/focus areas**

Community Policing Development (CPD)

Details about the program:

- CPD funds are used to advance the practice of community policing through *training and technical assistance, the development of innovative community policing strategies, applied research, guidebooks, and best practices* that are **national in scope**
- Open to all **public governmental agencies, profit and nonprofit institutions, institutions of higher education, community groups, and faith-based organizations**
- Up to **\$8 million** is available
- **Topic areas include:** *Microgrant Initiative for Law Enforcement, Critical Response Technical Assistance, Community Policing Emerging Issues Forums, Community Policing Training Projects, Law Enforcement Led 21st Century Policing Demonstration Projects, 21st Century Policing and Implementation Projects*
- Addresses recommendations contained in the report of the President's Task Force on 21st Century Policing

Small Agency Body-Worn Camera Policy and Implementation Program

Law enforcement agencies across the country and worldwide are using body-worn cameras (BWCs) as a promising tool to improve law enforcement interactions with the public. BWCs can provide a visual and audio record of interactions. Some preliminary evidence indicates that the presence of BWCs helps strengthen accountability and transparency, and can assist in de-escalating conflicts, resulting in more constructive encounters between the police and members of the community. This competitive solicitation is for small law enforcement agencies, with 25 or fewer sworn officers, seeking to **establish or enhance** BWC Policy and Implementation Programs (PIP). Successful applicants will be responsible for a mandatory 50 percent in-kind or cash match.

Edward Byrne Memorial Justice Assistance Grant (JAG) Program

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) was designed to streamline justice funding and grant administration. The program blended funding for Edward Byrne Memorial State and Local Law Enforcement Assistance (also known as ADAA) and Local Law Enforcement Block Grant programs to provide agencies with the flexibility to prioritize and place justice funds where they are needed most.

JAG funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice for any one or more of the following purpose areas:

- Law enforcement.
- Prosecution and court programs.
- Prevention and education programs.
- Corrections and community corrections.
- Drug treatment and enforcement.
- Crime victim and witness initiatives.
- Planning, evaluation, and technology improvement programs.

Project Safe Neighborhoods

Project Safe Neighborhoods is a nationwide commitment to reduce gun crime by networking existing local programs that target gun crime and providing these programs with additional tools necessary to be successful. This funding is used to hire new federal and state prosecutors, support investigators, provide training, distribute gun lock safety kits, deter juvenile gun crime, and develop and promote community outreach efforts as well as to support other gun violence reduction strategies.

Bulletproof Vest Partnership

The Bulletproof Vest Partnership (BVP), created by the Bulletproof Vest Partnership Grant Act of 1998 is a unique U.S. Department of Justice initiative designed to provide a critical resource to state and local law enforcement. 50% Match

FIRE

Fund 030-Fire Department Administration

A total of twelve (12) line accounts have been removed from this fund. Several of them were removed due to a lack of use, others were transferred to Public Works, and a few were already accounted for elsewhere in the Fire Department Budget. A complete list and description of the accounts that have been removed is included in the Excel spreadsheet.

Budget Decreases

The Village has decided not to hire/promote a Fire Chief, which is in direct contradiction or violation of its own Ordinance. The majority of the decreases in this fund are tied to Fire Chief salary and benefits. There were also adjustments made to remove IMRF, Social Security, and Medicare benefits paid by the Village for both Chief positions. Personnel in these positions cannot draw from these benefits, so they do not pay into them. For some reason, these expenses were added to the initial budget proposal.

Budget Increases

We were asked to provide a realistic picture of what it takes for the Fire Department to operate for one year. From that perspective, increases were requested to regain some of the funding that had been removed over the years. We are an emergency response entity, which means that each and every expense that may come up cannot be reasonably projected with total accuracy. However, the following requests should provide us with the best chance of operating and remaining within budget.

- Account 455.002-Maintenance of Office Equipment
 - Previous Budget \$0.00 Requesting \$300.00
 - Funds needed to replace items, such as office chairs, that become worn-out from repeated use, and/or if other new items are needed
- Account 511.000-Purchase of Office Supplies
 - Previous Budget \$0.00 Requesting \$300.00
 - Funds needed to purchase pens, paper clips, staples, and other daily items needed to operate at a basic level
- Account 513.000-Small Tools & Supplies
 - Previous Budget \$0.00 Requesting \$300.00
 - Funds needed to replace gloves, flashlights, and other safety equipment as needed (Chief is an active Firefighter and Paramedic when needed)
- Account 575.007-EASTCOM Fees
 - Previous Budget \$40,000 Requesting \$50,000
 - Funds for dispatch services. Some type of increase from last year is expected. Village can save funds by paying on time and avoiding late fees.
- Account 601.000-Dues & Subscriptions
 - Previous Budget \$1,500 Requesting \$1,525
 - Funds needed for membership in Illinois Fire Chiefs, Will County Fire Chiefs, and related associations; along with services such as Reserve Ambulance Program
- Account 611.000-Meetings & Conferences
 - Previous Budget \$0.00 Requesting \$500.00
 - Funds needed to be able to attend at least one professional seminar or conference each year to maintain/improve leadership skills
- Account 741.000-Purchase General Equipment
 - Previous Budget \$0.00 Requesting \$500.00
 - Funds needed to replace radio batteries, perform radio repairs, and other items relevant to the office of Fire Chief as needed

