

**OFFICE OF THE WASHINGTON COUNTY
BUILDING COMMISSIONER
SALEM, INDIANA 47167
TELEPHONE 883-0139**

SITE IMPROVEMENT APPLICATION

Application No. _____ Date Issued _____ 20 ____

Applicant _____ This application void
1 year after date of issue.

Address of Applicant _____

Property Owner _____

Location of Property: Road _____ Twp. _____

Septic Permit No. _____

Application is hereby made to construct or to set a _____

at an estimated cost of _____. A sketch of the proposed structure
plans are attached to, and made a part of, this application.

Is the proposed structure in a flood plain? Yes _____ or No _____.

Contractors _____

Fee of \$ _____ to accompany this application. Cash () Check ()

I do hereby, give permission to the County Building Commissioner and/or,
authorized personnel of the Building Dept. to make any on-site-evaluations which
they deem necessary for construction or changes contemplated by this permit.

Owner's Signature _____

Administrator's Initials _____

MANUFACTURED SITE IMPROVEMENT APPLICATION

Date: _____ Site Improvement Application #: _____

Name: _____ Phone #: _____

Present Address: _____

Location of Property: _____

Proposed Use: _____

Type of Structure: _____

Size of Structure: _____

Size of Lot: _____

Contractor _____ Phone#: _____

Contractor Address: _____

DO NOT REMOVE THIS APPLICATION UNTIL COMPLETION OF WORK

BUILDING REQUIREMENTS:

APPLICATION TO EXPIRE 1 YEAR FROM THE DATE OF ISSUE.

Structure setback: 60 feet from the center of the road

Side Yard: 5 feet from property line

Rear Yard: 5 feet from property line

Building violations are subject to stop work orders and fines. The current International Residential Code (IRC) is on file with the Office of the Washington County Building Department, 601 Anson Street, Salem, Indiana 47167.

CAUTION: READ BEFORE SIGNING

THE OWNER OR CONTRACTOR WHO SIGNS THIS APPLICATION

1. TAKES RESPONSIBILITY FOR COMPLYING WITH ALL MINIMUM BUILDING CODES, LAWS, ORDINANCES AND REGULATIONS AFFECTING BUILDING IN WASHINGTON COUNTY;
2. HAS RECEIVED THE INSPECTION CHECKLIST AND UNDERSTANDS AND WILL COMPLY WITH THE EVALUATION PROCESS.
3. UNDERSTANDS THAT A FEE OF \$250.00 WILL BE ASSESSED WHERE ANY UTILITY SERVICE IS ESTABLISHED, BEFORE THE ROUGH-IN EVALUATION IS COMPLETE.

Signed: _____

Printed Name: _____

WASHINGTON COUNTY BUILDING COMMISSIONER, TRAVIS ELLIOTT

SEPTIC PERMIT # _____ FEE \$ _____ RECEIPT # _____ MH# _____

EVALUATION CHECKLIST MANUFACTURED HOME

WASHINGTON COUNTY BUILDING DEPARTMENT

TRAVIS ELLIOTT – BUILDING COMMISSIONER

OFFICE HRS: 7:00 A.M. – 3:00 P.M. WEEKDAYS

PHONE: (812) 883-0139

ATTENTION HOMEOWNERS: Washington County requires an evaluation by its Building Department at the conclusion of each of the three stages of construction below. ***There shall be a fine of \$250.00 per day assessed for each offense for failure to call in the required evaluation.*** Evaluations require a 24-hour notice to our department, and we ask that the homeowner or general contractor be present for each phase of evaluations. Your signature on this document is required.

#1: FOUNDATION EVALUATION

- SETBACK (Edge of structure at least 60' from center of the road)
- TRENCH (Per IRC (International Residential Code) – Needs to be checked before concrete is poured)

#2: ROUGH IN EVALUATION

- SERVICE TO HOME (Per IRC)
- SUPPORT BLOCKING AND SECURING OF HOME (Per IRC)
- SEPTIC INSTALLED TO RESIDENCE (Per IRC & Washington County Health Department)

(DO NOT CALL FOR SERVICE TO HOME UNLESS 1 AND 2 ARE COMPLETE!)

#3: FINAL EVALUATION

- ENERGY EFFICIENCY COMPLIANCE AND REQUIREMENTS (Per IRC)
- BACK FILL (Per IRC)
- DECKS OR STAIRS (Per IRC)
- GUTTERS TO SWAILS (Per IRC)

***** READ BEFORE SIGNING! *****

By signing below, I acknowledge the following:

- 1) Whoever pays the building application fee is responsible for contacting the Washington County Building Department and securing evaluations at the appropriate time.
- 2) I have received a copy of this "Evaluation Checklist" from the Department and understand its terms.

Signature

Date

Printed Name