Fund 031-Fire Department Suppression

A total of eighteen (18) line accounts have been removed from this fund. Several of them were removed due to a lack of use, others were transferred to Public Works, and a few were already accounted for elsewhere in the Fire Department Budget. A complete list and description of the accounts that have been removed is included in the Excel spreadsheet.

Budget Decreases

Adjustments were made to the salary accounts for Firefighter and Lieutenant. Salaries for three (3) Lieutenants was originally listed at over \$500,000, which is almost double the actual amount needed. Salaries for Firefighter were also adjusted to account for the SAFER Grant that was awarded to the Village. Instead of budgeting for twelve (12) Firefighters, the Village has to account for eleven (11).

SAFER funds will cover salaries and benefits for the twelfth position, plus one more position, which will be used to reduce expenses in the form of overtime. A guarantee that overtime costs will be entirely eliminated cannot be provided, but we are anticipating that end-of-year costs in this account will be substantially lower than they have been over previous years.

Salary Adjustments

The total salaries listed include a 3% median raise for Lieutenants and a 2% median raise for Firefighters. These are projections only. The current Labor Contract expires on April 30th, 2017. Based on the outcome of upcoming negotiations, the amounts provided may increase or decrease. Until a pay table is agreed upon, it cannot be known what the May 1st, 2017 salaries will be. Here is the math:

Pay Table	May 1, 2016 Salary	Raise Differential	May 1, 2017 Salary	Applicable Members	Total Salary
2+ year Lieutenant	\$88,304.95	3%	\$90,954.10	3	\$272,863
10+ year Firefighter	\$77,138.34	2%	\$78,681.11	5	\$393,406
6 to 9 year Firefighter	\$76,019.06	2%	\$77,539.44	5	\$387,698
4-year Firefighter	\$70,153.16	2%	\$71,556.22	1	\$71,557
					\$1,125,524

- Account 824.000-Firefighter Salaries (see table)
- Account 824.001-Lieutenant Salaries (see table)
- Account 840.000-Overtime
 - Projection amount for the year. Total amount could decrease or increase depending upon injuries, resignations, retirements, and how quickly positions are filled
- Account 842.000-Longevity
 - Projection based on the number of members that will qualify for such benefits as anniversary dates are reached throughout the year

As a note of comparison, the salary for the Deputy Chief/Acting Chief is only \$79,981.00 a year after taking a 10% reduction in salary back on March 30th, 2016, with no promise of any pay raise.

Budget Increases

We were asked to provide a realistic picture of what it takes for the Fire Department to operate for one year. From that perspective, increases were requested to regain some of the funding that had been removed over the years. We are an emergency response entity, which means that each and every expense that may come up cannot be reasonably projected with total accuracy. However, the following requests should provide us with the best chance of operating and remaining within budget.

- Account 455.001-Apparatus Maintenance
 - Previous Budget \$30,000 Requesting \$18,000
 - Funds reduced due to arrival of new apparatus. Fire Department must maintain control of maintenance schedules for large apparatus when it comes to pump testing, aerial ladder testing, and other elements specific to our Department
- Account 455.002-Office Equipment
 - Previous Budget \$0.00 Requesting \$1,000
 - Funds needed to replace office chairs and/or add file storage as needed at our two facilities. Station 2, especially, was built in the 1980s and has been neglected; getting used items from other Departments over the years
- Account 455.004-Communications Equipment
 - Previous Budget \$800 Requesting \$2,000
 - Funds needed to repair emergency radios, replace batteries, and perform programming for a total of about 30 radios. Funds could also be used to repair Village Tornado Sirens if they become damaged for any reason
- Account 455.005-SCBA & Equipment Maintenance
 - Previous Budget \$0.00 Requesting \$10,000
 - Annual SCBA expenses for Flow Testing and Cascade Air Sampling, along with the ability to arrange emergency repair or replacement of SCBA devices if they become damaged during firefighting operations.
- Account 503.001-Contractual Uniform Allowance
 - Previous Budget \$11,250 Requesting \$11,250
 - This is a contract benefit that needs to remain funded for as long as it is in any contract. Amount represents \$750.00 per member (15 members). Funds used by members to replace uniform shirts, pants, boots, coats, and other items
- Account 503.002-Personal Protective Equipment (PPE)
 - Previous Budget \$6,000 Requesting \$12,000
 - PPE makes up the helmets and bunker gear personnel wear while fighting fires. A full ensemble costs about \$2,300 per set. If a situation dictates that the PPE needs to be immediately replaced, funds will be needed to do so.
- Account 511.000-Office Supplies
 - Previous Budget \$0.00 Requesting \$1,000
 - Ability to purchase pens, paper clips, staples, tape, and other items used on a daily basis to operate the Department. Rough estimation is \$500 per facility per year to ensure we can obtain such items as needed
- Account 511.001-Arson Supplies
 - Previous Budget \$0.00 Requesting \$2,000
 - Funds to support Arson Investigations as needed in the form of replacing Ballistic Vests, ammunition, and other supplies needed when performing investigations of fires that occur in the Village

- Account 513.000-Hardware/Supplies/Tools
 - Previous Budget \$1,000 Requesting \$3,000
 - General maintenance and calibration of carbon monoxide and multi-gas detection units used at various incidents. Devices require annual treatment to ensure they provide/report accurate gas readings in the field
- Account 611.000-Meetings/Conferences
 - Previous Budget \$0.00 Requesting \$3,000
 - Ability to send personnel to conferences for training when mandated by the Administration that would not qualify for the use of their individual education funds, which have restrictions on what they can be used for
- Account 612.000-Contractual Education
 - Previous Budget \$6,000 Requesting \$15,000
 - This is a contract benefit that must remain funded for as long as it is part of any contract. Current language states \$1,000 per member (15) for each year. This has not been fully-funded in the past; opening the door for grievances.
- Account 741.000-General Equipment Purchase
 - Previous Budget \$0.00 Requesting \$3,000
 - Funds to provide us the chance to replace damaged fire hose, hand tools, and other items used on a daily basis, and/or the ability to add equipment to our inventory in efforts to improve/expand the services we can provide

Many of these accounts have been zeroed out over the years; going back as far as 2007 for some. A dangerous game has been played over the years when it comes to the Fire Department budget that now has to be corrected and/or prevented from occurring in the future. Here's an example.

- An amount of \$12,000 is being requested for Account 503.002. These funds would allow us to replace a member's PPE if it becomes contaminated with a foreign substance and has to be quarantined and destroyed. These funds would also be used to replace a set of PPE that has passed its useable shelf life. If none of these types of circumstances arise, these funds would not be used. The problems begin to occur when we sit down to set the budget for the next year. Once Finance sees that no funds were used, the decision is made to cut the account. If no qualifying expenses arise for the next year, the account is cut again. This process ultimately results in having inadequate funding, even though it is requested every year.

This example leads to another aspect of budgetary spending that is not healthy for the Village. If a Department wants to keep funding levels in place for subsequent years, they have to make sure they use those funds to show account activity; otherwise they will be reduced and/or eliminated.

This process has placed the Fire Department in a position of not being able to properly budget itself for a one-year period. Our annual budget, other than salaries, is a representation of what is believed to be a worst-case scenario. We have to plan in this capacity due to the very nature of our mission.

Inadequate funding leads to a lack of preventative maintenance and scheduled replacement, which leads to equipment and vehicles being abused for long periods of time, which leads to capital expenses when items have to be replaced all at once because they were not maintained or replaced periodically.

Fund 032-Emergency Medical Services

A total of five (5) line accounts have been removed from this fund. Several of them were removed due to a lack of use, others were transferred to Public Works, and a few were already accounted for elsewhere in the Fire Department Budget. A complete list and description of the accounts that have been removed is included in the Excel spreadsheet.

This fund has been generally reorganized into three accounts as follows:

- Account 455.001-Ambulance Maintenance
 - Previous Budget \$10,000 Requesting \$8,000
 - Requested funds to keep the Ambulances maintained and running. These units are the machines that generate revenue for the Village. If an Ambulance is out of service for a length of time, we lose revenue.
- Account 455.005-Equipment Maintenance
 - Previous Budget \$500 Requesting \$3,000
 - Requested funds to provide annual maintenance for patient cots, stair chairs, AED units, Cardiac Monitors, and other equipment that is vital to patient care and our ability to remain licensed as an EMS Provider
- Account 521.000-Purchase of Supplies
 - Previous Budget \$6,500 Requesting \$8,000
 - Requested funds to keep the Ambulances stocked with exam gloves, decontamination supplies, and other items needed that cannot always be recovered from area hospitals. Hospitals are providing less and less in supplies

Fund 035-Emergency Disaster Agency (ESDA/EMA)

A total of two (2) line accounts have been removed from this fund. Several of them were removed due to a lack of use, others were transferred to Public Works, and a few were already accounted for elsewhere in the Fire Department Budget. A complete list and description of the accounts that have been removed is included in the Excel spreadsheet.

This fund is generally obligated for one highly-critical expense.

- Account 601.000-MABAS Dues
 - Previous Budget \$3,000 Requesting \$3,000
 - These funds pay for our membership in Division 27, which provides us with mutual-aid access to MABAS resources during large or multiple incidents from Illinois, Indiana, Michigan, and Parts of Iowa and Wisconsin if needed
- Account 741.004-HAZMAT Supplies
 - Previous Budget \$0.00 Requesting \$1,000
 - These funds allow us to purchase supplies for responding to hazardous materials incidents, such as Acid Booms, Absorbent Pads, Oil Dry, Chemical Socks, and other relative items

General Fund Revenues

Individual Departments were asked to provide a five-year projection on General Fund Revenue streams. There are a total of five (5) fund accounts that are directly linked to the operations of the Fire Department. Our largest contribution to the General Fund is Ambulance Service or EMS Billing. However, all accounts will be addressed in more detail below.

- Account 331.001-Fire Reports
 - Funds collected by Village Hall related to FOIA/Requests for Records for copies of EMS and/or Fire Reports generated by the Fire Department on various incidents
 - This is difficult to project due to not being able to gauge how often people or various firms will request a report from our Department
 - Starting with a conservative estimate that we would receive 2 requests per month for 1 year @ \$25.00 per request brings us to an estimate of \$600 for 2016 plus 1%

2017	2018	2019	2020	2021
\$600	\$606	\$613	\$619	\$625

- Account 331.002-HAZMAT Reimbursement
 - Funds collected via Village "Spiller Pays" Ordinance to recover costs associated with a Fire Department response to a Hazardous Materials Incident
 - Charges for supplies, apparatus, and overtime personnel can be billed to the party responsible for the spill; ranging in revenue between \$2,000 to \$10,000 per incident
 - Projecting we respond to one qualifying incident per quarter (4 per year) at a low-end cost of \$2,000, then adding annual rate increases per Village direction (2% annual)

2017	2018	2019	2020	2021
\$8,000	\$8,160	\$8,323	\$8,489	\$8,659

- Account 331.004-Ambulance Service
 - Fees collected for emergency care and transport to area hospitals at various rates of service based on Basic Care, Advanced Care, Resident, and Non-Resident
 - Administered by an outside agency called Paramedic Billing Services; arranged this way due to the complexities of healthcare, insurance companies, and other factors
 - Adjusting at 5% per year. Recent elections now place the Affordable Care Act in jeopardy, which may impact our rates of collection during this period

2017	2018	2019	2020	2021
\$115,000	\$120,750	\$126,787	\$133,126	\$139,783

Collection rates can be increased if the Village would opt to pursue dollar amounts owed but not covered by insurance companies (possibly limited to non-resident users of our resources).

Additional revenues can also be collected once we obtain the necessary hardware and software to begin reporting in electronic form to our company; instead of wasting dollars on paper and postage.

Recommending we meet with our billing company to determine if these options are viable and, if so, plan for the best possible means of getting them implemented.

- Account 331.005-GSU Fire Protection Agreement
 - Agreement reached between GSU and the Village of Park Forest South back in the 1970s
 - GSU would pay \$3,500 per year for Fire Protection Services at the University
 - Per agreement, funds used for the maintenance/upkeep of the Fire Department
 - Fire Department has no record if this fee has ever been paid in the past
 - Agreement re-drafted at request of Former Manager Linear in 2014
 - This is where we believe the listed amount of \$32,000 came from
 - Again, we have no record of this new agreement being approved/paid
 - Contact with GSU has been made to re-visit this matter
 - Nothing further to report at this time/unable to project its outcome

- Account 331.006-HAZMAT Fund
 - Past agreement between the Village and several businesses
 - Partners paid annual fee to the Department's HAZMAT Fund
 - Funds used to purchase chemical suits & supplies for responses to their facilities
 - Founding partners were Takasago, McIntyre Group, and Hydrite Chemical
 - Takasago is closed, McIntyre Group was sold to another company
 - Not sure if such agreement is in actual Ordinance form or not
 - Research on this account is underway to determine its status
 - One of many pieces left unattended by previous Fire Chiefs
 - If still valid, it could help offset portions of the Fire Department budget
 - This, of course, depends on the exact language of any agreement in place